



Committee of the Whole Meeting

Date: Monday, April 8, 2019

Time: 5:30 p.m.

** Committee of the Whole In Camera, if necessary, will precede or follow the Board Meeting, as appropriate.*

Location: St. Benedict C.S.S. (Room 111) 50 Saginaw Parkway Cambridge, Ontario N1R 5W1

Attendees:

Board of Trustees:

Bill Conway (Chair), Manuel da Silva, Kevin Dupuis, Jeanne Gravelle, Wendy Price, Greg Reitzel, Brian Schmalz, Melanie Van Alphen, Tracey Weiler

Student Representatives:

Meghan Nemeth, Izabella Tyc

Senior Administration:

Loretta Notten, Jason Connolly, Gerald Foran, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson, Laura Shoemaker

Special Resource:

Recording Secretary:

Alice Figueiredo, Executive Administrative Assistant

ITEM	Who	Agenda Section	Method & Outcome
1. Call to Order	Board Chair		
1.1 Opening Prayer & Memorials	Trustee	--	--
1.2 Territorial Acknowledgement I (we) would like to begin by acknowledging that the land on which we gather today is the land traditionally used by the Haudenosaunee, Anishinaabe and Neutral People. I (we) also acknowledge the enduring presence and deep traditional knowledge, laws and philosophies of the Indigenous People with whom we share this land today.	Chair	--	--
1.3 Approval of Agenda	Board of Trustees		Approval
1.4 Declaration of Pecuniary Interest 1.3.1 From the current meeting 1.3.2 From a previous public or in-camera meeting	Individual Trustees		
2. Consent Agenda: Director of Education (e.g.: operational matters from the Ministry of Education that the Board is required to do; update on the system)			

ITEM	Who	Agenda Section	Method & Outcome
3. Consent Agenda: Board (Minutes of meetings)			
3.1 Approval of Minutes of Regular and Special Meetings 3.1.1 Minutes of March 4, 2019 Committee of the Whole Minutes	Trustees	pp.4-6	Approval
4. Delegations			
5. Advice from the CEO			
5.1 Adult Education Update 5.2 Well Being Update – Safe Schools 5.3 Long Term Accommodation Plan	G. Foran/P. Cox J. Merkel/B. King S. Maharaj	pp. 7-14 pp. 15-24 pp. 25-142	Information Information Information
6. Ownership Linkage (Communication with the External Environment related to Board's Annual Agenda; ownership communication)			
6.1 Linkages Activity 6.2 Pastoral Care Activity	Trustees Trustees	-- --	Discussion Discussion
7. Reports from Board Committees/Task Forces			
7.1 SEAC Update from Chair	Irene Holdbrook	--	Information
8. Board Education (at the request of the Board)			
8.1 OCSTA Communications	Trustees	pp.143-254	Information
8.2 OCSTA Modules: Module 5: A) Performance Review: Director of Education B) Board Self-Assessment <i>"What new learning can you share?"</i> <i>"What you can bring into practice to the board?"</i> Module 6: The strategic Role and Multi-year Strategic Planning <i>"What new learning can you share?"</i> <i>"What you can bring into practice to the board?"</i>	Trustees	--	Discussion
8.3 Motion re: New Vision for Education announcement?	M. Van Alphen	pp. 255	Approval
9. Policy Discussion (Based on Annual Plan of Board Work)			
10. Assurance of Successful Board Performance (monitoring)			
11. Assurance of Successful Director of Education Performance (monitoring)			
11.1 Monitoring Reports & Vote on Compliance			
12. Potential Agenda Items/Shared Concerns/Report on Trustee Inquiries			

ITEM	Who	Agenda Section	Method & Outcome
13. Announcements			
13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated): <ul style="list-style-type: none"> •Apr 11: Kitchener's State of the City Address •Apr 13: Mayor's Dinner •Apr 17: CPIC PRO Grant Event – St. David •Apr 18: Beacons of Hope -St. Louis •Apr 24: Beacons of Hope - St. David FOS •Apr 25-27: OCSTA AGM •Apr 29: Board of Trustee (St. Benedict) •Apr 30: Beacons of Hope – St. Mary's FOS •May 1: Interfaith Breakfast •May 2: Staff Recognition Celebration •May 5: St. Vincent de Paul Dedication & Blessing •May 7: Mayor McGarry-State of City Address (Cambridge) • May 10: Community Leaders Breakfast •May 13: COW – St. Mary's HS •May 14: Bishop's Banquet •May 29- Jun 2: CCSTA AGM 			
14. Items for the Next Meeting Agenda	Trustees		
15. Adjournment Confirm decisions made tonight	Director of Education		
16. Closing Prayer			
17. Motion to Adjourn	Board of Trustees	Motion	Approval

CLOSING PRAYER

O Risen Lord, you have entrusted us with the responsibility to help form a new generation of disciples and apostles through the gift of our Catholic schools.

As disciples of Christ, may we educate and nurture hope in all learners to realize their full potential to transform God's world.

May our Catholic schools truly be at the heart of the community, fostering success for each by providing a place for all.

May we and all whom we lead be discerning believers formed in the Catholic faith community; effective communicators; reflective and creative thinkers; self-directed, responsible, life-long learners; collaborative contributors; caring family members; and responsible citizens.

Grant us the wisdom of your Spirit so that we might always be faithful to our responsibilities. We make this prayer through Christ our Lord.

Amen

Rev. Charlie Fedy, CR and the Board of Trustees, 2010

Committee of the Whole Meeting

A public meeting of the Committee of the Whole was held Monday, March 4, 2019 at Waterloo Region Catholic Education Centre, Kitchener

Trustees Present:

Bill Conway (Chair), Manuel da Silva, Kevin Dupuis, Jeanne Gravelle, Greg Reitzel, Brian Schmalz, Melanie Van Alphen, Tracey Weiler

Student Trustees Present:

Meghan Nemeth

Administrative Officials Present:

Loretta Notten, Jason Connolly, Gerald Foran, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson, Laura Shoemaker

Special Resources For The Meeting:

Regrets:

Wendy Price, Izabella Tyc, Manuel da Silva

Absent:

Recorder:

Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair called the meeting to order at 6:02 p.m.

1.1 Opening Prayer & Memorials

The opening prayer was led by Fr. Joseph de Viveiros.

1.2 Approval of Agenda

2019-11 -- It was moved by Trustee Dupuis and seconded by Trustee Schmalz:
THAT the agenda for Monday, March 4, 2019 be now approved. --- Carried by consensus.

1.3 Declaration of Pecuniary Interest

- 1.3.1 From the current meeting – NIL
- 1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of February 11, 2019 Committee of the Whole Minutes

2019-12 -- It was moved by Trustee Van Alphen and seconded by Trustee Gravelle:

***THAT the Consent Agenda of Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus***

4. Delegations

5. Advice From the CEO

5.1 Innovation Learning Update

Superintendent Merkel provided the Board of Trustees with an update on Innovation Learning. Alignment with our MYSP were discussed along with strategic goals, data/trends, Global Competency Development Strategy, Support for Administrators and New Teachers, Innovation Design Lab (IDL) -Apps Focus, Transforming Libraries into Learning Commons, Innovative Learning Committee, Technology Equipment and Infrastructure Upgrades and next steps.

5.2 Assessment & Evaluation

Superintendent Klein provided a background on the Assessment and Evaluation Practice in Schools and introduced Beth Wolf, Literacy Consultant and Suzanne Smart, Learning Innovation Consultant. Ms. Wolf and Ms. Smart discussed the 7 Fundamental Principles of Assessment and Evaluation and the alignment to the MYSP, BIPSA, Growing Success and Curriculum Documents. The cornerstones of assessment were also discussed along with current work and next steps.

Trustees were provided with a hands-on activity.

6. Ownership Linkage (Communication with the External Environment)

6.1 Linkages Activity

Trustees reported back from the Linkage Committee. Highlights include Clergy dinner, invitation to Audit, SEAC and CPIC to the May 13th Committee of the Whole and Community Leaders Breakfast. Terms of Reference are being finalized.

6.2 Pastoral Care Activity

Trustees reported back from the Pastoral Care Committee. Highlights include discussion of Trustees cooking dinner for senior staff, Catholic Education Week Mass at St. Agnes on May 5th and possible retreat. Terms of Reference are being finalized.

7. Reports From Board Committees/Task Forces

8. Board Education (at the request of the Board)

8.1 OCSTA Communications

Trustees discussed OCSTA communications.

8.2 OCSTA Modules:

Module 3: Right from the Start: Roles and Responsibilities

"What new learning can you share?"

"What you can bring into practice to the board?"

Module 4: Common Ground, Common Purpose: Relationships in School Boards

"What new learning can you share?"

"What you can bring into practice to the board?"

Trustees discussed Modules and shared learning.

9. Policy Discussion

9.1 Discussion for Board Policy I 001 Ends – Broad Policy Provision

No comments, discussion was closed.

9.2 Discussion of reasonable interpretation as it relates to III 004 Delegation of the CEO

Trustees discussed reasonable interpretation and shared concerns. It was concluded that there is no absolute answer and should be case by case basis. Considered bringing issue back to Committee of the Whole.

10. Assurance of Successful Board Performance

11. Assurance of Successful Director of Education Performance

11.1 Monitoring Reports & Vote on Compliance

12. Potential Agenda Items

13. Announcements (all scheduled for the Catholic Education Centre unless otherwise indicated)

13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

- Mar 6: SEAC
- Mar 7: Beacons of Hope: Mon. Doyle FOS
- Mar 18: Governance – St. Benedict CSS
- Mar 25: Board of Trustees- St. Benedict CSS
- Mar 26: Beacons of Hope Resurrection FOS
- Mar 28: Doyle/Benedict's Service Learning Fundraiser
- Apr 2: Beacons of Hope St. Benedict FOS
- Apr 2: Audit Committee Meeting
- Apr 2: Dave Jaworsky's State of the City Breakfast
- Apr 6: Maple Syrup Festival (Mayor' s Breakfast & Pancake flipping
- Apr 8: Committee of the Whole – St. Benedict CSS
- Apr 11: Kitchener's State of the City Address
- Apr. 13: Mayor's Dinner

14. Items for the Next Meeting Agenda/Pending Items

15. Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

16. Closing Prayer

17. Motion to Adjourn

**2019-13-- It was *moved* by Trustee Van Alphen and *seconded* by Trustee Gravelle:
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 8:15 p.m.**

Chair of the Board

Secretary



Date: April 8, 2019
To: Board of Trustees
From: Loretta Notten, Director of Education
Subject: Adult Education Update

Type of Report: ☐ Decision-Making
☐ Monitoring
☒ Incidental Information concerning day-to-day operations

Type of Information: ☐ Information for Board of Trustees Decision-Making
☐ Monitoring Information of Board Policy
☒ Information only of day-to-day operational matters delegated to the CEO

Origin: (cite Education Act and/or Board Policy or other legislation)

Board Governance Policy I:001 Ends
Ontario Catholic School Graduate Expectations (OCSGE, 2011): [Institute for Catholic Education]
PPM No. 159 Collaborative Professionalism

Policy Statement and/or Education Act/other Legislation citation:

Ontario's Achieving Excellence: A renewed Vision for Education in Ontario (2013)
Ontario's Equity and Inclusive Education Strategy (2009)
Ontario's Well-Being Strategy for Education: Discussion Document (2016)
Ontario's Equity Action Plan (2017)

Alignment to the MYSP:

Student Engagement, Achievement & Innovation:

- Foster maximum opportunity for success for all.

Nurturing Our Catholic Community:

- Promote a culture of belonging & respect that supports success for all.

Background/Comments:

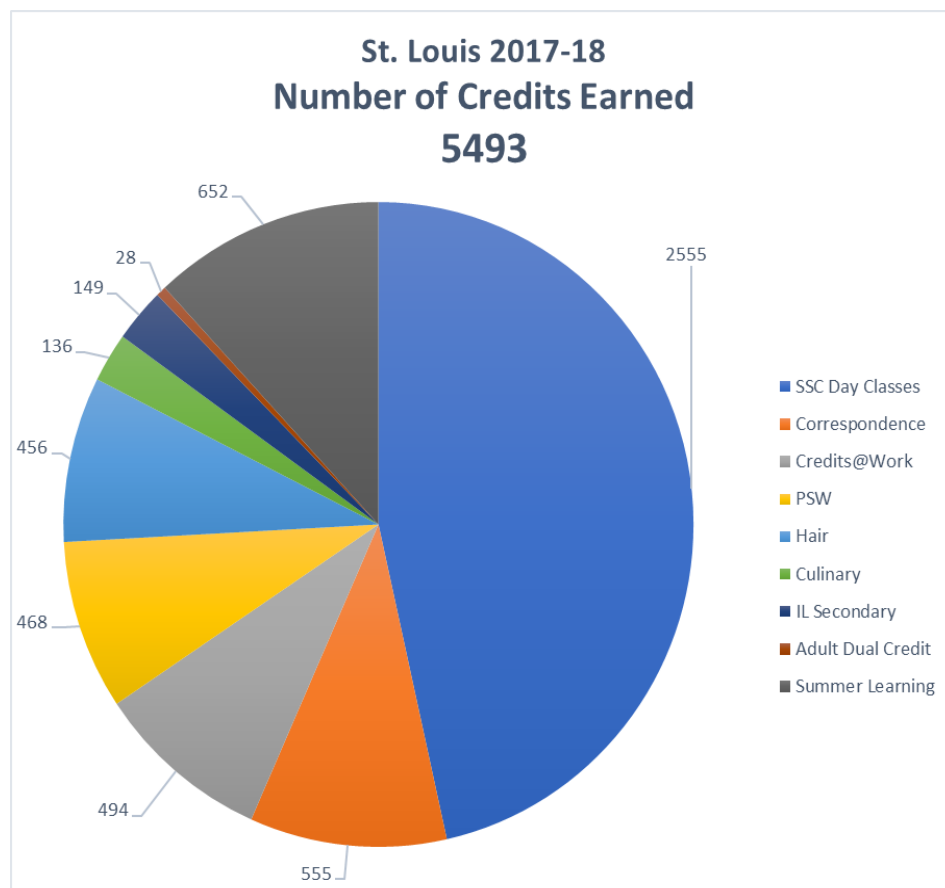
Based on the adult education research reports spanning over the last decade, the social, economic and health and wellness impact of adults earning a high school diploma or participating in 'second chance' post-secondary education has proven to be extremely beneficial. Students experience improved opportunities in the labour market with lower chances of unemployment and higher status jobs. Intrinsic benefits include increased confidence, motivation and improved awareness, overall social well-being and interest in lifelong learning.

For over 30 years, and most dramatically in the last 10 years, St. Louis has committed to supporting adults to earn secondary school credits toward an OSSD, develop literacy and basic skills, gain practical employment skills training and improve English Language proficiency. St. Louis adult programs directly connect with these social wellness and economic impacts, so no one gets left behind – a WCDSB strategic focus for the next 3 years. The current Provincial Adult Education Strategy aims to find efficiencies and best practices among regional adult education providers. Indirectly, St. Louis has also been a support to children under 18 who have benefitted from additional literacy and numeracy programs, summer school credits, learning languages and early childhood development.

2017-18 St. Louis Programs - Notable highlights:

Secondary School Credits (SSC)

Secondary School Credits (SSC) are offered through seven different delivery models and funded by the Ministry of Education (MOE) under a Continuing Education funding model. St. Louis offers teacher-directed day classes (in several subjects including International Languages), self-study and online through Correspondence, in-class skills training and co-op placements through three School-to-Work (STW) options, including Hairstyling, Culinary and Personal Support Worker (PSW) programs. Credits may also be granted by recognizing previous work and formal education through Prior Learning Recognition and Assessment (PLAR) or while a person is currently working through the Credit@Work co-op program.



- **5068 New/ Unique SSC students** in 2017-18;
- **5493 credits** in 2017-18 successfully achieved (see pie chart)
- Graduated **416** students in 2017-18 with an OSSD; 290 skills-training certificates issued
- **50% of graduating students access PLAR** to obtain Ontario Secondary School Diploma (OSSD)
- Still require face to face contact to complete registrations: Daily walk-in traffic to Guidance continues to average 30-50 prospective students per day. On official registration days, walk-in traffic averages 150 students per day;

- St. Louis receives full funding from Ministry of Education (MOE) for Credits@Work on the Continuing Education night-school register. Full funding because we count 100% attendance for those who successfully complete the program.
- 2018-19 focused on the 21st century learner: developed a student portal -St. Louis Pathways to Post-Secondary website, online pre-registration, and online payment; transitioned several correspondence courses to online delivery; and expanded summer e-learning options
- As of May, 2018, onsite support now made available from Ontario Works (OW) for SSC and STW students on financial assistance.

Next Steps:

- Add Employment Information to the Student Portal
- Work with Job development and employment facilitators to offer onsite support for students
- Streamline Post-secondary application processes for adult students, working closely with OCAS and OUAC partners

Core Essentials – Literacy and Basic Skills (LBS)

Core Essentials is a literacy and basic skills non-credit program that develops nine essential skills required to be successful in school, work and in the community as determined by the Ministry of Trades, Colleges, and University (MTCU formerly MAESD). St. Louis, one of several local literacy partners, focuses particularly on supporting students working toward earning secondary school credits.

- Utilized the first of a four-year funding commitment from MAESD/ MTCU to expand literacy and basic skills to include computer and chrome book upgrades, and supportive adult math programs (aligning with WCDSB strategic plan);
- Met 232 learners served, target met for April 2017- March 2018, expect to reach same number of learners in 2018-19 due to this continued funding;
- 86% of Core Essential learners referred to all St. Louis SSC programs;



- Launched a marketing campaign “Don’t Give Up. Upgrade” with 42,000 postcard mailout, upright banner, cubepads and some digital marketing

Next Steps:

- Seen an increase in the number of participants transitioning to credit courses AND completing OSSD. We have and will continue this momentum.

Personal Support Worker (PSW)

Personal Support Worker program is an affordable, 8-month skills training program that certifies adults to become PSW's and earn up to 6 elective secondary school credits and placements in both long-term care and community settings. The Province of Ontario is in a PSW crisis. Care providers are desperate for PSW's and yet student recruitment among school board, college and private PSW training providers is a struggle. The cause is believed to be because of the profession's demands or lack of understanding of the role, overworked workforce, negative publicity surrounding health care providers in care homes and mediocre salary.

- 93 PSW students in 2017-18; 117 PSW students in 2018-19 (a 25% increase from last year)
- 85% Graduation rate as of November 2018
- 98% + job placement rate after graduation;
- NEW PSW-Cambridge part-time day program with 28 students – classroom onsite at Hilltop Manor;
- PSW Student recruitment continues to grow under new program management, and improved partnership / relationship building with employers.

Next Steps:

- Beginning search for PSW teaching space for 2020 and beyond
- PSW Parallel Program (PPP) continues to be developed. PPP is a combination of online modules and lab instruction for those with experience and/or working in healthcare field looking for certification. There are currently no online PSW courses in Ontario and students are looking for faster and more flexible options.

Hairstyling / Barbering

Hairstyling and Barbering is an affordable, 8-month skills training program that prepares adults to become hairstyling apprentices recognized by the Ontario College of Trade (OCOT), while earning up to 8 elective secondary school credits and begin earning apprenticeship hours.

- 71 hairstyling students in 2017-18, 99 Hairstyling students in 2018-19 (28% increase)
- 80% Graduation rate
- Program continues to grow. St. Louis currently has teaching staff on sick leave and shortage of qualified hairstyling teachers;
- Red Seal practical exam that was to begin January 2019 has been cancelled indefinitely while OCOT undergoes significant overhaul under new Provincial government. This Red Seal endorsement would have allowed new hairstylists to be licensed to work anywhere in Canada.

Next Steps:

- Recruit 2-3 hairstyling teachers for the supply list.

Culinary Arts

Culinary Arts is an affordable, 8-month skills training program that prepares adults to become a level I and level II Cook, while earning up to 8 elective secondary school credits and earn co-op placement hours.

- 26 culinary students in 2017-18, 40 Culinary students during 2018-19 school year. Student numbers erratic between the September and January start dates;
- 65% graduation rate. Many complete Level I and then find work before continuing to Level II in the program.
- 2 instructors required and hired to handle early growth and challenges of the teaching students at different levels, simultaneously, however due to decline in numbers for January class, back to 1 instructor.

Next Steps:

- Stabilize culinary program to build on current positive momentum.

English Language Programs (Language Instruction for Newcomers to Canada – LINC and English as a Second Language - ESL)

English language programs that are both federally (LINC) and provincially (ESL) funded to provide language development and settlement support to newcomers and citizens whose first language is not English. LINC /ESL follow Canadian Language Benchmarks (CLB) and use the new Portfolio Based Language Assessment (PBLA) tools directed by Immigration, Refugees and Citizenship Canada (IRCC) and Ministry of Citizenship and Immigration (MCI).

- 2017-18: **717** LINC + **2408** ESL – including summer programs;
- Projections show a steady 5% increase in overall enrolment for 2018-19. 6 additional ESL classes were added this year to address waitlists: 1 morning; 1 Saturday; 4 evening classes and 3 more evening classes Sept 2019
- Received funding from IRCC for temporary expansion of 4 more LINC classes and childminding to address waitlist. New location opened February 2019 at Highland Baptist Church, Highland Rd. and running until June 2019. This will be the proposed new location for LINC for 2020-2023 – pending IRCC funding approval.
- Even with temporary expansion, and waitlists significantly reduced, waitlists for LINC/ESL classes exists in most CLB levels mostly for those who need childminding and mainly parents of large families. Limited funding and space for childminding (which is different than licensed childcare) as well as transportation continue to be major barriers.
- An increase in families from Eritrea and Syria. This increase continues to be reflected in our day schools;
- Technology in the classroom has improved significantly. Using instructional supplies funding, ESL purchased 15 document cameras and LINC purchased chrome books and carts.
- Top 5 languages spoken in 2017-18: Arabic (827), Tigrigna (344); Spanish (307) Somali (151); Persian/Farsi (136)

Next Steps:

- Prepare for language learning and settlement needs of refugees that have arrived and will arrive over the next few years; **Canada sees its biggest influx of immigrants since the First World War" (The Record)** <https://www.therecord.com/news-story/9234721-canada-sees-its-biggest-influx-of-immigrants-since-the-first-world-war>
- Continuously monitoring waitlists and flexing to meet needs of community. Have ALL but 7 of the total 64 St. Louis LINC and ESL classes secured for Sept 2019. Domino effect of the St. Francis relocation has impacted all existing campuses and negotiated 3 alternative church locations to address the classroom space needs
- Trend to monitor: More people are waiting for evening classes than for daytime classes. This trend is an indication that more students have found work and require language classes in the evening.

International Languages – Elementary (IL)

The International Language – Elementary program is a Ministry of Education (MOE) mandated language program offered to children Junior Kindergarten to Grade 8, outside of the regular instructional day, including evenings, Saturdays and summer. Twenty different languages are offered at seven locations. Currently, over 2000 students attend September to June and close to 500 students in summer. IL – Secondary language credit classes have remained fairly steady over the past couple of years.

- Currently we do offer 19 different languages to over 2000 elementary students and 6 languages to over 200 adults and high school students taking secondary language credits. These programs are held at various sites across the system on Saturday mornings (Main Campus, St. Francis Campus, St. John CES, Holy Spirit CES and Resurrection), Monday evenings (St. Nicholas CES, St. Benedict CSS) and Wednesday evenings (Main campus).
- The growth for Sept to June International Languages programming has averaged 6% over the last 5 years.
- Summer Program is a huge success; This year we will be located at two different schools to accommodate growth. We are projecting 6% growth this summer.
- Arabic Wednesday program has been a very positive experience. There are currently 5 classes and 168 students registered. There is a group of very dedicated teachers. We also opened Arabic as a summer program and there were 4 classes last year, expecting the same in Summer 2019.
- Growth contributors: Improved access to online registration, and expanding program offerings to weekday evenings, starting language programs for new linguistic and cultural communities.

Next Steps:

- Prepare to relocate all Saturday International Language schools from St. Francis Campus to John Sweeney CES. School community has been welcoming.

Literacy & Numeracy, Continuing Education

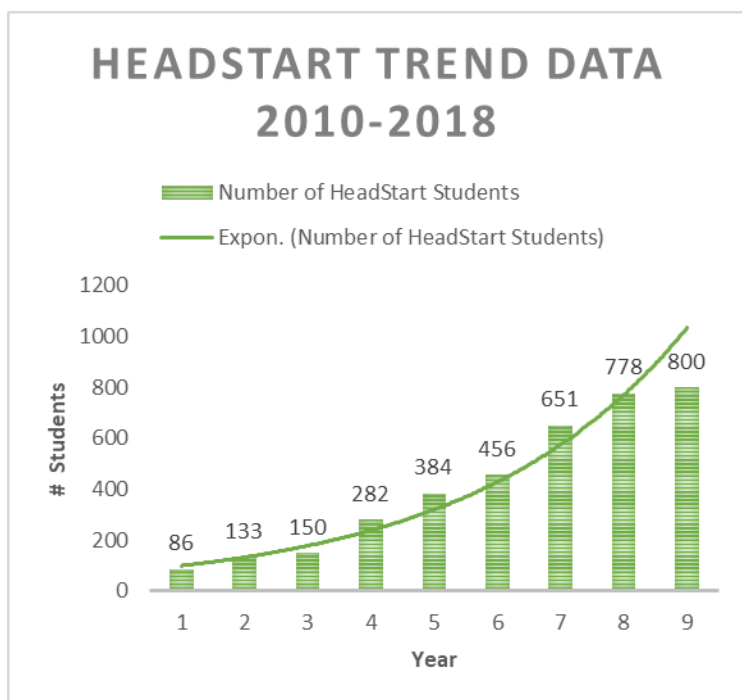
Literacy and numeracy programs offered through Continuing Education are separately funded under the Learning Opportunities Grant (LOG) through the MOE. St. Louis currently uses these funds to offer four value-added literacy and numeracy supportive programs for Grades 7-10 students and are offered outside the regular instructional day. These programs are before and after school homework help (Grades 7-10), additional instruction on Saturdays and Summer (Grades 7 and 8), and preparatory transition from Grade 8 to Grade 9. Instruction provided by WCDSB teachers with Intermediate qualifications.

Homework Clubs and Saturday Skills Builder (September to June 2017-18)

- **29,210** pupil hours for grade 7/8 homework clubs and Saturday Skills builder
- **4,678** pupil hours for grade 9/10 homework clubs
- **33,888** pupil hours in total for LOG September to June
- **1,030** students
- **16** Elementary schools ran **17** homework clubs
- **4** Secondary Schools ran **9** homework clubs
- **71** teachers involved in the program

Summer Expedition - formerly Summer Skills Builder (July 3-13, 2018)

- **120** Grade 6, 7 & 8 students (compared to 63 students Grades 7 and 8 students for the year previous)
- **80** Gr 6, 7 & 8 students are registered (As of March 26, 2019). Project **125** to be registered by end of May.



HeadStart (Aug, 2018)

- Summer 2018 had **800** HeadStart participants, almost 50% participation rate of all students entering Gr 9 at our Catholic Secondary Schools
- Already have **889 registered** for HeadStart 2019. Project a 60% participation rate for summer 2019

Next Steps:

- A growth management strategy is being developed for HEADStart to accommodate more students and have enough teachers. Changed the format from 4 half days for all participants to 2 sessions of student who would attend 2 full days;
- Use Literacy and Numeracy student data entered in Trillium and develop pre- and post-assessments to measure the impact of these LOG programs on overall student success.

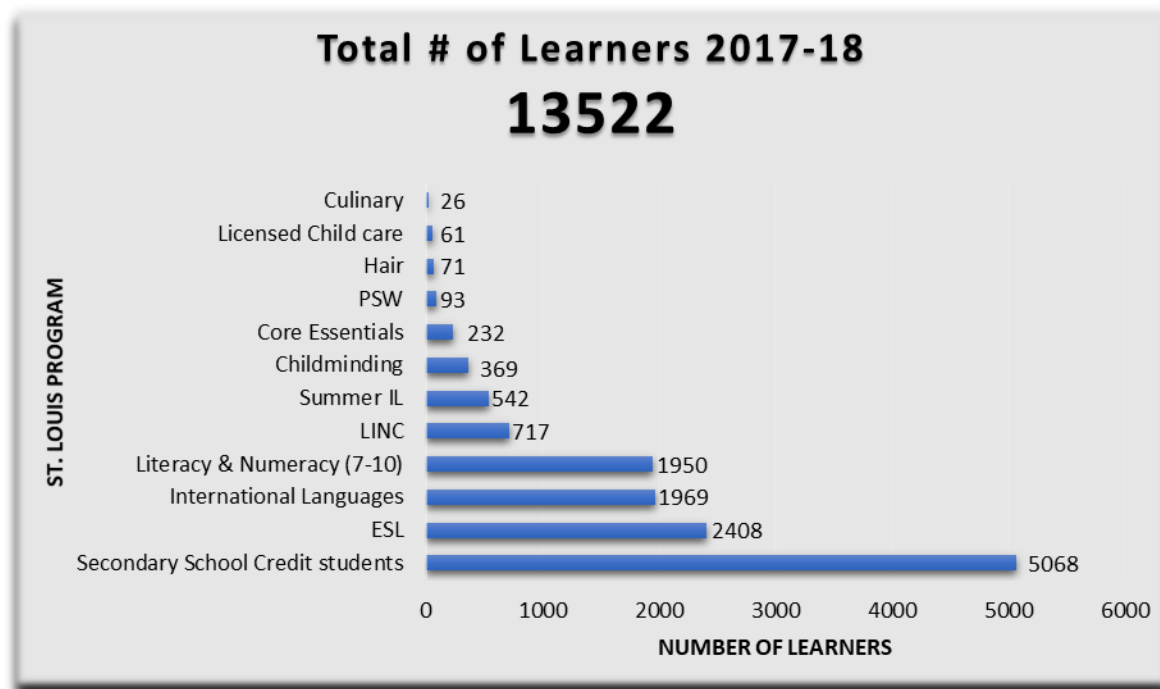
Childminding (Care for Newcomer Children – CNC) and Licensed Child Care

St. Louis offers two types of onsite child care services at St. Louis – Kitchener Main, St. Francis campuses as well as a new location at Highland Baptist Church. Childminding is free childcare for children ages 6 months to 4 years exclusively funded for newcomer parents enrolled in LINC classes at St. Louis. Childminding is not the same as the Family support programs offered at the Ontario Early Years Centre at the same location. Licensed childcare is an affordable often subsidized child care option available to children ages 2-4 years for parents who are students attending any St. Louis program and requiring onsite child care.

- 369 children served in childminding (2017-18) – 60 more than last year, projected to serve 405 children by June 2019;
- 61 children served in licensed child care (2017-18), projected to serve 80 children by June 2019;
- Mainly service LINC / ESL families, some SSC single parents; trend – more parents attending classes full time rather than part time
- Licensed child care has accessed special needs resourcing from KidsAbility and K-W Habilitation providing support to children with challenges in speech, sensory processing, social skills, play and/or delays in physical development – this support will help children be successful in Kindergarten and beyond;
- Child Care and childminding at St. Louis is most families first experience with their children's education and the WCDSB. St. Louis provides a positive and welcoming experience and helps parents navigate the education system;
- Students who access childcare (especially those having had trauma experiences from another country) prefer our onsite child care services. They feel more comfortable leaving their child to go to class in the same building.

Next Steps:

- Further engage families to support parenting and help with their settlement needs

Overall Summary of Data**Overall Next Steps:**

- With St. Louis Kitchener Main Campus relocating in 2020, and St. Louis - St. Francis Campus being renovated in 2019-2020, alternate locations for ESL, LINC and IL-Elementary have been secured to ensure this transition is seamless for both students and staff.
- Look at the 2018-2021 MYSP and align St. Louis' growth, response and reflection of the needs and interests of the WCDSB system and Waterloo Region community;

Recommendation:

This report is for the information of the Board.

Prepared/Reviewed By: Loretta Notten
Director of Education

Gerald Foran
Superintendent of Learning

Paul Cox
Principal, St. Louis

Michele Breault
Program Manager, St. Louis

*Bylaw 5.2 "where the Board of Trustees receives from the Director of Education a monitoring report that flows from a responsibility delegated to the Director under Board Policy – *except where approval is required by the Board of Trustees on a matter delegated by policy to the Board* – the minutes of the Meeting at which the Report is received shall expressly provide that the Board has received and approved of the Report as an action consistent with the authority delegated to the Director, subject in all instances to what otherwise actually occurred."



Date: April 8, 2019
To: Board of Trustees
From: Director of Education
Subject: Safe and Accepting Schools

Type of Report: Decision-Making
Monitoring
☒ Incidental Information concerning day-to-day operations

Type of Information: ☐ Information for Board of Trustees Decision-Making
☐ Monitoring Information of Board Policy
☒ Information only of day-to-day operational matters delegated to the CEO

Origin: (cite Education Act and/or Board Policy or other legislation)

- Education Act: 306-311; Regulations: 37/01 (2), 106/01
- Ministry Policy & Program Memoranda 119, 120, 128, 130, 141, 142, 144, 145,
- Safe Schools Act (2000) (2009): 309-312
- Bill 13, Accepting Schools Act (2012)
- Bill 157, Keeping Our Kids Safe at School Act (Feb. 1, 2010)
- Ontario Catholic School Graduate Expectations
- I 001: Ends

Policy Statement and/or Education Act/other Legislation citation:

- [Ontario's Well-Being Strategy](#)

Alignment to the MYSP:

Strategic Priority: Building Capacity to Lead, Learn and Live Authentically

Strategic Directions: Nurture the wellbeing of all students and staff.

Goal: Increase in student attendance and engagement

Strategic Priority: Nurturing Our Catholic Community

Strategic Directions: Promote a culture of belonging and respect, that supports success for all

Goal: Equitable Access to Learning Opportunities.

Background/Comments:

Strategic Priority: Building Capacity to Lead, Learn and Live Authentically

Strategic Directions: Nurture the wellbeing of all students and staff.

Goal: Increase in student attendance and engagement

Strategic Priority: Nurturing Our Catholic Community

Strategic Directions: Promote a culture of belonging and respect, that supports success for all

Goal: Equitable access to learning Opportunities.

Background

At the Waterloo Catholic District School Board, we believe that every student has a right to learn in a safe, caring and supportive environment. Our learning environments foster positive Christ centered relationships that are at the heart of all our efforts to promote student achievement and well-being. The WCDSB vision for safe and accepting schools clearly aligns with the publication of *Achieving Excellence: A Renewed Vision for Ontario Education (2014)*, wherein The Ministry of Education made a commitment to every student in the province of Ontario. Regardless of 'ancestry, culture, ethnicity, gender, gender identity, language, physical and intellectual ability, race, religion, sex, sexual orientation, socio-economic status or other factors' (p. 8), all students should be able to access the curriculum, feel safe at school, and have a sense of belonging. In addition to this, The Ministry of Education also introduced *Ontario's Well-Being Strategy for Education: Discussion Document (2016)* which has also served to guide our Safe and Caring Schools focus in WCDSB.

There are four key components at the foundation of Ontario's well-being strategy:

- **Positive Mental Health**
- **Safe and Accepting Schools**
- **Healthy Schools**
- **Equity and Inclusive Education**



Well-being is that positive sense of self, spirit and belonging that we feel when our cognitive, emotional, social and physical needs are being met. To this end, many strong initiatives that support these pillars in relation to Safe and Caring Schools in WCDSB have been implemented.

Strategic Directions: Nurture the wellbeing of all students and staff.

Goal: Increase in student attendance and engagement

The board recognizes that an inclusive, restorative, respectful and Christ-centered environment where all members of the school community feel safe, welcomed and accepted is most conducive to learning. Positive behaviour is promoted through the Catholic Values lens as students are provided many opportunities to correct behaviours, seek reconciliation and be given opportunities to redeem themselves. Progressive discipline is an entire school approach that requires all stakeholders to guide, support and model proper behaviour for the students. Suspensions and expulsions are part of the progressive discipline continuum with an increased level of supports, interventions and strategies.

The measurable goal for Safe Schools at WCDSB is the reduction in the number of Suspensions and Expulsions issued to students through effective utilization of restorative justice, progressive discipline and careful consideration of mitigating and other factors. Ultimately, the Superintendent of Education for Safe Schools is responsible for ensuring the strategies are understood and fully utilized in schools. Principals are responsible for maintaining order and proper discipline in their schools. Safe School Teams in each school collaborate to develop a Safe School Plan that specifically addresses Bullying Intervention and Prevention, Progressive Discipline, Promoting a Positive School Climate, Restorative Justice and Emergency Response Procedures in accordance with Ministry and Board policies and procedures.

From a system level perspective, the analysis of data permits measurement of progress in areas of concern, identification of needs or issues, and assists with monitoring, reviewing and evaluating the effectiveness of board policies, procedures and practices.

Key Suspension/Expulsion Trends Summary

- Over all we are trending downwards in terms of the overall number of suspensions over time (1492 suspensions in 2012-2013 school year, 945 suspensions in the 2018/2019 school year*) (Table 1)
- The recidivism rate for suspensions also continues to be on the decline in both Elementary and Secondary
- In Secondary, we are observing fewer suspensions over time of 49%

Needs Assessment

We continue to notice that the numbers of suspensions are increasing in the Elementary Panel in the last two school years (900 Elementary suspensions in 2017-2018 compared to 673 in the previous school year). The trend also indicates that students in primary and junior grades have the greatest jump in suspension rates. (Table 2).

In order to be more responsive in supporting our elementary students we are focusing efforts on conflict mediation training in our elementary schools, expansion of the Umbrella Project adoption throughout our system, and we are continuing to support the learning and pedagogy around universal designs and supports for all students.

Demographics/Trends over Time:

NOTE: all 2018-1019 Suspension and Expulsion trends include all incidents within the 2018-2019 school year to date. All data is taken from our Student Information System, facilitated by the IT department. Analysis is completed by Research Department.

Overall Suspensions:

We observe an overall decrease in the number of suspensions in both Secondary and Elementary over the last 5 school years, and currently have 510 Secondary suspensions for the current school year (2018/2019*) and 435 Elementary School Suspensions. **We did observe an increased number of suspensions in Elementary in the 2017/2018 school year however do not anticipate as high a result for 2018/2019. (NOTE: the number of suspensions counts suspensions, not individuals. Thus, a single student could contribute to multiple suspensions).**

Table 1

Suspensions Over Time at WCDSB

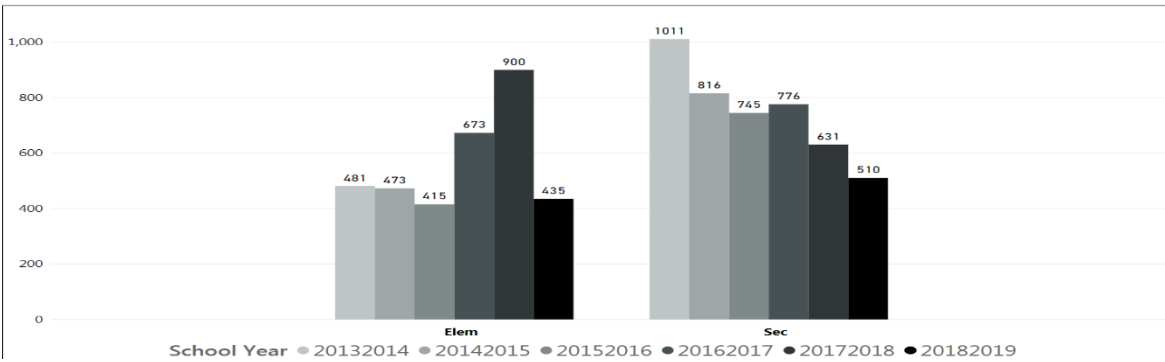


Table 2

Suspensions by Grade

Grade	20132014	20142015	20152016	20162017	20172018	20182019	Total
SK	0.40%	1.55%	0.92%	2.30%	1.66%	1.69%	1.41%
JK		0.62%	0.73%	0.43%	2.76%	1.48%	0.99%
12	19.30%	18.94%	23.30%	21.58%	11.86%	10.99%	17.79%
11	25.07%	23.76%	29.17%	11.94%	14.90%	20.72%	20.59%
10	23.59%	21.89%	11.01%	17.99%	10.62%	15.22%	17.01%
09	11.80%	6.68%	11.01%	10.94%	11.59%	9.30%	10.32%
08	6.57%	7.45%	8.81%	7.34%	10.07%	7.40%	7.94%
07	4.29%	6.21%	3.85%	7.63%	8.14%	7.61%	6.30%
06	2.14%	1.55%	2.20%	4.17%	5.10%	6.55%	3.53%
05	1.61%	2.17%	2.57%	2.73%	5.24%	3.38%	2.95%
04	0.67%	3.42%	2.20%	2.30%	4.14%	3.59%	2.66%
03	2.01%	2.17%	0.92%	4.75%	3.03%	4.65%	2.90%
02	0.94%	1.55%	2.39%	3.17%	6.07%	4.86%	3.11%
Total	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

IEP

N Y

FOS

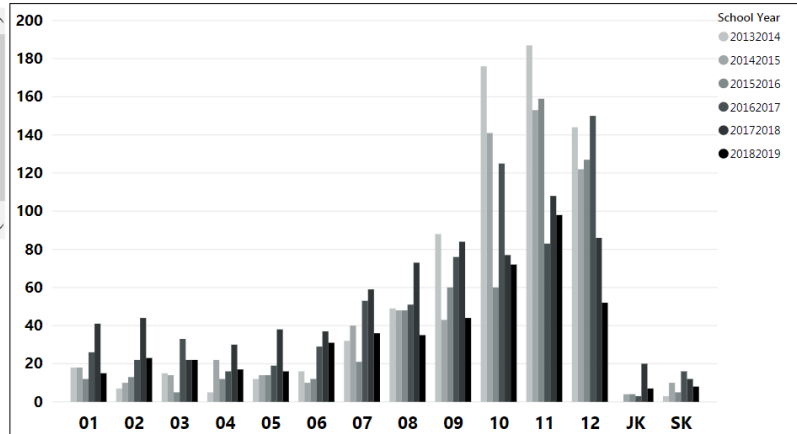
BEN MRY

DAV RES

DOY

Gender

F M



Expulsions Over Time at WCDSB

YEAR	Panel	Expulsions
20152016	Sec	1
20162017	Sec	2
20172018	Sec	1
20182019	Sec	1
Total		5

Our Expulsion rates continue to be at a minimum which suggests we are continuing to retain our students in an inclusive manner by providing individualized programming and supports proactively.

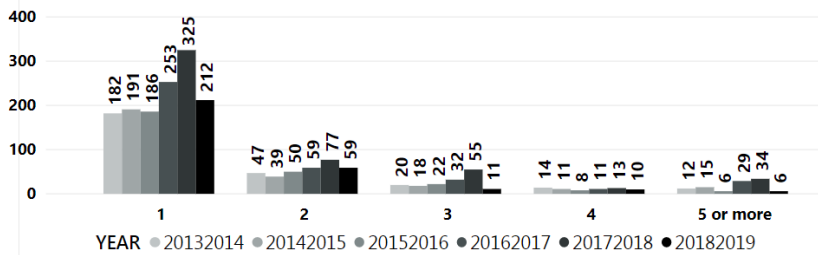
Table 3

Recidivism Over Time at WCDSB

Elementary Panel

YEAR	1	2	3	4	5 or more
2013/2014	182	47	20	14	12
2014/2015	191	39	18	11	15
2015/2016	186	50	22	8	6
2016/2017	253	59	32	11	29
2017/2018	325	77	55	13	34
2018/2019	212	59	11	10	6

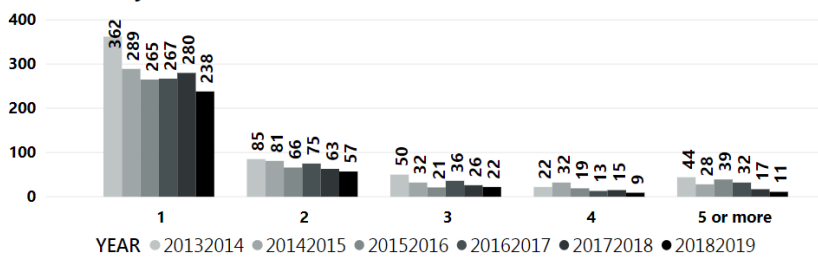
Elementary Panel



Secondary Panel

YEAR	1	2	3	4	5 or more
2013/2014	362	85	50	22	44
2014/2015	289	81	32	32	28
2015/2016	265	66	21	19	39
2016/2017	267	75	36	13	32
2017/2018	280	63	26	15	17
2018/2019	238	57	22	9	11

Secondary Panel

**Recidivism Summary 2017/18 compared to 2018/2019 (Table 3)**

- Elementary Recidivism Summary: 1 Day recidivism decreased by 35%, 2-day recidivism decreased by 23%, 3-day suspension recidivism, 80% 4-day suspension recidivism 2% and 5 or more days has declined 82%
- Secondary Recidivism Summary: 1 Day recidivism decreased by 15%, 2-day recidivism decreased by 10%, 3-day suspension recidivism, 15% 4-day suspension recidivism 40% and 5 or more days has declined 35%

The suspension and expulsion trends continue to prompt questions that drive system leaders' continuous efforts to support WCDSB students, staff and parents. The work of the District Safe and Accepting Schools Committee (DSASC) continues to focus on improvement to policies and procedures that have an impact on safety in schools and improve training for students, staff and leaders in safe and accepting schools.

Strategic Directions: Promote a culture of belonging and respect, that supports success for all**Goal: Equitable access to learning Opportunities**

Under the guiding principle of "Reaching Every Student," secondary schools in Ontario use many strategies, interventions and innovative alternative programs to support, assist and meet the unique learning needs of students. These options exist in schools, in other school board facilities, in partnerships with community agencies and employers and other creative learning structures.

There is a small but distinct group of students whose needs are not met by traditional in-school programs and interventions. Often, many programs have been tried but without success. These 14 to 17-year-old students are

offered the Supervised Alternative Learning program as an option. The SAL Plan is created with the student, in collaboration with the school staff and the SAL coordinator. This SAL Plan will meet the unique individual needs and provide an individualized alternative learning experience which enables their progress toward their goals - which may include obtaining an Ontario Secondary School Diploma (OSSD), an Ontario Secondary School Certificate (OSSC) or a Certificate of Participation.

The location of the SAL program is determined based on student need. Students can work with their school and school staff through the program or be invited to attend St. Don Bosco in either Kitchener or Cambridge.

The WCDSB St. Don Bosco sites also support our students who for various reasons, are temporarily dismissed from the school setting. The accepting and caring environments provide a positive opportunity for students to be supported in addressing students' social, emotional, mental health, and behavioral concerns. Small student-to-teacher ratios, Child and Youth Worker support and communication between stakeholders has demonstrated evidence of re-engagement through student achievement. Strong practices for re-entry to home schools, with a restorative lens, leads students to a seamless re-engagement to their school community.

As noted below, our programs for both our safe-school students as well as our SAL students are conduits to ongoing student success. Credit accumulation is one measure of their success. Work at the student's home school as well as at our St. Don Bosco sites have produced positive student outcomes towards credit accumulation and graduation.

