



## Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held on Monday, November 26<sup>th</sup>, 2018 at the Waterloo Region Catholic Education Centre.

### Trustees Present:

Wayne Buchholtz, Bill Conway, Manuel da Silva, Jeanne Gravelle, Wendy Price (Chair), Greg Reitzel, Brian Schmalz, Melanie Van Alphen

\*6:12 p.m. Manuel da Silva -Arrival

### Student Trustees Present:

Izabella Tyc, Meghan Nemeth

### Administrative Officials Present:

Loretta Notten, Jason Connolly, Gerald Foran, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson, Laura Shoemaker

### Special Resources For The Meeting:

### Regrets:

Joyce Anderson

### Recorder:

Alice Figueiredo, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

## **1. Call to Order:**

The Chair of the Board called the meeting to order at 6:00 p.m.

### **1.1 Opening Prayer & Memorials**

The meeting opened with prayer by Trustee Schmalz.

### **1.2 Approval of Agenda**

Amendments to November 26<sup>th</sup> agenda:

- 1.5 Items for action "None"
- Add - 10.2 "Closing Comments"

2018-101 -- It was moved by Trustee Buchholtz and seconded by Trustee Gravelle THAT the agenda for Monday, November 26<sup>th</sup>, 2018, as amended, be now approved. --- Carried by *consensus*.

### **1.3 Declaration of Pecuniary Interest**

- 1.3.1 From the current meeting – NIL
- 1.3.2 From a previous public or in-camera meeting – NIL

#### 1.4 Items for Action from Previous Meeting: None

### 2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

### 3. Consent Agenda: Board of Trustees (Minutes of meetings)

- **Approval of Minutes of Regular and Special Meetings**

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of October 29, 2018 Board Meeting

3.2 SEAC Minutes of October 3, 2018

3.3 Audit Committee-Annual Report

3.4 Financial Statements/Year End Report

(Financial Conditions – IV – 008)

*2018-102 -- It was moved by Trustee Van Alpen and seconded by Trustee Schmalz:*

*THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---  
Carried by consensus*

### 4 Delegations

### 5 Advice from the CEO

#### 5.1 Director's Report

Director Notten provided the Board of Trustees with notable events and accomplishments during the month of November. Director Notten also thanked Wendy Price for excellent leadership as chair of the Board of Trustees.

#### 5.2 Autism Support

Superintendent Shoemaker introduced Erin Lemak, Principal-Section 23, Student Services, Carol Sullivan, Special Education Liaisons, Tee Battistella, ABA Facilitator/BCBA, Alivia Ditmars, ABA Facilitator/BCBA and Cara Cressman, Speech-Language Pathologist who provided the Board of Trustees with a presentation on supporting our students with Autism Spectrum Disorder. The role of BCBA/ABA Facilitator was discussed along with Universal Support Strategies.

Trustees asked clarifying questions and provided feedback.

#### 5.3 ESL

Superintendent Klein introduced Carrie Mage, ESL/ELD Student Achievement Consultant who provided the Board of Trustees with an update on English Language Learners at Waterloo Catholic. Mrs. Mage hopes that English as Second Language (ESL) will one day to English as an Additional Language (EAL) as many students speak more than two languages.

Trustee asked clarifying questions and provided feedback.

#### 5.4 Response to HRTO recommendations

Superintendent Shoemaker updated the Board of Trustees with the Board's response to the OHRC's new policy on accessible education for students with disabilities and that Waterloo Catholic District School Board continues to take all necessary steps to meet recommendations. Waterloo Catholic District School Board has had a philosophy of full inclusion for all of our students with exceptionalities since 1989.

Trustees provided feedback.

### 6 Ownership Linkage (Communication with the External Environment)

## **7 Actions From Board Committees/Task Forces**

### **7.1 Student Trustee Report**

Students Trustee provided an update on activities that took place during the month of November in the secondary schools.

## **8 Board Education (at the request of the Board)**

### **8.1 Chair's Report**

Trustee Price provided highlights from notable events from the month of November 2018.

### **8.2 OCSTA/CCSTA Communications**

Trustees Van Alphen suggested that the Board of Trustees incorporate Catholic Education Week themes into Board meetings, it was recommended that the Pastoral Committee review this request.

## **9 Policy Discussion**

## **10 Assurance of Successful Board Performance**

### **10.1 Board Policy II 004 Advocacy and Advertising**

Trustee Schmalz reviewed and noted the Board is in compliance.

2018-103 -- It was moved by Trustee Schmalz and seconded by Trustee da Silva:

THAT the Board of Trustees find Board Policy II 004 Advocacy and Advertising in compliance. --- Carried by consensus.

**10.1.1 Is There a Need to Review This Policy?** No.

### **10.2 Closing Comment**

Appreciation and gratitude were given to Trustee Buchholtz for filling in for the vacant Trustee position over the past few months. Trustee Conway expressed thanks to Trustee Price for being Chair since 2017. Trustee Price thanked the Board of Trustees for a successful Term.

## **11 Assurance of Successful Director of Education Performance**

### **11.1 Monitoring Reports & Vote on Compliance**

## **12 Potential Agenda Items**

### **12.1 Trustee Inquiry Report from the CEO**

### **12.2 Shared Concerns**

## **13 Announcements**

### **13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):**

- Dec 3: Inaugural
- Dec 6: Director's Office/Trustee Christmas Dinner
- Dec 7: Spiritual Development Day
- Dec 10: Board of Trustees Meeting
- Dec 13: Stuff in Stockings
- Dec 20: CEC Christmas Mass & Lunch

### **13.2 Pending Items:**

### **13.3 Pending Items for OCSTA Consideration**

## **14 Items for the Next Meeting Agenda**


## **15 Adjournment – Confirm decisions made tonight.**

The Recording Secretary confirmed the meeting decisions.

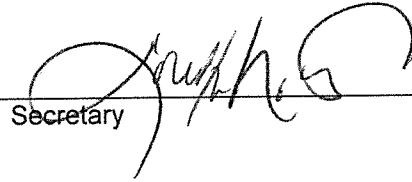
**16 Closing Prayer**

**17 Motion to Adjourn**

2018-104-- It was moved by Trustee da Silva and seconded by Trustee Reitzel:  
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 7:45 p.m.



Chair of the Board



Secretary