Table 4

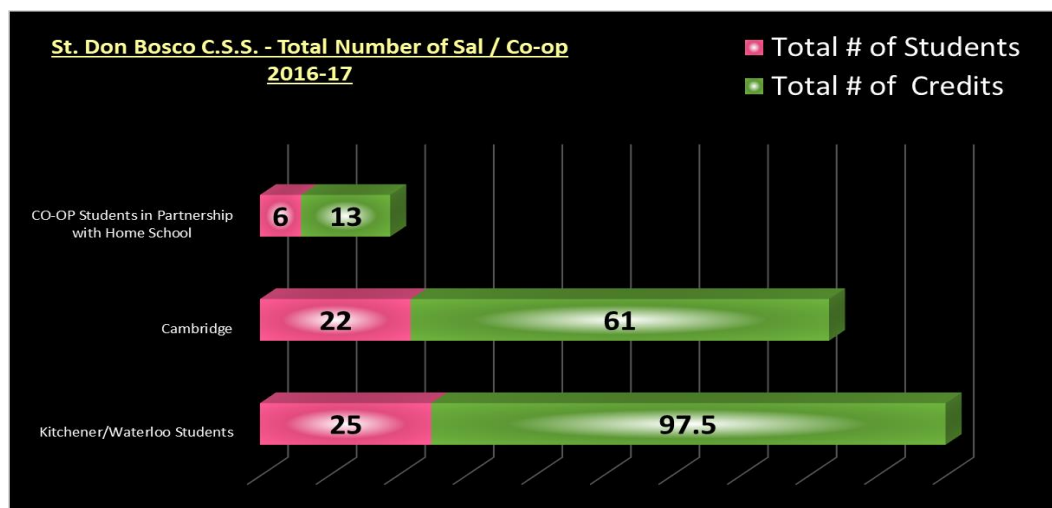


Table 5

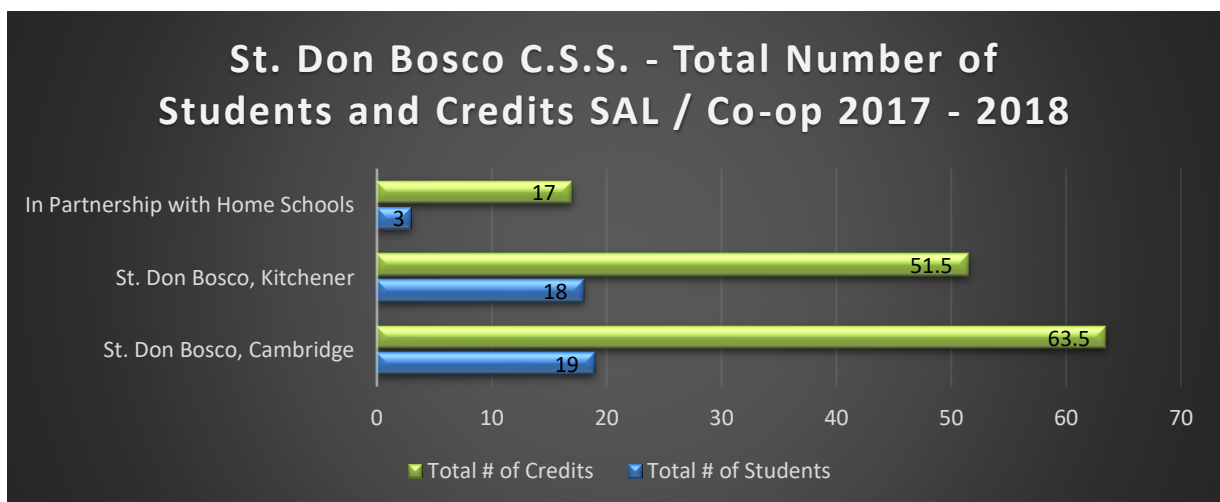


Table 6

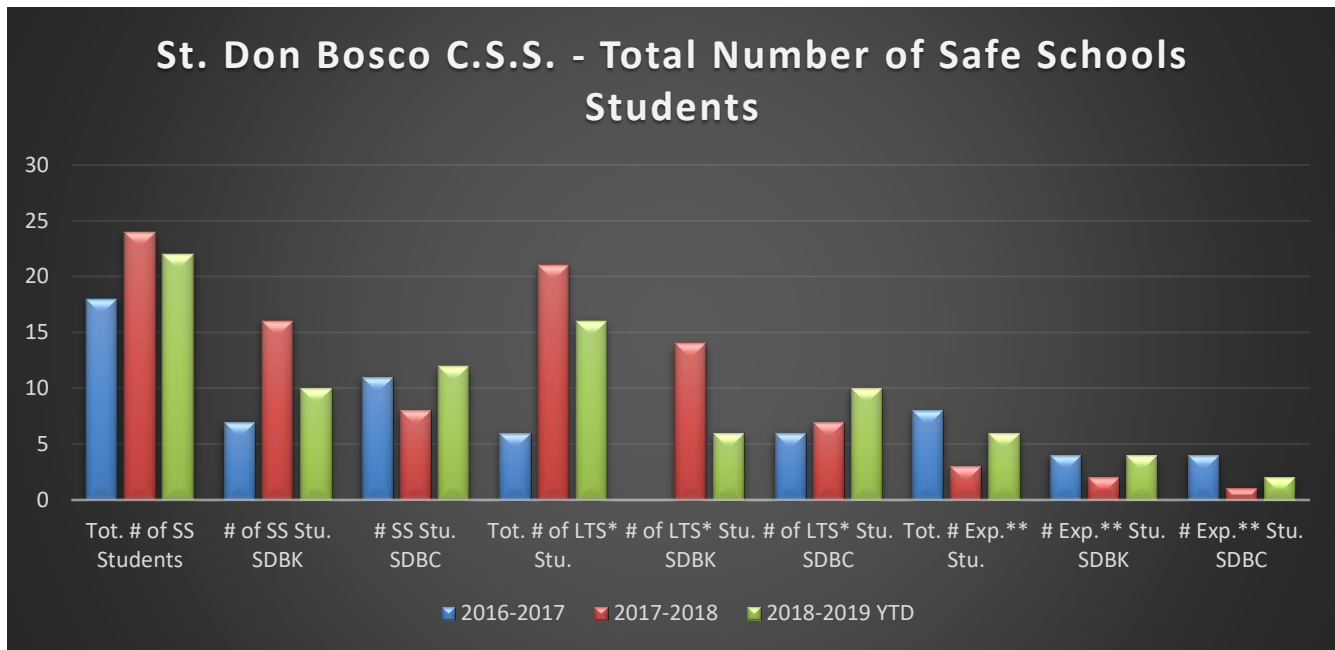
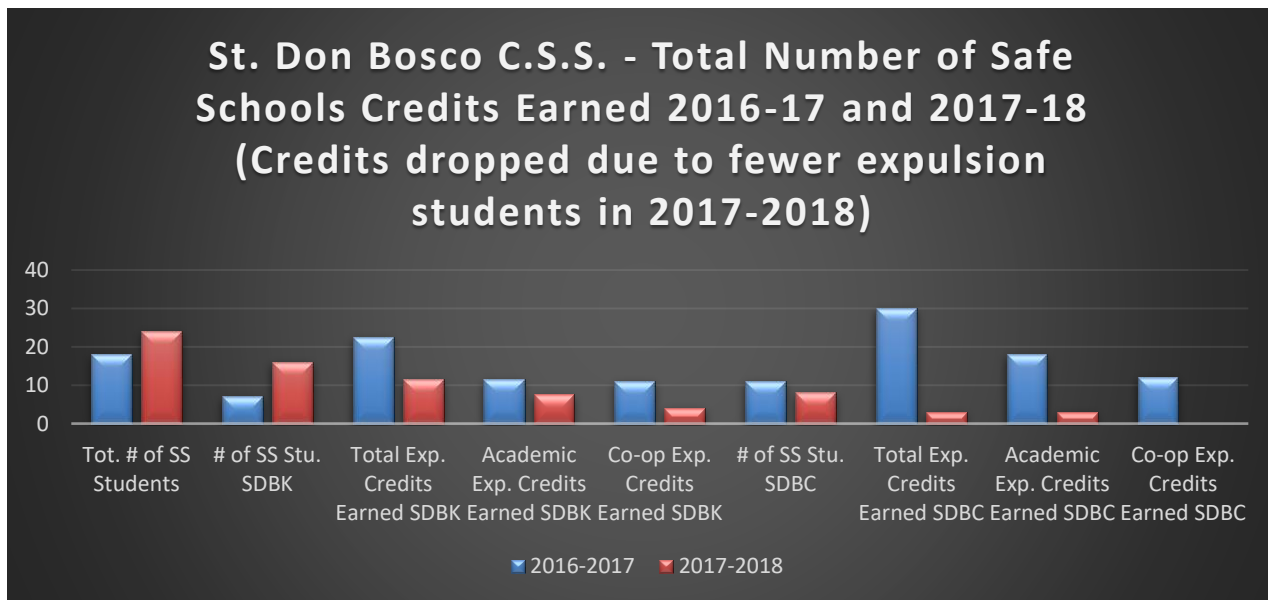


Table 7



Alternative Suspension Program

The Alternative Suspension Program is a partnership between the school and the YMCA Cambridge designed to ensure rapid intervention for students experiencing academic and behavioural difficulties. The goal of the program is to close the

gap between the student and the school that can be felt by the student following a suspension with a specific aim to develop and improve social skills and sense of self-worth and to help students adopt a new positive attitude towards school.

Semester One Data 2018/2019

Student Referrals

- 44 referrals (35 – St. Benedict, 9 – Monsignor Doyle)
- 17 Female
- 27 Male

Reasons for Referral

Absenteeism/Punctuality 3

Apathy & Lack of Motivation: 1

Disruptive & Impulsive Behaviour: 4

Substance Misuse 8

Theft &/or Vandalism 1

Bullying, Physical, or Verbal Violence 25

Intervention 2

Referrals by Grade

Grade 9 - 10 students

Grade 11 -15 students

Grade 10- 16 students

Grade 12- 3 students

Length of Referrals

- 3 Days 27 students
- 4 Days 10 students
- 5 Days 7 students

Workshop Completion

- 118 workshops completed
- 2.7 workshops per student

Workshop Topics

Anger Management and Conflict Resolution Responsibility

Communication Styles Employment Success & Resumes

Substance Use & Abuse Goal Setting: Strengths/Weaknesses

Relationships & Boundaries Bullying

Motivation Reintegration to School

Impact

- **97%** of students agreed that they learned something new from the workshops provided
- **75%** of students agreed that they learned something new from the youth workers
- School has recognized that **67%** of referred students have seen a **decrease** in disciplinary measures since returning from the program

Student Testimonials

"I'm doing really good – I'm not skipping as much as I used to and I'm showing up in uniform. I also wanted to thank you for everything – I was so happy to get to know you guys – you guys are amazing."

"I loved the Y program, it was great and you guys are awesome. Really understanding and welcoming, I felt like I could talk and not be judged and work through my problems with your help and bring the things I learned back to school with me and use in my life too."

Parent Testimonials

"Again, thank you! I was holding back tears the way you spoke of (Student) so beautifully, thank you!"

"I'm glad (Student) had the chance to participate in this program and I truly believe that it is an amazing program! I was very impressed from day one, how you welcomed (Student) with open arms and not as a consequence to the program."

Ongoing Initiatives and Programs:

Encompass Data, Watson Analytics, Safe Schools and EDI Survey

With the support of the Research Coordinator, we will use the encompass data warehouse and Watson Analytics to develop predictive models to support the Well-Being Strategy at WCDSB. These predictive models, or set of rules, groups students with similar profiles together that have had similar outcomes in the past. The trends from past cohorts of students help us create accurate predictive models for current groups of students. These models allow Educators to become more precise in identifying groups of students that are likely to be in-risk and to target resources and programs to meet the learning needs for these students.

School boards are required to conduct school climate surveys of students, school staff and parents at least once every two years as they all play a key role in contributing to a positive school climate.

The students, staff and parent community are currently completing the school climate survey (Staff and Parents are completing a survey created by the Ontario Ministry of Education) and our students are completing the MDI survey (Middle Years Development Survey).

Response to date has been very good. We have had 1776 parents, and 812 staff complete the survey. In grades 7 to 12, 3998 have completed the MDI survey and 3724 grade 4-6 students have completed Part A of the MDI and 3088 students have completed Part B of the same survey.

The surveys will help us to assess perceptions of safety – from students, parents and school staff, make informed planning decisions about programs to help promote safe and inclusive schools, determine the effectiveness of our programs on an ongoing basis and build and sustain positive school climates.

Cannabis Education

In January 2019 the Ministry of Education shared their plans for providing funds to school boards across Ontario to build Cannabis prevention/awareness across the education system. As part of these initiatives at WCDSB, all grade 8 classes will participate in one half-day prevention workshops on Cannabis. Based on feedback from schools, content about vaping is also being addressed due to the rise in usage in our elementary schools.

Umbrella Project

The Umbrella Project started out as one pilot at St. Agnes Catholic School. We had funding initially for 17 schools to participate and easily received that much interest. Over the course of the summer 25 schools in total were able to participate including two high schools. In addition, approximately 12 additional schools received PRO grant funding this year for parent workshops on The Umbrella Project.

Community Justice Initiatives

In 2016/2017 Community Justice Initiatives school started to collaborate with the WCDSB. CJI began working with St. Benedict's Secondary School to focus on using restorative practices in all facets of school life to build community. This experience has underscored the compatibility of restorative practices with the strategic direction and priorities of the WCDSB, and other values of Catholic Education in Ontario including the Ontario Catholic School Graduate Expectations.

Indicators showed that the inclusion of restorative practices contributed to a 44 per-cent reduction in suspensions and a 74 per cent decrease in “conflicts of a physical nature” at St. Benedict’s. Other noted impacts were that students requested mediations/circles when they found themselves in conflict and qualitative feedback from students and school personnel indicated that the restorative culture shift increased feelings of belonging and inclusion in their school community. As interest in restorative practices increased throughout St. Benedict’s and other WCDSB schools, CJI looked to the Hallman Foundation Children’s Program as a short-term way of increasing capacity to respond to demand for restorative practice facilitation and training throughout the WCDSB.

CJI’s successful application to the Hallman Foundation Children’s Fund means that CJI has the capacity helps schools discover and create their restorative culture in approximately 30 schools. WCDSB schools who demonstrate interest and commitment to transforming towards a restorative school culture over the next two years will be served by the activities outlined in this proposal. Student Success Consultants and other relevant WCDSB personnel will be integral partners in determining which schools will be involved to ensure equitable access to this program.

Transforming school cultures into restorative cultures involves multiple avenues of engagement between WCDSB schools/administration and CJI, including: Training, Facilitation of Restorative Practices, Mentoring & Coaching, and Consultation. In practice, this means that educators will have the opportunity to participate in CJI’s 3-day “Restorative Circle Training for Educators”, at the Executive Council level, we will offer a 2-day Restorative Leaders training. CJI Restorative Schools staff will co-facilitate restorative processes (mediations/circles) as requested, CJI’s Restorative Schools staff will provide coaching, mentorship, and consultation to practitioners, and students will be trained in peer-mediation.

Next Steps:

- The Umbrella Project is in half of our WCDSB schools. During the 2019/2020 school year our goal is to have 100% of our schools adopting the program.
- The Alternative to Suspension Program currently serves our 9-12 Students in the Cambridge Region. Our goal is to expand this to support our grade 7/8 students in the Cambridge Area beginning in May 2019. Further to this, we are continuing our support of this program as we plan to establish the same model in the Kitchener Waterloo area in September 2019.
- Training for Community Justice Initiative to begin for the 2019/2020 school year
- The District Safe and Accepting Schools Committee is developing (in conjunction with the WRPS) resources directed around further education regarding Human Trafficking. These resources will respond to the ongoing concerns in the region and will support teacher knowledge and student awareness.

Recommendation:

This is for the information of the Board.

Prepared/Reviewed By: Loretta Notten
Director of Education

Judy Merkel
Superintendent of Education

Kelly Roberts
Research Coordinator

*Bylaw 5.2 “where the Board of Trustees receives from the Director of Education a monitoring report that flows from a responsibility delegated to the Director under Board Policy – *except where approval is required by the Board of Trustees on a matter delegated by policy to the Board* – the minutes of the Meeting at which the Report is received shall expressly provide that the Board has received and approved of the Report as an action consistent with the authority delegated to the Director, subject in all instances to what otherwise actually occurred.”

Waterloo Catholic District School Board



**LONG TERM
ACCOMMODATION PLAN
2019**

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1.0 Executive Summary

The purpose of the Long Term Accommodation Plan (LTAP) is to provide an update on enrolment status, demographic trends as they relate to enrolment, and future accommodation initiatives including boundary changes, school closures, new schools, and additions/renovations.

Enrolment is expected to increase in the elementary and secondary panels over the next 10 years. Where enrolment exceeds capacity, students will be accommodated by adding portables, building capacity (additions/new schools), or changing boundaries to redistribute enrolment. Partnerships will also be explored where it enhances the Waterloo Catholic District School Board's (WCDSB's) long term plans.

The LTAP includes recommendations for:

- Land acquisitions (purchase)
- Land disposition (sale)
- Capital projects (additions, new schools, major renewal projects)
- Accommodation solutions (boundary changes, school closures, portables, partnership agreements)

All recommendations are subject to approval by the WCDSB Board of Trustees as per Board Policy IV 010: Facilities/Accommodations with the exception of specific renewal (major repair) projects. Capital projects, land acquisitions (purchase), and dispositions (sale) proposed in this LTAP are contingent upon approval and/or funding from the Ministry of Education.

1.1 Summary Table: Land Acquisitions

The following table provides a summary of future land acquisitions. The timing (year) should be considered as approximate and will depend on the ability to acquire land and the availability of funding. Medium (Med.) term means that it's estimated to be purchased within the next 5 years. Long term means within 5-10 years.

Project	Year	EDC Elig.	Site Area (ac)	Total Estimated Cost*	Comments
Breslau (St. Boniface)	2018	56.8%	5.00	\$2,891,429	Phased purchase. Phase 1 complete.
Huron-Brigadoon	2019	100%	6.40	\$3,284,064	Land registration imminent
East Kitchener 7-12	2020	100%	17.00	\$9,600,000	Planning approvals required
Doon South	Med. term	100%	6.05	\$5,000,000	Reserved
Rosenberg	Med. term	100%	5.83	\$3,498,000	Reserved
Southeast Galt	Med. term	56.3%	6.50	\$3,575,000	Subject to partnership discussions

Project	Year	EDC Elig.	Site Area (ac)	Total Estimated Cost*	Comments
Baden	Med. term	44.4%	5.00	\$3,000,000	Site not yet identified
West Rosenberg	Long term	100%	6.00	\$3,600,000	New site under discussion

*Total estimated costs are based on the best estimates available at the time of writing this report. Costs are subject to negotiation.

1.2 Summary Table: Accommodation Strategies and Capital Projects

The following table provides a summary of the overall strategy for each planning area including accommodation strategies and capital projects. In many cases, the timing of reviews and projects have yet to be determined because they are dependent upon a number of factors including enrolment trends, facility condition, changing priorities within a given school year, potential partnership discussions, funding, or land availability. Where indicated, medium (Med.) term means the review or project is estimated within the next 5 years and long term means within the 5-10 year timeframe.

Planning Areas	Accommodation Strategy	Timing	Capital Project	Size (pupil places)	Estimated Cost*	Estimated Opening Date
E01: Rural North	Relocate St. Boniface to Breslau	Review is complete	New school in Breslau	257	\$5,761,123	September 2020
E02: Waterloo East	Add FI to St. Luke	2019	-	-	-	-
	Potential boundary review St. Luke & St. Matthew	Medium Term, monitor enrolment	-	-	-	-
E03: Waterloo Central	Potential boundary review St. Agnes, Sir Edgar Bauer, St. Teresa Kitchener	-	-	-	-	-
E04: Waterloo West	Add FI to Holy Rosary	2019	-	-	-	-
	Potential boundary review Our Lady of Lourdes	Medium Term, monitor enrolment	-	-	-	-
E05: Rural West	Boundary review to establish a boundary for a new school in Baden	Long Term, subject to funding and land availability	New school in Baden	250	\$6,000,000	Long Term, subject to funding and land availability

Planning Areas	Accommodation Strategy	Timing	Capital Project	Size (pupil places)	Estimated Cost*	Estimated Opening Date
E06: Kitchener West	Explore solutions for St. John	2019	-	-	-	-
	-	-	Explore potential co-build with WRDSB	See E08	See E08	See E08
E07: Kitchener Central	Revisions to Huron-Brigadoon boundary may be needed prior to opening	2020	-	-	-	-
	Blessed Sacrament and Our Lady of Grace will be used to accommodate growth planned in E08	-	-	-	-	-
E08: Kitchener Southwest	Revisions to Huron-Brigadoon boundary may be needed prior to opening: Our Lady of Grace, Blessed Sacrament, John Sweeney, St. Kateri	2020	New Huron-Brigadoon School	587	\$11,852,005	September 2021
	Add FI to new Huron-Brigadoon School	2021	-	-	-	-
	Explore potential partnership with WRDSB to alleviate enrolment pressure	Medium Term	Explore potential co-building opportunities with WRDSB	300	\$7,000,000	Medium Term, subject to partnership
	Boundary review when new school is needed	Medium Term, monitor enrolment	New Rosenberg School	400	\$8,500,000	Long Term, subject to funding and land availability
	Boundary review when new school is needed	Long Term, monitor enrolment	New West Rosenberg School	400	\$8,500,000	Long Term, subject to funding and land availability

Planning Areas	Accommodation Strategy	Timing	Capital Project	Size (pupil places)	Estimated Cost*	Estimated Opening Date
	Boundary review: St. Timothy, St. Kateri	Med. Term, monitor enrolment	New Doon South School	350	\$7,700,000	Medium Term, subject to funding and land availability
E09: Kitchener East	Boundary review: Canadian Martyrs, St. Daniel, St. Anne K, St. John Paul II	Medium Term, subject to funding	New East Kitchener 7-12	See S01	See S01	See S01
E10: Cambridge Preston	No pending reviews	-	-	-	-	-
E11: Cambridge Hespeler	Potential boundary review: St. Gabriel, St. Elizabeth, Our Lady of Fatima	Medium Term, monitor enrolment	-	-	-	-
E12: Cambridge North Galt	Potential boundary review: St. Margaret, St. Teresa of Calcutta, Christ the King, St. Peter	Medium Term, monitor enrolment	-	-	-	-
	Add FI to St. Peter	2020	-	-	-	-
E13: Cambridge Southeast Galt	Add FI to new Southeast Galt school	2023	New Southeast Galt school (partnership with City of Cambridge and WRDSB)	450	\$9,000,000	2023, subject to funding and land availability
E14: Cambridge West Galt	Potential boundary review: St. Augustine, St. Gregory	Long Term, monitor enrolment	-	-	-	-
E15: Rural South	No pending reviews	-	-	-	-	-
S01: Kitchener-Waterloo	Boundary review: St. Mary's, Resurrection, St. David	Medium Term	New East Kitchener 7-12	1200** (800 Secondary + 400 elementary)	\$32,556,000	Medium Term, subject to funding and planning approvals

Planning Areas	Accommodation Strategy	Timing	Capital Project	Size (pupil places)	Estimated Cost*	Estimated Opening Date
S02: Cambridge	-	-	-	-	-	-

* The estimated cost does not include funding for new childcare centres or child and family centres.

** May change due to class size increases in secondary schools.

2.0 Introduction

The Long Term Accommodation Plan (LTAP) is a comprehensive forecast for school accommodation. It is intended to provide the Board with a clear direction related to accommodation and capital expenditures.

The Long Term Accommodation Plan sets out a strategy for school accommodation initiatives which may include land purchases, new school construction, additions, boundary reviews, school closure reviews, or other accommodation related matters.

Each individual project will be considered by Executive Council and the Board of Trustees before implementation. Land purchases and projects requiring capital funding may also be subject to approval from the Ministry of Education (Ministry).

In addition to accommodation related items, this plan summarizes facility condition and renewal (renovation) projects.

2.1 Guiding Principles

The Long Term Accommodation Plan strives to:

- be consistent with Ministry of Education initiatives, policies, and guidelines;
- be consistent with Board's vision, mission, policies, multi-year strategic plan, and administrative procedures;
- ensure the efficient and effective use of Board facilities and resources;
- ensure that students are accommodated in facilities that are safe, healthy, and that promote a quality learning environment;

- achieve equity in school facilities across both the elementary and secondary panels over the long term;
- manage available capital finance resources in a fiscally responsible manner;
- consider partnership opportunities where practical and feasible; and
- consider the impact on student transportation and walkability.

2.2 LTAP Update Schedule

The LTAP is updated annually and is a snapshot based on the best available information at the time of writing. Funding, priorities, and timing of projects may change.

Some sections (e.g. demographics) are dependent upon Canadian Census data, which is updated every five years. Census data is typically released and available approximately two years after Census collection. Therefore, specific sections will be updated only when new data is available.

2.3 Glossary of Terms

Accommodation Review: A public process used to determine how students will be accommodated in schools. There are two types of Accommodation Reviews: 1) Boundary Review and, 2) School Closure Review (subject to Ministry Guidelines). Results may include boundary changes, school consolidation/closure, creating an attendance boundary for a new school, identification of a need for new school construction, or building an addition.

Boundary Review: A process used to adjust school attendance boundaries and transfer students from one school to another.

Bussed: The number of students who are designated by Student Transportation Services of Waterloo Region as requiring a bus to get to school.

Bussed due to Exception: The number of students who live within walking distance of a school but designated by Student Transportation Services of Waterloo Region as requiring bussing due to a safety issue, or Board decision.

Facility Condition Index (FCI): A ratio used to measure the relative condition of a building. It is calculated by dividing the cost of repairs for the building within a specific time period by the cost to replace the building. A higher FCI indicates a higher cost to repair the facility.

Full-Time Equivalent: Part time and full time enrolment expressed as the equivalent number of full time students.

Gross Floor Area (GFA): The total constructed area of a building.

Leaving the Boundary: The number of students living within a particular school's attendance boundary but choosing to attend a different Catholic school.

On-The-Ground Capacity (OTG): The capacity for the permanent portion of a school as indicated on the Ministry's School Facilities Inventory System (SFIS). This value does not represent the physical limit of the space.

Out of Boundary: The number of students (including French Immersion students) attending a particular school despite living outside of its attendance boundary.

Portable: A structure providing additional accommodation. It is built with wood frame construction, fully heated and without plumbing. It is considered temporary accommodation.

School Closure Review: A process used where one or more schools is being considered for closure, consolidation or as defined by the Ministry of Education Pupil Accommodation Review Guideline. The process reflects the Ministry Guideline and applies only to schools offering elementary or secondary regular day school programs (not applicable to adult or continuing education).

Utilization: A percentage calculated by dividing enrolment by the On-The-Ground capacity. This calculation provides an understanding of whether a school or group of schools is over or under capacity and by how much. Utilization rates are directly impacted by the size of school and should be reviewed in conjunction with the absolute difference between enrolment and capacity.

Walkers: The number of students who are designated by Student Transportation Services of Waterloo Region as being able to walk to school.

Yield: Student yield refers to the number of students attending a Catholic school within a given area divided by the total number of students living in that area. The board-wide student yield/apportionment is calculated by the Ministry of Education and based on the total number of students across the four publicly funded school boards within Waterloo Region. The student yield for each school is calculated based on the total number of students from WCDSB and the Waterloo Region District School Board.

3.0 Ministry Funding and Policy Framework

The Ministry of Education sets policies, guidelines, program initiatives, and funding. These Ministry directives provide the basis for decision making at the school board level.

The provincial election in 2018 has influenced the funding and policy directives of the Ministry of Education. As more information becomes available, some plans and projects may need to be adjusted.

3.1 Pupil Accommodation Review Guideline

The Ministry of Education released a new version of the Pupil Accommodation Review Guideline (PARG) in the Spring of 2018. However, this document required additional supporting materials that have not yet been released. No school closure reviews can be initiated until the new Guideline and WCDSB procedure are in place.

3.2 Partnerships and Community Hubs

The Province released the Community Hubs in Ontario Strategic Framework & Action Plan in August 2015. The document highlights schools as a key element in creating community hubs.

The Ministry of Education has a Community Planning and Partnership Guideline (CPPG) that is intended to help facilitate facility partnerships within schools. This Guideline pre-dates the community hub initiative and revisions to O.Reg 444/98. The Ministry will revise this Guideline in the future to better align with other directives.

In 2017, the Ministry of Education updated O.Reg 444/98 Disposition of Surplus Real Property to align with the Community Hubs initiative.

Boards are encouraged to work with municipal and community stakeholders to identify and implement facility partnerships. Boards are expected to recover all costs related to partnerships and community hub initiatives (e.g. operating costs, capital costs, etc.). WCDSB holds an annual public meeting to discuss partnership opportunities with stakeholders.

The Board currently has various facility partners operating in elementary and secondary schools including public libraries, childcare centres, neighbourhood associations, and municipalities. In addition, many sites share playground space with municipalities and parking with adjacent Catholic parishes.

3.3 Child Care Centres

The Ministry of Education began assuming responsibility for child care beginning in 2010 with the implementation of full day kindergarten and the extended day program. The Ministry now provides funding for new child care construction, prioritizing the co-location of schools and childcare centres.

WCDSB works closely with the Region of Waterloo to review co-location and co-building opportunities prior to applying for Ministry funding. To date, WCDSB has received funding for five new childcare centres.

3.4 Child and Family Centres

The Ontario government has created one delivery model (previously three) called “EarlyON Child and Family Centres” to offer early years programs and support for parents. The Ministry of Education now provides funding for the construction of new EarlyON centres.

WCDSB works closely with the Region of Waterloo to review co-location and co-building opportunities prior to applying for Ministry funding. To date, WCDSB has received funding for two new child and family centres.

3.5 Capital Funding for Schools

Capital projects (new schools/additions) and land purchases have been identified in this plan. However, most of these will require funding approval from the Ministry of Education, which is not guaranteed.

The following funding sources are available and can only be used for the items specified within that funding envelope.

Capital Priorities – This refers to funding that may be provided by the Ministry of Education based on the board’s business case. The Ministry dictates when business cases can be submitted and the timing varies from year to year.

Education Development Charges (EDC) – These are funds that are collected in accordance with the Board’s Education Development

Charges by-law. The intention of these charges is that new residential/non-residential growth pays for new schools that are needed as a result of this growth. These funds can only be used for the purchase of specified school sites identified in the EDC background study and some site development costs. They cannot be used for the construction of school buildings.

Ministry Application for Land – For non-EDC eligible land, the Board must apply for funding from the Ministry of Education. This is done on a case by case basis.

Proceeds of Disposition (POD) – When the board sells property, funds go into the Proceeds of Disposition Reserve. These funds are to be used for renewal projects.

School Condition Improvement (SCI) – To be used at schools that are expected to remain open and operating for at least five years specifically to address health and safety, replacing and repairing building components, improving energy efficiency of schools, and improving accessibility, based on the Facility Condition Index (FCI) of the school.

School Renewal Funding – This funding is provided to address the costs of repairing and renovating schools.

4.0 Demographic Trends

Waterloo Region is comprised of three urban municipalities - Cambridge, Kitchener and Waterloo - and four rural townships - North Dumfries, Wellesley, Wilmot, and Woolwich. The Region's population is approximately 583,500 (source: Region of Waterloo, Census Bulletin 2016: Population, age, and sex).

4.1 Population Trends

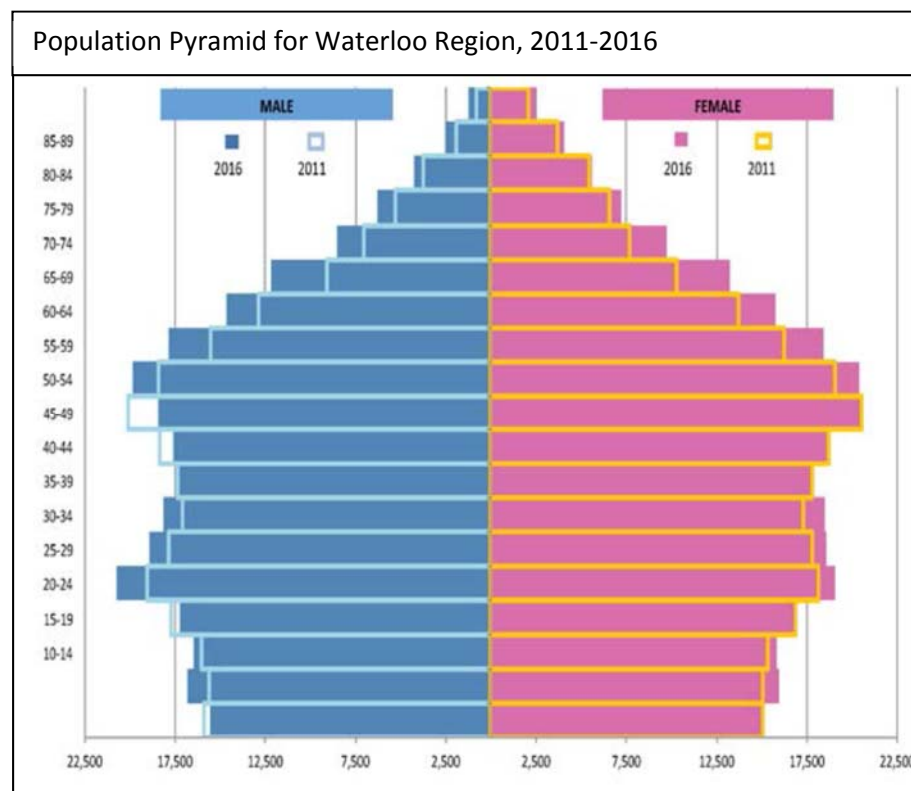
The Baby Boom generation, represented on the adjacent population pyramid by those aged 52 to 70 (those children born between 1946 and 1964) was responsible for significant school construction throughout the 1960's and is now contributing to Canada's aging population.

The Baby Boom was followed by the Boom Bust generation (those children born in the 1960's and 1970's), which was significantly smaller.

The second bulge on the population pyramid represents the children of the Baby Boomers - the Echo Boom (children born in the 1980's and 1990's) who range from their early 20s through mid-30s. This cohort was responsible for increasing enrolment and school construction through the 1990's.

The smallest generation – those ranging in age from birth to 19 years old on the population pyramid – are the children of the Boom Bust generation. This group was responsible for declining enrolment over the last 15 years.

The Boom Echo generation is in their child bearing years and the number of school aged children is projected to increase accordingly.



4.2 Live Birth Data

The number of live births within Waterloo Region has generally increased since 2000 and has remained relatively stable since 2007. The adjacent table illustrates the number of live births since 2000.

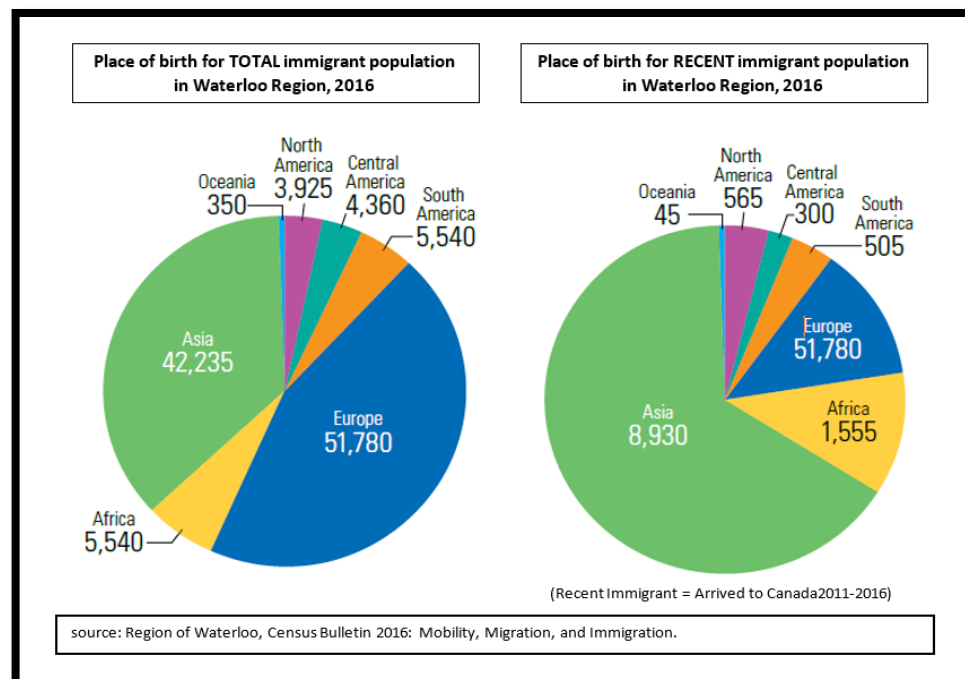
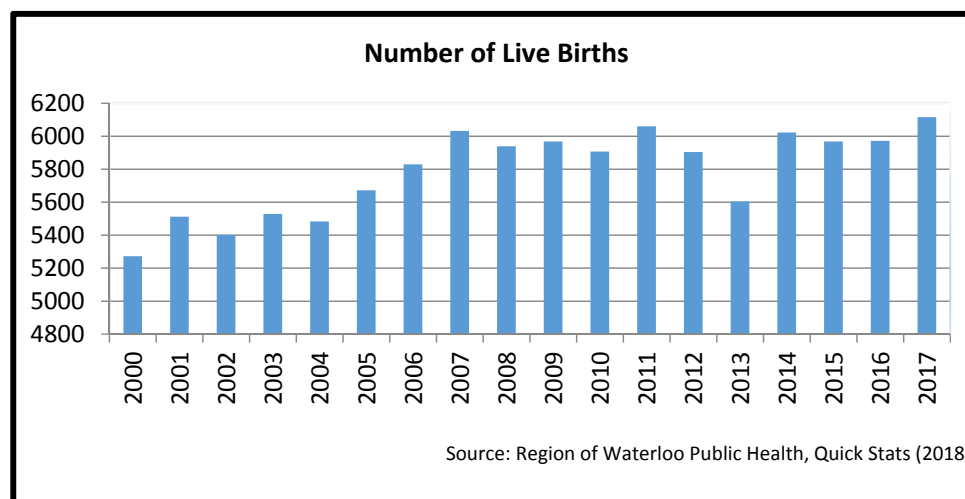
Live birth data is used to project the number of JK students entering elementary school four years later.

4.3 Immigration Trends

Waterloo Region has the eighth highest proportion of immigrants in Ontario. In Waterloo Region, 22.6% of the total population is comprised of immigrants. Immigrants tend to settle within the three cities of Waterloo Region, with just under one quarter of the population being immigrants versus 6% to 12% in the townships (source: Region of Waterloo, Census Bulletin 2016: Mobility, Migration, and Immigration).

The country of origin of immigrants is shifting, as illustrated in the adjacent graphs. This change represents a shift away from countries where the Catholic religion is predominant to traditionally non-Catholic countries.

There is an increasing number of immigrants from Asian and African countries and WCDSB is capturing a larger share of these immigrants.



5.0 Board-Wide Enrolment Trends

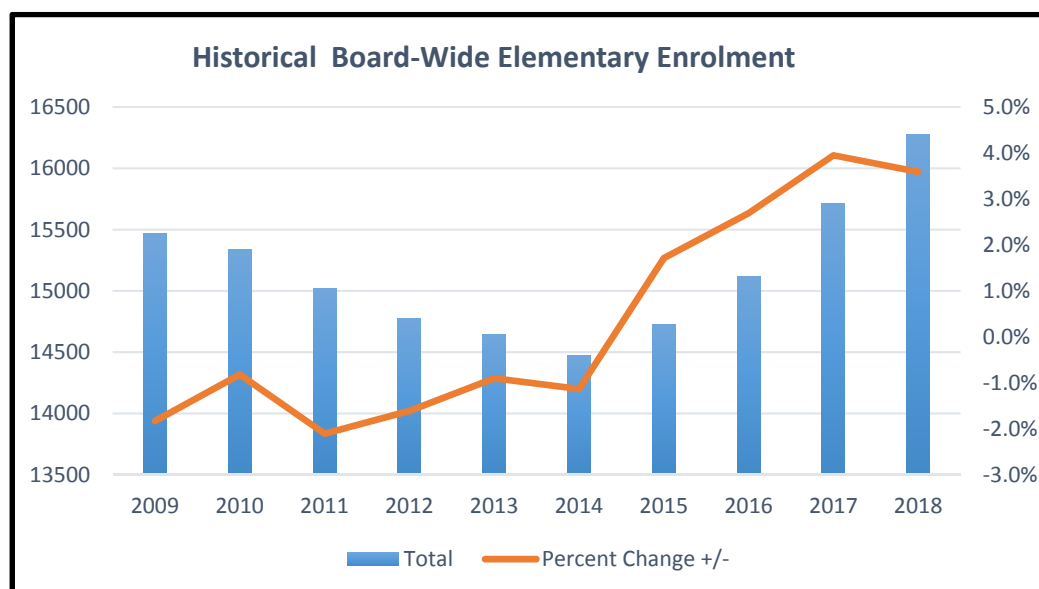
5.1 Elementary Enrolment Trends

Elementary school enrolment declined from 2001 to 2014. Enrolment has been increasing since 2015.

The table and graph shows the historical board-wide enrolment by grade and how enrolment has changed year over year. Historically, the suburban schools have grown while the inner-city schools have declined. However, recent growth has been seen across almost all schools, not just those in newly developing areas.

Enrolment growth can be attributed to demographic trends including a larger population in their childbearing years, as well as the growing appeal of WCDSB to those families that are new to Canada.

Enrolment is projected to increase over the next ten years.

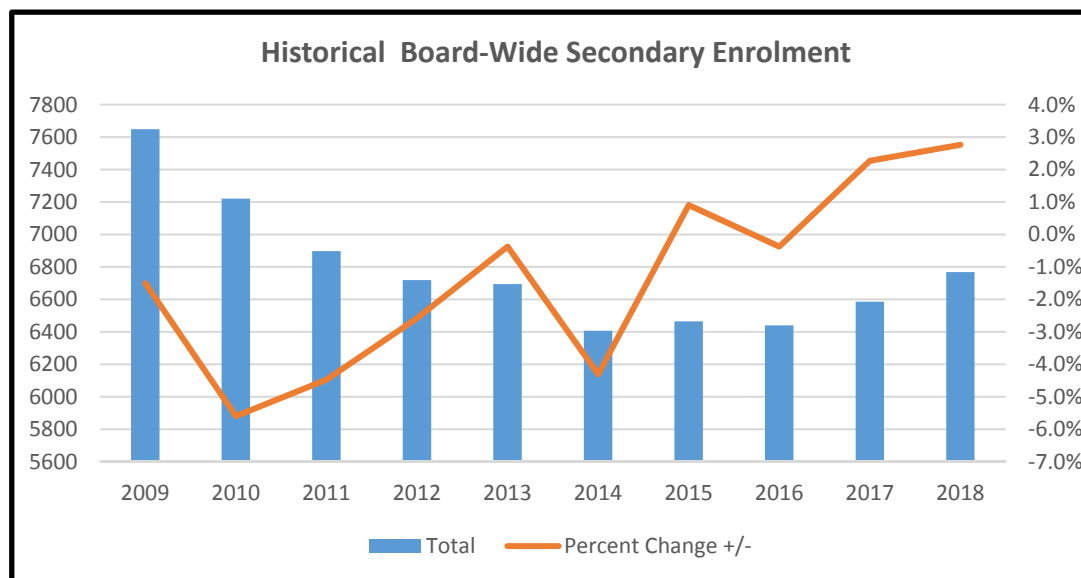


Grade	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
JK	1312	1392	1303	1302	1353	1230	1329	1414	1465	1548
SK	1492	1433	1479	1386	1400	1417	1341	1419	1557	1594
1	1486	1503	1433	1507	1407	1428	1486	1434	1536	1637
2	1519	1504	1500	1430	1505	1414	1459	1547	1516	1614
3	1517	1554	1485	1498	1441	1519	1466	1520	1610	1587
4	1493	1535	1544	1503	1516	1472	1570	1529	1588	1681
5	1624	1522	1527	1536	1507	1513	1516	1622	1590	1657
6	1659	1624	1521	1524	1517	1496	1531	1557	1704	1634
7	1633	1648	1604	1499	1511	1498	1516	1543	1594	1721
8	1731	1624	1620	1589	1484	1488	1509	1534	1556	1607
Total	15466	15339	15016	14774	14641	14475	14723	15119	15716	16280
Change +/-	-288	-127	-323	-242	-133	-166	248	396	597	564
Percent Change +/-	-1.8%	-0.8%	-2.1%	-1.6%	-0.9%	-1.1%	1.7%	2.7%	3.9%	3.6%

5.2 Secondary Enrolment Trends

Secondary enrolment declined from 2007 to 2014 as the result of fewer students graduating from the elementary panel. Enrolment was fairly stable from 2014 through 2016, and then increased in 2017 and 2018. Based on the number of elementary students graduating into the secondary panel, enrolment is projected to increase at WCDSB secondary schools.

The table shows historical board-wide enrolment by grade and how enrolment has changed year over year. Secondary schools are “open access” meaning that both Catholics and non-Catholics may enroll. As a result, the location of secondary schools is a critical factor in attracting students.

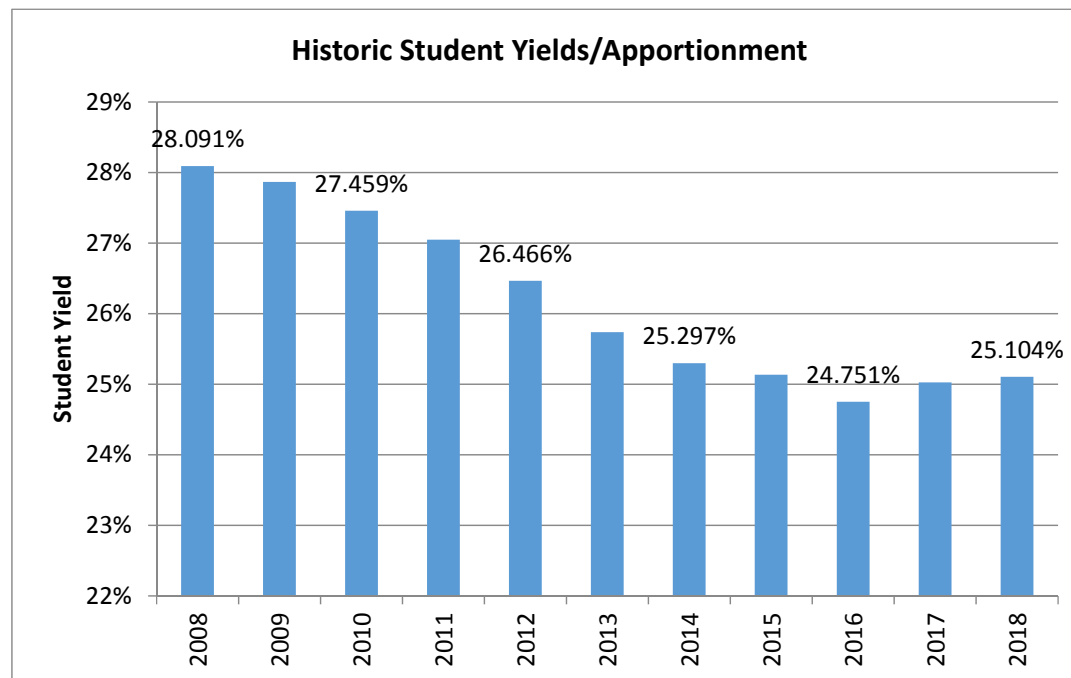


Grade	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018
9	1672	1661	1470	1545	1538	1460	1496	1557	1601	1623
10	1778	1662	1647	1375	1564	1524	1452	1513	1586	1620
11	1805	1748	1624	1652	1480	1557	1509	1476	1497	1611
12	2393	2149	2156	2147	2112	1865	2007	1894	1902	1914
Total	7648	7220	6897	6719	6694	6406	6464	6440	6586	6768
Change +/-	-117	-428	-323	-178	-25	-288	58	-24	146	182
Percent Change +/-	-1.5%	-5.6%	-4.5%	-2.6%	-0.4%	-4.3%	0.9%	-0.4%	2.3%	2.8%

5.3 Student Yields/Appportionment

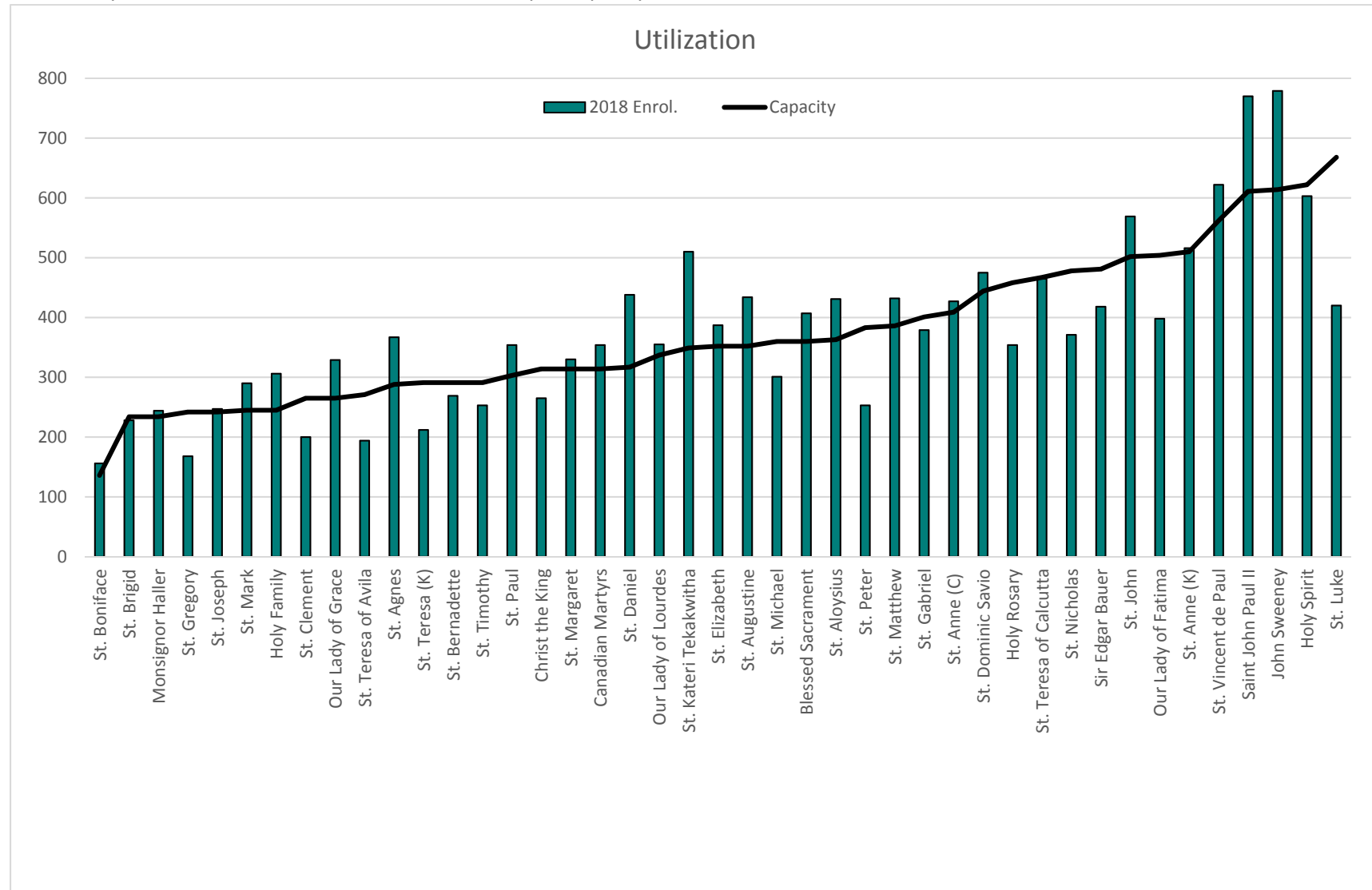
Student yields/apportionment refers to the share of the total student population that enrolls at WCDSB schools compared to other publicly-funded school boards. The adjacent graph illustrates the Board-wide elementary and secondary student yields as calculated by the Ministry of Education.

WCDSB's student yield has increased over the last two years. Although the Waterloo Region District School Board captures the majority of students in Waterloo Region, their yields have been dropping the last 2 years. The French Catholic and French public school boards continue to have increasing student yields.



5.4 Utilization

The graph below illustrates the difference between elementary enrolment and capacity. Overall, there is sufficient capacity to accommodate all elementary students. However, enrolment does not equal capacity at most schools.



5.5 Elementary Enrolment Projections

Elementary enrolment projections are based on five criteria:

1. The number of students in each grade
2. Retention rates (the number of students in Grade X that move to Grade X+1 the next year)
3. Live births (to predict JK students four years later)
4. Residential growth and student yields from various unit types
5. Population trends (used for long term projections after live birth data ends)

The below table shows elementary projections by school for the next ten years. Enrolment is projected to increase over the next ten years. However, this varies by school.

SCHOOL	2018 CAP	2018/ 2019	2019/ 2020	2020/ 2021	2021/ 2022	2022/ 2023	2023/ 2024	2024/ 2025	2025/ 2026	2026/ 2027	2027/ 2028	2028/ 2029
Blessed Sacrament	360	407	460	497	539	576	624	653	648	636	631	629
Canadian Martyrs	314	354	366	381	399	417	428	460	487	497	498	507
Christ the King	314	265	281	285	292	293	277	291	299	305	309	320
Holy Family	245	306	328	347	367	383	401	435	462	484	502	516
Holy Rosary	458	354	362	361	367	385	384	388	400	405	388	383
Holy Spirit	622	603	591	575	577	602	622	669	706	739	765	806
John Sweeney	614	779	802	787	803	824	828	857	876	896	910	929
Monsignor Haller	234	244	249	251	256	260	264	281	292	308	321	335
Our Lady of Fatima	504	398	410	425	450	469	482	502	531	525	543	554
Our Lady of Grace	265	329	333	343	353	361	385	414	436	442	461	468
Our Lady of Lourdes	337	355	385	422	448	484	513	543	553	567	563	540
Saint John Paul II	611	770	775	794	804	803	803	808	824	859	880	906
Sir Edgar Bauer	481	418	453	474	505	539	571	589	589	593	593	585
St. Agnes	288	367	392	408	443	473	492	519	527	539	538	521
St. Aloysius	363	431	440	463	484	498	529	525	528	526	533	512
St. Anne (C)	409	427	430	435	432	428	421	444	462	487	511	532
St. Anne (K)	521	516	548	585	630	671	687	707	718	706	715	703

SCHOOL	2018 CAP	2018/ 2019	2019/ 2020	2020/ 2021	2021/ 2022	2022/ 2023	2023/ 2024	2024/ 2025	2025/ 2026	2026/ 2027	2027/ 2028	2028/ 2029
St. Augustine	352	434	435	438	425	439	439	459	484	503	519	537
St. Bernadette	291	269	271	258	254	257	239	245	259	279	286	287
St. Boniface	136	156	166	182	199	219	238	261	283	298	304	313
St. Brigid	234	228	255	281	302	332	362	392	398	412	426	406
St. Clement	265	200	209	207	222	222	233	237	244	244	244	244
St. Daniel	317	438	471	509	542	562	586	608	625	622	609	615
St. Dominic Savio	444	475	479	489	504	504	521	526	536	540	547	549
St. Elizabeth	352	387	401	399	407	417	422	436	438	443	451	460
St. Gabriel	401	379	391	398	429	436	449	459	455	473	472	480
St. Gregory	242	168	165	154	139	134	130	140	153	163	167	172
St. John	502	569	641	701	770	820	871	886	911	923	913	891
St. Joseph	242	247	254	255	271	270	273	290	301	303	303	301
St. Kateri Tekakwitha	349	510	525	522	547	568	583	605	629	640	639	651
St. Luke	668	420	405	401	406	415	420	433	451	466	470	477
St. Margaret	314	330	331	335	344	370	385	398	403	398	392	406
St. Mark	245	290	305	323	334	344	354	371	373	382	389	395
St. Matthew	386	432	458	467	491	495	508	523	554	565	575	570
St. Michael	360	301	303	302	306	313	319	349	373	390	404	412
St. Nicholas	478	371	356	356	346	343	345	352	364	370	386	390
St. Paul	303	354	383	403	424	449	474	501	518	531	541	532
St. Peter	383	253	252	250	244	243	246	258	271	285	290	295
St. Teresa (Elmira)	271	194	189	184	180	176	178	186	191	196	209	218
St. Teresa (K)	291	212	224	239	248	258	267	287	300	304	313	321
St. Teresa of Calcutta	467	465	446	434	428	419	412	421	429	443	460	475
St. Timothy	291	253	259	269	266	275	279	290	305	311	314	324
St. Vincent de Paul	562	622	634	652	669	674	693	719	762	795	834	816
GRAND TOTAL	16,086	16,280	16,813	17,239	17,849	18,417	18,938	19,718	20,349	20,792	21,118	21,283

5.6 Secondary Enrolment Projections

Secondary enrolment projections are based on students graduating from the elementary panel within their family of schools. Retention rates are used to predict the number of students moving from grade to grade.

Family of Schools

Monsignor Doyle	Resurrection	St. Benedict	St. David	St. Mary's
<ul style="list-style-type: none"> Holy Spirit St. Anne (Cambridge) St. Augustine St. Brigid St. Francis St. Gregory St. Vincent de Paul 	<ul style="list-style-type: none"> Holy Family Holy Rosary Our Lady of Lourdes St. Dominc Savio St. John St. Mark St. Nicholas St. Paul 	<ul style="list-style-type: none"> Christ the King Our Lady of Fatima St. Elizabeth St. Gabriel St. Joseph St. Margaret St. Michael St. Peter St. Teresa of Calcutta 	<ul style="list-style-type: none"> Sir Edgar Bauer St. Agnes St. Boniface St. Clement St. Luke St. Matthew St. Teresa of Avila St. Teresa (Kitchener) 	<ul style="list-style-type: none"> Blessed Sacrament Canadian Martyrs John Sweeney Monsignor Haller Our Lady of Grace Saint John Paul II St. Aloysius St. Anne (Kitchener) St. Bernadette St. Daniel St. Kateri Tekakwitha St. Timothy

The table below shows secondary projections by school for the next ten years. Secondary schools offer courses over two semesters and the fall semester typically has higher enrolment. Therefore, the numbers shown on the table are October FTE enrolment to understand accommodation needs. It is anticipated that the capacity will increase based on class size increases.

SCHOOL	CAP	2018/ 2019	2019/ 2020	2020/ 2021	2021/ 2022	2022/ 2023	2023/ 2024	2024/ 2025	2025/ 2026	2026/ 2027	2027/ 2028	2028/ 2029
Monsignor Doyle	1,029	1,034	1,020	1,025	1,080	1,103	1,126	1,115	1,102	1,112	1,150	1,280
Resurrection	1,245	1,359	1,409	1,457	1,512	1,574	1,651	1,748	1,864	2,002	2,188	2,418
St. Benedict	1,458	1,510	1,541	1,603	1,565	1,567	1,605	1,602	1,685	1,808	1,912	2,002
St. David	1,050	879	880	920	888	899	914	933	985	1,075	1,178	1,301
St. Mary's	1,530	1,909	2,004	2,168	2,249	2,386	2,537	2,631	2,764	2,961	3,139	3,311
Total	6,312	6,691	6,854	7,173	7,294	7,529	7,833	8,029	8,400	8,958	9,567	10,312

5.7 French Immersion (FI)

The Board started offering French Immersion in 2015 at two schools: St. Anne Kitchener and Sir Edgar Bauer. Our Lady of Fatima was added in 2016. Two additional schools will be added this fall: St. Luke and Holy Rosary.

French Immersion is offered to every Grade 1 student in the system but not at every school. FI Boundaries have been established and a student's FI school is based on the elementary school boundary in which they live.

The first year French Immersion is offered at a school, it starts in Grade 1. The following year, the school will have Grade 1 and Grade 2, and so on.

For the most part, the FI program attracts students from within its own boundary, presumably because parents are responsible for getting their child to and from school if they live outside of the school's immediate boundary. Therefore, distance is a factor. However, St. Anne Kitchener has typically offered two Grade 1 FI classes each year, and approximately half of these students attend from outside of St. Anne's boundary.

The offering of FI at a given school presents unique accommodation challenges. Typically, classes are assigned and distributed to maximize the student to teacher ratios prescribed by the Ministry of Education. French Immersion requires students to be divided into classrooms based on language. Therefore, more classrooms are required when FI is offered at a school.

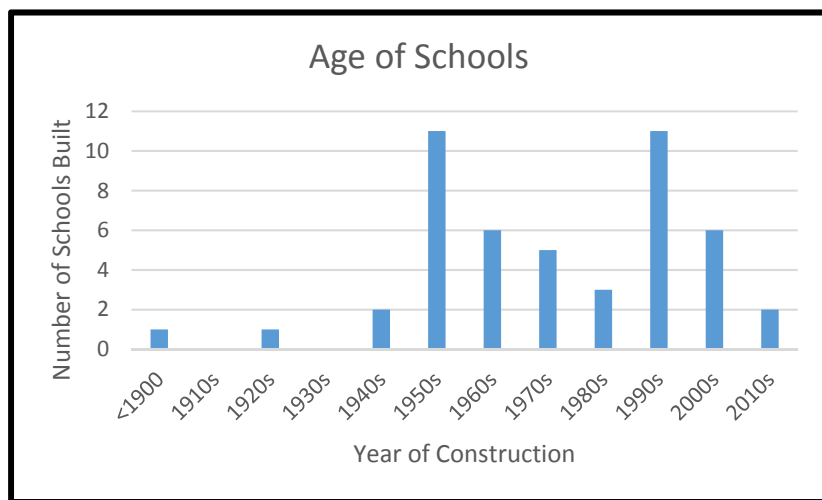
A review was undertaken during the 2017-2018 school year to plan for FI accommodation and expansion.

6.0 Facilities

The Waterloo Catholic District School Board currently operates 43 elementary schools, 5 secondary schools, 5 adult and continuing learning campuses, 2 secondary alternative education sites, and 2 administrative sites.

6.1 Age of Schools

WCDSB currently operates 48 elementary and secondary schools with an age range of less than one year old to 120 years old. The following table shows a count of schools by original year of construction (not including additions or renovations).



6.2 Facility Condition Index (FCI)

Facility condition assessments are completed every five years by the Ministry of Education to assess building components and systems. Systems include architectural, mechanical, electrical, and plumbing elements of a building. Each system has many components.

During the assessments, estimates are made in terms of the timing of replacement and replacement cost of each component. These replacement costs represent renewal needs and are captured in a Ministry database. As the Board completes projects at schools, the Ministry database is updated.

A Facility Condition Index (FCI) can be calculated based on the five year renewal needs compared to the cost to replace the entire school. A high FCI indicates high renewal needs. The formula is:

$$\text{Facility Condition Index} = \frac{\text{5 Year Renewal Needs}}{\text{Building Replacement Cost}}$$

The FCIs included in this report are not the original Ministry FCIs calculated based on assessments, but rather the updated FCI based on work that has been completed at each school.

6.3 Capacity

On-the-Ground (OTG) capacity is a number set by the Ministry of Education to quantify the number of students that can be accommodated within a school (permanent building only).

The Ministry assigns a room loading by instructional space. Different types of rooms have different loadings. The loadings of each room are added together to calculate the OTG of the school. The table below shows the loading of each type of room. This loading differs

from the actual number of students that can be accommodated within the school based on pupil to teacher ratios.

Instructional Space	Loading
Kindergarten classroom	26
Elementary classroom	23
Special Education Room	9
Resource Room (over 400sq.ft.)	12
Secondary classroom	21*

*increase to loading expected following recent class size increases

6.4 Portables

Portable classrooms are used for temporary accommodation when the number of students exceeds the capacity of the school. As of the 2018-2019, the board owns 96 portables and leases 35 portables. The number of portables is expected to increase in the near future as enrolment outpaces the ability to add permanent capacity.

6.5 Adult and Continuing Education

St. Louis operates five campuses in Kitchener, Waterloo, and Cambridge.

Kitchener Main Campus is located in downtown Kitchener in a leased building. This lease will expire in 2020 and the main campus will close at this location.

St. Mary's Campus is located adjacent to Kitchener Main Campus.

St. Francis Campus is located near the intersection of Queen's Boulevard and Westmount Road East in Kitchener. This campus will receive a renovation to become the new main campus for St. Louis in 2020. A childcare and EarlyON will be added to this site.

St. Benedict Campus is located at St. Benedict Secondary School. This campus opened in 2014. This is the only continuing education site in Cambridge.

Emmanuel Campus is located at the corner of Bridgeport Road West and Albert Street at Emmanuel United Church. This campus opened in 2013 and offers English-as-a-Second-Language (ESL) classes only. This is the only campus in Waterloo.

6.6 Alternative Education – St. Don Bosco

The Board operates two alternative secondary school sites – one in Kitchener and one in Cambridge. These sites provide programming to students who need different support than can be provided through regular secondary schools.

St. Don Bosco is located in the St. Mary's Campus of the St. Louis adult learning building in Kitchener and in rented commercial space in Cambridge.

6.7 Administration Facilities

WCDSB operates two administrative facilities: the Catholic Education Centre (CEC) in Kitchener and Facility Services in Waterloo.

The Catholic Education Centre is located in downtown Kitchener, and is currently under renovation to add offices, increase synergies, update building components, create a new boardroom, and to address parking shortages.

Facility Services is located on Dutton Drive in Waterloo and includes offices, workshops, and a warehouse that support all WCDSB facilities and sites.

6.8 Other Properties

The Board owns several other properties and is either in the process of selling them or is retaining them for future use. The following is a list of these properties.

Property Name	Status
St. Francis (Cambridge)	Retaining
St. Agatha	Disposition process underway
St. Patrick (vacant site)	Retaining
Biehn Drive	Disposition process underway

6.9 Facility Partners

The Board has co-located with external agencies, municipalities, and non-profit organizations for decades. This includes libraries, space for neighbourhood associations, childcares, community centres, and early years supports. In addition, the Board shares parking with adjacent properties (mainly Catholic churches). Following is a list of schools that have facility partners:

- Catholic Education Centre (CEC) – Community Centre (City of Kitchener)
- Holy Rosary – Childcare
- John Sweeney – Childcare
- Our Lady of Fatima – Childcare
- Resurrection – Childcare
- Saint John Paul II – Childcare
- St. Anne Cambridge – Alison Park Neighbourhood Association (City of Cambridge)

- St. Augustine – Childcare
- St. Benedict – Public Library (Idea Exchange)
- St. Brigid – Childcare
- St. Daniel – Community Centre (City of Kitchener)
- St. Elizabeth – Childcare
- St. Francis Kitchener – Early Years Centre
- St. Gabriel – Silverheights Neighbourhood Association (City of Cambridge)
- St. Kateri Tekakwitha – Childcare
- St. Luke – Childcare
- St. Margaret – Childcare
- St. Mary's – Kitchener Public Library
- St. Matthew – Childcare
- St. Nicholas – Childcare
- St. Paul – Childcare
- St. Vincent – Childcare

Parking

- | | |
|-----------------------------|---------------------------|
| • Catholic Education Centre | • St. Daniel |
| • Our Lady of Lourdes | • St. Francis (Kitchener) |
| • St. Aloysius | • St. Gregory |
| • St. Anne (Kitchener) | • St. John |
| • St. Boniface | • St. Michael |
| • St. Clement | • St. Teresa of Avila |
| • St. Vincent de Paul | • St. Teresa (Kitchener) |

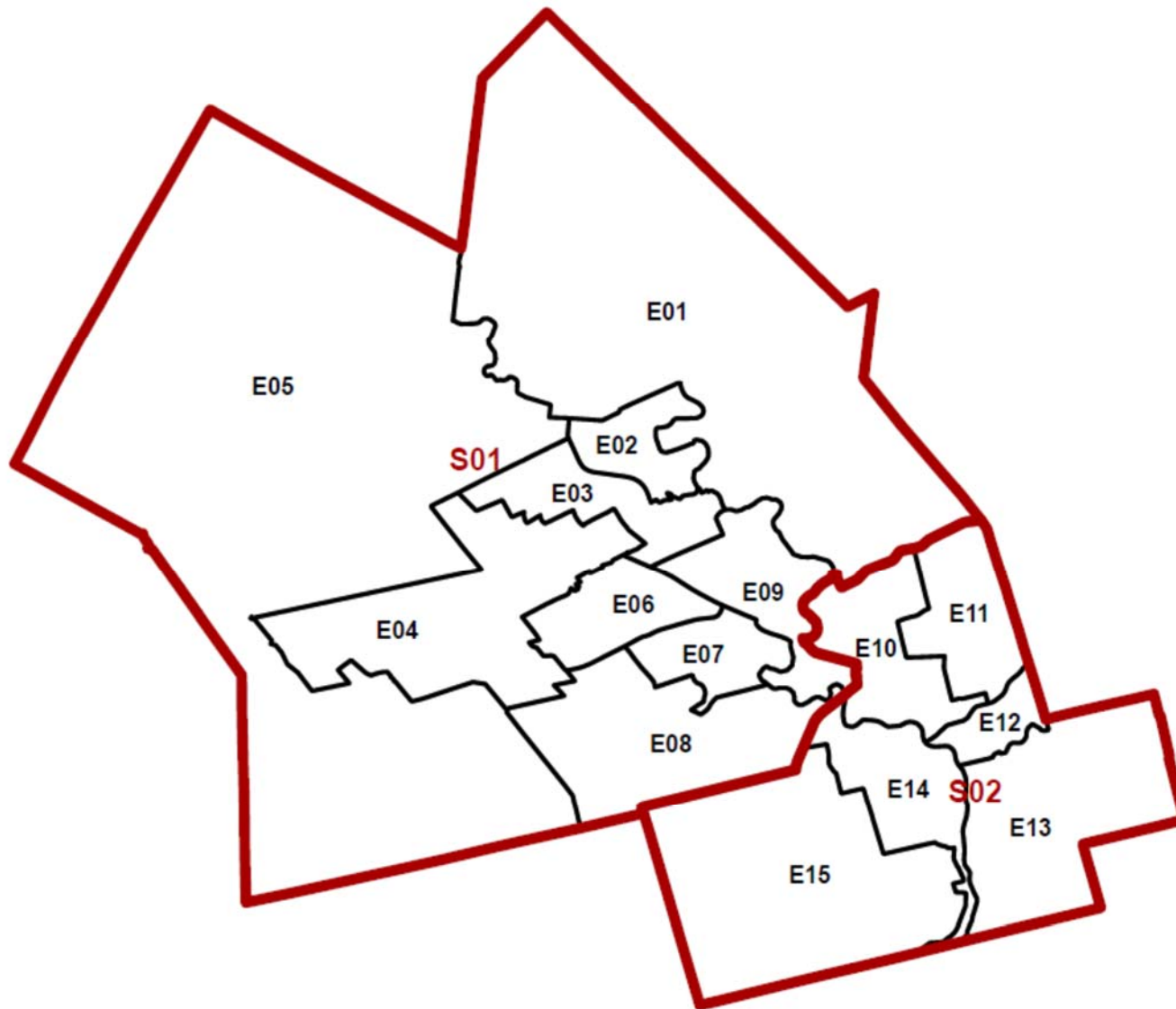
7.0 Planning Areas

For the purpose of conducting a more detailed analysis of accommodation issues in Waterloo Catholic schools, the Region has been divided into fifteen (15) elementary planning areas and two (2) secondary planning areas. To create the planning areas, schools have been grouped together based on geography, facility utilization, enrolment, and residential growth patterns. Planning areas reflect groups of schools that would typically be reviewed together in an accommodation review.

Elementary Planning Areas	Schools
Planning Area – E01: Rural North	St. Boniface, St. Teresa of Avila
Planning Area – E02: Waterloo East	St. Luke, St. Matthew
Planning Area – E03: Waterloo Central	Sir Edgar Bauer, St. Agnes, St. Teresa (K)
Planning Area – E04: Waterloo West	Holy Rosary, Our Lady of Lourdes, St. Nicholas
Planning Area – E05: Rural West	Holy Family, St. Clement
Planning Area – E06: Kitchener West	St. Bernadette, St. Dominic Savio, St. John, St. Mark, St. Paul
Planning Area – E07: Kitchener Central	Blessed Sacrament, Monsignor Haller, Our Lady of Grace, St. Aloysius
Planning Area – E08: Kitchener Southwest	John Sweeney, St. Kateri Tekakwitha, St. Timothy
Planning Area – E09: Kitchener East	Canadian Martyrs, Saint John Paul II, St. Anne (K), St. Daniel
Planning Area – E10: Cambridge Preston	St. Joseph, St. Michael
Planning Area – E11: Cambridge Hespeler	Our Lady of Fatima, St. Elizabeth, St. Gabriel
Planning Area – E12: Cambridge North Galt	Christ the King, St. Margaret, St. Peter, St. Teresa of Calcutta
Planning Area – E13: Cambridge Southeast Galt	Holy Spirit, St. Anne (C), St. Francis (C), St. Vincent de Paul
Planning Area – E14: Cambridge West Galt	St. Augustine, St. Gregory
Planning Area – E15: Rural South	St. Brigid

Secondary Planning Areas	Schools
Planning Area – S01: Kitchener-Waterloo	Resurrection, St. David, St. Mary's
Planning Area – S02: Cambridge	Monsignor Doyle, St. Benedict

Planning Areas



7.1 How to Read the Planning Area and School Profiles

Each planning area has its own summary page followed by an individual page for each school within that planning area.

7.1.2 Planning Area Summary

The planning area summary includes:

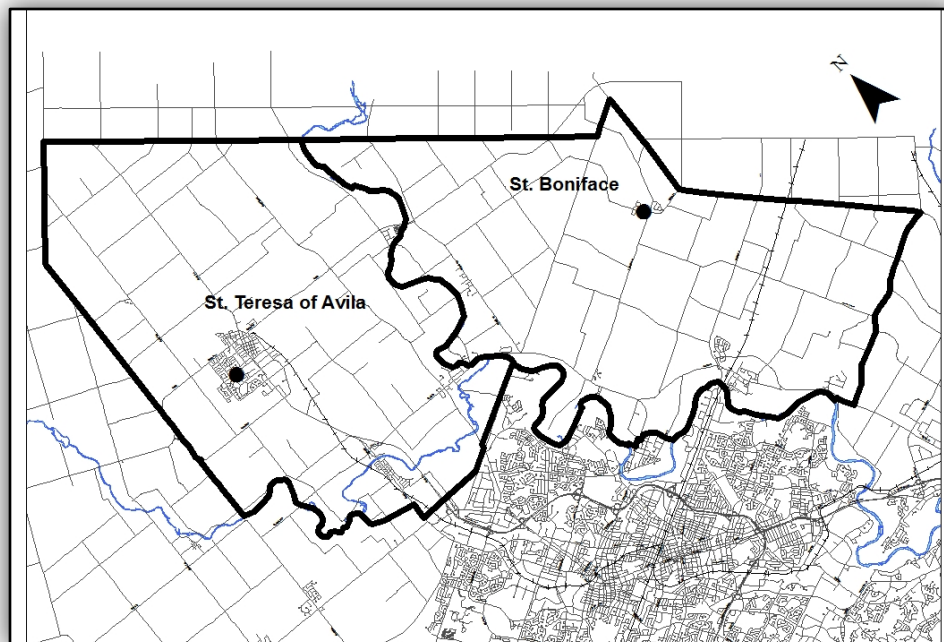
- A boundary map of the planning area and its schools
- The history of accommodation reviews and major capital projects
- A summary of proposed accommodation reviews and major capital projects
- Enrolment projections by school, including utilization. Enrolment projections include the school's bussed boundary, even if the bussed boundary is located within a different planning area. Secondary enrolment reflects October FTE.
- A graph showing historic and projected enrolment compared to capacity for the planning area

7.1.3 School Profiles

Each school profile includes:

- A graph showing historic and projected enrolment compared to capacity
- A summary of greenfield development activity within known plans of subdivision, community plans, or major infill development
- A high level summary of renewal projects proposed within the next three years. The full project list and proposed schedule can be found in Appendix A. This list is subject to change.
- Commentary on enrolment, trends, and programs
- A picture of the school
- Utilization information
- Student yields (the proportion of students in the school boundary attending a Catholic school)
- Transportation eligibility
 - Please see section 2.2 for definitions
 - The data source is Student Transportation Services of Waterloo Region (STSWR) and the numbers in this table may not match the 2018 enrolment numbers due to different data sources. STSWR numbers include international students and therefore may be higher than enrolment numbers which do not (particularly in secondary schools).
- Building/site size, age, and Facility Condition Index (FCI) based on Ministry assessment and updated as projects are completed. FCI is current as of 2018 but may not perfectly reflect the condition of the school due to Ministry assessment and reporting timelines.
- Facility partners with dedicated space within the school building

Planning Area E01—Rural North (Woolwich Township)



School	Capacity	2018	2021	2023
St. Boniface	136*	156 (115%)	199 (146%)	238 (175%)
Saint Teresa of Avila (E)	271	194 (72%)	180 (66%)	178 (66%)
Total	407	350 (86%)	379 (93%)	416 (102%)

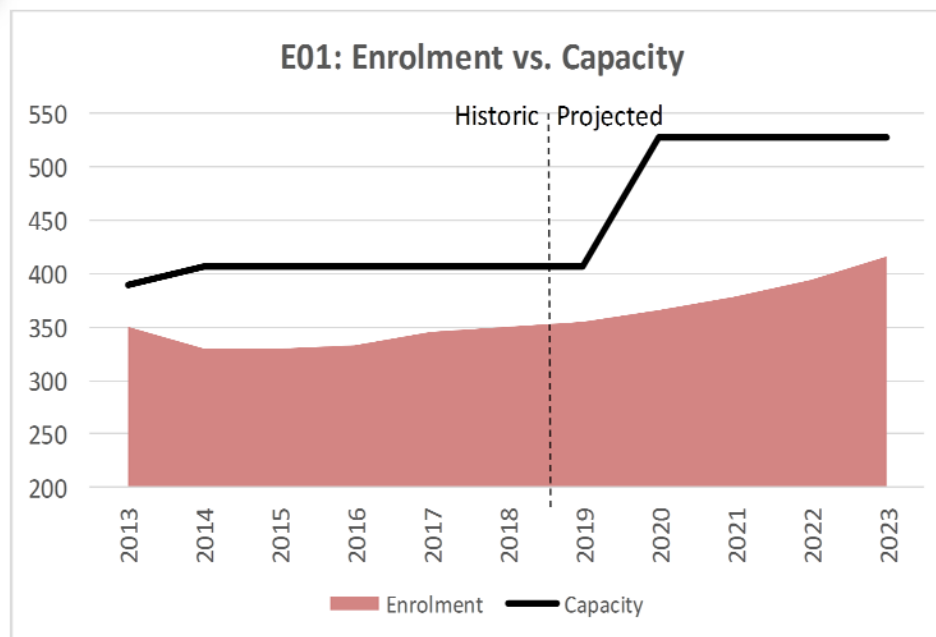
* Capacity of new school will be 257. All calculations are based on current numbers.

History

- ◆ 2013—Ministry funding approval for a new St. Boniface school; subsequent Board decision to relocate St. Boniface to Breslau pending site availability. Moreover, an addition to St. Teresa of Avila.
- ◆ 2016—Ministry approval for a childcare centre and an EarlyON centre at new St. Boniface school in Breslau.
- ◆ 2018— Phase I of site acquisition for a new St. Boniface replacement school in Breslau

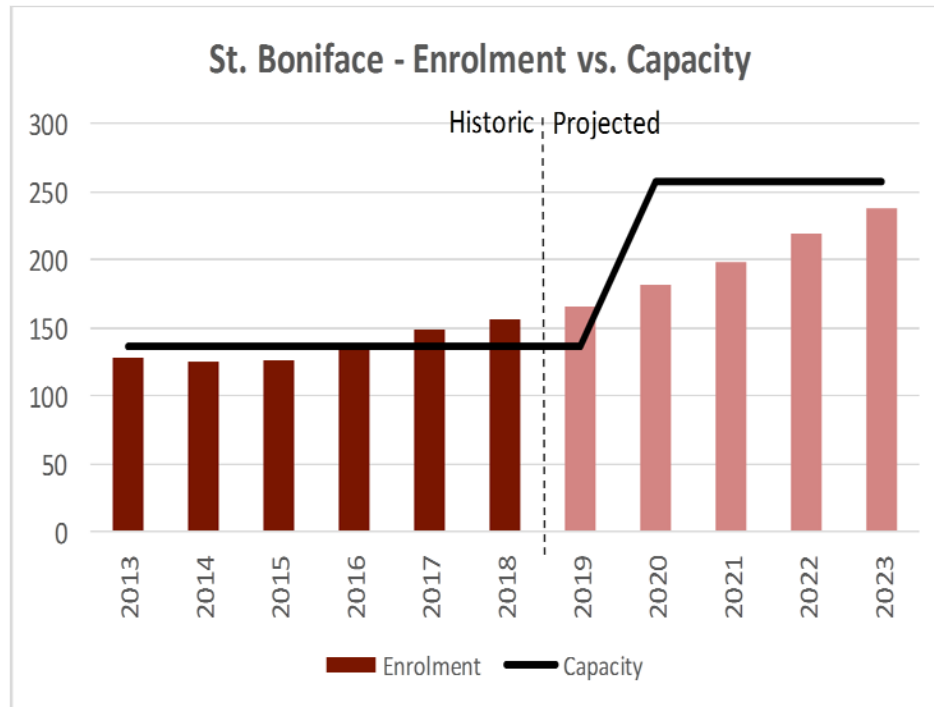
Accommodation Summary

- ◆ Build a new school in Breslau to replace St. Boniface, including a childcare centre and an EarlyON centre.
- ◆ Complete Phase II of Breslau site purchase.



St. Boniface

1354 Maryhill Road, Maryhill, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
136	156	115%	1	0.174

Transportation Eligibility—2018

Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
19 (12%)	112 (72%)	13 (8%)	12 (8%)	33

Building Information

Site Size	Built	Additions	FCI	Partners
9.28 acres	1898	1965, 1968, 1972, 2006	86%	N/A

Development Activity

- ◆ Approximately 1240 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

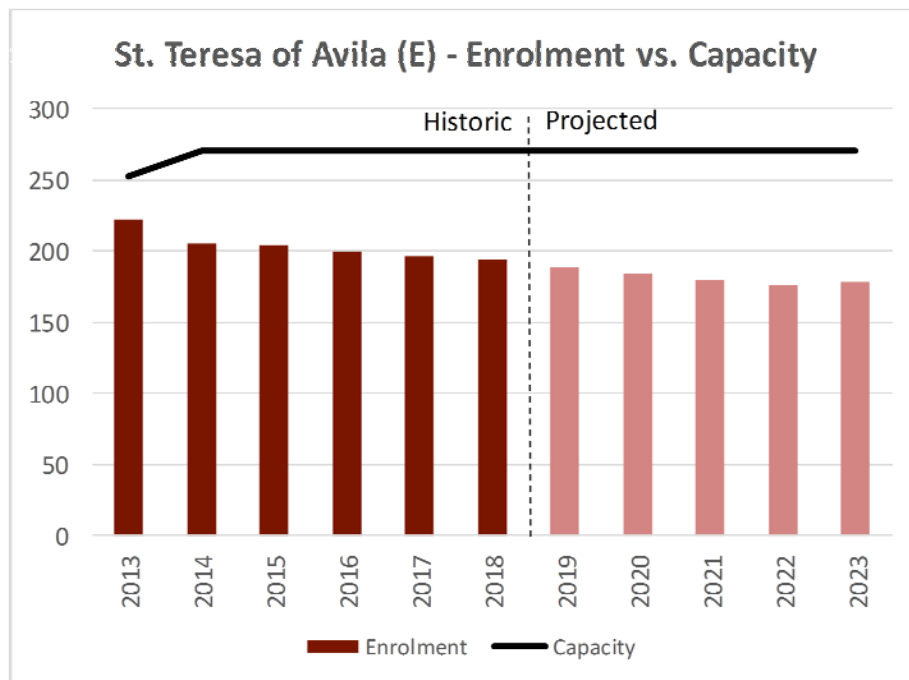
- ◆ No renewal projects are scheduled within the next three years.

Comments

- ◆ Enrolment is projected to increase due to anticipated residential growth.
- ◆ Projected enrolment does not factor in an increased student yield which is likely to result when the school is relocated to Breslau.

Saint Teresa of Avila (Elmira)

69-75 First Street West, Elmira, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
271	194	72%	0	0.120

Development Activity

- ◆ Approximately 1770 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ No renewal projects are scheduled within the next three years.

Comments

- ◆ Enrolment is projected to remain relatively stable.

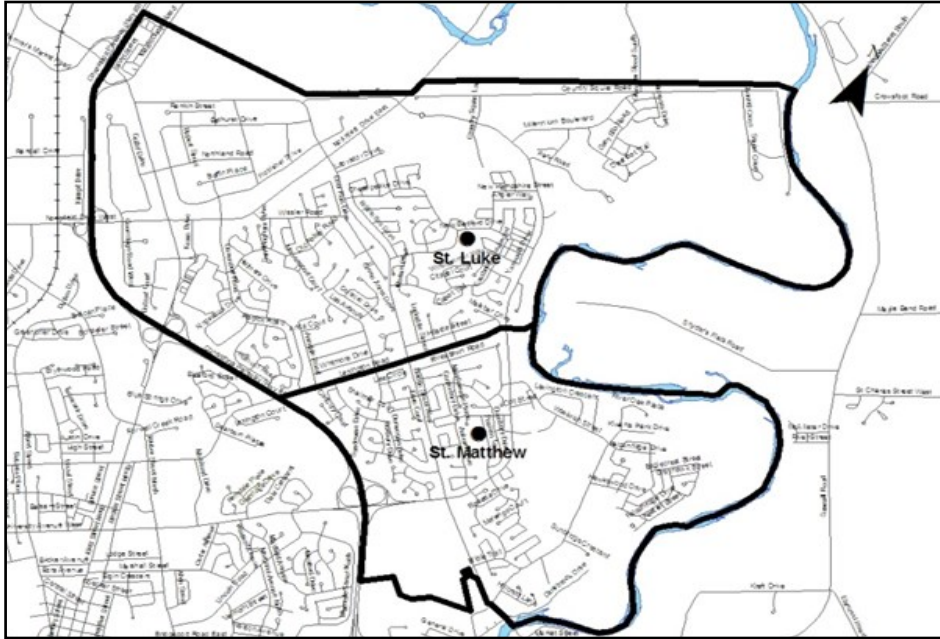
Transportation Eligibility—2018

Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
111 (57%)	83 (43%)	0 (0%)	1 (1%)	6

Building Information

Site Size	Built	Additions	FCI	Partners
5.92 acres	1964	1968, 2012	51%	N/A

Planning Area E02—Waterloo East



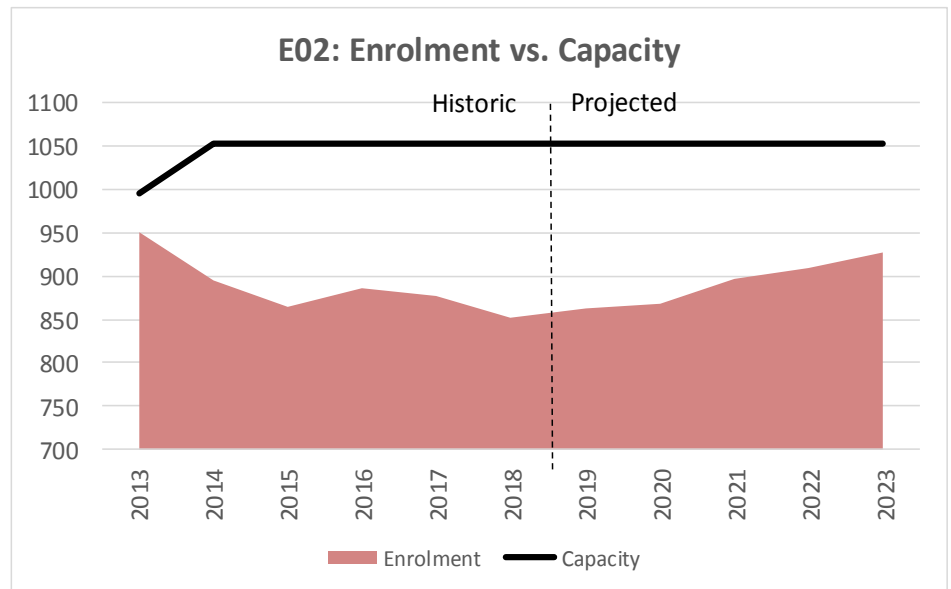
School	Capacity	2018 Enrol.(Util.)	2021 Enrol.(Util.)	2023 Enrol.(Util.)
St. Luke	668	420 (63%)	406 (61%)	420 (63%)
St. Matthew	386	432 (112%)	491 (127%)	508 (132%)
Total	1,054	852 (81%)	897 (85%)	928 (88%)

History

- ◆ 2013—Addition to St. Luke.

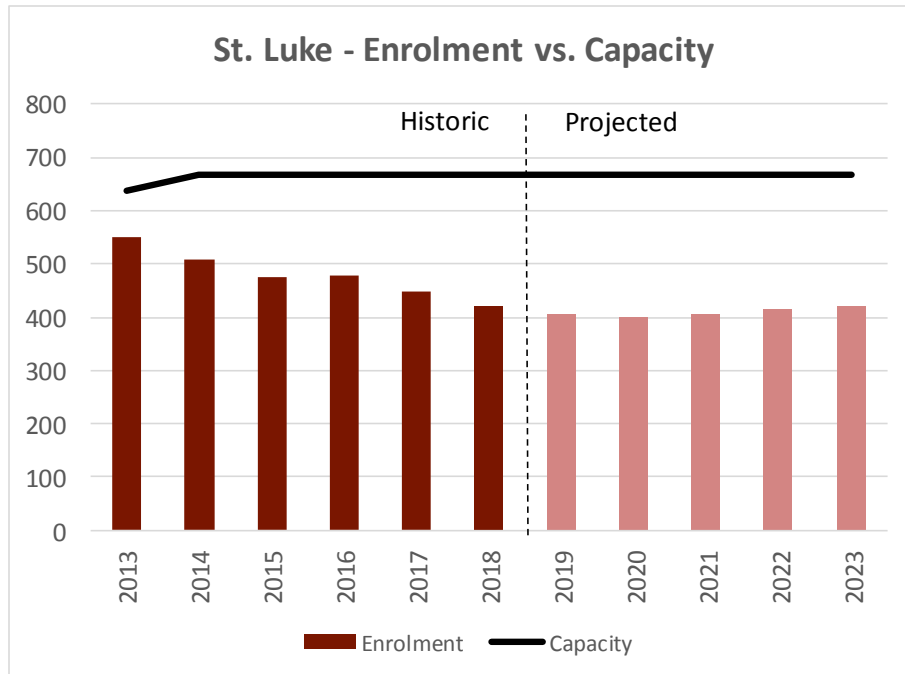
Accommodation Summary

- ◆ 2019—St. Luke will begin the French Immersion program in the 2019/2020 school year.
- ◆ Monitor enrolment to determine if a boundary change is required.



St. Luke

550 Chesapeake Drive, Waterloo, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
668	420	63%	0	0.236

Development Activity

- ◆ Approximately 120 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Flooring upgrades, exterior wall and door replacement, asphalt repairs, air and water balancing

Comments

- ◆ Enrolment is projected to remain relatively stable.
- ◆ French Immersion will be beginning at Holy Rosary in September 2019.

Transportation Eligibility—2018

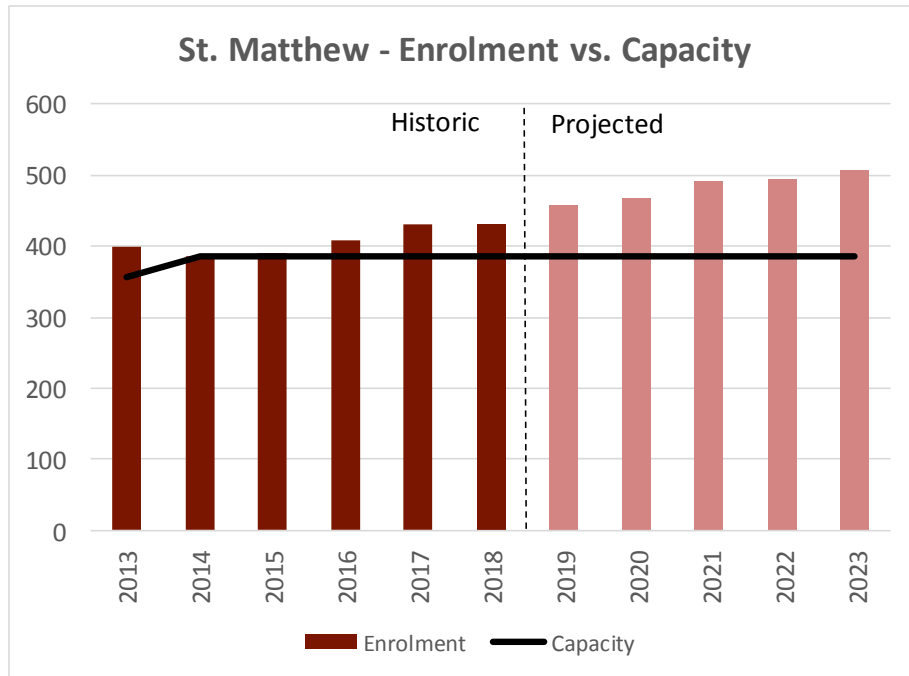
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
200 (48%)	187 (44%)	1 (0%)	33 (8%)	19

Building Information

Site Size	Built	Additions	FCI	Partners
4.11 acres	2001	2002, 2012	16%	Owl Childcare

St. Matthew

405 Pastern Trail, Waterloo, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
386	432	112%	2	0.328

Development Activity

- ◆ Approximately 230 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Perimeter radiation replacement, pump replacement, plumbing fixtures, fire alarm upgrades, floor finishes and exterior asphalt repairs

Comments

- ◆ Enrolment is projected to increase.

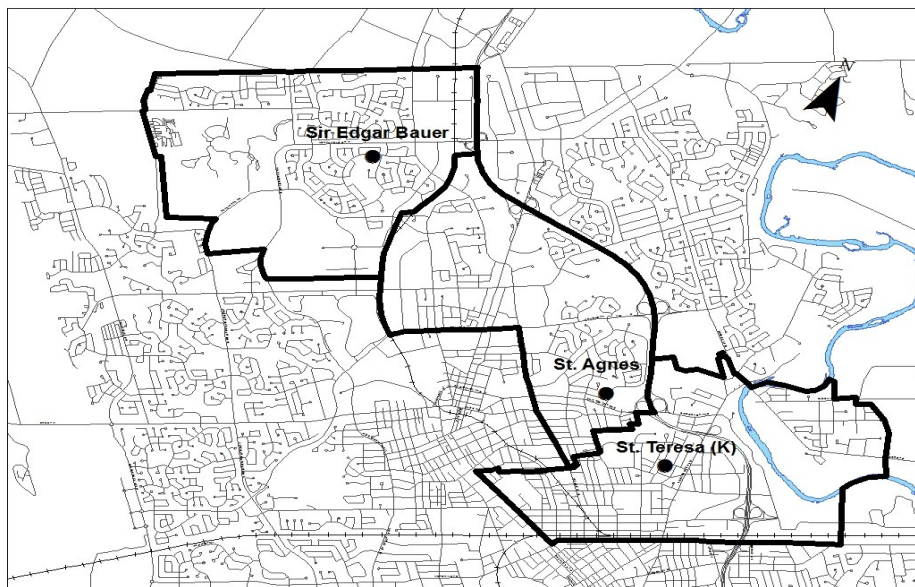
Transportation Eligibility—2018

Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
170 (39%)	208 (48%)	20 (5%)	33 (8%)	21

Building Information

Site Size	Built	Additions	FCI	Partners
7.02 acres	1995	N/A	43%	Owl Childcare

Planning Area E03—Waterloo Central



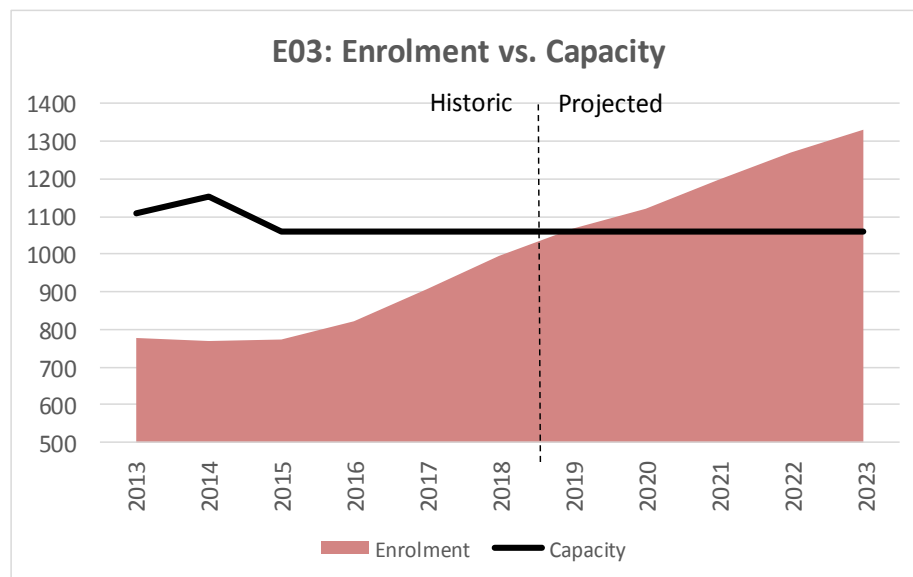
School	Capacity	2018 Enrol.(Util.)	2021 Enrol.(Util.)	2023 Enrol.(Util.)
Sir Edgar Bauer	481	418 (87%)	505 (105%)	571 (119%)
St. Agnes	288	367 (127%)	443 (154%)	492 (171%)
St. Teresa (K)	291	212 (73%)	248 (85%)	267 (92%)
Total	1,060	997 (94%)	1196 (113%)	1330 (125%)

History

- ◆ 2015—Demolition of surplus space at St. Teresa(K).
- ◆ 2015—French Immersion added to at Sir Edgar Bauer.
- ◆ 2018— Administrative Boundary change between Sir Edgar Bauer and St. Nicholas (Planning Area E04) to move new residential development from Sir Edgar Bauer to St. Nicholas.

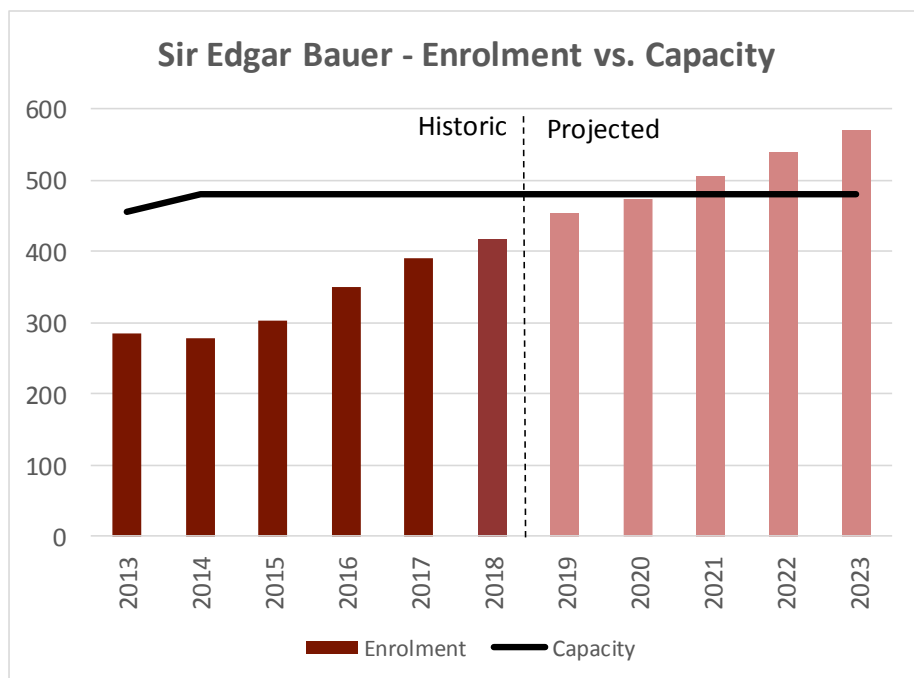
Accommodation Summary

- ◆ Monitor enrolment to determine if a boundary change is required.



Sir Edgar Bauer

660 Glen Forrest Boulevard, Waterloo, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
481	418	87%	9	0.264

Development Activity

- ◆ No unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ No renewal projects are scheduled within the next three years.

Comments

- ◆ French Immersion has been offered at Sir Edgar Bauer since September 2015.
- ◆ Enrolment is projected to continue increasing due to the growth of the French Immersion program.

Transportation Eligibility—2018

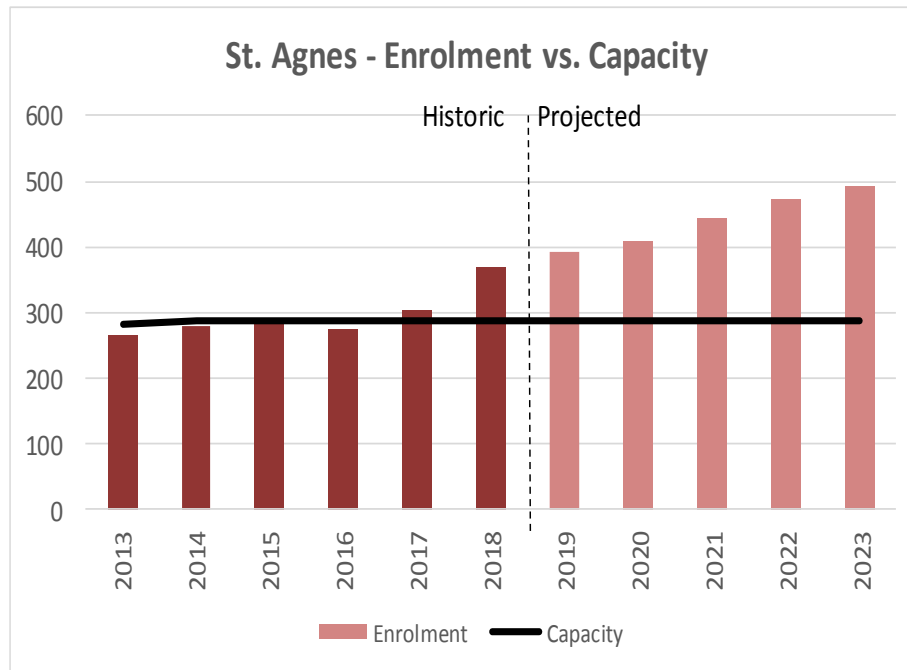
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
209 (49%)	173 (42%)	0 (0%)	38 (9%)	12

Building Information

Site Size	Built	Additions	FCI	Partners
9.99 acres	1970	1995	67%	N/A

St. Agnes

254 Neilson Avenue, Waterloo, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
288	367	127%	3	0.316

Development Activity

- ◆ Approximately 240 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Heating and plumbing repairs, asphalt and play area repairs.

Comments

- ◆ Enrolment is projected to increase.
- ◆ Monitor enrolment and utilize portables to address growth.
- ◆ School gym is undersized.

Transportation Eligibility—2018

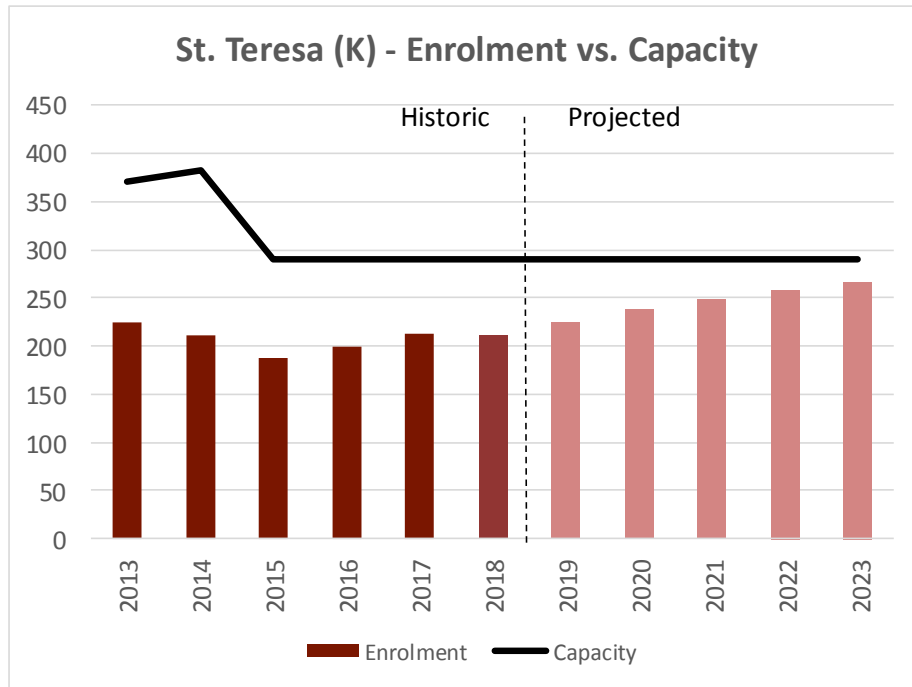
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
143 (39%)	185 (50%)	7 (2%)	34 (9%)	24

Building Information

Site Size	Built	Additions	FCI	Partners
7.22 acres	1956	1962, 1965, 2001	51%	N/A

St. Teresa (Kitchener)

270 Edwin Street, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
291	212	73%	0	0.241

Development Activity

- ◆ No unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Heating and electrical upgrades, washroom upgrades, millwork, ceiling and flooring upgrades, fire alarm upgrades, and asphalt repairs.

Comments

- ◆ Enrolment is projected to increase slightly but remain under capacity.

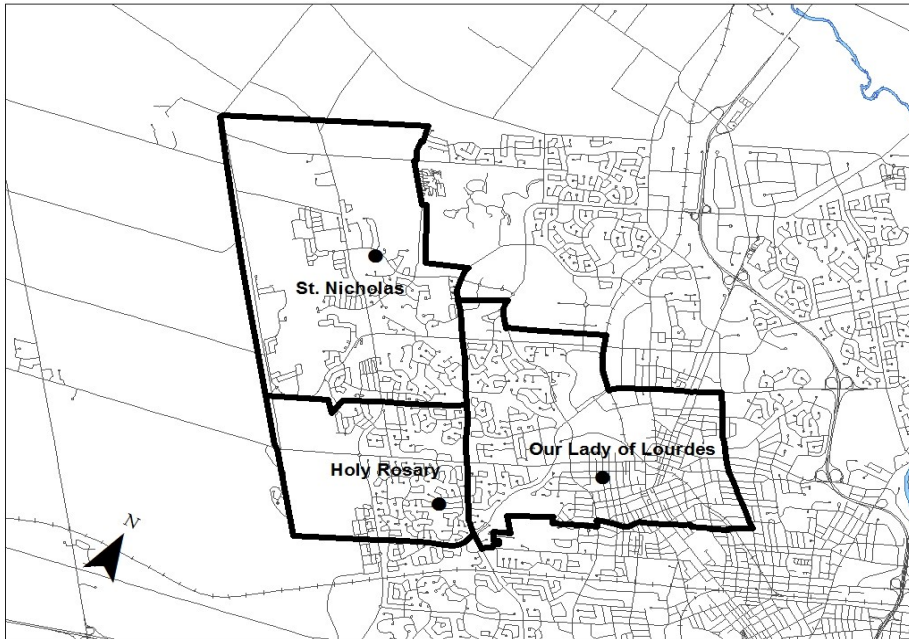
Transportation Eligibility—2018

Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
88 (41%)	107 (50%)	5 (2%)	13 (6%)	38

Building Information

Site Size	Built	Additions	FCI	Partners
3.17 acres	1953	1955, 1957, 1960, 1968	61%	N/A

Planning Area E04—Waterloo West



School	Capacity	2018 Enrol.(Util.)	2021 Enrol.(Util.)	2023 Enrol.(Util.)
Holy Rosary	458	354 (77%)	367 (80%)	384 (84%)
Our Lady of Lourdes	337	355 (105%)	448 (133%)	513 (152%)
St. Nicholas	478	371 (78%)	346 (72%)	345 (72%)
Total	1,273	1080 (85%)	1161 (91%)	1242 (98%)

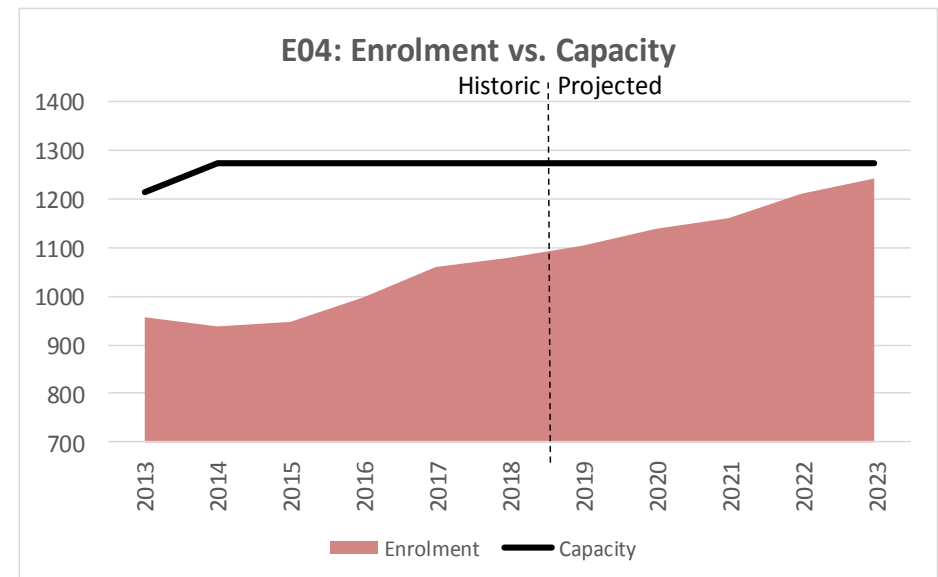
Note: Holy Rosary has a Bussed Area in Planning Area E05 but the projection for this Bussed Area is included in Holy Rosary's projections above.

History

- ◆ 2014—Accommodation review completed involving Holy Rosary and St. Nicholas. Board decision to change boundaries between St. Agatha and St. Nicholas.
- ◆ 2017—Accommodation review completed involving Holy Rosary as well as St. Agatha and St. Clement (Planning Area E05). Board decision to close St. Agatha and move its students to Holy Rosary and St. Clement.
- ◆ 2018— Boundary change between Sir Edgar Bauer (Planning Area E03) and St. Nicholas to move new residential development from Sir Edgar Bauer to St. Nicholas

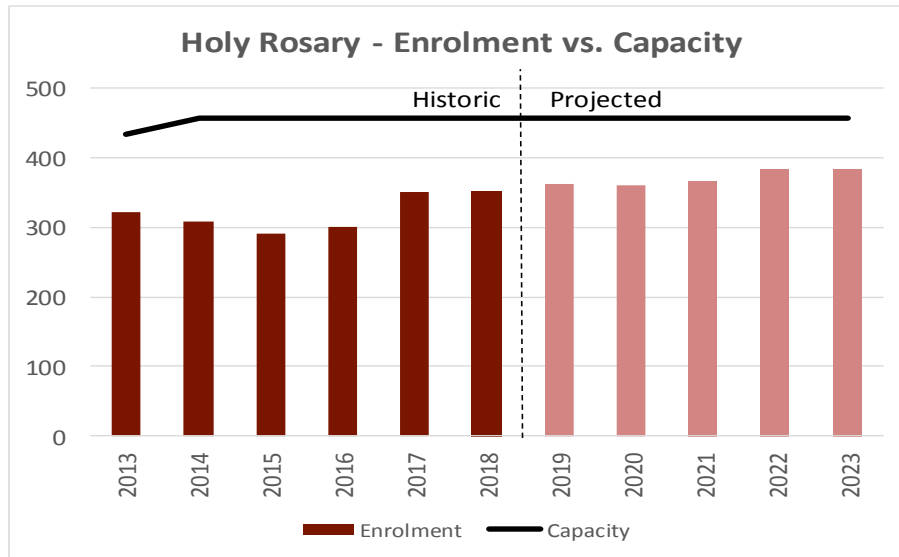
Accommodation Summary

- ◆ 2019—Holy Rosary will begin the French Immersion program in the 2019/2020 school year.
- ◆ Monitor enrolment to determine if a boundary change is required.



Holy Rosary

485 Thorndale Drive, Waterloo, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
458	354	77%	0	0.222

Development Activity

- ◆ Approximately 110 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Roof replacement over library, handicap washroom, heating, plumbing and electrical upgrades, flooring upgrades, interior/exterior door and hardware upgrades, millwork, and fencing repairs.

Comments

- ◆ Holy Rosary's boundary includes a bussed area (Planning Area E05) which is included in the enrolment projections.
- ◆ Enrolment is projected to remain relatively stable.
- ◆ French Immersion will be beginning at Holy Rosary in September 2019.

Transportation Eligibility—2018

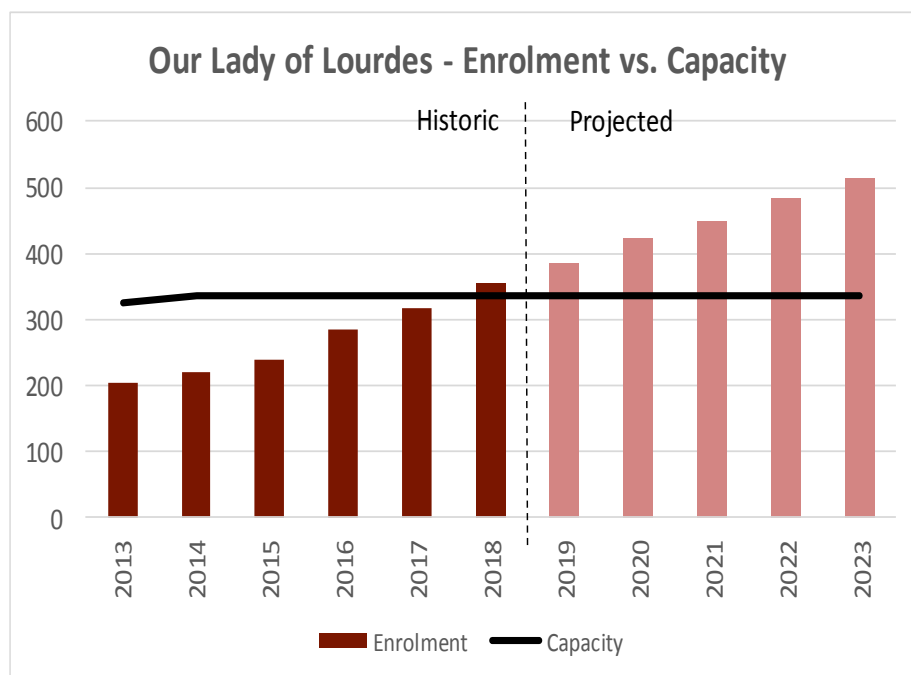
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
181 (51%)	125 (35%)	3 (1%)	46 (13%)	24

Building Information

Site Size	Built	Additions	FCI	Partners
4.83 acres	1989	1994	38%	YMCA of Kitchener-Waterloo, Cambridge

Our Lady of Lourdes

55 Roslin Avenue South, Waterloo, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
337	355	105%	1	0.194

Development Activity

- ◆ Approximately 170 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Heating and plumbing upgrades, washroom upgrades, ceiling and wall finishes, millwork, interior door and hardware upgrades.

Comments

- ◆ Enrolment is projected to increase.
- ◆ Monitor enrolment to determine when a boundary change is required.

Transportation Eligibility—2018

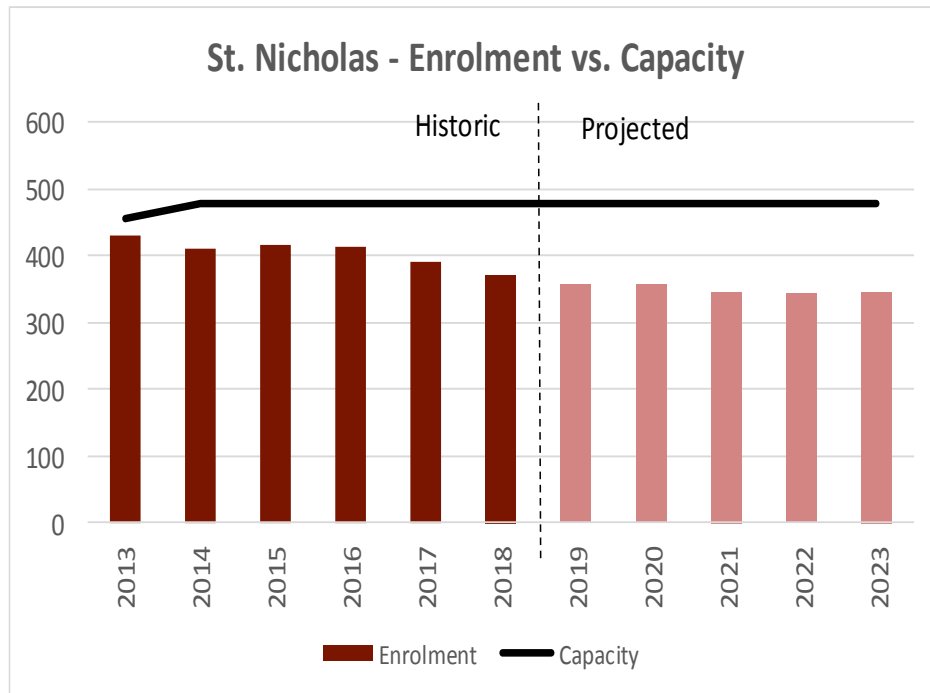
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
94 (26%)	198 (54%)	9 (2%)	63 (17%)	19

Building Information

Site Size	Built	Additions	FCI	Partners
5.14 acres	1948	1959, 1986, 2001	67%	N/A

St. Nicholas

525 Laurelwood Drive, Waterloo, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
478	371	78%	0	0.136

Development Activity

- ◆ Approximately 2060 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Heating upgrades, flooring upgrades, and asphalt repairs.

Comments

- ◆ Enrolment is projected to remain stable.

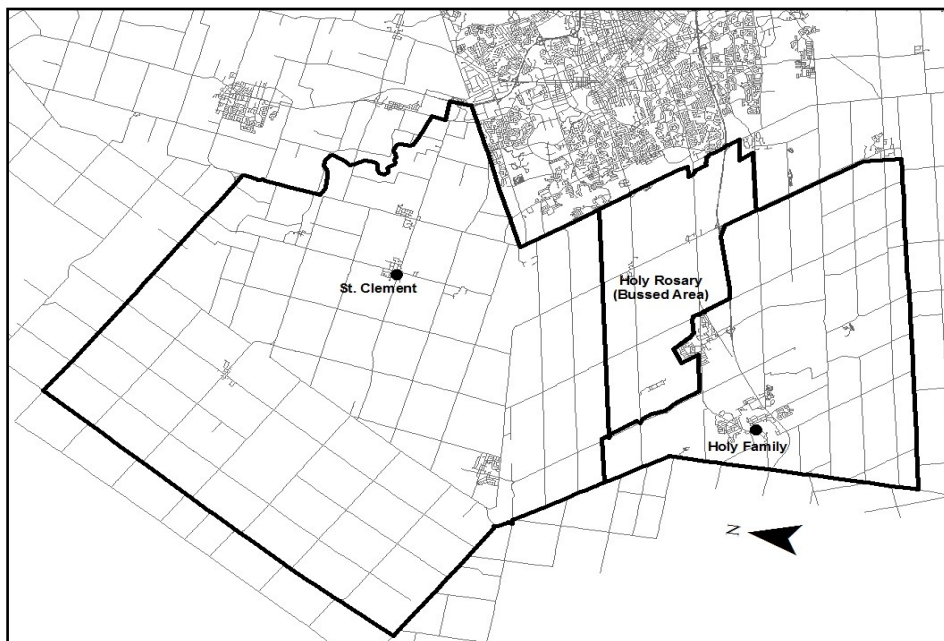
Transportation Eligibility—2018

Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
126 (34%)	222 (59%)	5 (1%)	21 (6%)	19

Building Information

Site Size	Built	Additions	FCI	Partners
7.85 acres	2001	2009	19%	Owl Childcare

Planning Area E05—Rural West (Wellesley & Wilmot Townships)



School	Capacity	2018 Enrol.(Util.)	2021 Enrol.(Util.)	2023 Enrol.(Util.)
Holy Family	245	306 (125%)	367 (150%)	401 (164%)
St. Clement	265	200 (75%)	222 (84%)	233 (88%)
Total	510	506 (99%)	589 (115%)	634 (124%)

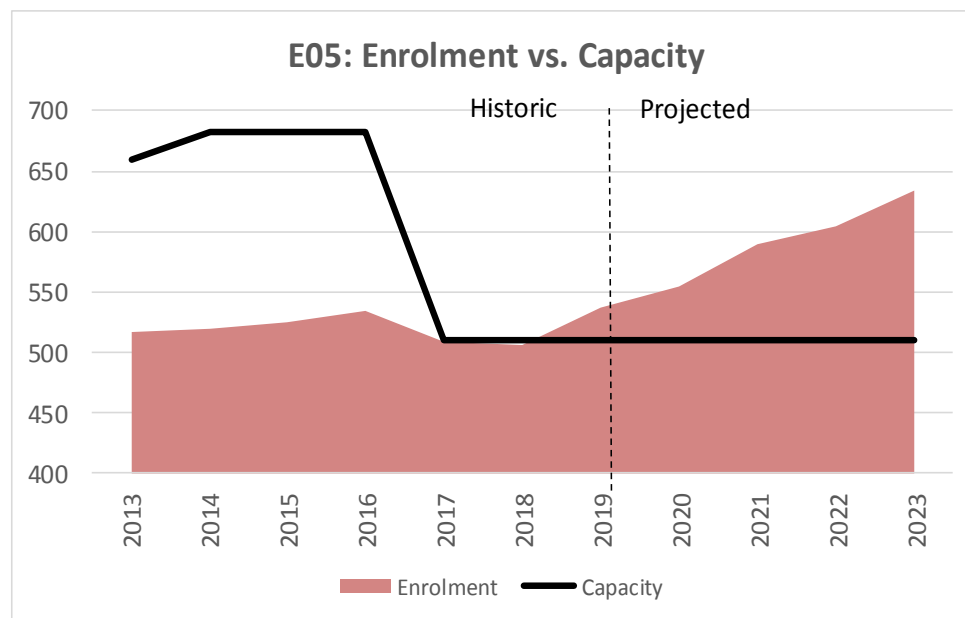
Note: Projections for Holy Rosary Bussed Area included in Planning Area E04.

History

- ◆ 2014—Accommodation review completed. Board decision included direction to apply for Ministry funding to construct a new school in the Township of Wilmot.
- ◆ 2017—Accommodation review completed involving St. Agatha and St. Clement as well as Holy Rosary (Planning Area E04). Board decision to close St. Agatha and move its students to Holy Rosary and St. Clement.

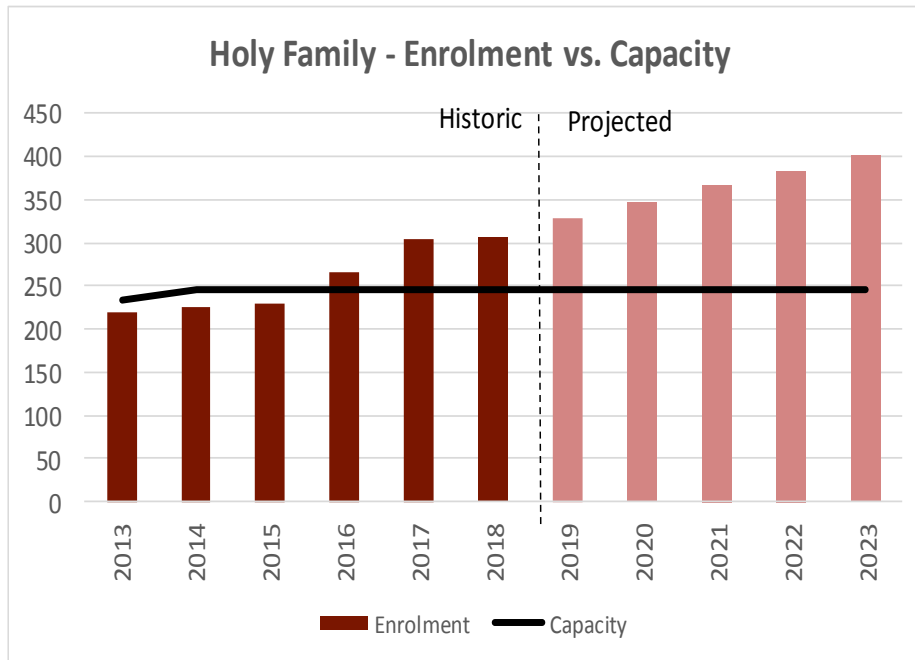
Accommodation Summary

- ◆ Build a new school in Baden which will require a boundary change—Timing to be determined, subject to land availability.
- ◆ 2019 & 2020—two Phase major renovation project to St. Clement.
- ◆ Designate a new school site in Baden



Holy Family

313 Huron Street, New Hamburg, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
245	306	125%	4	0.143

Development Activity

- ◆ Approximately 190 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Heating & cooling upgrades, control upgrades, lighting replacement, ceiling and floor upgrades, section of roof replacement

Comments

- ◆ Enrolment is projected to increase slightly.
- ◆ Explore temporary and creative solutions to accommodate increasing enrolment while waiting for a new school in Baden.

Transportation Eligibility—2018

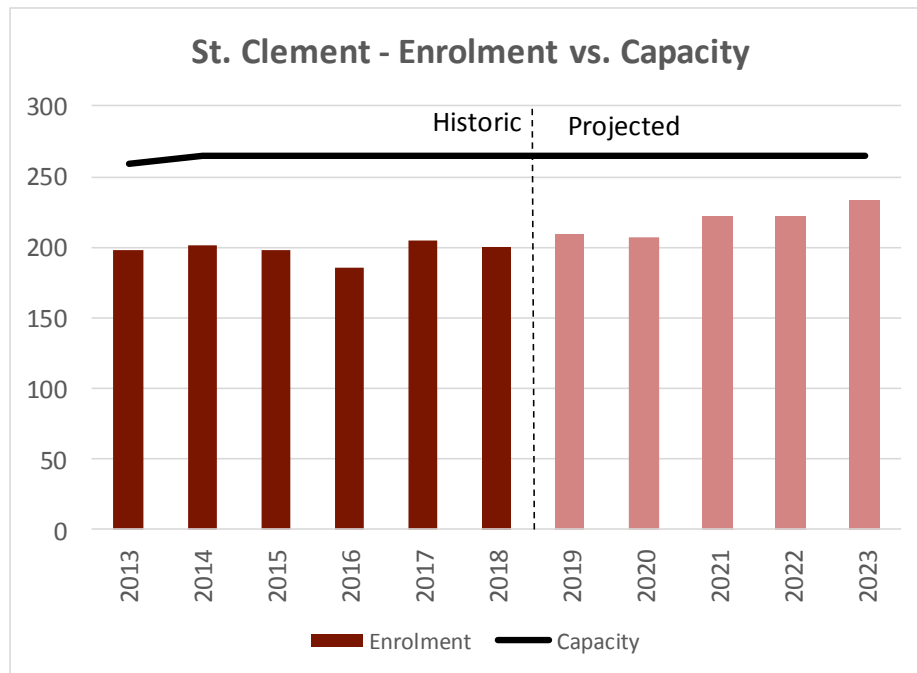
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
53 (17%)	239 (78%)	5 (2%)	9 (3%)	7

Building Information

Site Size	Built	Additions	FCI	Partners
2.83 acres	1959	1963, 1986, 2000	30%	N/A

St. Clement

3639 Lobsinger Line, St. Clements, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
265	200	75%	0	0.136

Development Activity

- Approximately 60 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- Two Phase Project - AODA upgrades in elevator, new partitions, classroom upgrades for usability, entrance, heating, water and air distribution, interior millwork, ceiling upgrades, various

Comments

- Enrolment is projected to increase slightly.

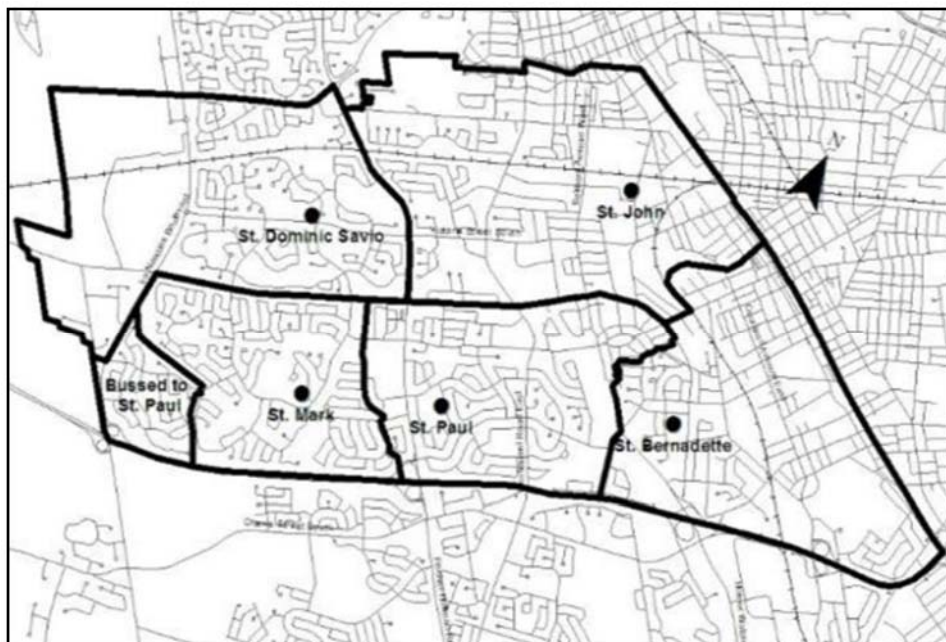
Transportation Eligibility—2018

Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
99 (49%)	98 (49%)	2 (1%)	3 (1%)	6

Building Information

Site Size	Built	Additions	FCI	Partners
3.14 acres	1958	1970	50%	N/A

Planning Area E06—Kitchener West



School	Capacity	2018 Enrol.(Util.)	2021 Enrol.(Util.)	2023 Enrol.(Util.)
St. Bernadette	291	269 (92%)	254 (87%)	239 (82%)
St. Dominic Savio	444	475 (107%)	504 (114%)	521 (117%)
St. John	502	569 (113%)	770 (153%)	871 (174%)
St. Mark	245	290 (118%)	334 (136%)	354 (144%)
St. Paul	303	354 (117%)	424 (140%)	474 (156%)
Total	1,785	1957 (110%)	2286 (128%)	2459 (138%)

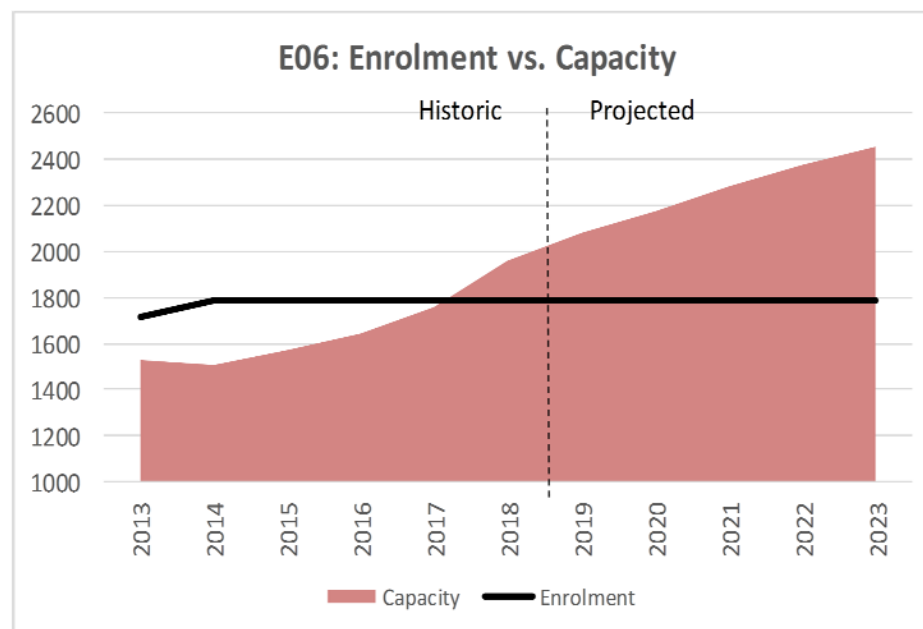
Note: St. Paul has a Bussed Area shown in Planning Area E08 map but projections for this Bussed Area is included in St. Paul's projections above.

History

- ◆ 2009—Board decision to close Monsignor Gleason and move its students to St. John. Boundary change between St. Paul and St. Mark.
- ◆ 2012—Major renovation and addition to St. John.
- ◆ 2013—Childcare centre opened at St. Paul, occupying five classrooms (removed from capacity).

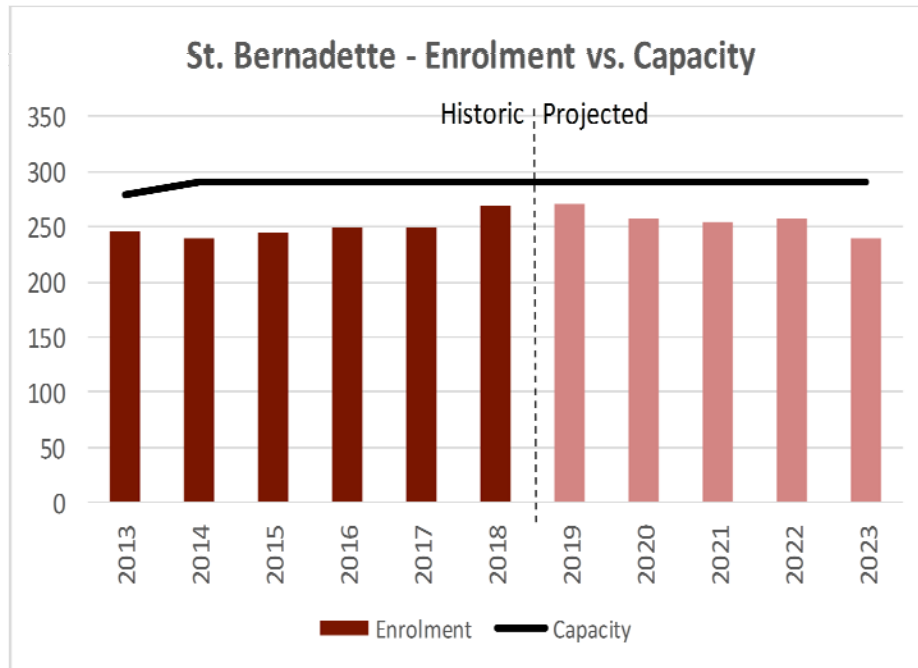
Accommodation Summary

- ◆ Explore potential partnership with the Waterloo Region District School Board to alleviate enrolment pressure at E06 schools and John Sweeney.
- ◆ Explore creative solutions to address enrolment pressure at St. John.



St. Bernadette

245 Lorne Avenue, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
291	269	92%	0	0.290

Development Activity

- ◆ No unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ No renewal projects are scheduled within the next three years.

Comments

- ◆ Enrolment is projected to remain relatively stable.

Transportation Eligibility—2018

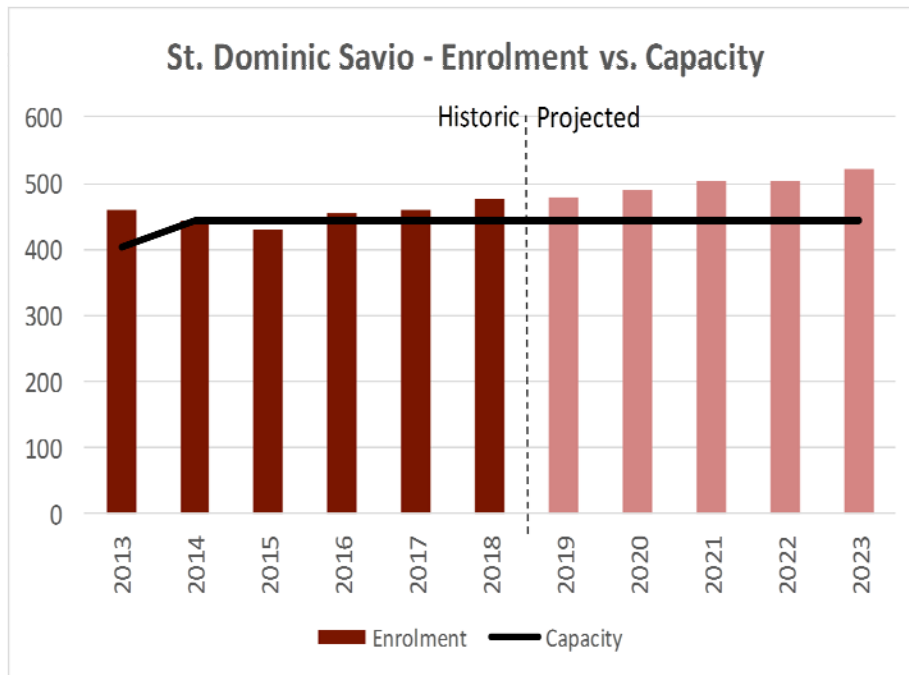
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
164 (60%)	73 (27%)	11 (4%)	25 (9%)	21

Building Information

Site Size	Built	Additions	FCI	Partners
4.17 acres	1953	1954, 1961, 1965	46%	N/A

St. Dominic Savio

3 Westforest Trail, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
444	475	107%	2	0.277

Development Activity

- ◆ No unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Heating upgrades, interior stair repairs, parking and asphalt repairs, and various playfield upgrades.

Comments

- ◆ Enrolment is projected to increase.

Transportation Eligibility—2018

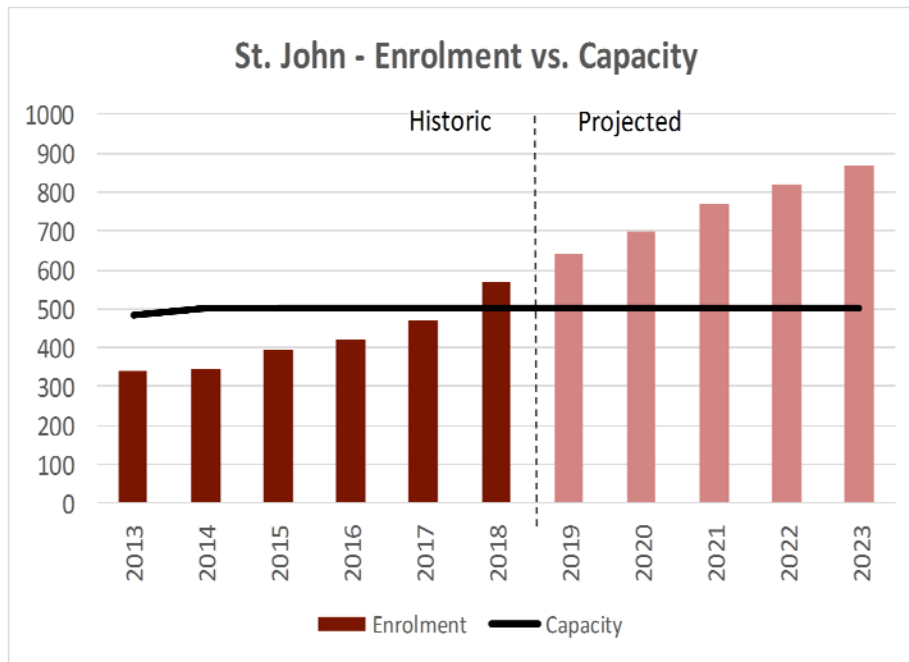
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
271 (57%)	151 (32%)	3 (1%)	52 (11%)	28

Building Information

Site Size	Built	Additions	FCI	Partners
6.48 acres	1999	N/A	32%	N/A

St. John

99 Strange Street, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
502	569	113%	3	0.278

Development Activity

- ◆ Approximately 90 unbuilt low density units remaining within known infill plans.

Renewal Projects

- ◆ Playfield, masonry, heating & electrical upgrades

Comments

- ◆ Enrolment is projected to increase due to immigration.
- ◆ 2017—School capped to alleviate enrolment pressure.
- ◆ Explore creative solutions to address enrolment pressure at St. John.

Transportation Eligibility—2018

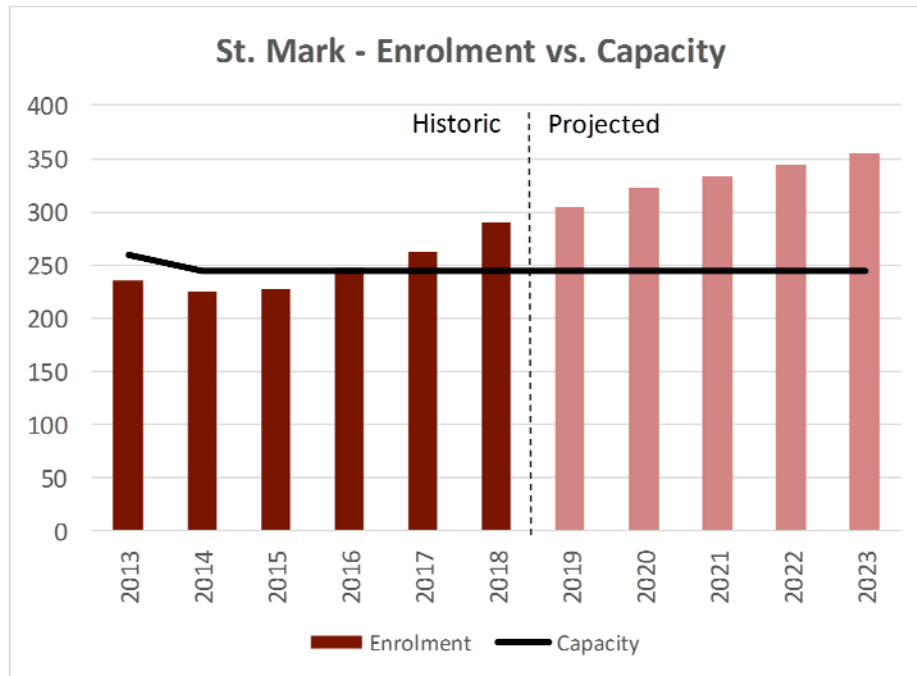
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
204 (36%)	349 (62%)	(0%)	12 (2%)	105

Building Information

Site Size	Built	Additions	FCI	Partners
2.92 acres	1929	2011	90%	N/A

St. Mark

240 Autumn Hill Crescent, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
245	290	118%	2	0.243

Development Activity

- ◆ No unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ No renewal projects are scheduled within the next three years.

Comments

- ◆ Enrolment is projected to increase.
- ◆ Monitor enrolment and utilize portables to address growth.

Transportation Eligibility—2018

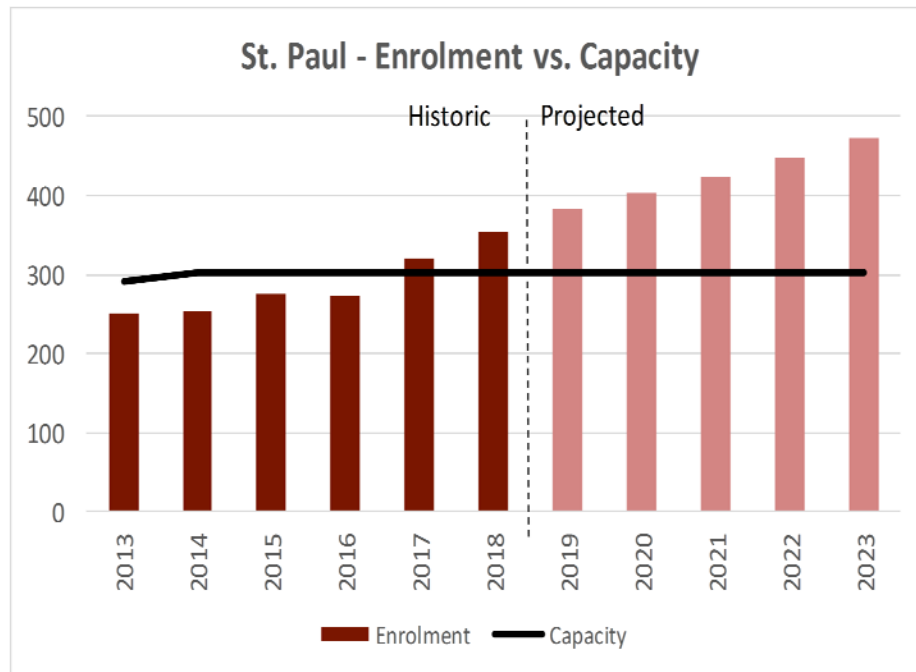
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
163 (56%)	71 (24%)	4 (1%)	52 (18%)	31

Building Information

Site Size	Built	Additions	FCI	Partners
6.49 acres	1978	N/A	36%	N/A

St. Paul

45 Birchcliffe Avenue, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
303	354	117%	3	0.283

Development Activity

- ◆ Approximately 860 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Heating and plumbing upgrades, interior door and hardware upgrades, millwork, and asphalt repairs.

Comments

- ◆ Enrolment is projected to increase.
- ◆ St. Paul's boundary includes a bussed area (Planning Area E08) which is included in the enrolment projections. Accommodation solutions identified for Planning Area 08 will address enrolment pressures generated by the bussed area.

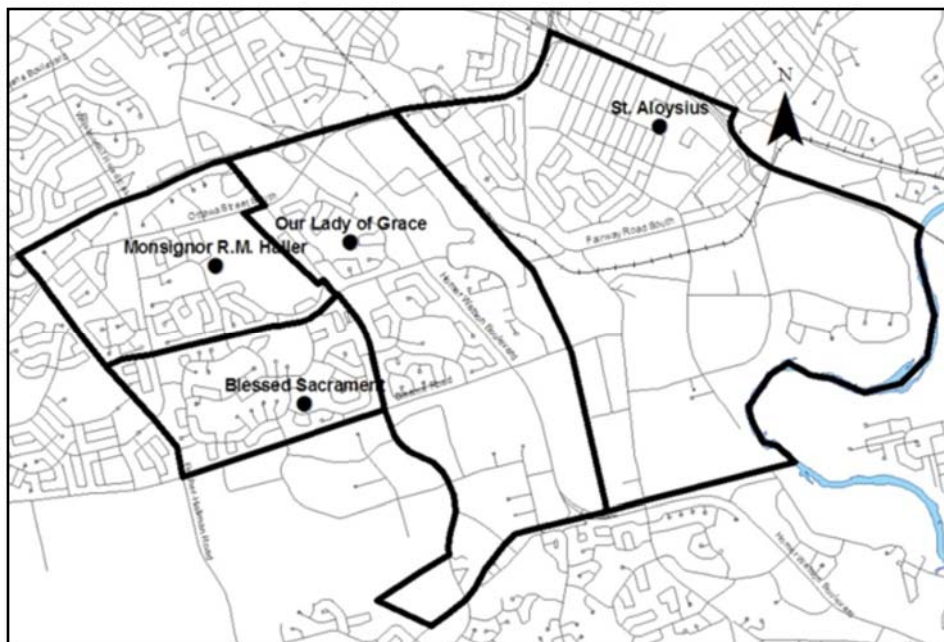
Transportation Eligibility—2018

Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
134 (37%)	199 (55%)	0 (0%)	26 (7%)	52

Building Information

Site Size	Built	Additions	FCI	Partners
7.86 acres	1964	1965, 1968	81%	YWCA Kitchener-Waterloo

Planning Area E07—Kitchener Central



School	Capacity	2018 Enrol.(Util.)	2021 Enrol.(Util.)	2023 Enrol.(Util.)
Blessed Sacrament	360	407 (113%)	539 (150%)	624 (173%)
Monsignor Haller	234	244 (104%)	256 (109%)	264 (113%)
Our Lady of Grace	265	329 (124%)	353 (133%)	385 (145%)
St. Aloysius	363	431 (119%)	484 (133%)	529 (146%)
Total	1,222	1411 (115%)	1632 (134%)	1802 (147%)

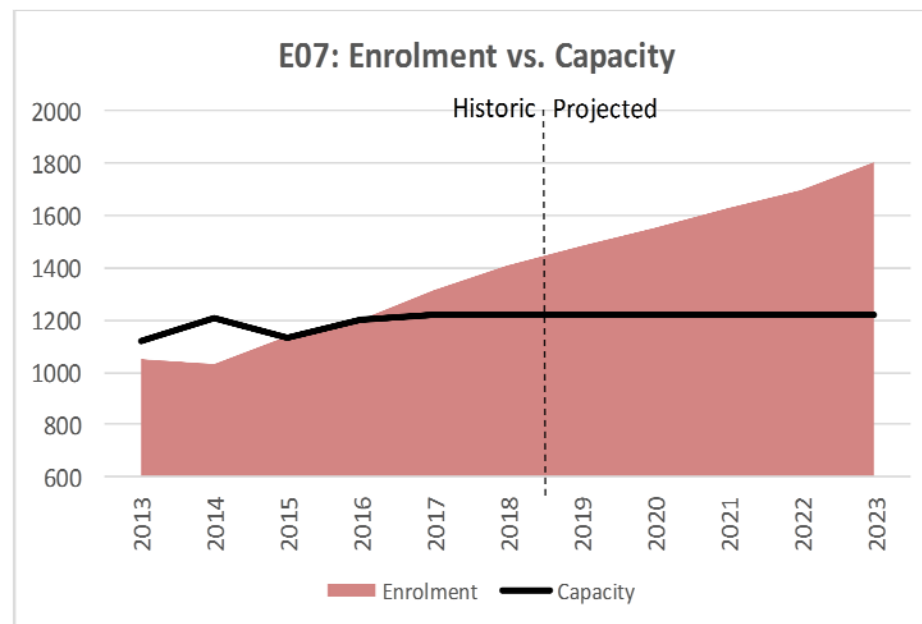
Note: Blessed Sacrament and Our Lady of Grace have Bussed Areas in Planning Area E08 but projections for these Bussed Areas are included in the projections above.

History

- ♦ 2009—Boundary change between John Sweeney and Blessed Sacrament.
- ♦ 2016—Addition completed at St. Aloysius.
- ♦ 2017—Renovations completed at St. Aloysius.

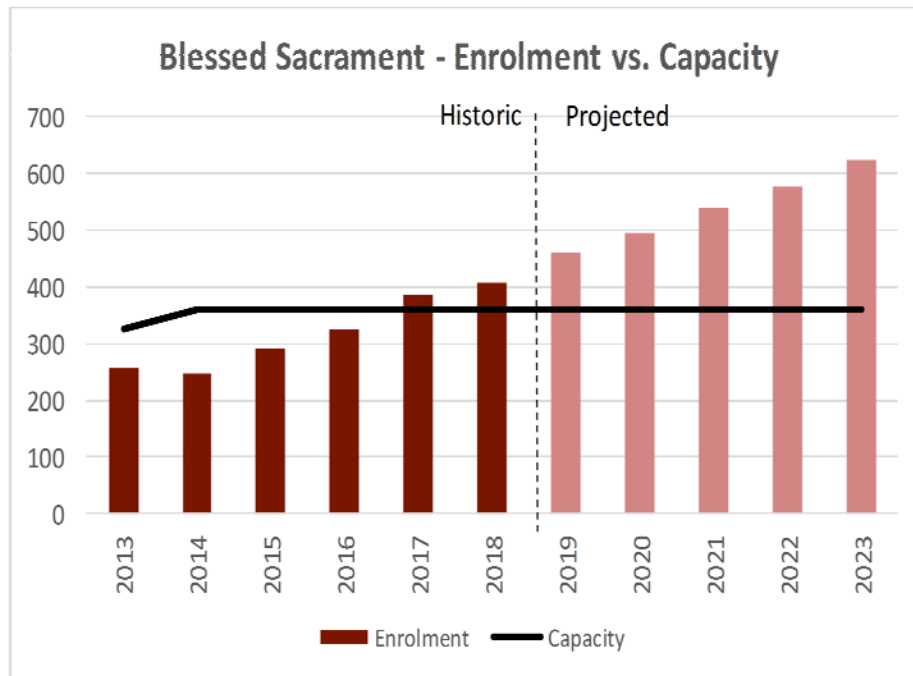
Accommodation Summary

- ♦ 2021—New Huron-Brigadoon school is projected to open. This will include a childcare centre. A boundary review may be required to modify the boundary established in 2009.
- ♦ Portions of the new Huron-Brigadoon school's boundary (Planning Area E08) are currently being bussed to Blessed Sacrament and Our Lady of Grace. Enrolment will decrease at both schools when new school opens.
- ♦ Blessed Sacrament and Our Lady of Grace will be used to accommodate new residential development in southwest Kitchener until a new school can be built in the Rosenberg community (Planning Area E08).



Blessed Sacrament

367 The Country Way, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
360	407	113%	3	0.309

Development Activity

- ◆ Approximately 1100 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Electrical & plumbing upgrades, washroom upgrades, flooring and ceiling upgrades, section of roof replacement, masonry, exterior door and window replacement

Comments

- ◆ Enrolment is projected to continue increasing.
- ◆ French Immersion will be offered at Blessed Sacrament once the new Huron-Brigadoon school opens . Huron-Brigadoon will alleviate growth pressure.
- ◆ Blessed Sacrament's boundary includes a bussed area (Planning Area E08) which is included in the enrolment projections.

Transportation Eligibility—2018

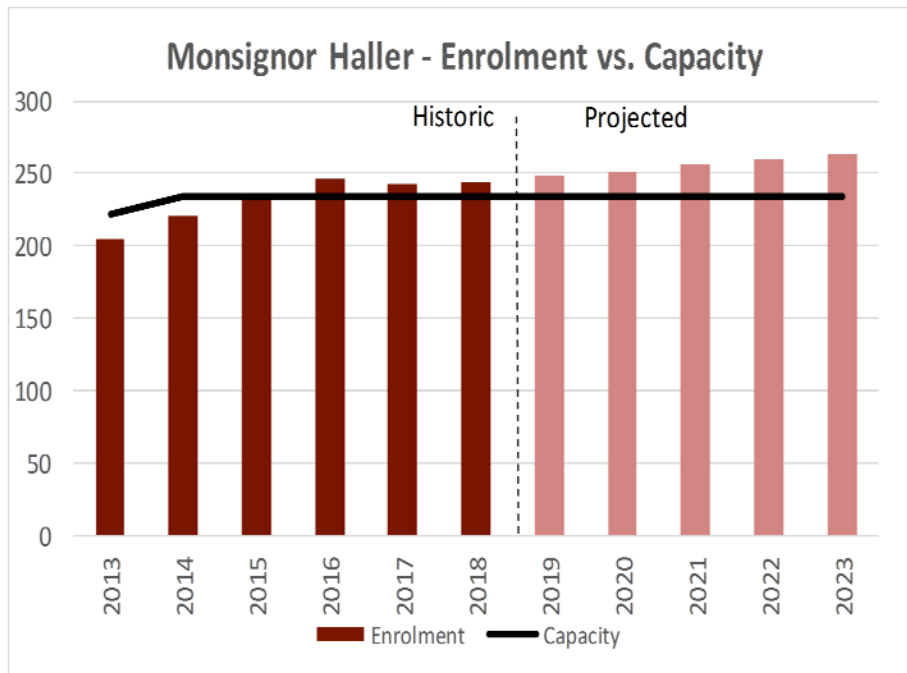
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
191 (47%)	165 (41%)	0 (0%)	51 (12%)	16

Building Information

Site Size	Built	Additions	FCI	Partners
5.84 acres	1988	N/A	71%	N/A

Monsignor Haller

118 Shea Crescent, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
234	244	104%	1	0.255

Development Activity

- ◆ No unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Heating & electrical upgrades, flooring, asphalt, washrooms, interior door and hardware upgrades

Comments

- ◆ Enrolment is projected to gradually increase.

Transportation Eligibility—2018

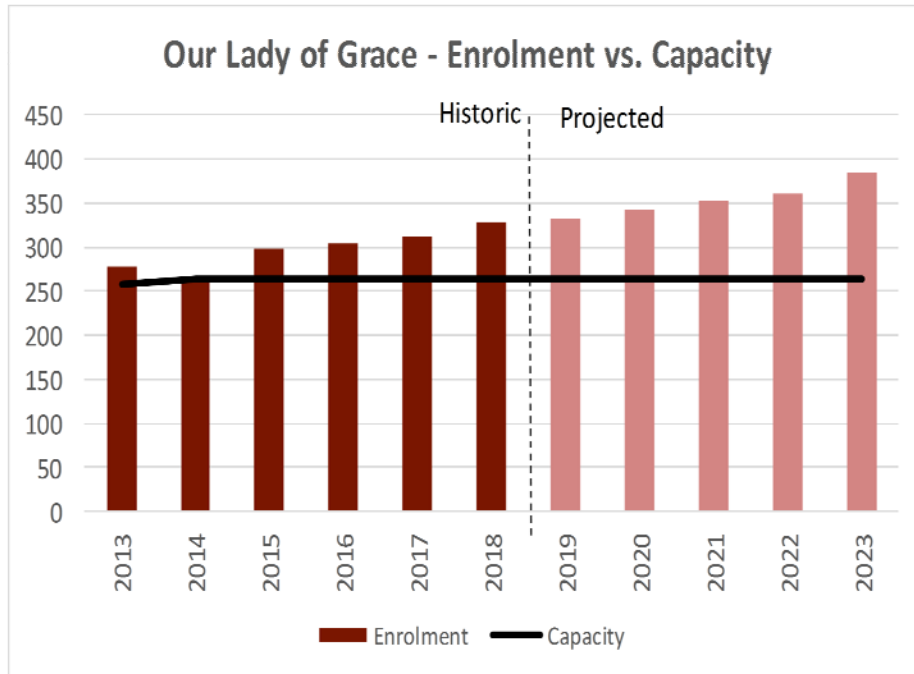
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
79 (32%)	106 (43%)	47 (19%)	12 (5%)	32

Building Information

Site Size	Built	Additions	FCI	Partners
7.17 acres	1971	N/A	50%	N/A

Our Lady of Grace

70 Gracefield Crescent, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
265	329	124%	4	0.188

Development Activity

- ◆ Approximately 1030 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Heating and cooling upgrades, control upgrades, replacement of plumbing fixtures, fire alarm upgrades, wall and ceiling upgrades

Comments

- ◆ Enrolment is projected to increase.
- ◆ The new Huron-Brigadoon school will alleviate growth pressure.
- ◆ Our Lady of Grace's boundary includes a bussed area (Planning Area E08) which is included in the enrolment projections.

Transportation Eligibility—2018

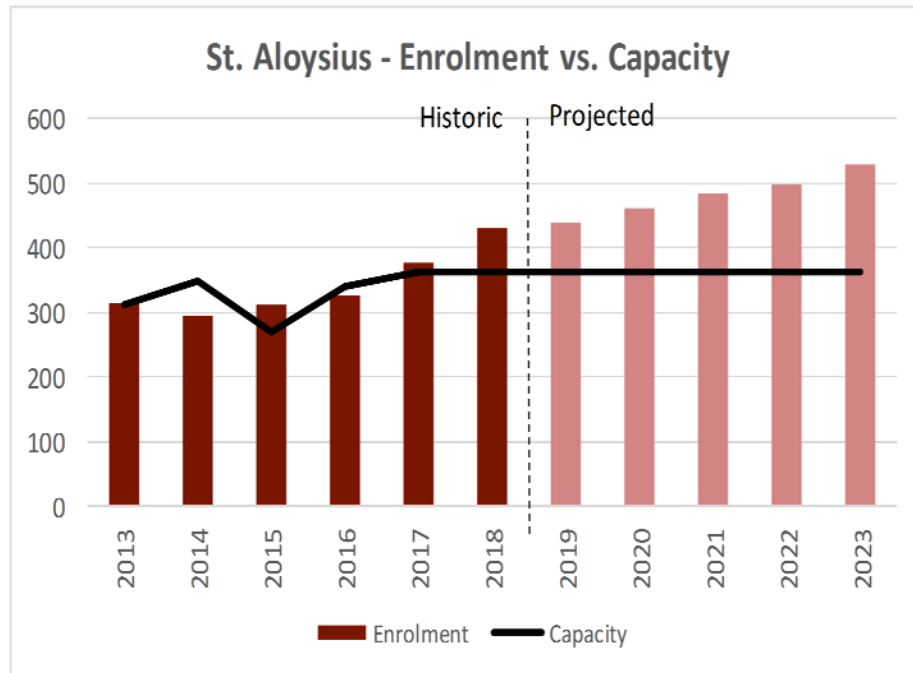
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
113 (34%)	166 (50%)	24 (7%)	27 (8%)	25

Building Information

Site Size	Built	Additions	FCI	Partners
5.04 acres	1977	N/A	50%	N/A

St. Aloysius

504 Connaught Street, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
363	431	119%	3	0.317

Development Activity

- ◆ Approximately 110 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Heating and cooling upgrades, air distribution & ventilation upgrades, plumbing fixtures, ceiling finishes, millwork, exterior wall repairs

Comments

- ◆ Enrolment is projected to increase. However, this is a transient community and enrolment typically fluctuates from year to year.
- ◆ Capacity changes over the last few years reflects a phased renovation and two additions.

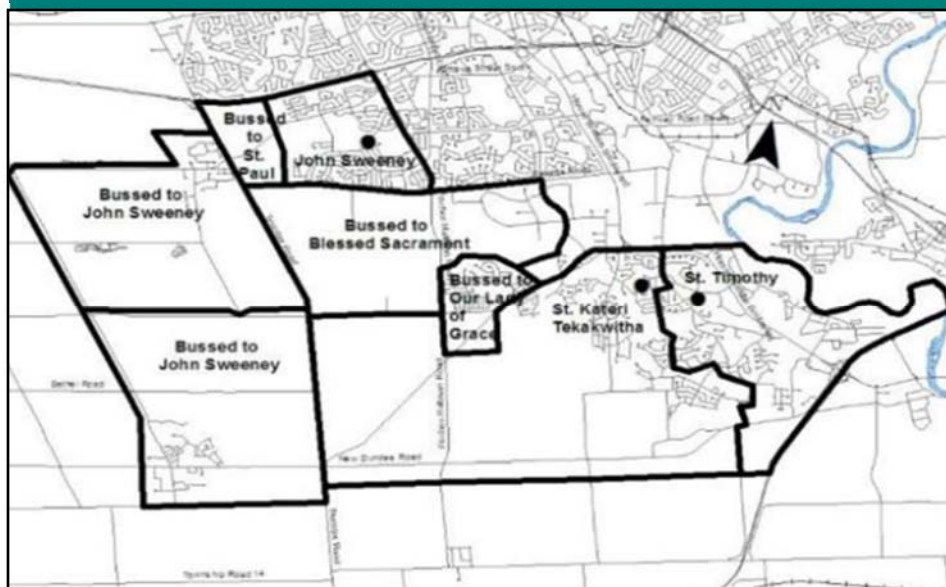
Transportation Eligibility—2018

Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
313 (72%)	103 (24%)	0 (0%)	19 (4%)	31

Building Information

Site Size	Built	Additions	FCI	Partners
5.16 acres	1953	1954, 1962, 1965, 2014, 2016	38%	N/A

Planning Area E08—Kitchener Southwest



School	Capacity	2018 Enrol.(Util.)	2021 Enrol.(Util.)	2023 Enrol.(Util.)
John Sweeney	614	779 (127%)	803 (131%)	828 (135%)
St. Kateri Tekakwitha	349	510 (146%)	547 (157%)	583 (167%)
St. Timothy	291	253 (87%)	266 (91%)	279 (96%)
Total	1,254	1542 (123%)	1616 (129%)	1690 (135%)

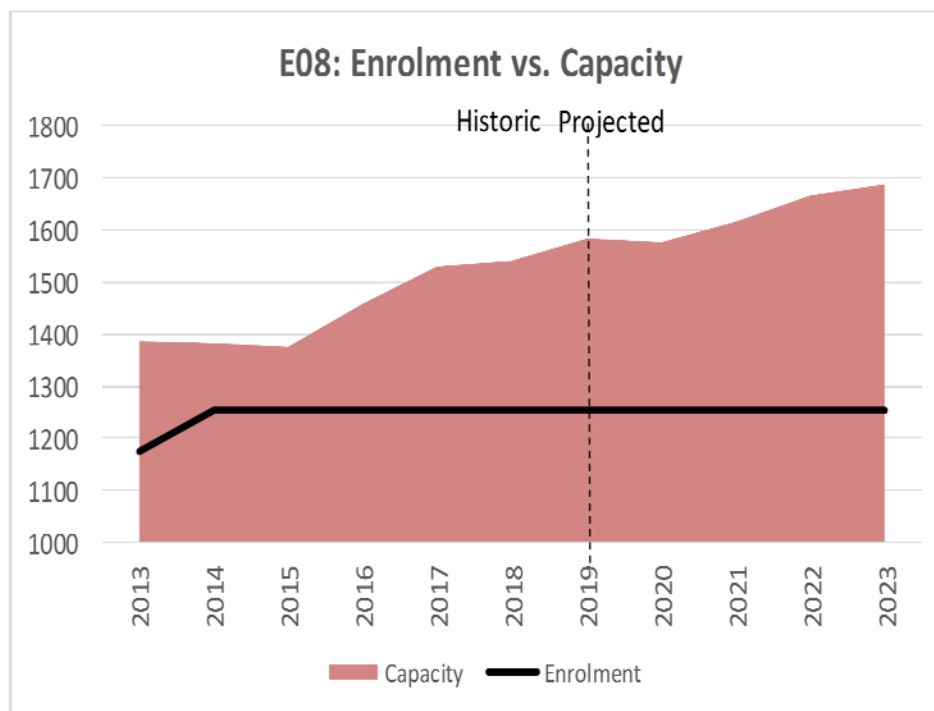
Note: Projections for the Bussed to St. Paul area included in Planning Area E06. Projections for the Bussed to Blessed Sacrament area and Bussed to Our Lady of Grace area included in Planning Area E07.

History

- 2009—Boundary review: Boundary change between John Sweeney/Blessed Sacrament and St. Kateri Tekakwitha/St. Timothy. Determined a boundary for the new Huron-Brigadoon school.
- 2011—Addition to John Sweeney.
- 2011—Ministry funding approval received for a new Huron-Brigadoon school. Currently waiting on land and benchmark funding —expected Spring 2019.

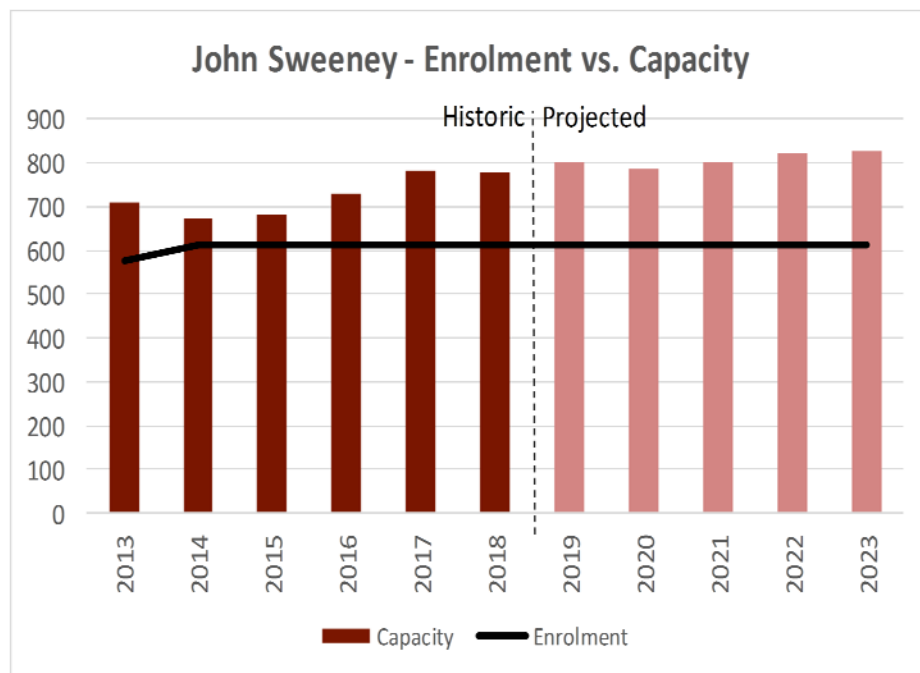
Accommodation Summary

- 2019—Administrative Boundary Change between St. Timothy and St. Kateri.
- 2019—Boundary review may be required to revise Huron-Brigadoon's boundary. Huron-Brigadoon is a potential site for French Immersion.
- Additional 3 new schools planned for this area: Doon South, Rosenberg and new West Rosenberg site.
- Monitored enrolment to determine when additional elementary schools are necessary to accommodate residential growth
- Explore a potential partnership with the Waterloo Region District Board to alleviate enrolment pressure from John Sweeney, St. Kateri Tekakwitha, and E06 schools.



John Sweeney

185 Activa Avenue, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
614	779	127%	8	0.293

Development Activity

- ◆ Approximately 600 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Plumbing and heating repairs, ceiling finishes, flooring upgrades, and asphalt repairs.

Comments

- ◆ Enrolment is projected to increase gradually and remain well above capacity.
- ◆ Explore a potential partnership with the Waterloo Region District Board to alleviate enrolment pressure from John Sweeney, St. Kateri Tekakwitha, and E06 schools.

Transportation Eligibility—2018

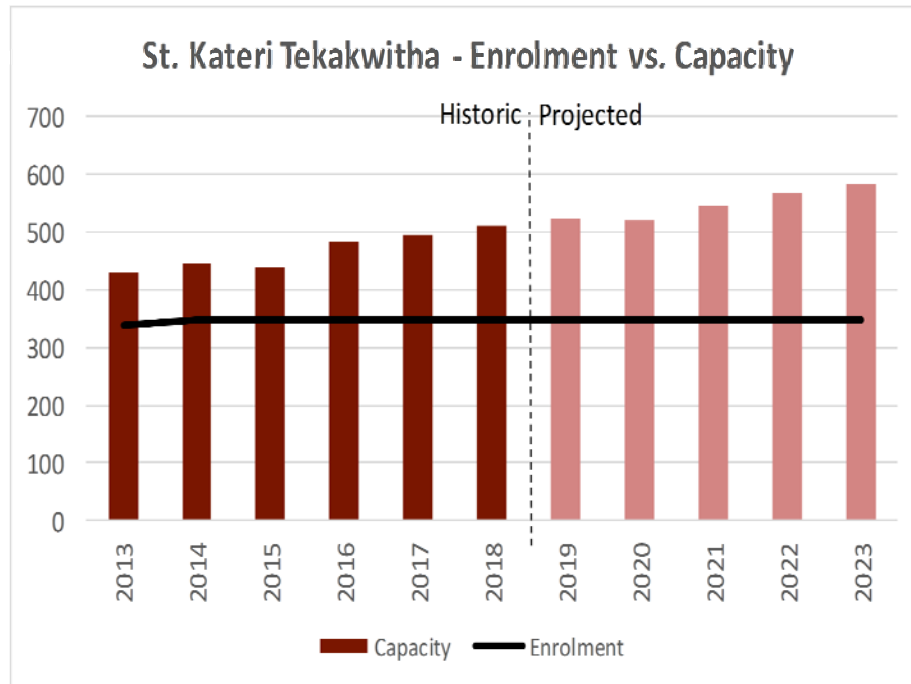
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
484 (62%)	276 (36%)	0 (0%)	17 (2%)	49

Building Information

Site Size	Built	Additions	FCI	Partners
8.25 acres	2003	2010	15%	Owl Childcare

St. Kateri Tekakwitha

560 Pioneer Drive, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
349	510	146%	9	0.218

Development Activity

- ◆ Approximately 2360 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Heating repairs, interior door and hardware upgrades, flooring upgrades, washroom upgrades, replace gym curtain, and masonry repairs.

Comments

- ◆ Enrolment is projected to continue increasing.
- ◆ New Huron-Brigadoon school will alleviate some growth pressures.
- ◆ Enrolment will be monitored to determine the need for a new school in Doon South and boundary change.

Transportation Eligibility—2018

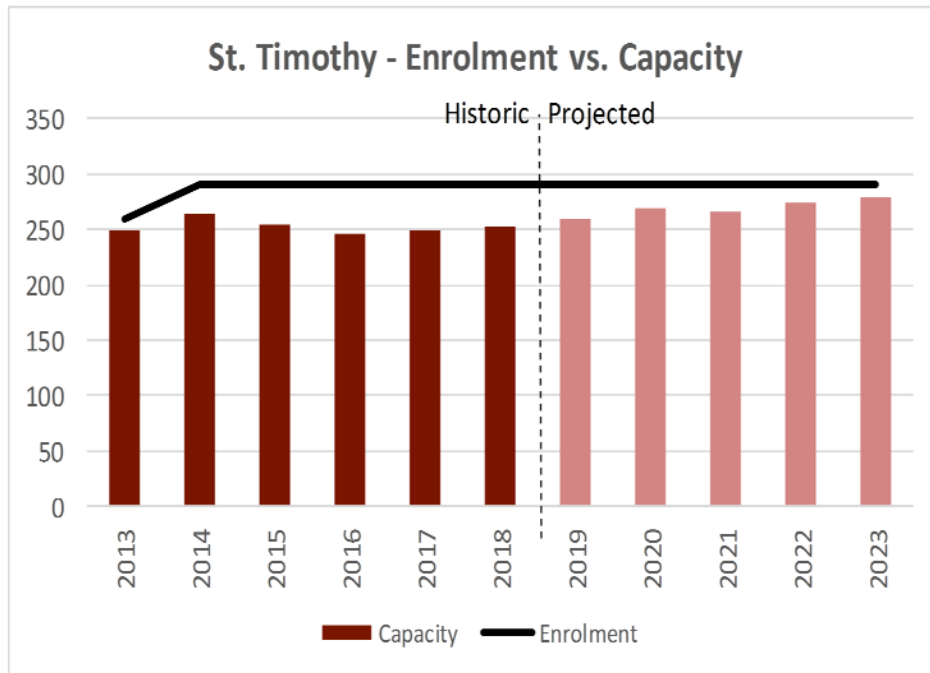
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
127 (25%)	331 (65%)	8 (1%)	44 (8%)	33

Building Information

Site Size	Built	Additions	FCI	Partners
6.49 acres	1991	N/A	33%	YMCA of Kitchener-Waterloo, Cambridge

St. Timothy

15 Bechtel Drive, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
291	253	87%	0	0.212

Development Activity

- ◆ Approximately 625 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ No renewal projects are scheduled within the next three years.

Comments

- ◆ Enrolment is projected to remain relatively stable.

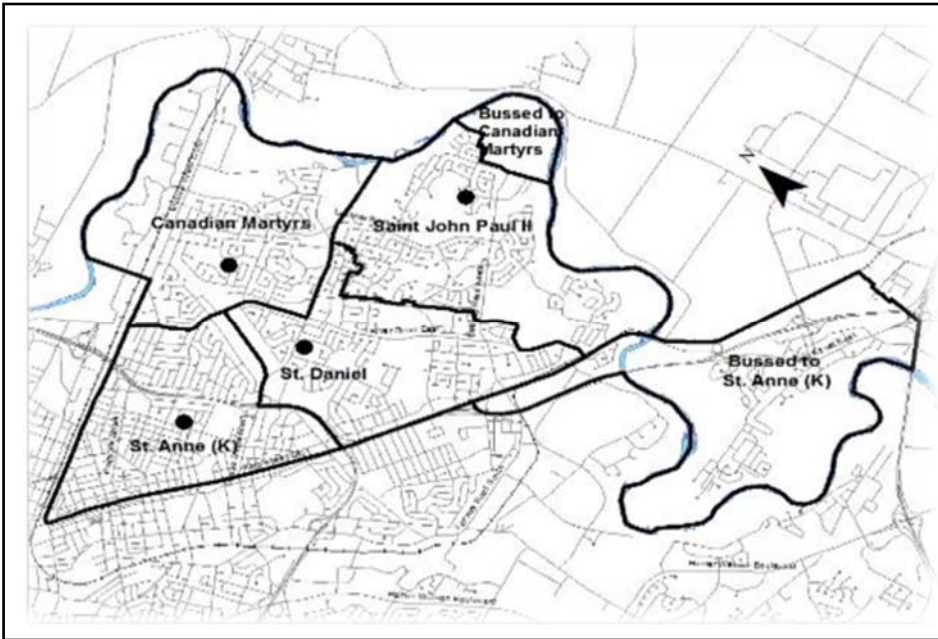
Transportation Eligibility—2018

Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
140 (55%)	82 (32%)	1 (0%)	31 (12%)	40

Building Information

Site Size	Built	Additions	FCI	Partners
7.77 acres	1981	2014	46%	N/A

Planning Area E09—Kitchener East



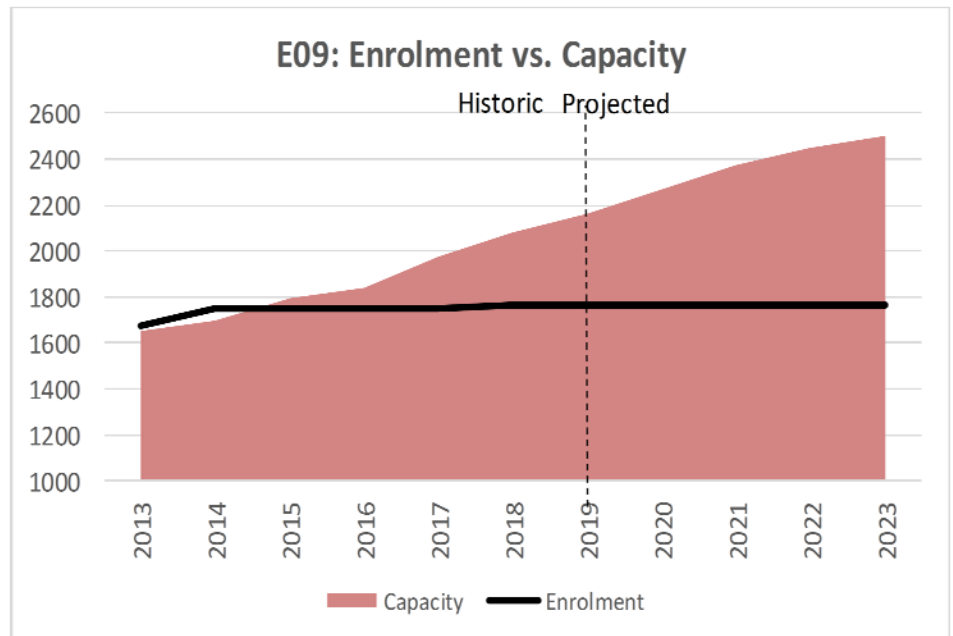
School	Capacity	2018 Enrol.(Util.)	2021 Enrol.(Util.)	2023 Enrol.(Util.)
Canadian Martyrs	314	354 (113%)	399 (127%)	428 (136%)
Saint John Paul II	611	770 (126%)	804 (132%)	803 (131%)
St. Anne (K)	521	516 (99%)	630 (121%)	687 (132%)
St. Daniel	317	438 (138%)	542 (171%)	586 (185%)
Total	1,752	2078 (118%)	2375 (135%)	2504 (142%)

History

- ♦ 2010—Saint John Paul II school opened and boundary change involving all schools, including the closures of St. Patrick and Notre Dame.
- ♦ 2013—Addition to Saint John Paul II and renovations/addition to St. Daniel.
- ♦ 2015—French Immersion began at St. Anne (K).
- ♦ 2015—New development directed to Canadian Martyrs (previously within Saint John Paul II's boundary).
- ♦ 2015/2016—Boundary review involving Saint John Paul II and St. Daniel. Board decision to keep existing boundaries.

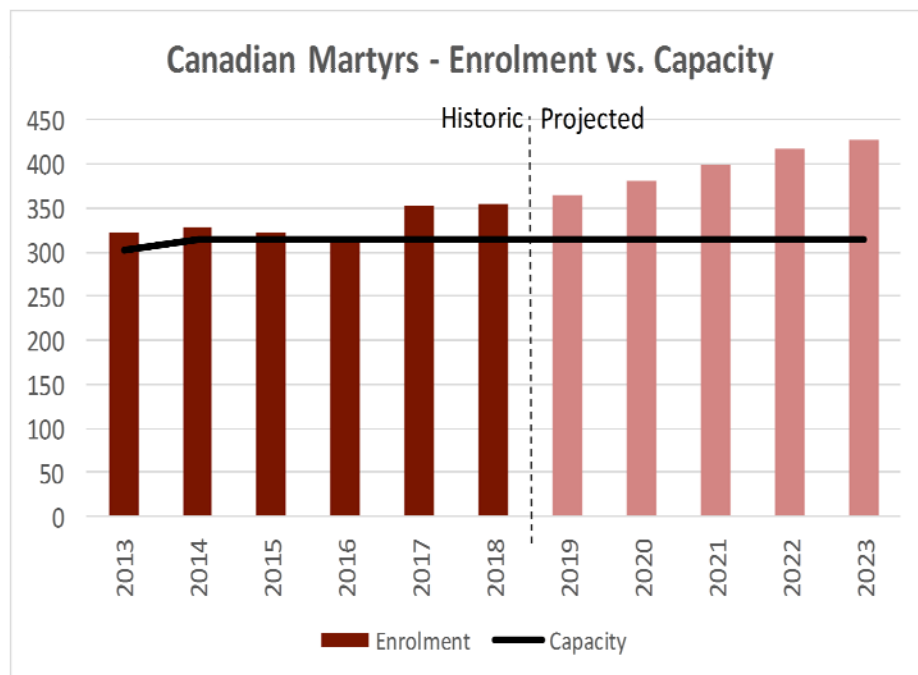
Accommodation Summary

- ♦ East Kitchener Secondary School planned (Planning Area S01). May include Grades 7-12 and thus a boundary review would be required to move Grades 7 and 8 from E09 elementary schools to the new secondary school.



Canadian Martyrs

50 Confederation Drive, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
314	354	113%	2	0.306

Development Activity

- ◆ Approximately 1300 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ No renewal projects are scheduled within the next three years.

Comments

- ◆ Enrolment is projected to increase.
- ◆ New secondary school may include Grades 7 and 8 from this planning area which would alleviate enrolment pressure at Canadian Martyrs.

Transportation Eligibility—2018

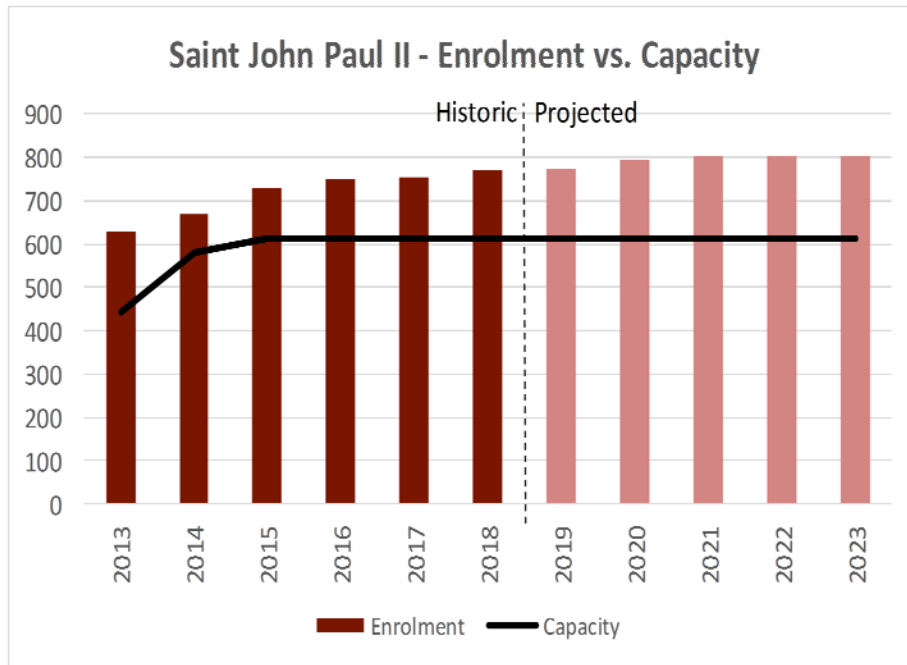
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
175 (50%)	99 (28%)	40 (11%)	39 (11%)	38

Building Information

Site Size	Built	Additions	FCI	Partners
6.61 acres	1967	1970, 2013	53%	N/A

Saint John Paul II

75 Pebblecreek Drive, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
611	770	126%	8	0.379

Development Activity

- ◆ Approximately 60 unbuilt low density units remaining within known plans of subdivision

Renewal Projects

- ◆ Exhaust system replacement, curtain wall replacement, window repairs, interior stair repairs

Comments

- ◆ Enrolment is projected to increase, but at a more steady rate than the past, and remain well above capacity.
- ◆ New secondary school may include Grades 7 and 8 from this planning area which would alleviate enrolment pressure at Saint John Paul II.

Transportation Eligibility—2018

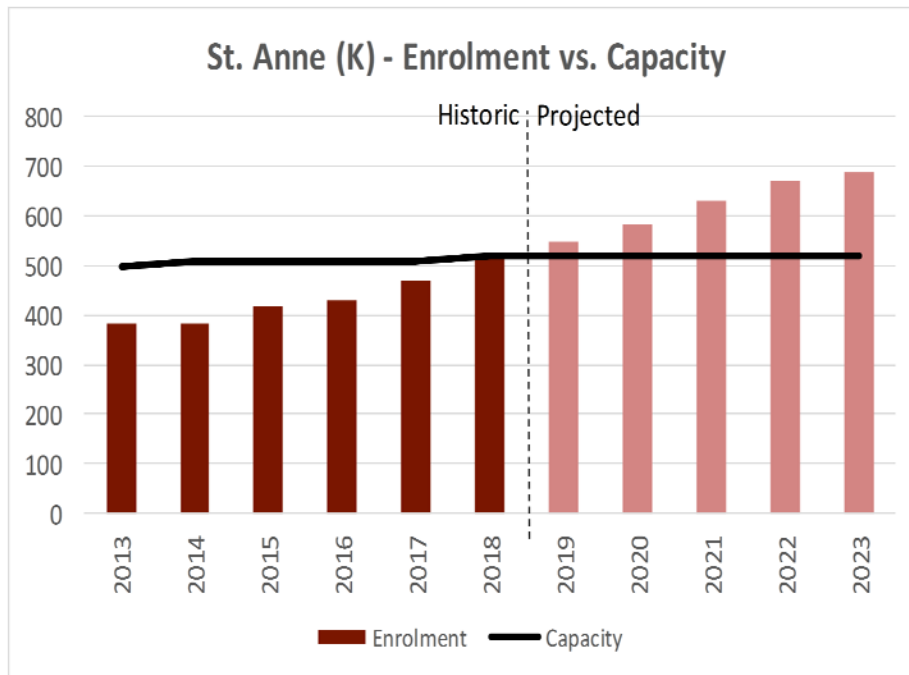
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
365 (47%)	398 (52%)	0 (0%)	6 (1%)	31

Building Information

Site Size	Built	Additions	FCI	Partners
4.95 acres	2009	2013	7%	Owl Childcare

St. Anne (Kitchener)

250 East Avenue, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
521	516	99%	2	0.254

Development Activity

- ◆ Approximately 110 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Radiators & unit ventilators, washroom upgrades, flooring, section of roof replacement, interior doors, various.

Comments

- ◆ French Immersion has been offered at St. Anne's in Kitchener since September 2015.
- ◆ Enrolment is projected to continue increasing due to the growth of the French Immersion program.
- ◆ New secondary school may include Grades 7 and 8 from this planning area which would alleviate enrolment pressure at St. Anne.

Transportation Eligibility—2018

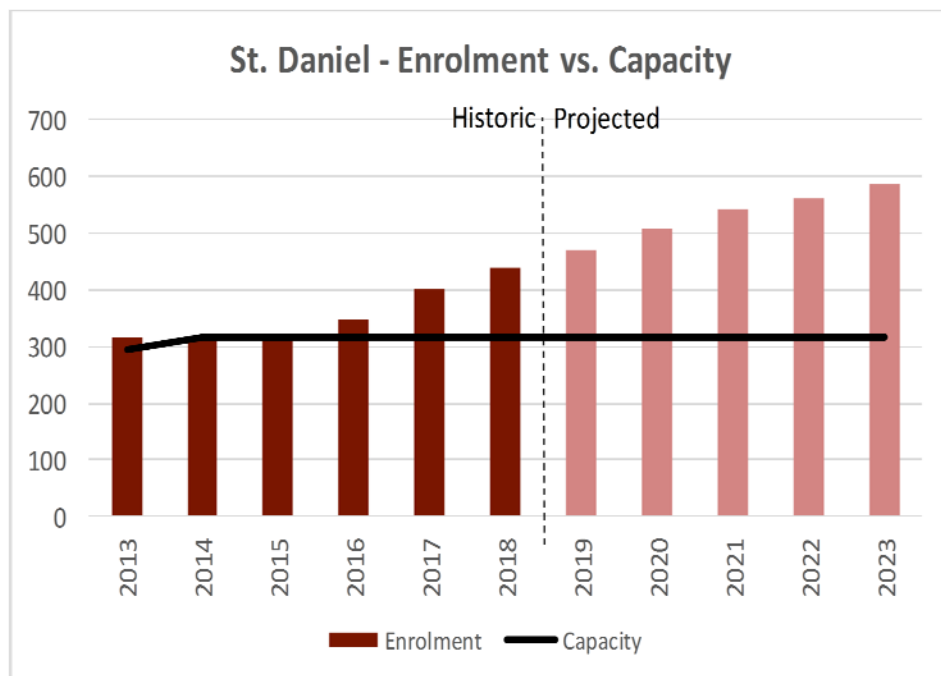
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
175 (34%)	235 (46%)	0 (0%)	101 (20%)	17

Building Information

Site Size	Built	Additions	FCI	Partners
5.43 acres	1947	1949, 1954, 1960, 1964, 2011	89%	N/A

St. Daniel

39 Midland Drive, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
317	438	138%	6	0.280

Development Activity

- ◆ No unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Flooring, heating and electrical upgrades, washroom upgrades, asphalt, wall finishes, exterior lighting, interior doors, play field upgrades, various.

Comments

- ◆ Enrolment is projected to continue increasing and remain well above capacity.
- ◆ New secondary school may include Grades 7 and 8 from this planning area to alleviate enrolment pressure from St. Daniel.

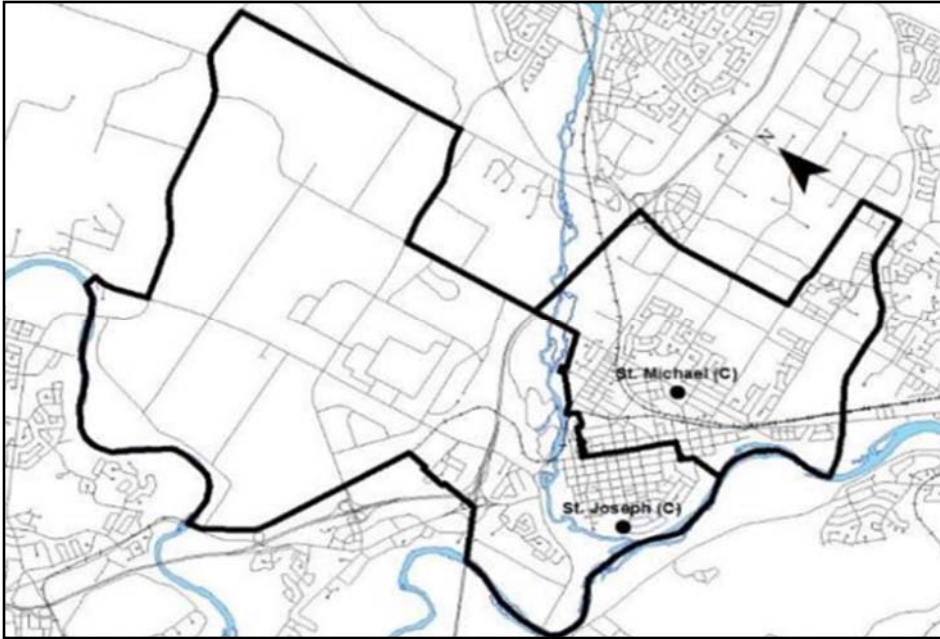
Transportation Eligibility—2018

Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
114 (26%)	294 (67%)	0 (0%)	28 (6%)	31

Building Information

Site Size	Built	Additions	FCI	Partners
6.89 acres	1958	1967, 2014	33%	City of Kitchener

Planning Area E10—Cambridge Preston



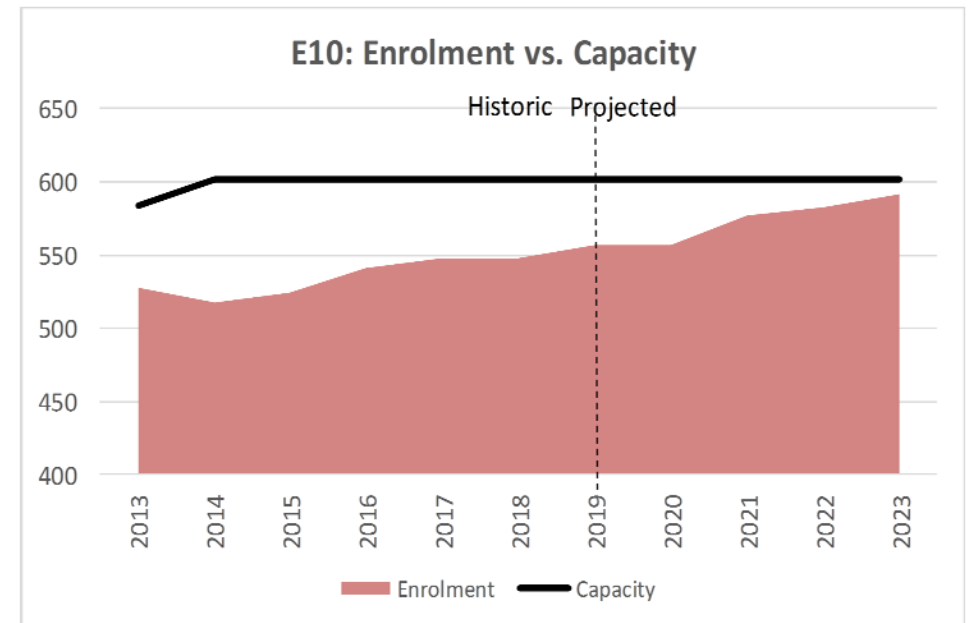
School	Capacity	2018 Enrol.(Util.)	2021 Enrol.(Util.)	2023 Enrol.(Util.)
St. Joseph	242	247 (102%)	271 (112%)	273 (113%)
St. Michael	360	301 (84%)	306 (85%)	319 (89%)
Total	602	548 (91%)	577 (96%)	592 (98%)

History

- ◆ There have been no recent boundary reviews or additions in E10 schools.

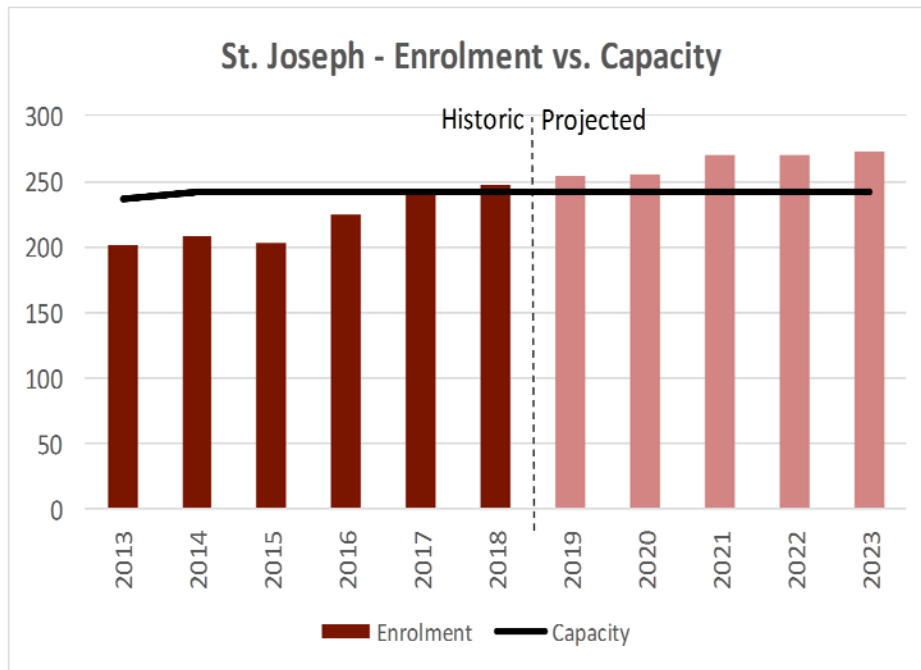
Accommodation Summary

- ◆ No future accommodation recommendations at this time.



St. Joseph

980 Westminster Drive South, Cambridge, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
242	247	102%	1	0.273

Development Activity

- ◆ Approximately 40 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ No renewal projects are scheduled within the next three years.

Comments

- ◆ Enrolment is projected to gradually increase.
- ◆ Monitor enrolment and utilize portables to address growth.

Transportation Eligibility—2018

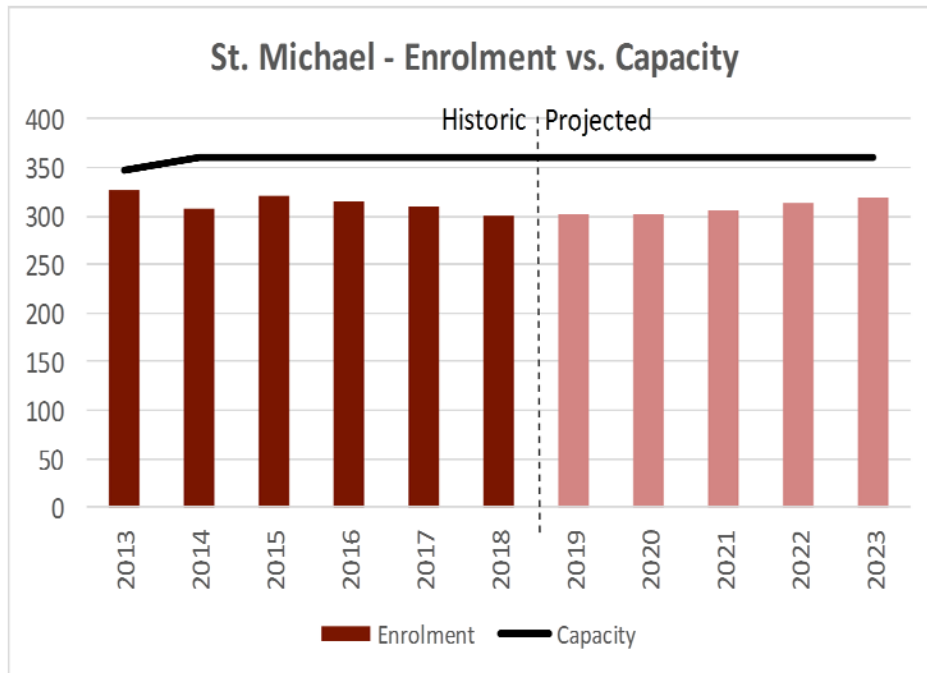
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
83 (34%)	141 (57%)	0 (0%)	21 (8%)	27

Building Information

Site Size	Built	Additions	FCI	Partners
7.72 acres	1959	1962, 1967	28%	N/A

St. Michael

1150 Concession Road, Cambridge, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
360	301	84%	0	0.256

Development Activity

- ◆ Approximately 50 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Electrical & plumbing upgrades, washroom upgrades, flooring and ceiling upgrades, section of roof replacement, masonry, exterior door and window replacement.

Comments

- ◆ Enrolment is projected to gradually increase to capacity.

Transportation Eligibility—2018

Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
170 (56%)	107 (35%)	2 (1%)	22 (7%)	44

Building Information

Site Size	Built	Additions	FCI	Partners
5.92 acres	1952	1957, 1965, 1970	51%	N/A

Planning Area E11—Cambridge Hespeler



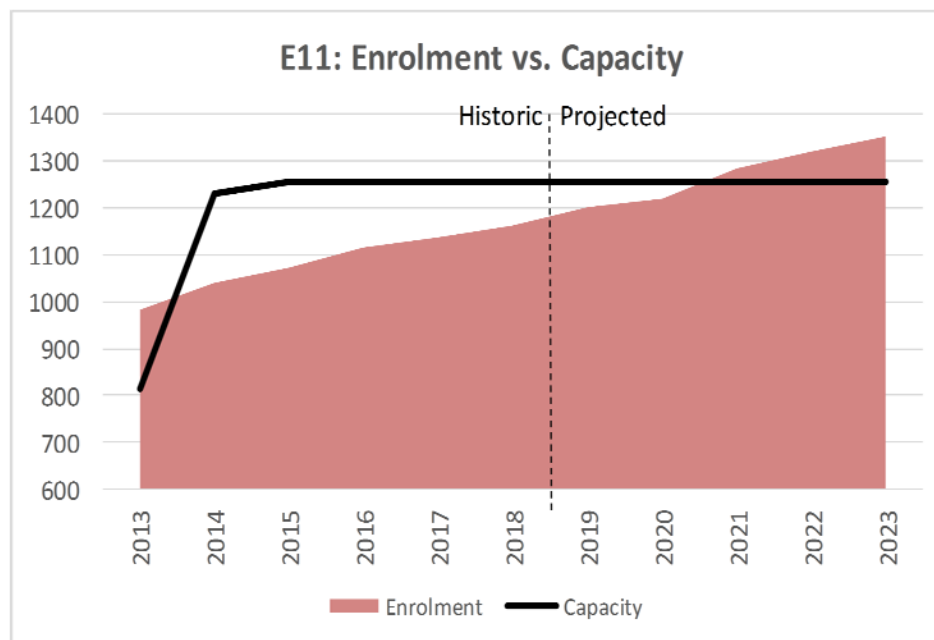
School	Capacity	2018 Enrol.(Util.)	2021 Enrol.(Util.)	2023 Enrol.(Util.)
Our Lady of Fatima	504	398 (79%)	450 (89%)	482 (96%)
St. Elizabeth	352	387 (110%)	407 (116%)	422 (120%)
St. Gabriel	401	379 (95%)	429 (107%)	449 (112%)
Total	1,257	1164 (93%)	1286 (102%)	1353 (108%)

History

- ◆ 2011—Boundary change between Our Lady of Fatima and St. Elizabeth.
- ◆ 2013—Addition to Our Lady of Fatima.
- ◆ 2014—St. Gabriel opened. Boundary changed for all three schools.
- ◆ 2016—French Immersion began at Our Lady of Fatima.

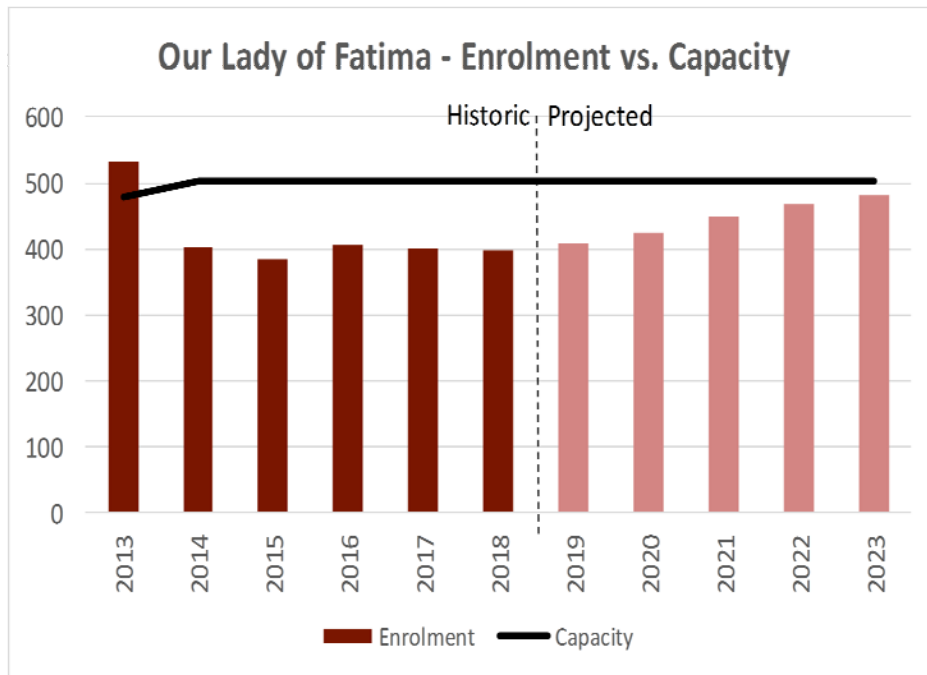
Accommodation Summary

- ◆ Enrolment will be monitored to determine if a boundary change is required.



Our Lady of Fatima

55 Hammet Street, Cambridge, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
504	398	79%	0	0.348

Development Activity

- ◆ No unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ No renewal projects are scheduled within the next three years.

Comments

- ◆ French Immersion has been offered at Our Lady of Fatima since September 2016.
- ◆ Enrolment is projected to increase gradually.

Transportation Eligibility—2018

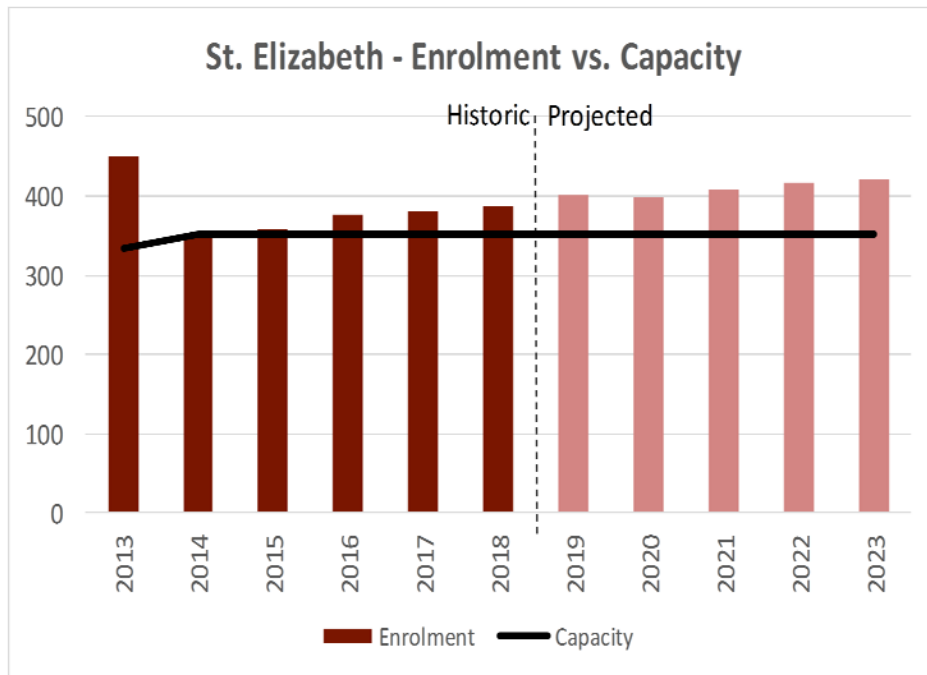
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
235 (59%)	98 (25%)	1 (0%)	66 (16%)	10

Building Information

Site Size	Built	Additions	FCI	Partners
7.12 acres	1959	1969, 2004, 2013	49%	Owl Childcare

St. Elizabeth

50 Adler Drive, Cambridge, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
352	387	110%	3	0.310

Development Activity

- ◆ Approximately 240 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Heating and cooling upgrades, exhaust system and boiler replacement, control upgrade, lighting, millwork, floor finishes, roof replacement

Comments

- ◆ Enrolment is projected to gradually increase.

Transportation Eligibility—2018

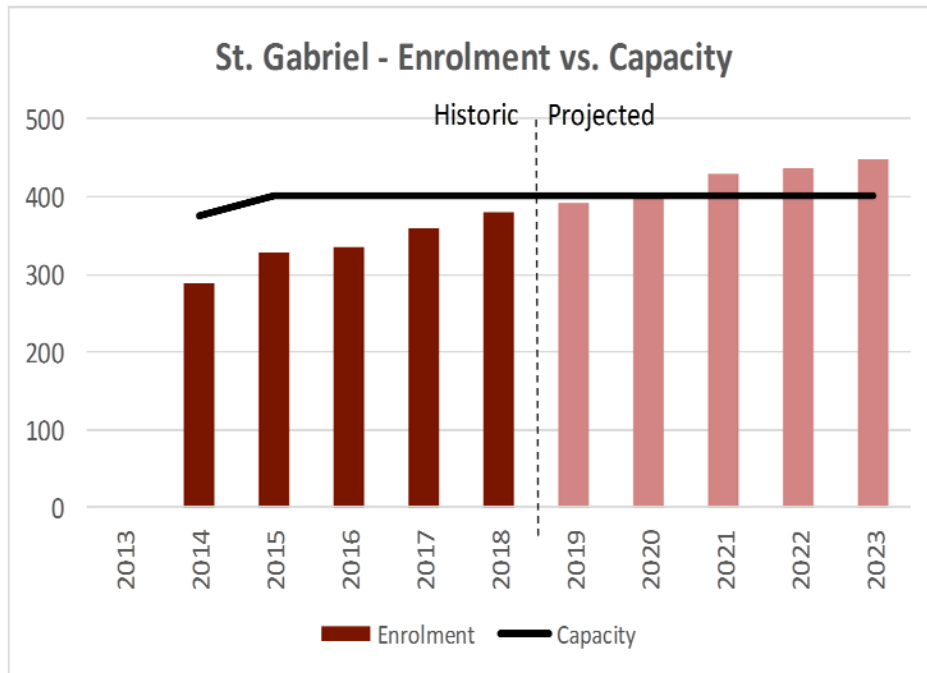
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
189 (48%)	160 (41%)	2 (1%)	38 (10%)	29

Building Information

Site Size	Built	Additions	FCI	Partners
4.95 acres	1992	N/A	39%	YWCA of Cambridge

St. Gabriel

15 Baldwin Drive, Cambridge, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
401	379	95%	1	0.321

Development Activity

- Approximately 310 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- No renewal projects are scheduled within the next three years.

Comments

- Enrolment is projected to increase.

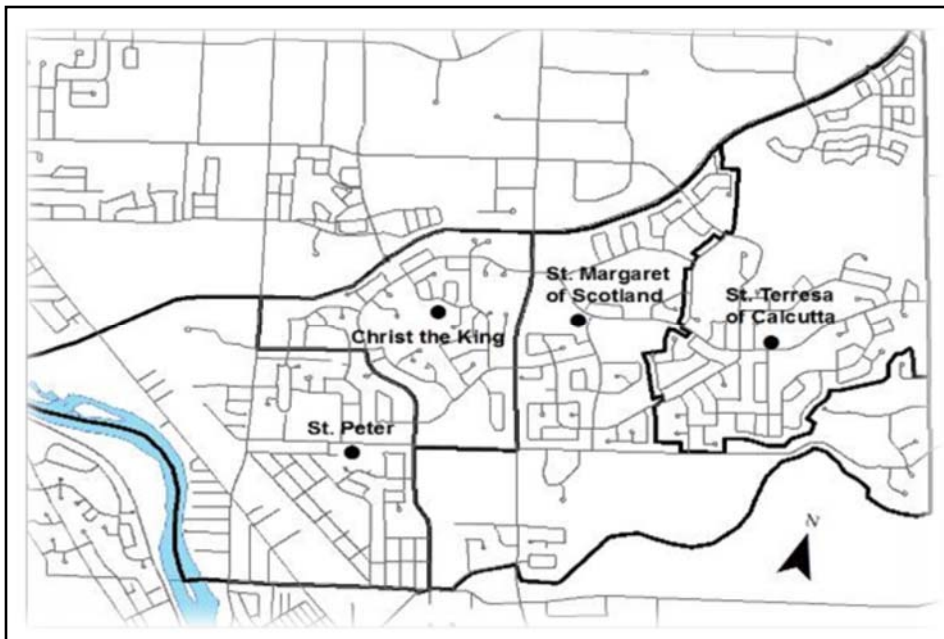
Transportation Eligibility—2018

Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
229 (60%)	143 (38%)	0 (0%)	9 (2%)	28

Building Information

Site Size	Built	Additions	FCI	Partners
5.44 acres	2014	N/A	0%	City of Cambridge

Planning Area E12—Cambridge North Galt



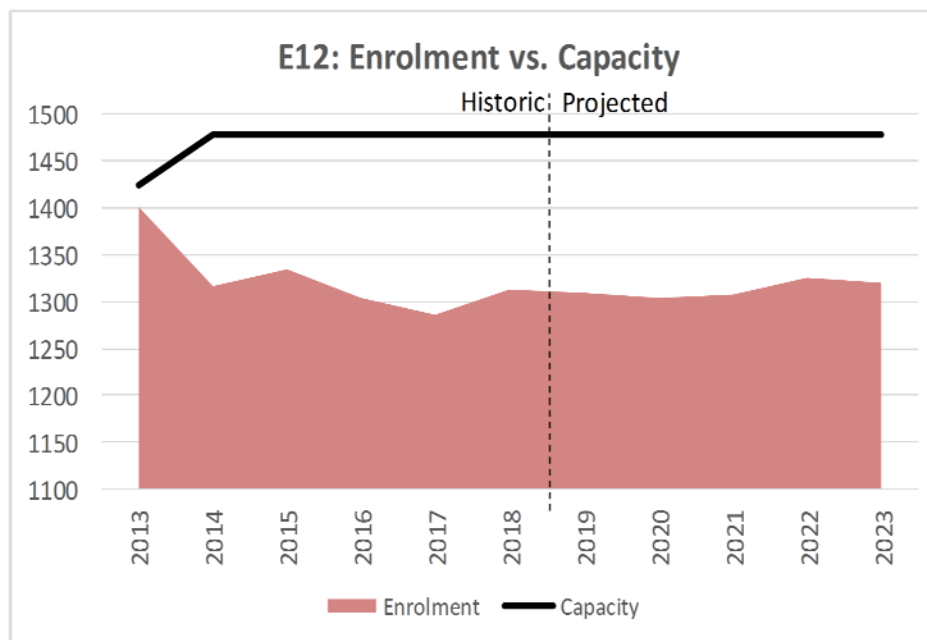
School	Capacity	2018 Enrol.(Util.)	2021 Enrol.(Util.)	2023 Enrol.(Util.)
Christ the King	314	265 (84%)	292 (93%)	277 (88%)
St. Margaret	314	330 (105%)	344 (110%)	385 (123%)
St. Peter	383	253 (66%)	244 (64%)	246 (64%)
St. Teresa of Calcutta	467	465 (100%)	428 (92%)	412 (88%)
Total	1,478	1313 (89%)	1308 (88%)	1320 (89%)

History

- ◆ There have been no recent boundary reviews or additions to E12 schools.

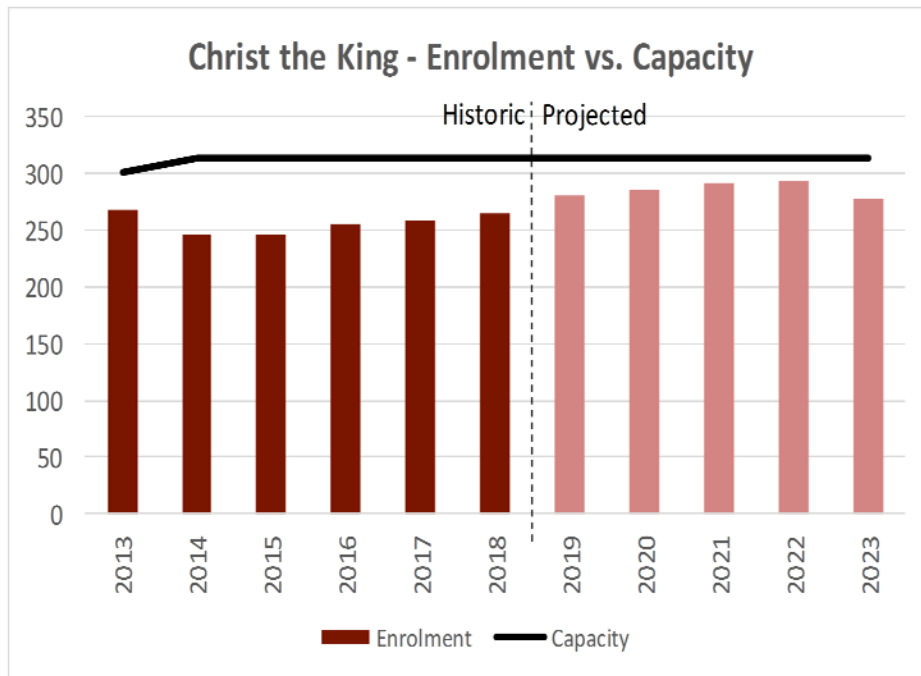
Accommodation Summary

- ◆ Monitor enrolment to determine if a boundary change is required.
- ◆ 2020—French Immersion will be offered at St. Peter.



Christ the King

70 Acorn Way, Cambridge, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
314	265	84%	0	0.395

Development Activity

- ◆ Approximately 170 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Heating and plumbing upgrades, washroom upgrades, ceiling and wall finishes, flooring and millwork upgrades.

Comments

- ◆ Enrolment is projected to gradually increase.

Transportation Eligibility—2018

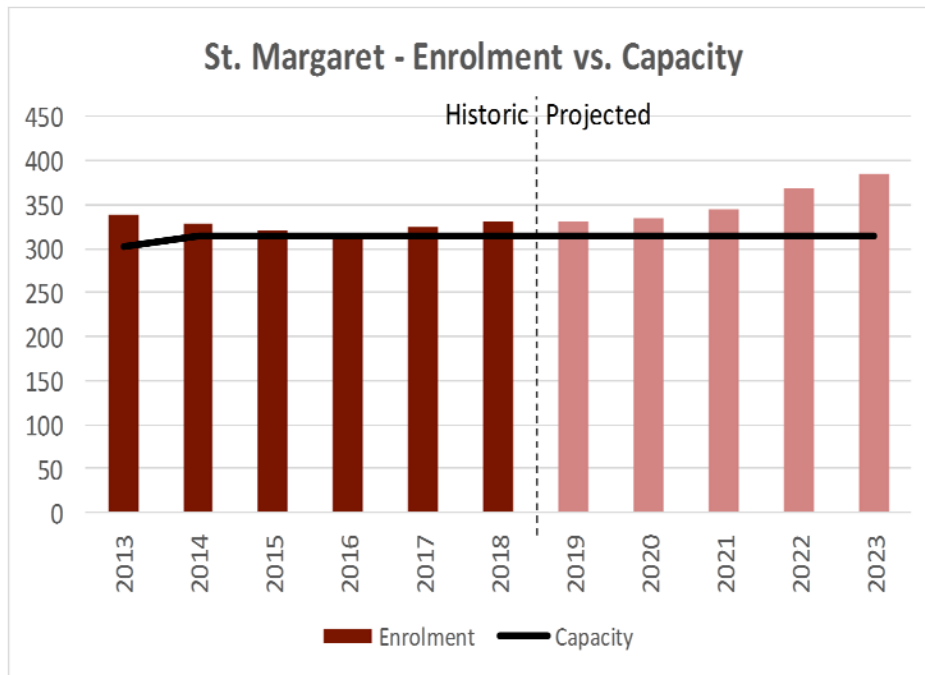
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
231 (87%)	0 (0%)	0 (0%)	36 (13%)	46

Building Information

Site Size	Built	Additions	FCI	Partners
14.51 acres	1978	N/A	46%	N/A

St. Margaret

210 Cowan Boulevard, Cambridge, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
314	330	105%	0	0.340

Development Activity

- ◆ Approximately 360 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Roof repairs, exterior wall repairs, lighting upgrades, ceiling finishes and millwork

Comments

- ◆ Enrolment is projected to increase gradually.

Transportation Eligibility—2018

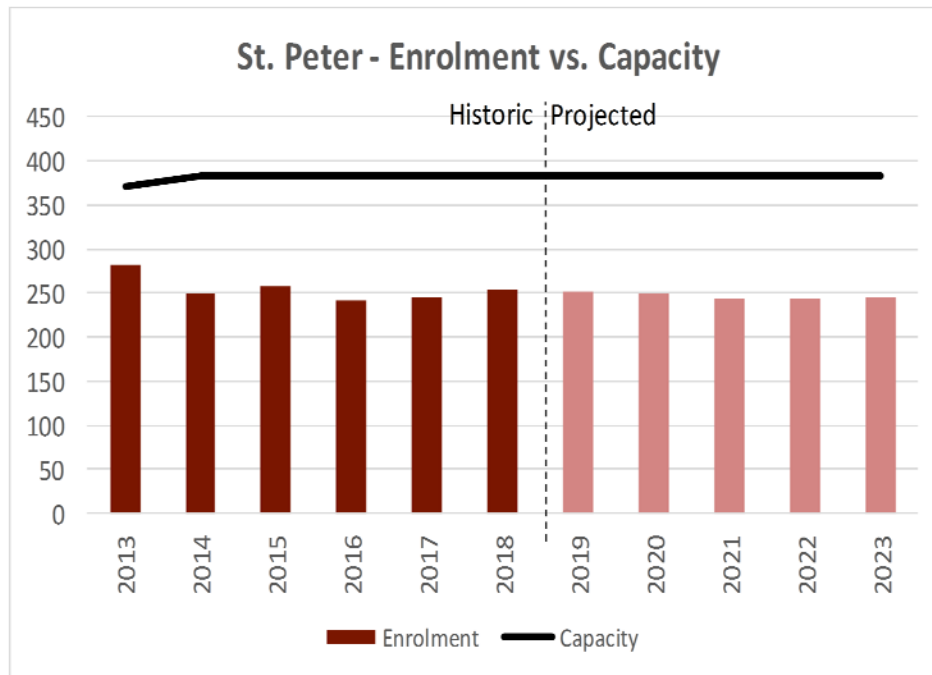
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
179 (54%)	81 (24%)	2 (1%)	69 (21%)	13

Building Information

Site Size	Built	Additions	FCI	Partners
12.68 acres	1990	N/A	47%	YWCA of Cambridge

St. Peter

92 Avenue Road, Cambridge, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
383	253	66%	0	0.298

Development Activity

- ◆ Approximately 170 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ No renewal projects are scheduled within the next three years.

Comments

- ◆ Enrolment is projected to remain relatively stable and under capacity.
- ◆ 2020– French Immersion will be added to St. Peter.

Transportation Eligibility—2018

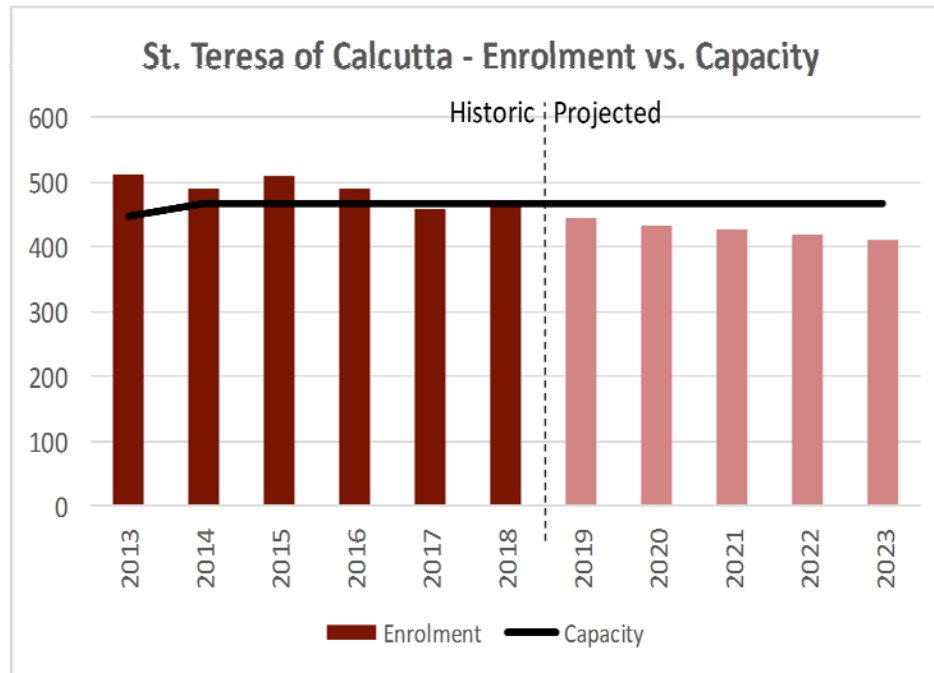
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
188 (73%)	38 (15%)	0 (0%)	33 (12%)	29

Building Information

Site Size	Built	Additions	FCI	Partners
6.60 acres	1964	1966, 1967, 1969	45%	N/A

St. Teresa of Calcutta

520 Saginaw Parkway, Cambridge, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
467	465	100%	1	0.327

Development Activity

- ◆ Approximately 20 unbuilt low density units remaining within known plans of subdivision

Renewal Projects

- ◆ Heating and plumbing upgrades, flooring upgrades, exterior door replacement, asphalt and concrete repairs.

Comments

- ◆ Enrolment is projected to decrease gradually.

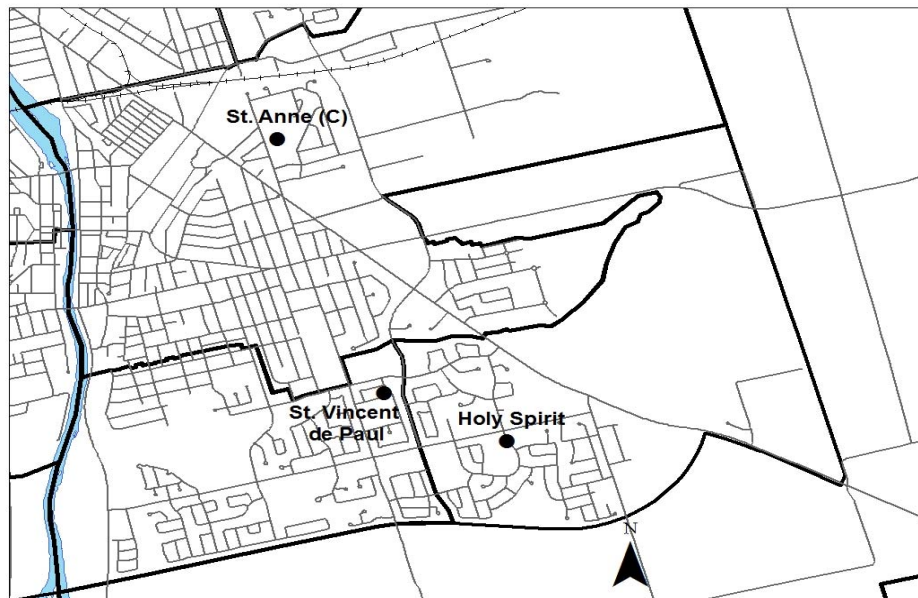
Transportation Eligibility—2018

Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
227 (49%)	208 (45%)	0(0%)	30 (6%)	36

Building Information

Site Size	Built	Additions	FCI	Partners
6.74 acres	1998	2000	58%	N/A

Planning Area E13—Cambridge Southeast Galt



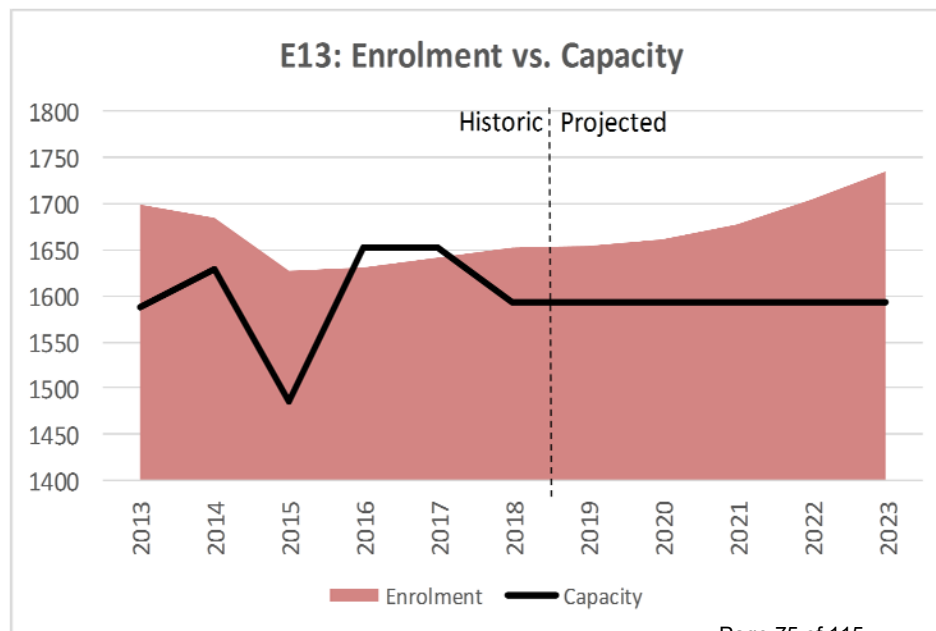
School	Capacity	2018 Enrol.(Util.)	2021 Enrol.(Util.)	2023 Enrol.(Util.)
Holy Spirit	622	603 (97%)	577 (93%)	622 (100%)
St. Anne (C)	409	427 (104%)	432 (106%)	421 (103%)
St. Vincent de Paul	562	622 (111%)	669 (119%)	674 (120%)
Total	1593	1652 (104%)	1678 (105%)	1736 (109%)

History

- ◆ 2013—Accommodation review completed (phased implementation subject to Ministry funding). Board decision to close St. Ambrose/St. Francis, build additions to Holy Spirit/St. Anne, re-build St. Vincent de Paul, and build a new school in southeast Galt.
- ◆ 2015—Addition to Holy Spirit. Closure of St. Ambrose school.
- ◆ 2016—Addition to St. Anne.
- ◆ 2016—Board decision to move all students from St. Francis to St. Vincent de Paul.
- ◆ 2018—St. Vincent de Paul replacement School opened. St. Francis closed and all students moved to St. Vincent de Paul.

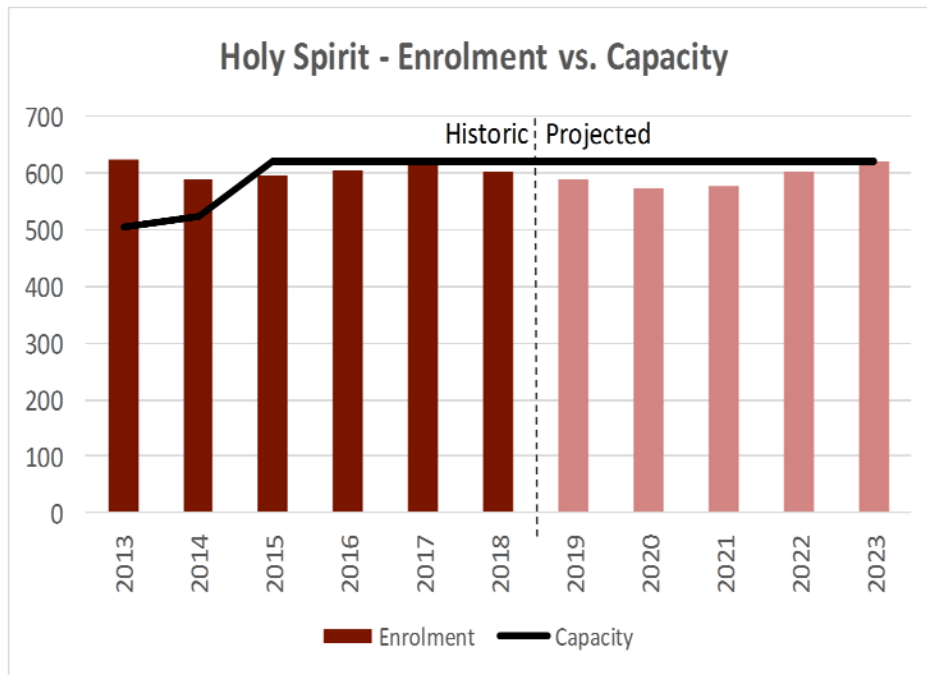
Accommodation Summary

- ◆ New school planned in the Southeast Galt Community, in partnership with the City of Cambridge and the Waterloo Region District School Board. Timing to be determined, subject to land availability. This school is a potential site for French Immersion.



Holy Spirit

15 Gate House Drive, Cambridge, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
622	603	97%	0	0.448

Development Activity

- ◆ Approximately 875 unbuilt low density units remaining within known plans of subdivision.
- ◆ In addition, the South East Galt community plan falls within this school's boundary. The number of units has yet to be determined, but will be in the range of 3000 units.

Renewal Projects

- ◆ Plumbing, heating & exhaust upgrades, flooring upgrades

Comments

- ◆ Enrolment is projected to remain relatively stable in the next few years then will start increasing when new residential development is built.

Transportation Eligibility—2018

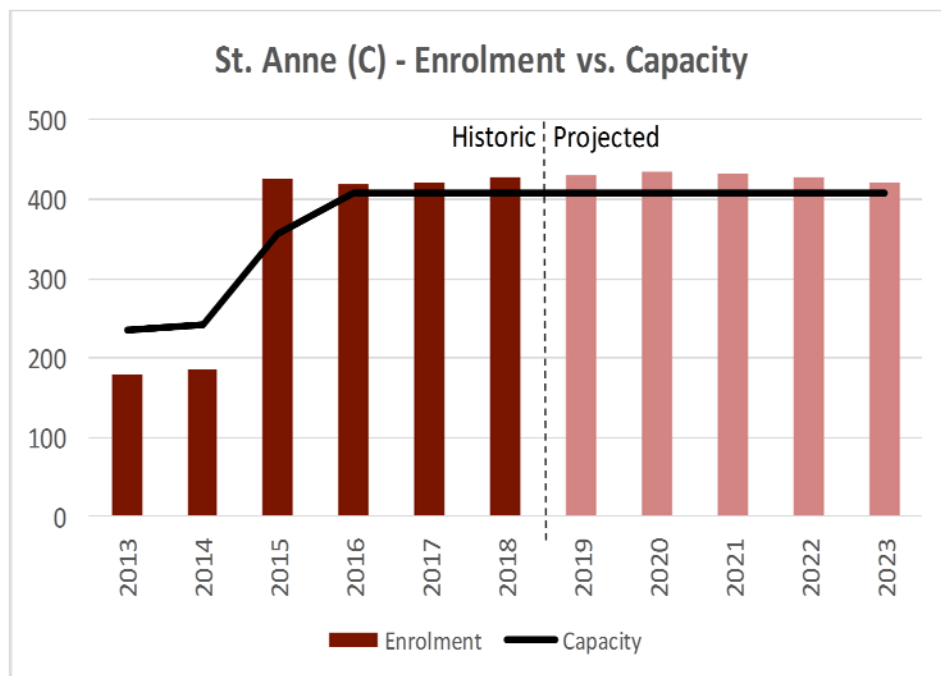
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
377 (63%)	150 (25%)	12 (2%)	64 (10%)	29

Building Information

Site Size	Built	Additions	FCI	Partners
5.78 acres	2001	2005, 2015	15%	N/A

St. Anne (Cambridge)

127 Elgin Street North, Cambridge, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
409	427	104%	3	0.290

Development Activity

- Approximately 380 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- Heating & plumbing upgrades, flooring upgrades, roofing repairs

Comments

- Enrolment is projected to remain relatively stable.
- 2015 —St. Anne and St. Ambrose consolidated at St. Ambrose temporarily until the addition to St. Anne was completed September 2016. This is reflected in the graph with the 2015 increases in both capacity and enrolment.

Transportation Eligibility—2018

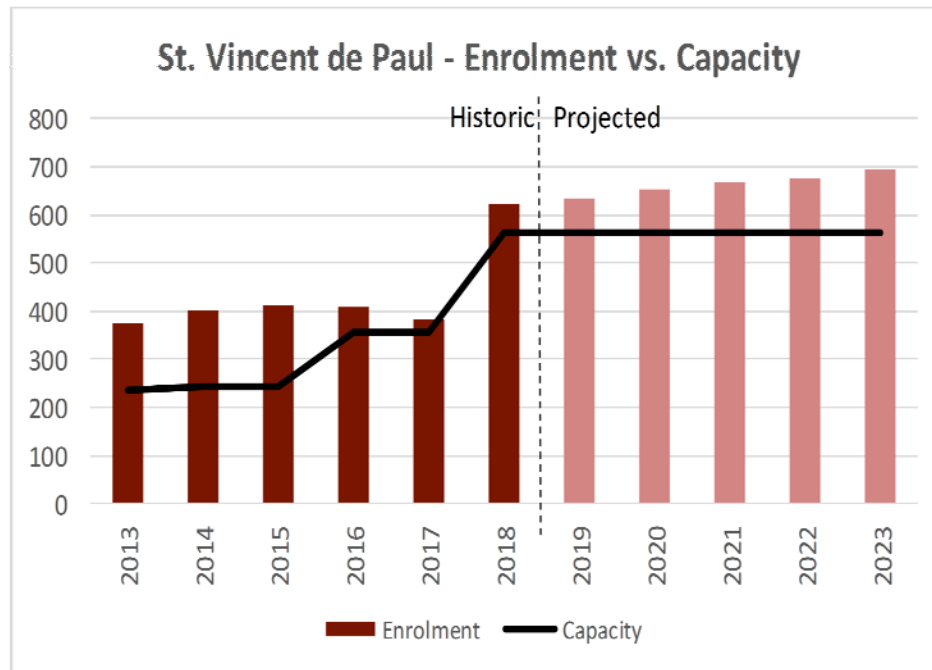
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
114 (26%)	233 (55%)	41 (10%)	39 (9%)	97

Building Information

Site Size	Built	Additions	FCI	Partners
5.52 acres	1965	1998, 2016	58%	City of Cambridge

St. Vincent de Paul

30 Faial Road, Cambridge, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
562	622	111%	3	0.471

Development Activity

- ◆ Approximately 10 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ No renewal projects are scheduled within the next three years.

Comments

- ◆ St. Vincent de Paul replacement school opened September 2018.
- ◆ St. Francis closed and all students moved to St. Vincent de Paul.
- ◆ The new school will be slightly over capacity but enrolment is projected to gradually increase based on the current population.

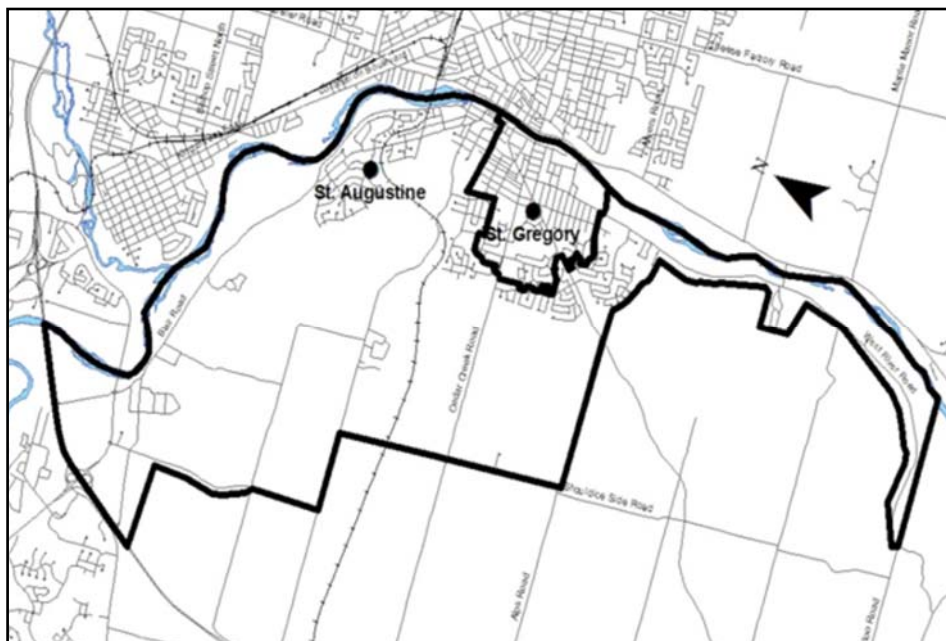
Transportation Eligibility—2018

Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
189 (30%)	307 (49%)	72 (11%)	57 (9%)	66

Building Information

Site Size	Built	Additions	FCI	Partners
6.28 acres	1991	2018	0%	YMCA Kitchener-Waterloo, Cambridge (2018)

Planning Area E14—Cambridge West Galt



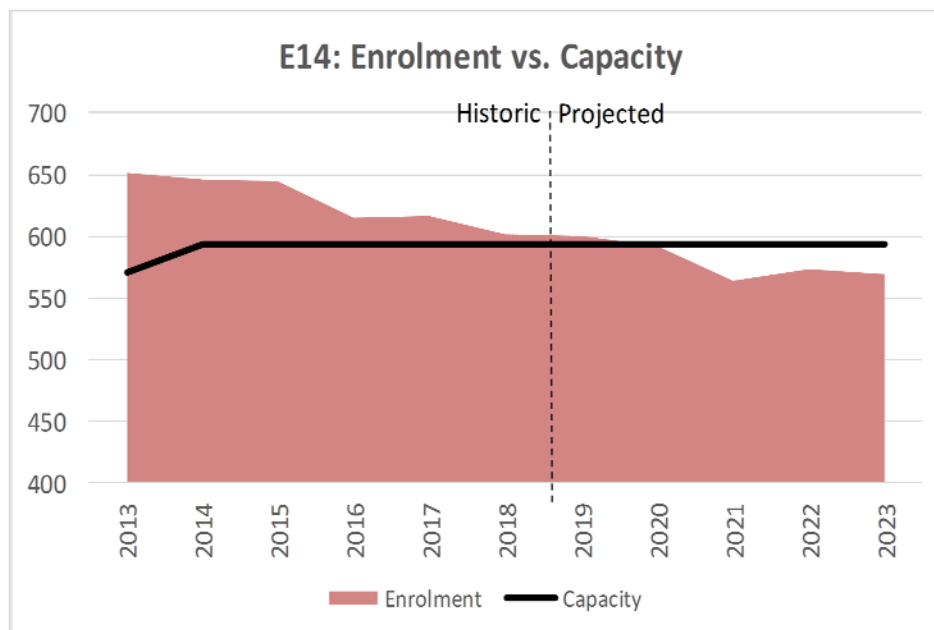
School	Capacity	2018 Enrol.(Util.)	2021 Enrol.(Util.)	2023 Enrol.(Util.)
St. Augustine	352	434 (123%)	425 (121%)	439 (125%)
St. Gregory	242	168 (69%)	139 (57%)	130 (54%)
Total	594	602 (101%)	564 (95%)	569 (96%)

History

- ◆ There has been no recent boundary reviews or additions to E14 schools.

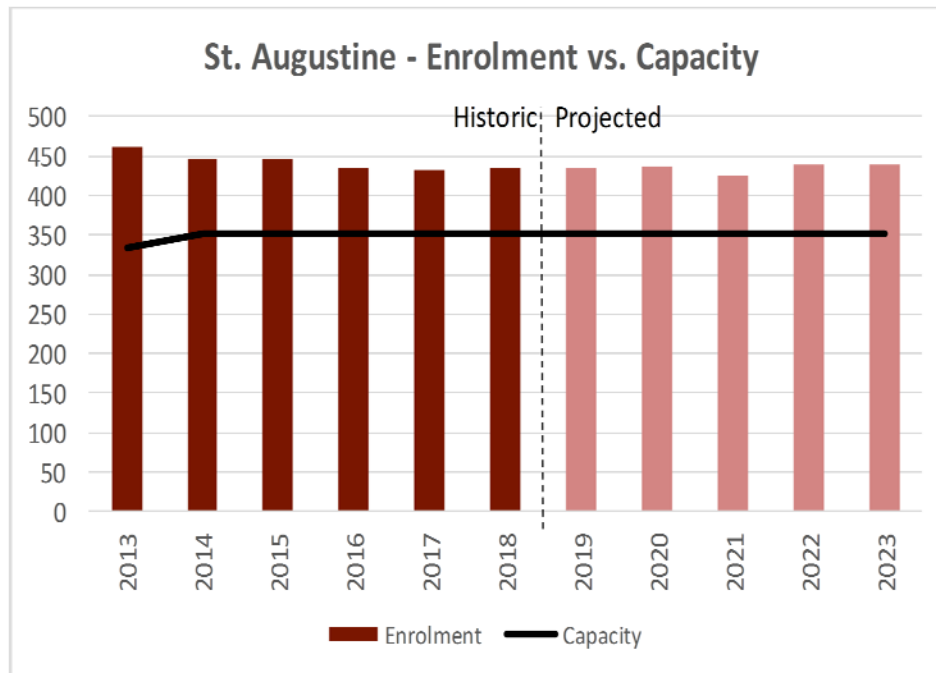
Accommodation Summary

- ◆ Assess impacts of West Galt community plan on school facility needs for this Planning Area.
- ◆ Monitor enrolment to determine if/when a boundary review may be required to balance enrolment between the two schools.



St. Augustine

177 Bismark Drive, Cambridge, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
352	434	123%	5	0.339

Development Activity

- Approximately 890 unbuilt low density units remaining within known plans of subdivision plus approximately 400 unspecified units from the Cambridge West community.

Renewal Projects

- Heating upgrades, fire alarm system upgrades, washroom upgrades, interior/exterior door and hardware upgrades, flooring upgrades, wall finishes and millwork.

Comments

- Enrolment is projected to remain relatively stable and above capacity.
- Explore opportunities to alleviate enrolment pressure from St. Augustine and serve the West Galt community.

Transportation Eligibility—2018

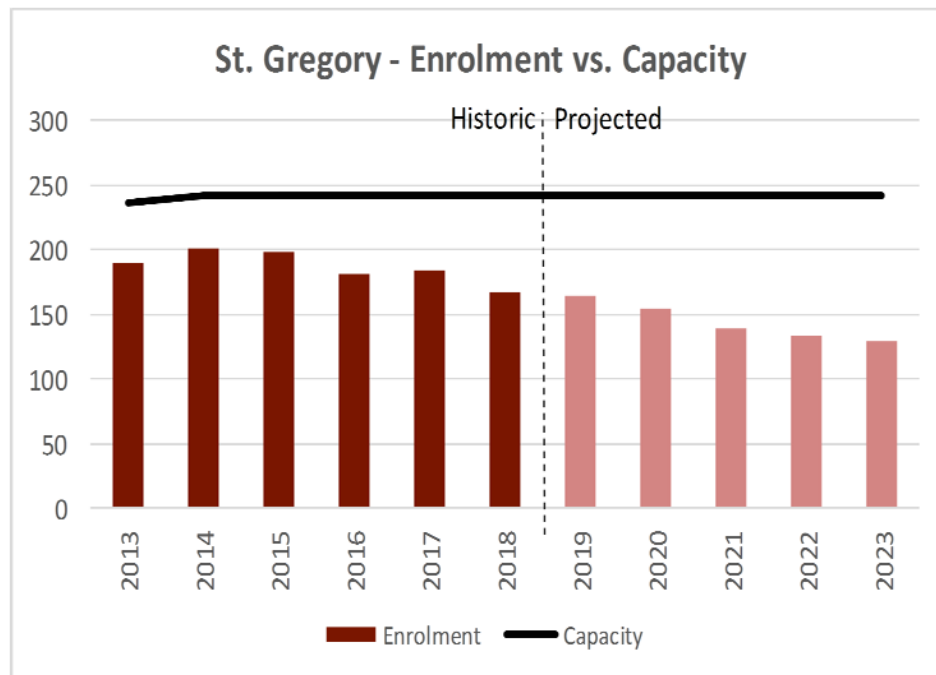
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
174 (40%)	252 (58%)	0 (0%)	8 (2%)	28

Building Information

Site Size	Built	Additions	FCI	Partners
8.64 acres	1991	N/A	55%	YMCA of Cambridge

St. Gregory

34 Osborne Avenue, Cambridge, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
242	168	69%	0	0.198

Development Activity

- ◆ Approximately 10 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ AODA upgrades, elevator, heating and plumbing upgrades, exterior lighting, ceiling, flooring, interior and exterior doors & hardware replacement, fencing upgrades

Comments

- ◆ Enrolment is projected to decrease over time.
- ◆ Enrolment will be monitored to determine if/when a boundary change is required.

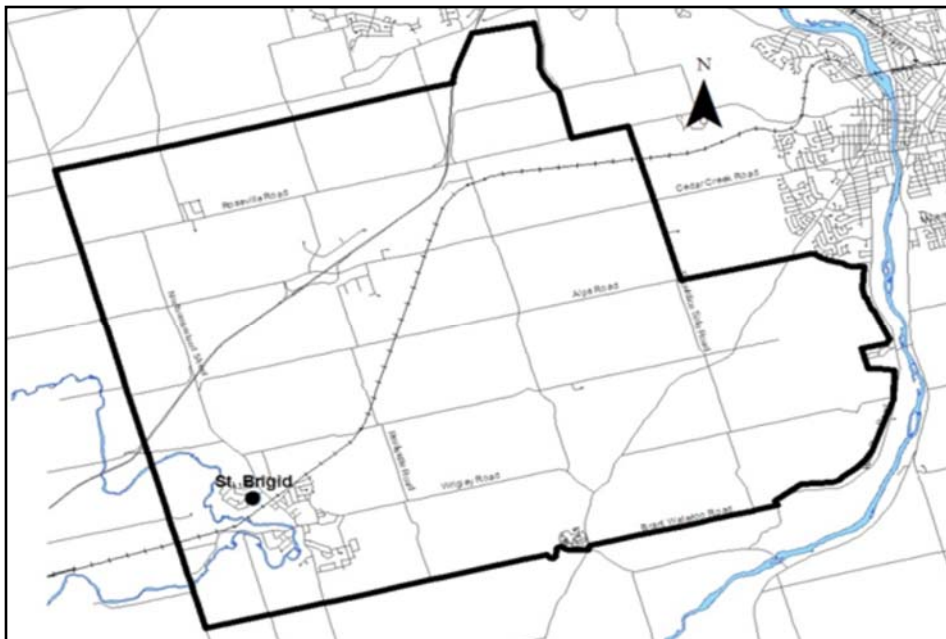
Transportation Eligibility—2018

Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
152 (89%)	0 (0%)	0 (0%)	19 (11%)	26

Building Information

Site Size	Built	Additions	FCI	Partners
3.81 acres	1958	1964, 1967	73%	N/A

Planning Area E15—Rural South (North Dumfries Township)



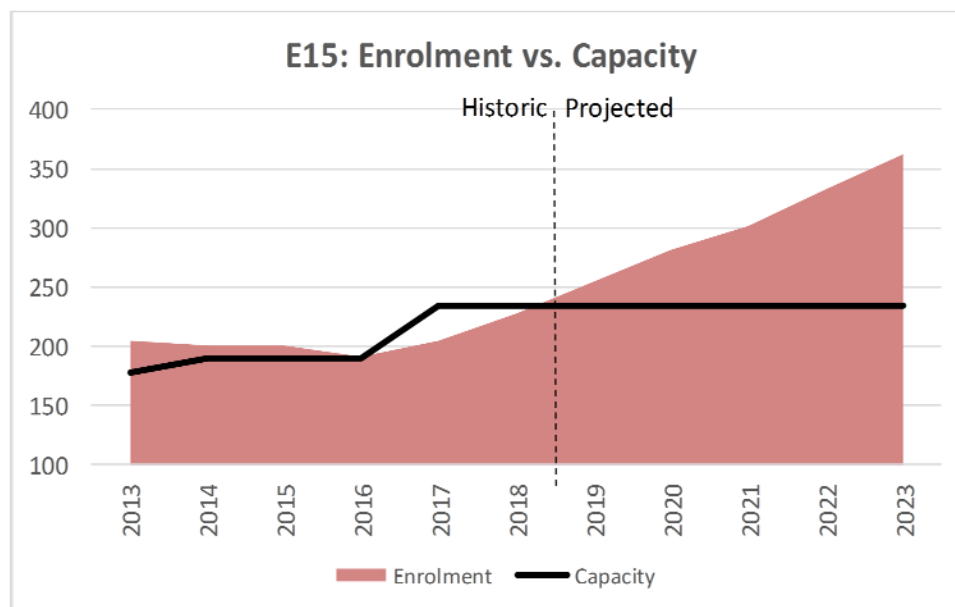
School	Capacity	2018 Enrol.(Util.)	2021 Enrol.(Util.)	2023 Enrol.(Util.)
St. Brigid	234	228 (97%)	302 (129%)	362 (155%)
Total	234	228 (97%)	302 (129%)	362 (155%)

History

- ◆ 2018—Opened a new permanent St. Brigid school, this included a childcare centre.

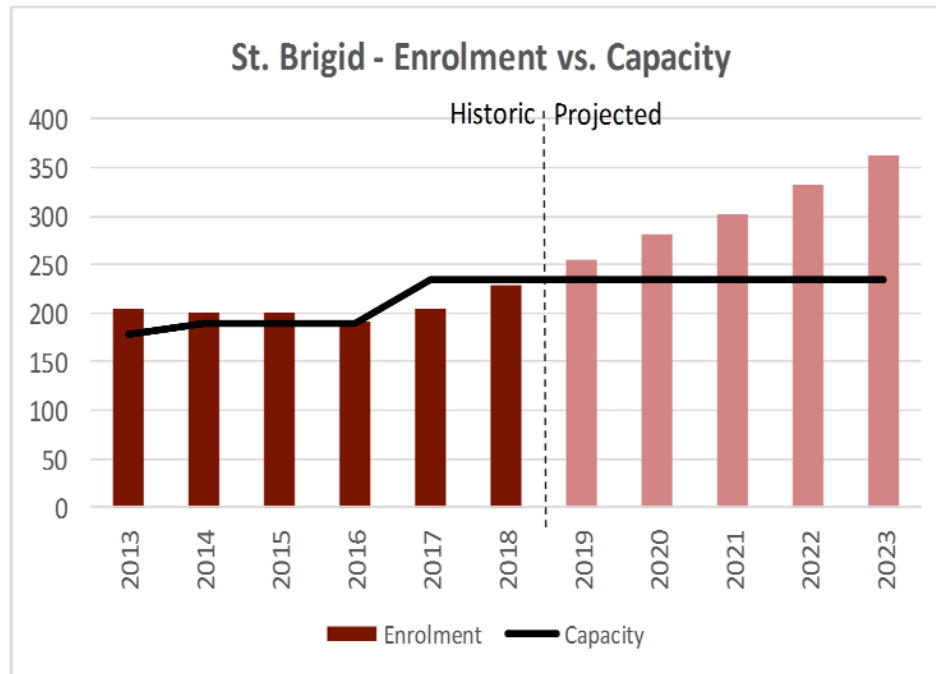
Accommodation Summary

- ◆ No future accommodation recommendations at this time.



St. Brigid

50 Broom Street, Ayr, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
234	228	97%	0	0.215

Development Activity

- ◆ Approximately 1180 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ No renewal projects are scheduled within the next three years.

Comments

- ◆ Enrolment is projected to increase, and portables will be used to accommodate growth.

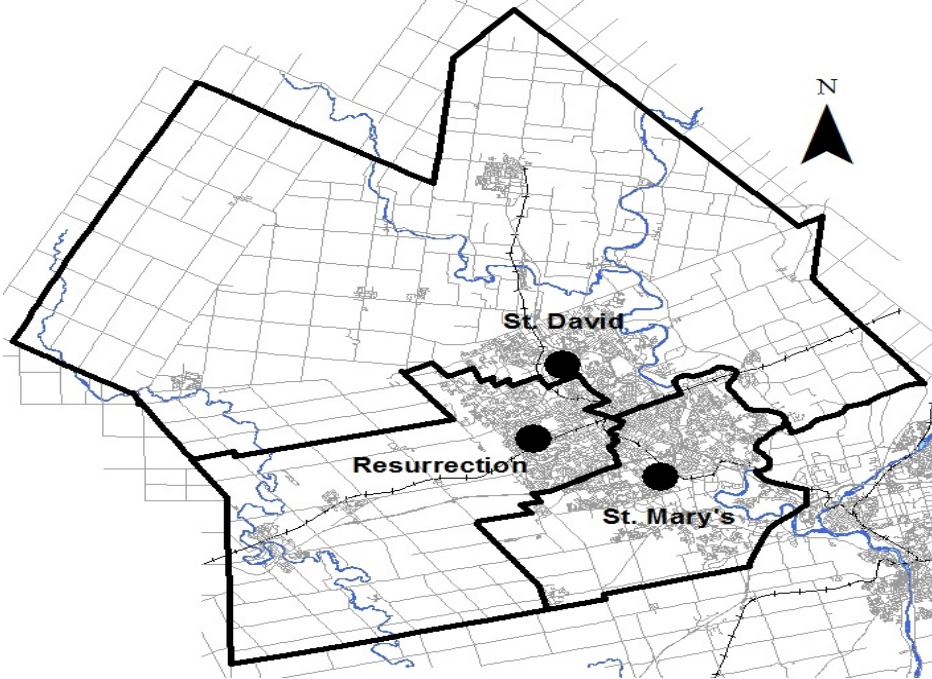
Transportation Eligibility—2018

Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
66 (29%)	135 (60%)	4 (2%)	20 (9%)	1

Building Information

Site Size	Built	Additions	FCI	Partners
11.49 acres	2017	N/A	0%	Owl Childcare

Planning Area S01—Kitchener-Waterloo



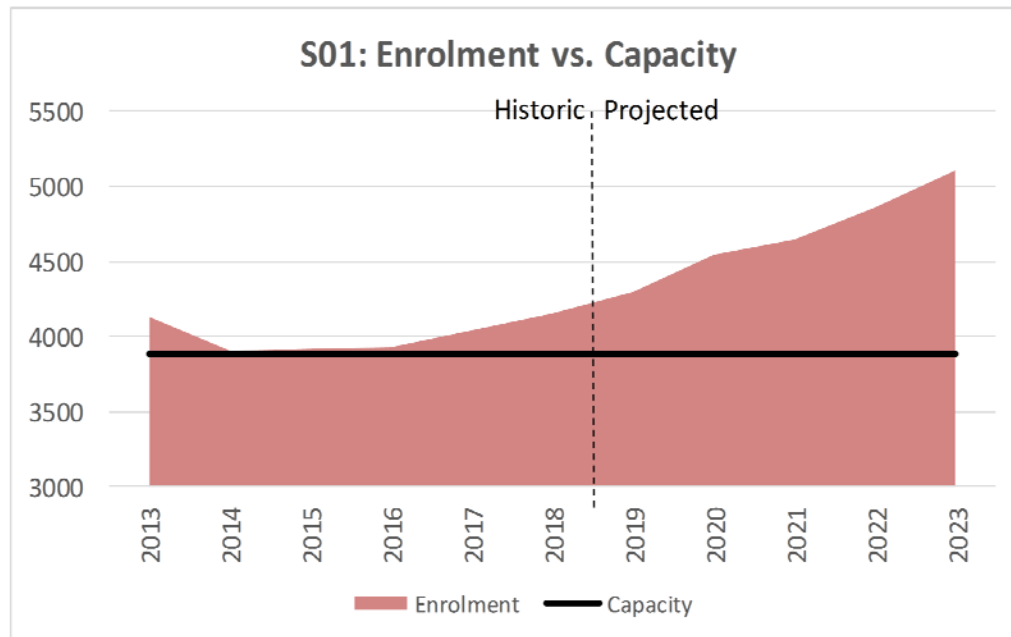
School	Capacity	2018 Enrol.(Util.)	2021 Enrol.(Util.)	2023 Enrol.(Util.)
Resurrection	1,287	1359 (106%)	1512 (117%)	1651 (128%)
St. David	1,050	879 (82%)	888 (83%)	914 (85%)
St. Mary's	1,530	1909 (125%)	2249 (147%)	2537 (166%)
Total	3,825	4147 (107%)	4649 (120%)	5102 (131%)

History

- ◆ There has been no recent boundary reviews or additions in S01 schools.

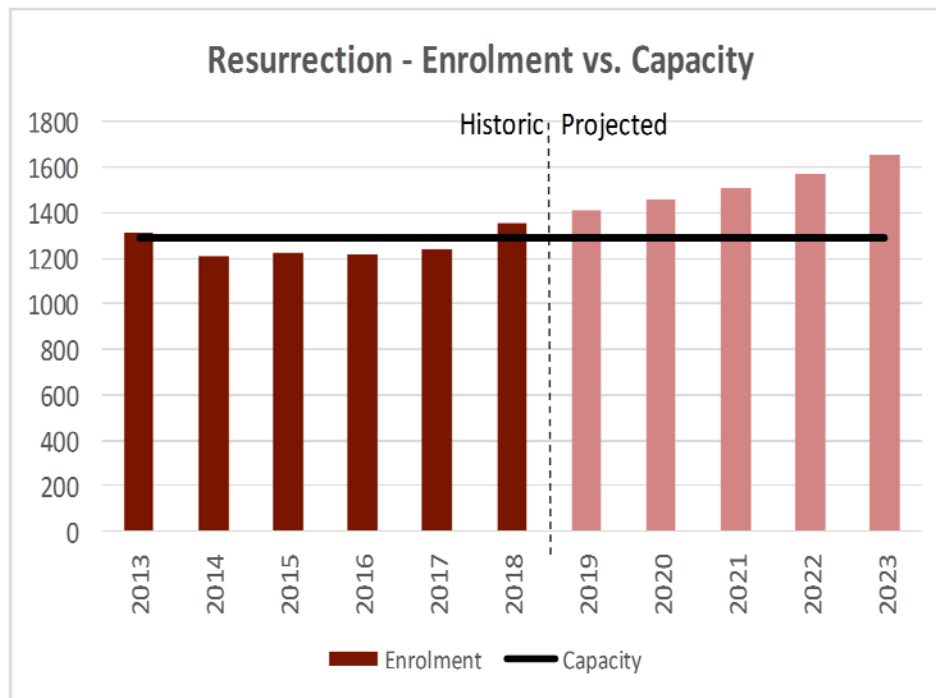
Accommodation Summary

- ◆ A new East Kitchener Secondary School is planned, subject to Ministry funding and land acquisition. This school may include Grades 7-12 to alleviate enrolment pressure at E09 elementary schools and St. Mary's Catholic Secondary School. Recent class size increases may impact this plan.
- ◆ A boundary review will be completed when funding for a new secondary school is approved.



Resurrection

455 University Avenue West, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
1,287	1359	106%	7	0.225

Development Activity

- ◆ Approximately 3700 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Roof section replacement, asphalt, heat pump replacement and exhaust system upgrades, lighting, floor and wall finish upgrades

Comments

- ◆ Enrolment is projected to gradually increase.

Transportation Eligibility—2018

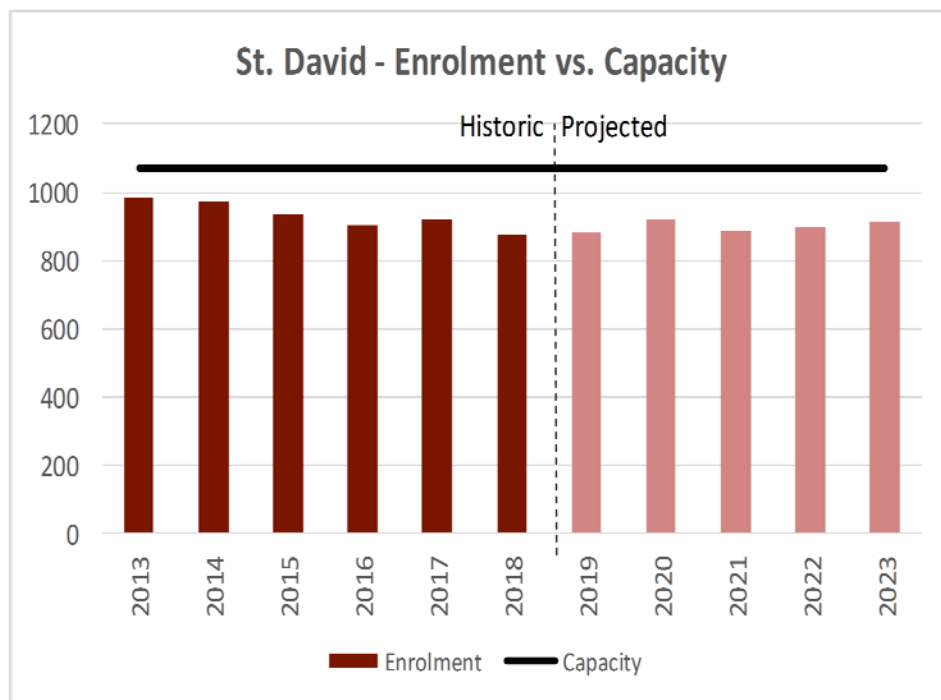
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
774 (53%)	588 (41%)	0 (0%)	86 (6%)	91

Building Information

Site Size	Built	Additions	FCI	Partners
24.76 acres	1990	N/A	44%	YMCA Kitchener-Waterloo, Cambridge

St. David

4 High Street, Waterloo, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
1,071	879	82%	3	0.186

Development Activity

- ◆ Approximately 3750 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ No renewal projects are scheduled within the next three years.

Comments

- ◆ Enrolment is projected to remain relatively stable.

Transportation Eligibility—2018

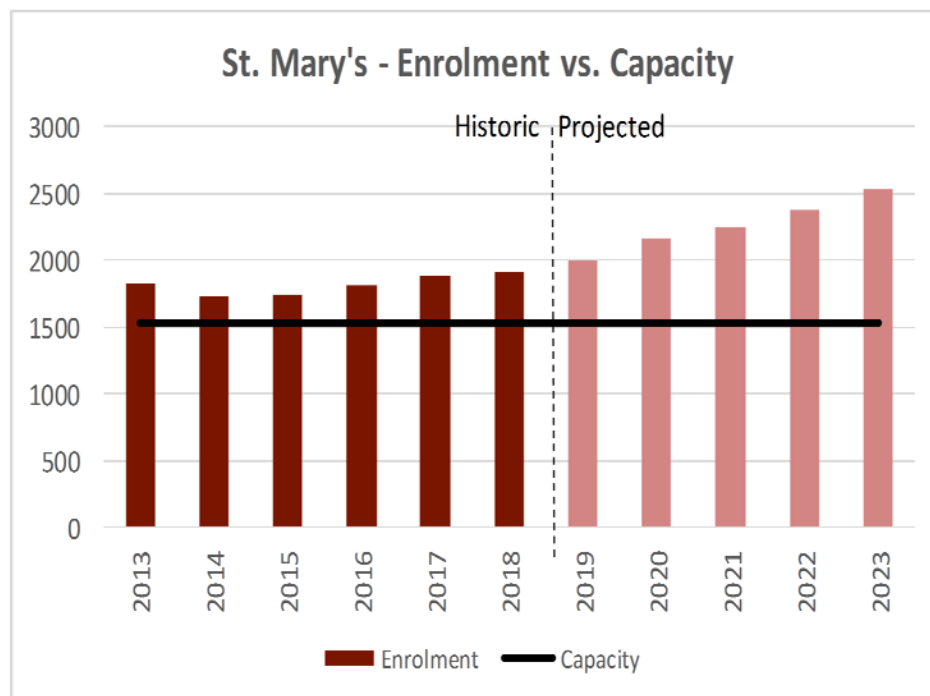
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
283 (29%)	630 (65%)	0 (0%)	51 (6%)	33

Building Information

Site Size	Built	Additions	FCI	Partners
15.80 acres	1965	1966, 1991, 2005	33%	N/A

St. Mary's

1500 Block Line Road, Kitchener, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
1,530	1909	125%	22	0.249

Development Activity

- Approximately 7750 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- Heating and plumbing upgrades, flooring upgrades, masonry and asphalt repairs.

Comments

- Enrolment is projected to increase.
- The new East Kitchener Secondary School would alleviate enrolment pressure.

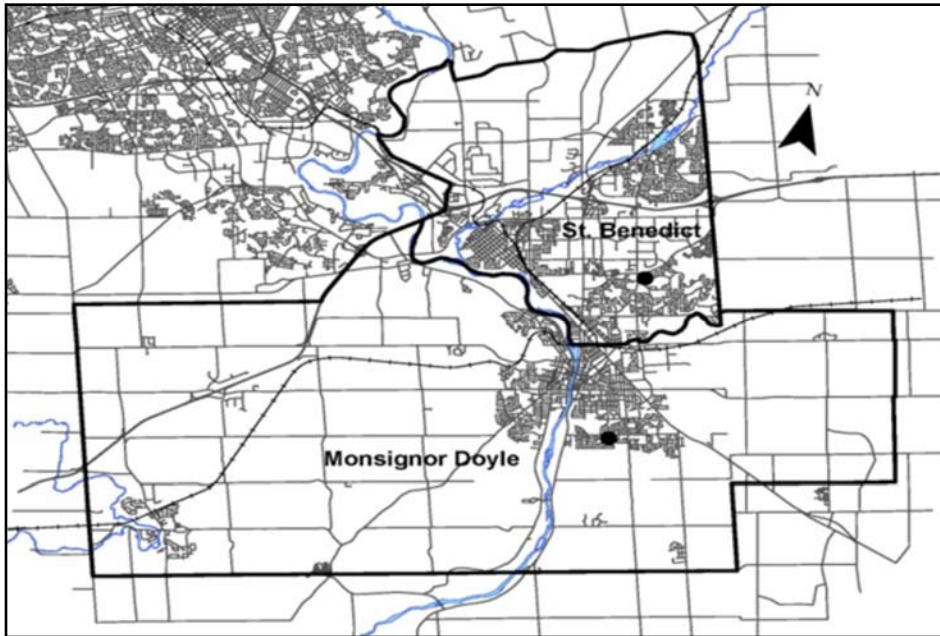
Transportation Eligibility—2018

Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
570 (28%)	1364 (68%)	0 (0%)	62 (3%)	64

Building Information

Site Size	Built	Additions	FCI	Partners
24.12 acres	2002	N/A	28%	Kitchener Public Library

Planning Area S02—Cambridge



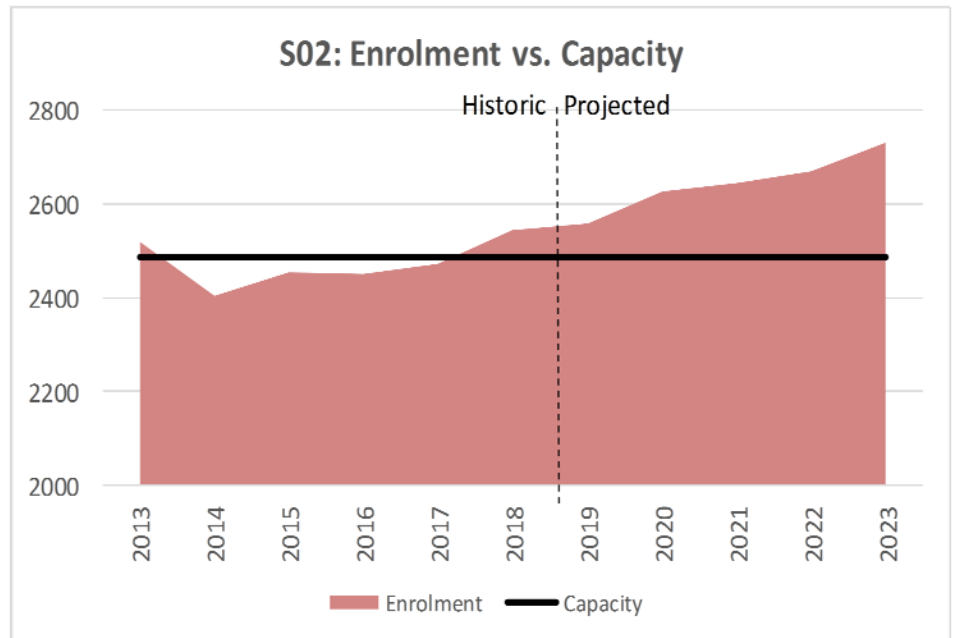
School	Capacity	2018 Enrol.(Util.)	2021 Enrol.(Util.)	2023 Enrol.(Util.)
Monsignor Doyle	1,029	1034 (100%)	1080 (105%)	1126 (109%)
St. Benedict	1,458	1510 (104%)	1565 (107%)	1605 (110%)
Total	2,487	2544 (102%)	2645 (106%)	2731 (110%)

History

- ◆ There has been no recent boundary reviews or additions in S02 schools.

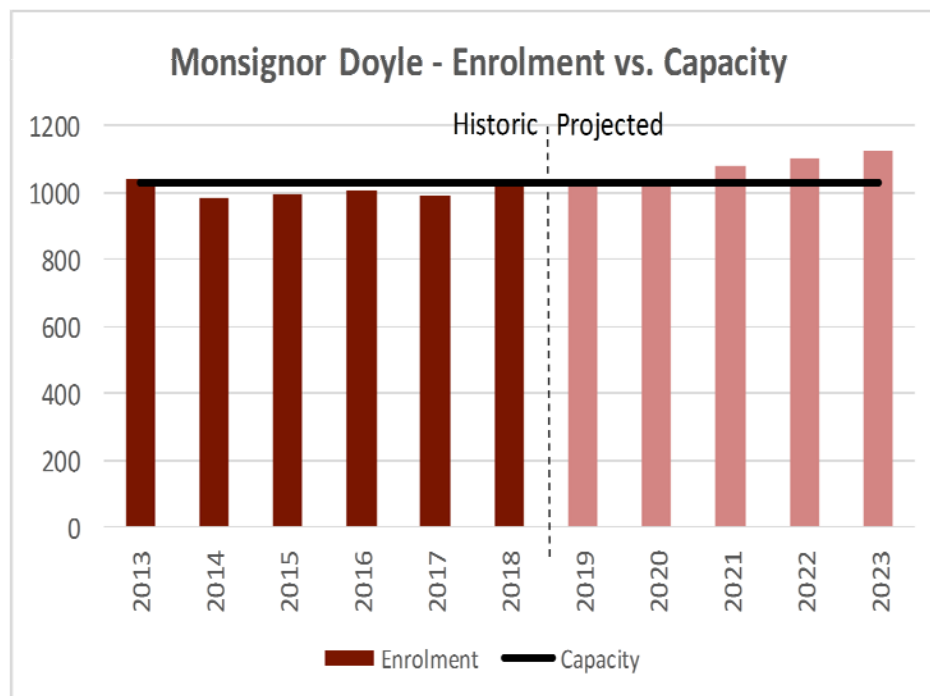
Accommodation Summary

- ◆ No future accommodation recommendations at this time.
- ◆ Recent class size increases may impact plans for this area.



Monsignor Doyle

185 Myers Road, Cambridge, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
1,029	1034	100%	6	0.366

Development Activity

- Approximately 6870 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- Heating and plumbing upgrades, flooring upgrades, ceiling finishes, asphalt and playfield repairs.

Comments

- Enrolment is projected to gradually increase.

Transportation Eligibility—2018

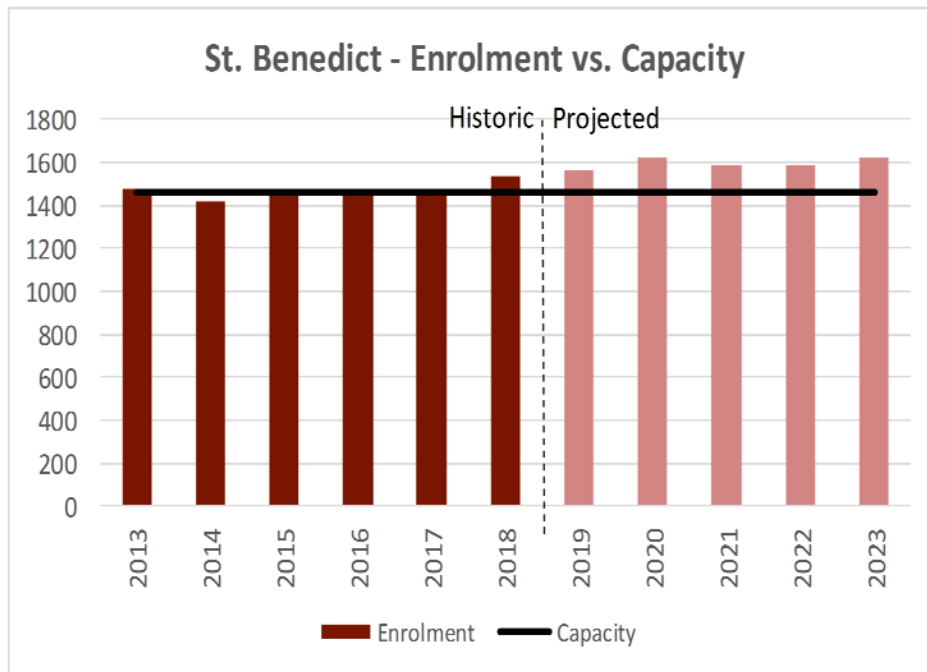
Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
561 (53%)	444 (42%)	13 (1%)	34 (3%)	72

Building Information

Site Size	Built	Additions	FCI	Partners
16.67 acres	1991	1994, 2005	37%	N/A

St. Benedict

50 Saginaw Parkway, Cambridge, Ontario



2018 Capacity	2018 Enrolment	2018 Utilization	2018 Portables	2018 Yield
1,458	1535	105%	9	0.334

Development Activity

- ◆ Approximately 1500 unbuilt low density units remaining within known plans of subdivision.

Renewal Projects

- ◆ Heating and plumbing upgrades, flooring upgrades, wall finishes.

Comments

- ◆ Enrolment is projected to remain relatively stable.

Transportation Eligibility—2018

Walkers	Bussed	Bussed due to Exception	Out of Boundary	Leaving the Boundary
857 (55%)	611 (39%)	8 (1%)	85 (5%)	23

Building Information

Site Size	Built	Additions	FCI	Partners
20.46 acres	1996	2003	44%	Idea Exchange

7.2 Summary of Accommodation Strategies & Capital Projects

A number of potential capital projects have been identified based on enrolment trends, functional space analysis and building condition data. In many instances these projects will be contingent upon Ministry funding and/or the completion of accommodation reviews to determine whether the project is required, what the scope of the project should be, and the timing for the project.

The information contained in the capital project summary contains a number of assumptions, all of which are subject to change:

- Timing of accommodation strategies – are dependent upon enrolment, discussions related to partnerships, availability of funding, and availability of land.
- Timing of Capital Projects – are dependent upon Ministry and Board approvals, the availability of funding, the availability of land, the successful completion of accommodation reviews.
- Land Costs – are based on the land valuations prepared for the 2016 Education Development Charges (EDC) background study or on recent appraisal of similar sites. All values are subject to change and should be considered as rough estimates only.
- Construction Costs – are based on Ministry benchmarks for new school construction and estimated local construction costs for major renovation projects. All construction cost estimates are based on current costs and have not been projected forward.

Planning Areas	Accommodation Strategy	Timing	Capital Project	Size (pupil places)	Estimated Cost*	Estimated Opening Date
E01: Rural North	Relocate St. Boniface to Breslau	Review is complete	New school in Breslau	257	\$5,761,123	September 2020
E02: Waterloo East	Add FI to St. Luke	2019	-	-	-	-
	Potential boundary review St. Luke & St. Matthew	Medium Term, monitor enrolment				
E03: Waterloo Central	Potential boundary review St. Agnes, Sir Edgar Bauer, St. Teresa Kitchener	-	-	-	-	-
E04: Waterloo West	Add FI to Holy Rosary	2019	-	-	-	-
	Potential boundary review Our Lady of Lourdes	Medium Term, monitor enrolment	-	-	-	-
E05: Rural West	Boundary review to establish a boundary for a new school in Baden	Long Term, subject to funding and land availability	New school in Baden	250	\$6,000,000	Long Term, subject to funding and land availability

Planning Areas	Accommodation Strategy	Timing	Capital Project	Size (pupil places)	Estimated Cost*	Estimated Opening Date
E06: Kitchener West	Explore solutions for St. John	2019	-	-	-	-
	-	-	Explore potential co-build with WRDSB	See E08	See E08	See E08
E07: Kitchener Central	Revisions to Huron-Brigadoon boundary may be needed prior to opening	2020	-	-	-	-
	Blessed Sacrament and Our Lady of Grace will be used to accommodate growth planned in E08	-	-	-	-	-
E08: Kitchener Southwest	Revisions to Huron-Brigadoon boundary may be needed prior to opening: Our Lady of Grace, Blessed Sacrament, John Sweeney, St. Kateri	2020	New Huron-Brigadoon School	587	\$11,852,005	September 2021
	Add FI to new Huron-Brigadoon School	2021				
	Explore potential partnership with WRDSB to alleviate enrolment pressure	Medium Term	Explore potential co-building opportunities with WRDSB	300	\$7,000,000	Medium Term, subject to partnership
	Boundary review when new school is needed	Medium Term, monitor enrolment	New Rosenberg School	400	\$8,500,000	Long Term, subject to funding and land availability
	Boundary review when new school is needed	Long Term, monitor enrolment	New West Rosenberg School	400	\$8,500,000	Long Term, subject to funding and land availability

Planning Areas	Accommodation Strategy	Timing	Capital Project	Size (pupil places)	Estimated Cost*	Estimated Opening Date
	Boundary review: St. Timothy, St. Kateri	Med. Term, monitor enrolment	New Doon South School	350	\$7,700,000	Medium Term, subject to funding and land availability
E09: Kitchener East	Boundary review: Canadian Martyrs, St. Daniel, St. Anne K, St. John Paul II	Medium Term, subject to funding	New East Kitchener 7-12	See S01	See S01	See S01
E10: Cambridge Preston	No pending reviews	-	-	-	-	-
E11: Cambridge Hespeler	Potential boundary review: St. Gabriel, St. Elizabeth, Our Lady of Fatima	Medium Term, monitor enrolment	-	-	-	-
E12: Cambridge North Galt	Potential boundary review: St. Margaret, St. Teresa of Calcutta, Christ the King, St. Peter	Medium Term, monitor enrolment	-	-	-	-
	Add FI to St. Peter	2020	-	-	-	-
E13: Cambridge Southeast Galt	Add FI to new Southeast Galt school	2023	New Southeast Galt school (partnership with City of Cambridge and WRDSB)	450	\$9,000,000	2023, subject to funding and land availability
E14: Cambridge West Galt	Potential boundary review: St. Augustine, St. Gregory	Long Term, monitor enrolment	-	-	-	-
E15: Rural South	No pending reviews	-	-	-	-	-
S01: Kitchener-Waterloo	Boundary review: St. Mary's, Resurrection, St. David	Medium Term	New East Kitchener 7-12	1200** (800 Secondary + 400 elementary)	\$32,556,000	Medium Term, subject to funding and planning approvals

Planning Areas	Accommodation Strategy	Timing	Capital Project	Size (pupil places)	Estimated Cost*	Estimated Opening Date
S02: Cambridge	-	-	-	-	-	-

* The estimated cost does not include funding for new childcare centres or child and family centres.

** May change due to class size increases in secondary schools.

8.0 Land Acquisition

The information contained in the land acquisition summary contains a number of assumptions.

Land costs are generally based on the land valuations prepared for the 2016 Education Development Charges (EDC) background study. All values are subject to negotiation and should be considered as rough estimates only.

The acquisition year refers to the calendar year and will depend on the availability of land. Where the site is not 100% EDC eligible, the board must apply to the Ministry of Education for funding, which may also affect the timing of acquisition.

8.1 Land Acquisition Summary

Project	Year	EDC Elig.	Site Area (ac)	Total Estimated Cost*	Comments
Breslau (St. Boniface)	2018	56.8%	5.00	\$2,891,429	Phased purchase. Phase 1 complete.
Huron-Brigadoon	2019	100%	6.40	\$3,284,064	Land registration imminent
East Kitchener 7-12	2020	100%	17.00	\$9,600,000	Planning approvals required
Doon South	Med. term	100%	6.05	\$5,000,000	Reserved
Rosenberg	Med. term	100%	5.83	\$3,498,000	Reserved
Southeast Galt	Med. term	56.3%	6.50	\$3,575,000	Subject to partnership discussions
Baden	Med. term	44.4%	5.00	\$3,000,000	Site not yet identified
West Rosenberg	Long term	100%	6.00	\$3,600,000	New site under discussion

*Total estimated costs are based on the March 2016 Education Development Charge Background Study. Costs are subject to negotiation.

9.0 Renewal

As school buildings age, major repairs and renovations are required to ensure students are safe, and buildings continue to be welcoming, attractive, and efficient spaces. The Ministry of Education provides two sources of funding to support major repairs and renovations – School Renewal Funding and School Condition Improvement (SCI) funding. Both sources can be used for similar work, but there are several differences.

School Renewal Funding is provided to address the costs of repairing and renovating schools.

9.1 School Condition Improvement (SCI) Funding

School Condition Improvement (SCI) is provided to address needs at schools that are expected to remain open and operating for at least five years. It is earmarked to specifically address priorities including health and safety, replacing and repairing building components, improving energy efficiency of schools, and improving accessibility.

Funding is generated by the Ministry of Education using data collected from building condition assessments. Of the total funding provided, 80% is restricted to major building components, and 20% is considered unrestricted and can be used for Board identified renewal priorities that were also identified through the building condition assessment process. The following table provides greater clarity on how SCI funding can be used.

Categories	Restricted (80%)	Unrestricted (20%)
A. Substructure (e.g. foundations, basement walls)	Yes	Yes
B. Shell/Superstructure (e.g. roofs, exterior walls and windows)	Yes	Yes
C. Interiors (e.g. stairs, floor finishes, ceilings)	No	Yes
D. Services (e.g. plumbing, HVAC, fire protection and electrical)	Yes	Yes
E. Equipment & Furnishings	No	Yes
F. Special Construction & Demolition	No	Yes
G. Building Site work (parking lots, site lighting)	No	Yes

Funding received through SCI and School Renewal is not sufficient to meet all of the high and urgent work identified in the building condition assessments. Accordingly, work will be carried out based on the greatest needs in the system and Facility Condition Index (FCI) data.

The Multi-Year Renewal Plan (Appendix A) is a three year plan that has been developed using FCI data, building condition assessments, site visits, and routine inspections.

Identified projects and funding may be deferred due to a number of factors including atypical tender results, changes to market conditions, availability of contractors, timing of work being carried out, or changes to the scope of a project. Any funding that is not used will be carried forward to subsequent years.

Appendix A

Multi-Year Renewal Plan

<u>School Site</u>	<u>Proposed Projects</u>	<u>Renewal</u>	<u>School Capital Improvement (SCI)</u>	<u>Total Renewal</u>	<u>Total SCI</u>	<u>Total Overall</u>
Christ the King	Air distribution & units		\$ 200,000			
	Drinking fountains		\$ 10,000			
	Exhaust system		\$ 20,000			
	Washroom upgrades		\$ 130,000			
	Ceiling finishes		\$ 60,000			
	Flooring upgrades		\$ 80,000			
	Interior partitions		\$ 100,000			
	interior doors and hardware	\$ 110,000				
	Millwork upgrades	\$ 100,000				
	Wall finishes		\$ 40,000			
	Various		\$ 85,000			
				\$ 210,000	\$ 725,000	\$ 935,000
Holy Rosary	Study - domestic water distribution		\$ 10,000			
	Drinking fountains		\$ 10,000			
	Exhaust systems		\$ 25,000			
	Roof replacements		\$ 250,000			
	Flooring upgrades		\$ 100,000			
	Interior doors & hardware	\$ 60,000				
	Exterior doors		\$ 40,000			
	Millwork upgrades	\$ 65,000				

<u>School Site</u>	<u>Proposed Projects</u>	<u>Renewal</u>	<u>School Capital Improvement (SCI)</u>	<u>Total Renewal</u>	<u>Total SCI</u>	<u>Total Overall</u>
Holy Rosary Continued	Interior lighting upgrades		\$ 60,000			
	Asphalt & retaining walls		\$ 150,000			
	Fencing		\$ 10,000			
	Wall finishes		\$ 30,000			
	Various		\$ 81,000			
				\$ 125,000	\$ 766,000	\$ 891,000
Monsignor Haller	Air handling units		\$ 200,000			
	Exhaust systems		\$ 25,000			
	Floor finishes		\$ 30,000			
	Main switch board		\$ 75,000			
	Asphalt repairs		\$ 60,000			
	Washroom upgrades	\$ 40,000	\$ 60,000			
	Interior doors & hardware	\$ 50,000				
	Various		\$ 54,000			
				\$ 90,000	\$ 504,000	\$ 594,000
Our Lady of Lourdes	Drinking fountains		\$ 10,000			
	Washroom upgrades		\$ 150,000			
	Boiler & radiator replacement		\$ 350,000			
	Exhaust systems		\$ 40,000			
	Ceiling finishes		\$ 90,000			
	Interior doors & hardware		\$ 80,000			

<u>School Site</u>	<u>Proposed Projects</u>	<u>Renewal</u>	<u>School Capital Improvement (SCI)</u>	<u>Total Renewal</u>	<u>Total SCI</u>	<u>Total Overall</u>
Our Lady of Lourdes continued	Millwork upgrades	\$ 70,000				
	Wall finishes		\$ 30,000			
	Various		\$ 82,000			
				\$ 70,000	\$ 832,000	\$ 902,000
St. Augustine	Exhaust systems		\$ 25,000			
	Asphalt & retaining walls		\$ 200,000			
	Washroom upgrades		\$ 150,000			
	Fire alarm system replacement		\$ 60,000			
	Partitions		\$ 80,000			
	Interior doors & hardware	\$ 60,000				
	Millwork upgrades	\$ 70,000				
	Exterior door replacement		\$ 50,000			
	Flooring upgrades		\$ 40,000			
	Wall finishes		\$ 25,000			
	Various		\$ 76,000			
				\$ 130,000	\$ 706,000	\$ 836,000
St Benedict	Replace heat pumps		\$ 400,000			
	Replace HVAC pumps		\$ 15,000			
	Domestic water line repairs		\$ 200,000			
	Air/water balancing		\$ 40,000			
	Replace exhaust system		\$ 150,000			
	Flooring upgrades	\$ 150,000				
	Wall finishes	\$ 150,000				
	Stair finishes	\$ 50,000				

<u>School Site</u>	<u>Proposed Projects</u>	<u>Renewal</u>	<u>School Capital Improvement (SCI)</u>	<u>Total Renewal</u>	<u>Total SCI</u>	<u>Total Overall</u>
St. Benedict continued	Various		\$ 100,000			
				\$ 350,000	\$ 905,000	\$ 1,255,000
St. Dominic Savio	Boiler replacements		\$ 80,000			
	Pump replacement		\$ 12,000			
	Interior stair repair		\$ 50,000			
	Exhaust system		\$ 40,000			
	Extend parking		\$ 50,000			
	Playfield repairs		\$ 125,000			
	Asphalt repairs		\$ 75,000			
	Molok installation		\$ 50,000			
	Various		\$ 48,000			
				\$ -	\$ 530,000	\$ 530,000
St. John	Exterior wall repairs		\$ 130,000			
	Air distribution - heating and cooling		\$ 300,000			
	Branch wiring		\$ 20,000			
	Playfield repairs	\$ 20,000				
	Various	\$ 47,000				
				\$ 67,000	\$ 450,000	\$ 517,000

<u>School Site</u>	<u>Proposed Projects</u>	<u>Renewal</u>	<u>School Capital Improvement (SCI)</u>	<u>Total Renewal</u>	<u>Total SCI</u>	<u>Total Overall</u>
St. Teresa of Calcutta	Exterior walls		\$ 20,000			
	Pump replacement		\$ 12,000			
	Expansion tank replacement		\$ 30,000			
	Exterior door replacement		\$ 75,000			
	Asphalt/ concrete		\$ 100,000			
	Control replacement		\$ 60,000			
	Radiator & boiler replacement		\$ 300,000			
	Exhaust systems		\$ 60,000			
	Flooring upgrades		\$ 110,000			
	Various		\$ 76,000			
				\$ -	\$ 843,000	\$ 843,000
St. Teresa (K)	Radiator replacement		\$ 300,000			
	Replace gas line		\$ 30,000			
	Replace main switchboard		\$ 75,000			
	Asphalt repairs		\$ 150,000			
	Unit ventilator replacements		\$ 70,000			
	Fire alarm system upgrades		\$ 50,000			
	Washroom upgrades		\$ 100,000			
	Exhaust system replacement		\$ 20,000			
	Millwork upgrades	\$ 100,000.00				
	Ceiling replacement	\$ 25,000				
	Flooring upgrades	\$ 20,000				
	Various		\$ 100,000			
				\$ 145,000	\$ 895,000	\$ 1,040,000

<u>School Site</u>	<u>Proposed Projects</u>	<u>Renewal</u>	<u>School Capital Improvement (SCI)</u>	<u>Total Renewal</u>	<u>Total SCI</u>	<u>Total Overall</u>
Capital Improvement Projects		\$ 350,000				
				\$ 350,000	\$ -	\$ 350,000
Various Locations	Mechanical/ Electrical projects		\$ 200,000			
				\$ -	\$ 200,000	\$ 200,000
Various Locations	Roofing projects	\$ 400,000				
				\$ 400,000	\$ -	\$ 400,000
Various Locations	Program upgrades	\$ 800,000				
				\$ 800,000	\$ -	\$ 800,000
Various Locations	Floor Projects	\$ 400,000				
				\$ 400,000	\$ -	\$ 400,000
Various Locations	Asphalt/ concrete repairs/ landscape repairs		\$ 300,000			
				\$ -	\$ 300,000	\$ 300,000
Various Locations	Windows and doors		\$ 200,000			
				\$ -	\$ 200,000	\$ 200,000
Various Locations	Security upgrades	\$ 100,000				
				\$ 100,000	\$ -	\$ 100,000
Various Locations	Equipment fit ups	\$ 100,000				
				\$ 100,000	\$ -	\$ 100,000
Various Locations	Signage - interior to meet AODA	\$ 50,000				
				\$ 50,000	\$ -	\$ 50,000
TOTAL				\$ 3,387,000	\$ 7,856,000	\$ 11,243,000

<u>School Site</u>	<u>Proposed Projects</u>	<u>Renewal</u>	<u>School Capital Improvement (SCI)</u>	<u>Total Renewal</u>	<u>Total SCI</u>	<u>Total Overall</u>
Holy Spirit	Air water balancing		\$ 30,000			
	Upgrade exhaust system	\$ 70,000				
	Asphalt repairs		\$ 50,000			
	Flooring upgrades	\$ 70,000				
	Various	\$ 20,000				
				\$ 160,000	\$ 80,000	\$ 240,000
John Sweeney	Upgrade exhaust system		\$ 70,000			
	Replace water heaters	\$ 15,000				
	Ceiling finishes	\$ 100,000				
	Flooring upgrades	\$ 50,000				
	Asphalt repairs		\$ 30,000			
	Various	\$ 20,000				
				\$ 185,000	\$ 100,000	\$ 285,000
Monsignor Doyle	Replace boilers & heating system		\$ 390,000			
	Domestic water piping distribution		\$ 200,000			
	Replace exhaust		\$ 150,000			
	Asphalt & play field repairs		\$ 350,000			
	Flooring upgrades	\$ 200,000				
	Ceiling finishes	\$ 220,000				
	Various		\$ 100,000			

<u>School Site</u>	<u>Proposed Projects</u>	<u>Renewal</u>	<u>School Capital Improvement (SCI)</u>	<u>Total Renewal</u>	<u>Total SCI</u>	<u>Total Overall</u>
Monsignor Doyle continued				\$ 420,000	\$ 1,190,000	\$ 1,610,000
Saint John Paul II	Exhaust system replacement		\$ 20,000			
	Curtain wall replacement	\$ 15,000				
	Ceiling finishes	\$ 15,000				
	Interior stair repair	\$ 30,000				
	Various	\$ 20,000				
				\$ 80,000	\$ 20,000	\$ 100,000
St. Agnes	Replace radiators		\$ 300,000			
	Water distribution piping		\$ 50,000			
	Replace HVAC pumps		\$ 25,000			
	Asphalt & play field repairs	\$ 125,000				
	Replace expansion tank		\$ 30,000			
	Various		\$ 75,000			
				\$ 125,000	\$ 480,000	\$ 605,000
St. Anne (C)	Roof coverings		\$ 200,000			
	Cooling generation systems		\$ 60,000			
	Plumbing upgrades		\$ 60,000			
	Interior door & hardware replacement	\$ 100,000				
	Flooring upgrades	\$ 50,000				
	Various	\$ 30,000				

<u>School Site</u>	<u>Proposed Projects</u>	<u>Renewal</u>	<u>School Capital Improvement (SCI)</u>	<u>Total Renewal</u>	<u>Total SCI</u>	<u>Total Overall</u>
St. Anne (C) Continued				\$ 180,000	\$ 320,000	\$ 500,000
St. Kateri	Washroom upgrades		\$ 200,000			
	DX cooling replacement		\$ 40,000			
	AHU replacement		\$ 180,000			
	Masonry repairs		\$ 100,000			
	Interior door & hardware replacement	\$ 200,000				
	Flooring upgrades	\$ 200,000				
	Replace gym wall curtain	\$ 100,000				
	Wall finishes	\$ 20,000				
	Various		\$ 100,000			
				\$ 520,000	\$ 620,000	\$ 1,140,000
St. Luke	Asphalt repairs		\$ 75,000			
	Flooring upgrades	\$ 50,000				
	Balancing		\$ 20,000			
	PA. replacement		\$ 30,000			
	Exterior wall repair		\$ 40,000			
	Exterior door replacement		\$ 100,000			
	Various		\$ 35,000			
				\$ 50,000	\$ 300,000	\$ 350,000

<u>School Site</u>	<u>Proposed Projects</u>	<u>Renewal</u>	<u>School Capital Improvement (SCI)</u>	<u>Total Renewal</u>	<u>Total SCI</u>	<u>Total Overall</u>
St. Mary's	Replace radiant ceiling panels		\$ 230,000			
	Replace HVAC pumps		\$ 25,000			
	Replace fan coils		\$ 33,000			
	Air water balancing		\$ 50,000			
	Asphalt		\$ 200,000			
	Replace exhaust		\$ 100,000			
	Flooring upgrades	\$ 40,000				
	Masonry repairs	\$ 60,000				
	Wall finishes	\$ 60,000				
	Millwork	\$ 50,000				
	Various		\$ 85,000			
				\$ 210,000	\$ 723,000	\$ 933,000
St. Nicholas	Exhaust system replacement		\$ 40,000			
	Balancing	\$ 10,000				
	Asphalt repairs		\$ 50,000			
	Flooring upgrades		\$ 100,000			
	Air distribution & units		\$ 150,000			
	Roof top unit study	\$ 15,000				
	Various		\$ 35,000			
				\$ 25,000	\$ 375,000	\$ 400,000

<u>School Site</u>	<u>Proposed Projects</u>	<u>Renewal</u>	<u>School Capital Improvement (SCI)</u>	<u>Total Renewal</u>	<u>Total SCI</u>	<u>Total Overall</u>
St. Paul	Domestic water piping		\$ 100,000			
	Replace radiators		\$ 300,000			
	Interior partitions		\$ 80,000			
	Interior door & hardware replacement	\$ 150,000				
	Asphalt play areas		\$ 100,000			
	Millwork	\$ 100,000				
	Various		\$ 85,000			
				\$ 250,000	\$ 665,000	\$ 915,000
Capital Improvement Projects		\$ 350,000				
				\$ 350,000	\$ -	\$ 350,000
Various Locations	Mechanical/ Electrical projects		\$ 500,000			
					\$ 500,000	\$ 500,000
Various Locations	Roofing projects		\$ 800,000			
					\$ 800,000	\$ 800,000
Various Locations	Program upgrades	\$ 500,000				
				\$ 500,000	\$ -	\$ 500,000
Various Locations	Floor Projects	\$ 300,000				
				\$ 300,000	\$ -	\$ 300,000
Various Locations	Asphalt/ concrete / landscape repairs		\$ 500,000			
					\$ 500,000	\$ 500,000

2020 - 2021 Renewal / SCI Forecast

<u>School Site</u>	<u>Proposed Projects</u>	<u>Renewal</u>	<u>School Capital Improvement (SCI)</u>	<u>Total Renewal</u>	<u>Total SCI</u>	<u>Total Overall</u>
Various Locations	Windows and doors		\$ 500,000			
					\$ 500,000	\$ 500,000
Various Locations	Security upgrades	\$ 300,000				
				\$ 300,000	\$ -	\$ 300,000
Various Locations	Equipment fit ups	\$ 300,000				
				\$ 300,000	\$ -	\$ 300,000
Various Locations	Signage - interior to meet AODA	\$ 100,000				
				\$ 100,000	\$ -	\$ 100,000
TOTAL				\$ 4,055,000	\$ 7,173,000	\$ 11,228,000

2021 - 2022 Renewal / SCI Forecast

<u>School Site</u>	<u>Proposed Projects</u>	<u>Renewal</u>	<u>School Capital Improvement (SCI)</u>	<u>Total Renewal</u>	<u>Total SCI</u>	<u>Total Overall</u>
Holy Family	Domestic water heaters and piping		\$ 40,000			
	Controls replacement		\$ 120,000			
	Terminal package units		\$ 80,000			
	Replace roof top units		\$ 40,000			
	lighting upgrades		\$ 60,000			
	Ceiling finishes	\$ 80,000				
	Floor finishes	\$ 80,000				
	Roof replacement/repairs		\$ 100,000			
	Various					
				\$ 160,000	\$ 440,000	\$ 600,000
Our Lady of Grace	Domestic hot water piping and heating		\$ 120,000			
	Electrical perimeter heating		\$ 100,000			
	Exhaust system replacement		\$ 60,000			
	Air distribution system		\$ 200,000			
	Plumbing fixture upgrades		\$ 150,000			
	Fire alarm upgrades		\$ 100,000			
	Main switchboard and branch wiring		\$ 100,000			
	Control system upgrades		\$ 100,000			
	Exterior door replacement and hardware		\$ 100,000			
	Washroom upgrades / partitions	\$ 100,000				
	Ceiling finishes	\$ 80,000				
	Various					
				\$ 180,000	\$ 1,030,000	\$ 1,210,000

2021 - 2022 Renewal / SCI Forecast

<u>School Site</u>	<u>Proposed Projects</u>	<u>Renewal</u>	<u>School Capital Improvement (SCI)</u>	<u>Total Renewal</u>	<u>Total SCI</u>	<u>Total Overall</u>
Resurrection	Roof replacement (1/2 not previously replaced)		\$ 1,000,000			
	Asphalt upgrades		\$ 600,000			
	Plumbing fixture upgrades		\$ 200,000			
	Replace heat pumps		\$ 600,000			
	Exhaust system upgrades		\$ 100,000			
	Replace walk in freezer/fridge		\$ 40,000			
	Replace roof top units		\$ 150,000			
	Replace dust collector		\$ 80,000			
	Lighting upgrades		\$ 500,000			
	Flooring upgrades	\$ 200,000				
	Wall finishes	\$ 100,000				
	Ceiling upgrades	\$ 150,000				
	Various					
				\$ 450,000	\$ 3,270,000	\$ 3,720,000
St Aloysius	HVAC upgrades		\$ 230,000			
	Perimeter radiation		\$ 140,000			
	Domestic hot water distribution		\$ 80,000			
	Washroom upgrades / partitions		\$ 125,000			
	Exterior wall repairs		\$ 60,000			
	Ceiling finishes	\$ 60,000				
	Millwork	\$ 50,000				
	Flooring upgrades	\$ 80,000				
	Various					
				\$ 190,000	\$ 635,000	\$ 825,000

2021 - 2022 Renewal / SCI Forecast

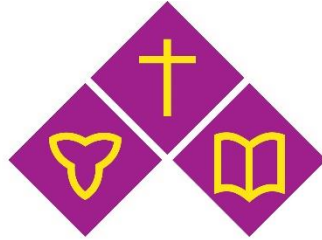
<u>School Site</u>	<u>Proposed Projects</u>	<u>Renewal</u>	<u>School Capital Improvement (SCI)</u>	<u>Total Renewal</u>	<u>Total SCI</u>	<u>Total Overall</u>
St Elizabeth	Domestic water heater distribution	\$ -	\$ 150,000			
	HVAC upgrades and controls replacement	\$ -	\$ 220,000			
	Lighting upgrades		\$ 100,000			
	Millwork	\$ 100,000				
	Flooring upgrades	\$ 100,000				
	Roof replacement/repairs		\$ 400,000			
	Various					
				\$ 200,000	\$ 870,000	\$ 1,070,000
St. Gabriel	7 year old school - general review/ upkeep	\$ 100,000				
				\$ 100,000	\$ -	\$ 100,000
St Joseph	Lighting upgrades		\$ 80,000			
	Emergency lighting replacement		\$ 25,000			
	Fire alarm system upgrades		\$ 25,000			
	Interior door and hardware replacement	\$ 60,000				
	Asphalt replacement/repairs		\$ 100,000			
	Various					
				\$ 60,000	\$ 230,000	\$ 290,000
St. Margaret	Roof replacement		\$ 300,000			
	Exterior wall repairs		\$ 100,000			
	Exhaust system upgrades		\$ 30,000			
	Lighting upgrades		\$ 75,000			
	Ceiling finish upgrades	\$ 60,000				
	Millwork	\$ 60,000				
	Various					
				\$ 120,000	\$ 505,000	\$ 625,000

2021 - 2022 Renewal / SCI Forecast

<u>School Site</u>	<u>Proposed Projects</u>	<u>Renewal</u>	<u>School Capital Improvement (SCI)</u>	<u>Total Renewal</u>	<u>Total SCI</u>	<u>Total Overall</u>
St Matthew	HVAC upgrades		\$ 225,000			
	Domestic water distribution		\$ 100,000			
	Washroom upgrades / plumbing fixtures		\$ 100,000			
	Fire alarm system upgrades		\$ 70,000			
	Ceiling finish upgrades	\$ 100,000				
	Flooring upgrades	\$ 125,000				
	Asphalt replacement/repairs		\$ 150,000			
	Various					
				\$ 225,000	\$ 645,000	\$ 870,000
Capital Improvement Projects		\$ 350,000				
				\$ 350,000	\$ -	\$ 350,000
Various Locations	Mechanical/ electrical upgrades		\$ 500,000			
Various Locations	Roofing projects		\$ 900,000			
				\$ -	\$ 900,000	\$ 900,000
Various Locations	Program upgrades	\$ 300,000				
				\$ 300,000	\$ -	\$ 300,000
Various Locations	Flooring upgrades	\$ 300,000				
				\$ 300,000	\$ -	\$ 300,000
Various Locations	Asphalt/ concrete/landscape repairs		\$ 400,000			
				\$ -	\$ 400,000	\$ 400,000
Various Locations	Window and door projects		\$ 250,000			
				\$ -	\$ 250,000	\$ 250,000

2021 - 2022 Renewal / SCI Forecast

<u>School Site</u>	<u>Proposed Projects</u>	<u>Renewal</u>	<u>School Capital Improvement (SCI)</u>	<u>Total Renewal</u>	<u>Total SCI</u>	<u>Total Overall</u>
Various Locations	Security upgrades	\$ 100,000				
				\$ 100,000	\$ -	\$ 100,000
Various Locations	Equipment fit ups	\$ 100,000				
				\$ 100,000	\$ -	\$ 100,000
Various Locations	Interior to meet AODA upgrades	\$ 50,000				
				\$ 50,000		\$ 50,000
TOTAL				\$ 2,885,000	\$ 9,175,000	\$ 12,060,000



Ontario Catholic School
Trustees' Association

2019 AGM & CONFERENCE

RESOLUTIONS



Ontario Catholic School Trustees' Association

Our Mission

Inspired by the Gospel, the Ontario Catholic School Trustees' Association provides the provincial voice, leadership and service for elected Catholic school trustees to promote and protect publicly funded Catholic education in Ontario.

Our Vision

Ontario is enriched by a publicly funded Catholic education system governed by locally elected Catholic school trustees who serve with faith, commitment and compassion.

Explanation of Committee Recommendations & Resolution Session Procedures

Resolution sessions will be conducted using “**Robert’s Rules of Order**” and the provisions of the OCSTA Constitution. The chairperson of the session will ensure compliance with their rules.

Explanation of Committee Recommendations

The **Resolutions** Committee will study the resolutions and offer recommendations on the best way to meet their intent. The recommendations and their implications are:

- i. **Approve**
The direction given in the “therefore be it resolved” section of the resolution will be carried out.
- ii. **Approve and refer to the committee for appropriate implementation.**
The resolution will be forwarded to the designated committee for implementation.
- iii. **Receive and refer to the committee for study.**
The resolution will be forwarded to the designated committee for study. Following the study and receipt of the committee’s recommendation, the Board of Directors will determine whether or not the resolution will be implemented.
- iv. **Not approve**
No action will be taken.
- v. **No recommendation**
The committee is not making any recommendation with respect to the resolution.
- vi. **No action required**
The intent of the resolution has been met. No further action will be taken.

Resolution Session Procedures

Delegates wishing to speak to a resolution must go to one of the floor microphones and state their name and the name of the board they represent.

The mover of a resolution will have the opportunity to be the first and last to speak to that resolution. Other trustees may speak once to a resolution.

The chairperson may declare a motion out of order giving the reasons for doing so. The chairperson’s decision may be challenged by a majority vote of those voting delegates present at the session when the vote is called.

Voting will be by a show of hands. Delegates carrying proxies must have and show proper identification - i.e. proxy badge. Ballots will be provided in the event that a vote by ballot is called for.

Note Re Quorum: *Quorum for the transaction of business at any meeting of the Members shall require the presence in person or by proxy of not less than a total of forty (40) current Members.*

Grouped Resolutions

- a. the chair of the session will ask for a mover and seconder to approve the **grouping** of various related resolutions.
- b. the chair of the session will ask for movers and seconders for the committee recommendation for each group.
- c. delegates will vote on the committee recommendation for each group.

Delegates may request that any resolution(s) be removed from a “group” to be handled individually. These will be addressed when the group from which they have been removed has been dealt with.

Resolutions Handled Individually

These will include resolutions removed from the groups, resolutions for which the committee has not made any recommendation and resolutions from the floor.

A. Resolutions with committee recommendations

1. The chair of the session will announce the resolution number and the name of the sponsoring board:
 - ☐ the chair will call for the sponsoring board to move and second **the committee recommendation**;
 - ☐ delegates will speak to the committee recommendation;
 - ☐ delegates will vote on the committee recommendation.
2. If the sponsoring board does not move the committee recommendation from the floor:
 - ☐ the chair will call for the sponsoring board to move their **original resolution**;
 - ☐ delegates will speak to the resolution;
 - ☐ delegates will vote on the resolution.
3. If the original resolution is not moved by the sponsoring board, the resolution will be withdrawn.

B. Resolutions without committee recommendations

1. These resolutions will be handled as follows:
 - ☐ the chair will call for the sponsoring board to move their **original resolution**;
 - ☐ delegates will speak to the resolution;
 - ☐ delegates will vote on the resolution.
2. If the original resolution is not moved by the sponsoring board, the resolution will be withdrawn.

C. Amendments from the Floor

Amendments made on the floor relate to the “therefore be it resolved” section of the resolution and **must be written out** and handed to the chairperson. The chairperson will consider the amendment and, if necessary, discuss it with the parliamentarian or others to ensure that it is clearly understood.

- ☐ the chair will **read** the amendment;
- ☐ delegates will speak to the amendment;
- ☐ delegates will vote on the amendment;
- ☐ delegates will vote on the resolution as amended.

If the amendment is defeated:

- ☐ delegates will be asked to speak to the original resolution;
- ☐ delegates will vote on the original resolution.

D. Members’ Discussion Rights

Under Article 5.11 (*Members Discussion Rights*), a Member may raise a matter for discussion at the Annual General Meeting. Subject to the provisions in Articles 5.10.1 to 5.10.5, and 5.11, the item may be addressed, and may be referred to a committee of OCSTA for further consideration, but it shall not be put to a vote at the meeting at which it has been raised.

If the Member continues such discussion for three minutes or more, the Chair of the meeting may interrupt the Member and permit others to speak and/or make any subsidiary motion related thereto.

Revised January 20, 2017

**OCSTA BY-LAW – AMENDMENT TO
BY-LAW NUMBER 2016-1**

APPROVE

RESOLUTION # A-19

MOVED BY:

SECONDED BY:

THAT:

**the committee recommendation for Resolution A-19 be
approved.**

Moved by: Paul Landry **OCSTA Board of Directors**

Seconded by: Colleen Landers

Topic: *Amendment to the “Amended and Restated By-law Number 2016-1, A By-law Relating Generally to the Conduct of Its Affairs” (“OCSTA By-Law”)*

Whereas: Resolutions 1-2018 and 2-2018 regarding the limit on the term of office of the President, Vice President and CCSTA Representative were considered by the Members of the Corporation on April 27, 2018, and referred to the OCSTA Board of Directors for further review;

and Whereas: on September 15, 2018 the Board of Directors approved a Motion to amend the Limits on the terms of office, and to allow the President, Vice President and CCSTA Representative of the Corporation the option of running for a second term, and to accordingly amend the OCSTA By-Law;

and Whereas: on February 8, 2019 by resolution #A-19, the Board of Directors approved amendments to the OCSTA By-Law to reflect such changes to term limits, along with other minor typographical, cross-referencing and grammatical corrections, subject to confirmation of the Members at the next meeting of the Members;

Therefore be it Resolved:

that the Members confirm the amendments to the OCSTA By-Law as set out in Schedule 1 to this Resolution.

Committee Recommendation

Approve.



Ontario Catholic School
Trustees' Association

Amended and Restated
By-law Number ~~2016~~2019-01
A By-law Relating Generally to
the Conduct of Its Affairs

[Schedule 1 to Resolution X](#)
[Amended and Restated By-law Number 19-1](#)
[A By-law Relating Generally to the Conduct of Its Affairs](#)

ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION

AMENDED AND RESTATED BY-LAW NUMBER ~~2016~~2019- 1

A By-law relating generally
to the conduct of the affairs of the
ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION

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By-law ~~2016~~2019-1 Relating Generally to the Conduct of the Affairs of the

ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION

WHEREAS the Ontario Catholic School Trustees' Association (hereinafter the "**Corporation**") was incorporated by Letters Patent issued under the Ontario Corporations Act and dated ~~the 30th day of July, 1969,~~ 30, 1969 as amended by Supplementary Letters Patent dated July 11, ~~1979,~~1979; June 18, 1997; and January 24, 2002;

AND WHEREAS it is considered expedient to enact a new General By-law relating generally to the conduct of the affairs of the Corporation, which complies with the requirements of the *Ontario Corporations Act* and will comply with the *Not-for-Profit Corporations Act* when the latter comes into force, and repeals all former By-laws of the Corporation;

BE IT THEREFORE ENACTED and Amended as By-law ~~2014~~2018-1 of the Corporation as follows:

0. INTRODUCTION

0.1 PREAMBLE

The wisdom, sacrifices and strivings of dedicated Canadians have created and preserved for us a school system that offers a God-centred vision of life, shaped by Jesus and his gospel, and open to the signs of the times under the guidance of the Holy Spirit.

The Corporation dedicates itself to the preservation of a school system in this province conceived in this belief and dedicated to this truth. To achieve these ends, the following shall be the objectives of the Corporation.

0.2 OBJECTS

Whereas the Objects of the Corporation are:

1. TO maintain the constitutional rights of Roman Catholic School Boards and their supporters;
2. TO recommend improvements in the legislation and regulations affecting the Roman Catholic Schools of Ontario;
3. TO assist Catholic boards in attaining the highest standards in the operation of such schools by offering a medium for the exchange of information and the development of consensus among them;
4. TO promote knowledge of and appreciation for the aims and objectives of Catholic schools through conferences, meetings, exhibitions, research, publication of studies and the presentation of statements;
5. TO participate with organizations and authorities, including the Catholic Bishops of Ontario, in elaborating and advancing mutually agreeable policies in favour of Catholic education;

6. TO cooperate in other relationships established to pursue progress in education;
7. TO encourage local, regional, diocesan, provincial and national initiatives and support and/or sponsor programs apt to strengthen the competence and commitment of Catholic school trustees;
8. TO accept donations, gifts, legacies, bequests and grants in support of the aforesaid objects;
9. TO engage~~;~~ or participate~~;~~ in provincial labour negotiations on behalf of its Member Boards, or pursuant to legislation.

1. INTERPRETATION

1.1 Meaning of Words

In this By-law and in all other By-laws and resolutions of the Corporation, unless the context otherwise requires:

- 1.1.1 the singular includes the plural;
- 1.1.2 the masculine gender includes the feminine;
- 1.1.3 “**Act**”, unless qualified by the word “Education”, means the *Corporations Act*, R.S.O. 1990, c.C.38, as amended from time to time;
- 1.1.4 “**Annual Meeting**” shall mean a meeting of the Members, as defined in Section ~~5-6~~5.1 herein;
- 1.1.5 “**Articles**” means any document or instrument that modifies the letters patent of the Corporation, including supplementary letters patent, restated articles of incorporation, articles of amendment, articles of amalgamation, articles of arrangement, articles of continuance, articles of dissolution, articles of reorganization, or articles of revival;
- 1.1.6 “**Board**” shall mean the Board of Directors for the Corporation;
- 1.1.7 “**CCSTA**” means the Canadian Catholic School Trustees’ Association;
- 1.1.8 “**CDSB**” means a Catholic District School Board in the Province of Ontario;
- 1.1.9 “**Committee**” means any committee of the Board established pursuant to this By-law but does not include the First Nation Trustees’ Advisory Council;
- 1.1.10 “**Corporation**” means Ontario Catholic School Trustees’ ~~Association~~ Association;
- 1.1.11 “**Director**” includes Elected and Regional Directors;
- 1.1.12 “**FTE**” means full time equivalent number of students calculated in accordance with Ontario Ministry of Education formulae;

- 1.1.13 “**Government Regulations**” means the regulations made under the Act or the ONCA, as applicable, as amended, as restated or in effect from time to time;
- 1.1.14 “**Member**” means an individual who is a Member of the Corporation, as defined in Section ~~4.24.1~~ of this By-law;
- 1.1.15 “**ONCA**” means the *Not-for-Profit Corporations Act*, S.O. 2010, c.15, as amended from time to time;
- 1.1.16 “**Ordinary Resolution**” means a resolution submitted to a meeting of Members and passed at the meeting, with or without amendment, by at least a majority of the votes cast, or consented to by a Written Resolution of the Members;;
- 1.1.17 “**Past President**” means the person who is qualified as a Director, whose term of office as President has most recently expired, and who is willing to serve as such;
- 1.1.18 “**President**”, following the coming into force of the ONCA, means the Chair of the Board within the meaning of the ONCA;
- 1.1.19 “**Poll**” includes a vote in any written form;
- 1.1.20 “**Record Date**” means the date as of which the current membership of the Corporation is determined, which shall be fifty (50) days prior to the event or action to which the Record Date relates¹;
- 1.1.21 “**Region**” means a CDSB or group of ~~CDSB's~~CDSBs so designated for the purpose of selecting Regional Directors;
- 1.1.22 “**Regional Director**” means a Regional Director described in Section 6.1;
- 1.1.23 “**Resolution**” shall mean an Ordinary Resolution unless this By-law or the *Act* specifies otherwise;
- 1.1.24 “**Special Meeting**” shall mean a meeting of the Members as defined by Section 5.12 herein;
- 1.1.25 “**Special Resolution**” means:
- 1.1.25.1 while the Act is in force, a resolution approved by the Board and confirmed, with or without variation, by two-thirds (2/3) of the vote cast at a meeting of Members called to consider the Special Resolution, or by the consent in writing of all of the Members; and
- 1.1.25.2 following the coming into force of the ONCA, a resolution submitted to a Special Meeting duly called for the purpose of considering the resolution and passed at the meeting, with or

¹ Under S.54(1) of the ONCA, the record date must be less than 50 days prior to the event or action to which it relates.

without amendment, by at least two-thirds (2/3~~reds~~) of the votes cast, or consented to in writing by each Member of the Corporation entitled to vote at a meeting of the Members or by the ~~Member's~~Members' attorney~~;~~.

1.2 Severability

- (1) Each of the provisions of this By-law shall be independent and severable, and the invalidity or unenforceability in whole or in part of any one or more of such provisions shall not be deemed to impair or affect in any manner the validity, enforceability or affect the remainder of the By-law, and in such event all the other provisions of this By-law shall continue in full force and effect as if such invalid provision had never been included herein.

2. **HEAD OFFICE**

2.1 Location of Head Office

The head office of the Corporation shall be in the City of Toronto in the Province of Ontario, and at such place therein as the Board may from time to time determine.

2.2 ~~Directors Establish~~Establishment of Provincial Office by Directors

- (2) The Board shall provide for a provincial office and staff to be named, remunerated~~;~~ and in all things~~;~~ supervised by the duly elected Officers of the Corporation and in accordance with the requirements of this By-law.

3. **COAT OF ARMS AND CORPORATE SEAL**

3.1 Coat of Arms

The official Coat of Arms of the Corporation shall be that approved by the Executive in 1955 - a facsimile whereof is appended hereto, and the motto of the Corporation shall be "Primo Prima" - "First Things First".

3.2 Seal

- (3) The seal, an impression whereof is stamped in the margin hereof, shall be the corporate seal of the Corporation.

4. **MEMBERSHIP**

4.1 Class of Membership

The Corporation shall have one class of Members.

4.2 Membership Eligibility

Subject to Section 4.4 of this By-law, all individuals who are currently elected Trustees of a CDSB shall be ~~Ex Officio~~ex officio Members of the Corporation.²

4.3 Membership Fee

The Board shall, from time to time, fix the annual membership fee and any additional assessment fees, which shall be payable by the ~~CDSB's~~CDSBs of which the Members are, respectively, Trustees.

~~4.4~~ — Termination of Membership

A membership ceases to exist when:

4.3.1 ~~4.4.1~~ the Member ceases to be eligible under a provision of the Act or this By-law;

4.3.2 ~~4.4.2~~ the CDSB for which the Member is a Trustee fails to submit the annual membership fee and any assessment fees within ninety (90) days of receiving notice of the amount due;

4.3.2.1 ~~4.4.2.1~~ ~~Provided~~provided that the Board in its discretion may by resolution extend such time limit;

4.3.3 ~~4.4.3~~ the Corporation is liquidated or dissolved.³

4.4.4 The termination of a membership for any reason does not affect the responsibility or the liability of their CDSB for payment on the Trustee's behalf of any membership fees or other assessment outstanding at the time of termination.

4.4.5 The rights of a Member, including any rights in the property of the Corporation, cease to exist on termination of the membership.⁴

4.4 ~~4.5~~ Reinstatement of Membership

Any Member whose membership has been terminated due to the non-payment of a fee or assessment shall be reinstated without further formality upon receipt by the Corporation of the amount due.

4.5 ~~4.6~~ Transferral of Membership

(4) Membership is not transferrable.

² Allowable under S.48(2) of ONCA.

³ These subsections are included to make applicable the operation of S.50(1) of the ONCA.

⁴ This sentence is included to make applicable the operation of S.50(2) of the ONCA.

5. MEETINGS OF MEMBERS

5.1 Minimum Requirement

The Corporation will hold at least one (1) meeting per year of the Members, and that shall be the Annual Meeting. Special Meetings shall be held as provided in Section 5.12 of this By-law.

5.2 Date, Time and Place of Meetings

The Annual and any Special Meetings of the Members shall be held at such time and on such day as the Board shall appoint, at the Head Office of the Corporation or elsewhere in Ontario as the Board may determine.

5.3 Admission to Meetings

Meetings of the Members shall be open only to:

5.3.1 Members eligible to vote, as defined by Section 5.4 herein;

5.3.2 Directors;

5.3.3 The auditor, if an Annual Meeting;

5.3.4 such other persons who are entitled or required under any provision of the Corporations Act or the ONCA, (as applicable), the Articles and/or By-Laws of the Corporation ~~to be present at the meeting;~~

5.3.5 CDSB Directors of Education; and

5.3.6 CDSB Student Trustees and other Persons, if admitted at the invitation of the Chair or by Resolution of the Members.

5.4 Member Eligibility to Vote

Only those Members who are Trustees of ~~CDSB's~~ CDSBs which have paid the annual membership and any outstanding assessment fees as of the Record Date, will be eligible to vote at a meeting of the Members.

5.5 Voting by Members

5.5.1 The method of voting at any meeting of Members shall be determined by the chair of the meeting prior to any vote being taken. Each Member shall have one (1) vote on each question raised at any meeting of the Members, and all questions shall be determined by Ordinary Resolution, unless otherwise required by the By-~~Laws~~ Law, the Corporations Act or the ONCA, (as applicable). In the case of an equality of votes, the vote shall be deemed to have been lost.

5.5.2 Notwithstanding registration at a meeting, no Member shall be entitled to vote at meetings of the Corporation unless present at such meeting in person or by proxy; for the purposes of this Section 5.5, a person is not present at the meeting unless the person (or the proxy) is physically

present in the room or other space (including overflow space) in which the meeting is conducted;

5.5.3 At all meetings of Members every question shall be decided by a show of hands unless otherwise required by the By-Laws~~Law~~, the Corporations Act or the ONCA, (as applicable), or unless a ballot is required by the chair of the meeting or requested by any Member. Whenever a vote by show of hands has been taken upon a question, unless a ballot is requested, a declaration by the chair of the meeting that a resolution has been carried or lost by a particular majority and an entry to that effect in the minutes of the Corporation is conclusive evidence of the fact without proof of the number or proportion of votes recorded in favour of or against the motion.

5.6 Ballot

A Member can demand a ballot during the meeting either before or after any vote by show of hands. If at any meeting a vote by ballot is requested on the election of a chair, it must be taken forthwith without adjournment. If a vote by ballot is requested on any other question, it shall be taken in the manner and time as the chair of the meeting directs. The result of a vote by ballot shall be deemed to be the resolution of the meeting at which it was requested. A request for a vote by ballot may be withdrawn at any time prior to the taking of the ballot.

5.7 Proxy Voting

Every Member entitled to vote at a meeting of the Members may by means of proxy appoint a proxyholder, or one or more alternate proxyholders, as the Member's nominee to attend and act at the meeting in the manner and to the extent and with the authority conferred by the proxy, the ONCA, and the Government Regulations.

A proxy must be:

- 5.7.1 in writing;
- 5.7.2 signed by the Member or the Member's Attorney,
- 5.7.3 be deposited with the Secretary of the Corporation no later than forty-eight (48) hours, excluding Saturdays and holidays, before any meeting or continuance of an adjourned meeting of the Members;
- 5.7.4 in such form as the Board prescribes; and
- 5.7.5 meet any additional requirements of the ~~Act or its Regulations;~~Corporations Act or regulations or the ONCA or regulations (as applicable).

A proxy shall only be valid at the meeting in respect of which it is given, or if that meeting is adjourned, at the meeting that continues the adjourned meeting.

A proxy may be revoked by a Member by depositing a written and signed revocation which must be received at the registered head office of the

Corporation at any time up to and including the last business day before the meeting at which the proxy is to be used, or by depositing same with the chair of the meeting on the day of the meeting.

The Corporation shall send, or otherwise make available, the form of proxy to each Member who is entitled to receive notice of the meeting concurrently with or before giving notice of the meeting.⁵

5.8 Business at Annual Meetings

Annual Meetings shall be called by the Board~~7~~ and shall be held no later than fifteen (15) months after the preceding Annual Meeting~~7~~ on such a day and place as the Board shall determine.⁶~~7~~

The agenda for the Annual Meeting shall include the following matters of business:

- 5.8.1 consideration of the minutes of the previous Annual Meeting;
- 5.8.2 consideration of any proposed By-law amendments;
- 5.8.3 consideration of Resolutions submitted by ~~CDSB's~~CDSBs in accordance with Section 5.9;
- 5.8.4 consideration of the financial statements of the Corporation;
- 5.8.5 appointment of the auditor;
- 5.8.6 approval of the auditor's report;
- 5.8.7 election of the President, Vice President, and CCSTA Representative, if an even ~~u~~numbered year;
- 5.8.8 introduction of Regional Directors present; and
- 5.8.9 any Members' proposals, received in accordance with Section 5.9 herein.

5.9 Resolutions from ~~CDSB's~~CDSBs

Any CDSB may submit a Resolution for consideration at an Annual Meeting to address any challenge or opportunity which affects Catholic education in Ontario, subject to the following:

- 5.9.1 each such Resolution shall have been received at the Head Office of the Corporation not less than sixty (60) days prior to the date of the Annual Meeting;

⁵ Required under Part VI of the ONCA~~7~~

⁶ Required under S.52(1) of the ONCA~~7~~

- 5.9.2 each such Resolution shall have been considered and reported upon by a Committee of the Board, or by the Board of Directors;
- 5.9.3 each such Resolution shall be circulated among all ~~CDSB's~~CDSBs not less than thirty (30) days prior to the Annual Meeting;
- 5.9.4 each such Resolution shall be included in the notice of the Annual Meeting; and
- 5.9.5 no such ~~resolution~~Resolution shall be acted upon unless approved by a majority of the votes cast at an Annual Meeting.

5.10 Members' Proposal Right

Through their CDSB, any Member entitled to vote at an Annual Meeting may give the Corporation notice of a proposal which the Member would like to have considered at the meeting. ⁷

Provided that the proposal is received at least sixty (60) days prior to the date of the meeting, the Corporation shall refer it to a Committee of the Board or as determined by the Board of Directors, for review and consideration, and shall include it with the notice of the meeting sent to all Members. If the Member so requests, the Corporation shall also include a statement by the Member in support of the proposal, not to exceed 500 words, and/or the Member's name and address. The proposal, along with the Committee's report, if any, will be tabled at the Annual Meeting, at which the Member making the proposal may read aloud the resolution proposed.

Notwithstanding the above, the Corporation may refuse to send the proposal to the Members if:

- 5.10.1 it clearly appears that the primary purpose of the proposal is to enforce a personal claim or redress a personal grievance against the ~~corporation~~Corporation or its Directors, Officers, Members or debt obligation holders;
- 5.10.2 it clearly appears that the proposal does not relate in a significant way to the activities or affairs of the Corporation, as outlined in the corporate Objects; [see ~~art.~~Article 0.2]
- 5.10.3 not more than two years before the receipt of the proposal, the Member failed to present in person or by proxy, if authorized by the By-law, at a meeting of the Members, a proposal that had been included in a notice of meeting at the Member's request;
- 5.10.4 substantially the same proposal was submitted to Members in a notice of a meeting of the Members held not more than two years before the receipt of the proposal and the proposal was defeated; or

⁷ Required by S.56 of the ONCA.

5.10.5 the ~~rights~~right conferred by this section ~~are~~is being abused to secure publicity.

5.11 Members' Discussion ~~Rights~~Right

Any Member entitled to vote at an Annual Meeting is entitled to raise for discussion at that meeting any matter with respect to which the Member would have been entitled to submit a proposal, subject to the conditions outlined in Sections 5.10.1 to ~~5.10.5~~5.10.5⁸

5.11.1 Provided however that if such Member continues such discussion for three minutes or more, the Chair of the meeting may interrupt the Member and permit others to speak and/or make any subsidiary motion related thereto.

5.12 Special Meetings

The Board, the President or the Vice President may call a Special Meeting of the Members at any time, the nature of which must be specified in the notice to call the meeting.

The President shall call a Special Meeting upon the written request of the Members of the Corporation who hold at least ten (10) per cent of the votes that may be cast at a meeting of the Members sought to be held, within twenty-one (21) days after receiving such a request, failing which any Member who signed the request may call a Special Meeting, provided that the business of the meeting as stated in the requisition does not include a matter described in Subsections 5.10.1 through 5.10.5⁹.

No other business other than that which is specified in the notice shall be transacted¹⁰.

5.13 Adjournments

Members' meetings may be adjourned to any time, and such business may be transacted at such adjourned meeting as might have been transacted at the original meeting from which such adjournment took place. No notice shall be required of any such adjournment₊ and an adjournment may be made notwithstanding that no quorum is present.

⁸ S.56(1)(b) of the ONCA~~-~~

⁹ S.60(1)~~-~~

¹⁰ S.55(8)~~-~~

5.14 Quorum

Quorum for the transaction of business at any meeting of the Members shall require the presence in person or by proxy of not less than a total of forty (40) current Members.

5.15 Effect of Loss of Quorum

In the event that a quorum is lost at any meeting of Members,

- 5.15.1 if, in the opinion of the chair of the meeting, such loss of quorum is temporary and likely to be short-lived, the chair of the meeting shall have the authority to forthwith declare a recess for any period of time not exceeding one hour;

~~5.15.2 if,~~

- 5.15.2 ~~5.15.2.1 if,~~ in the opinion of chair of the meeting, such loss of quorum is not temporary and likely to be short-lived, or having declared a recess, a quorum is not present at the end of the recess, the meeting shall stand adjourned, to be reconvened at the call of the President.

~~5.15.2.2 having declared a recess, a quorum is not present at the end of the recess,~~

~~the meeting shall stand adjourned, to be reconvened at the call of the President.~~

5.16 Notice of Meetings

Written notice of the time and place of a meeting, stating the nature of the business to be transacted in sufficient detail to permit a Member to form a reasoned judgement on the business, and stating the text of any Resolution to be submitted to the meeting, shall be sent to all Members entitled to receive notice, all Directors, and if an Annual Meeting then to any person appointed to conduct an audit or review engagement of the Corporation, not less than ten (10) and not more than fifty (50) days before the date on which the meeting is to take place.

No error or omission in giving notice of any meeting or any adjourned meeting of the Members shall invalidate such meeting or make void any proceedings taken thereat. Any Member may waive notice of a meeting at any time and may ratify, approve and confirm any or all proceedings taken thereat.

5.17 Appointment of Returning Officer

- (5) Prior to every meeting of Members, the Board shall appoint a Returning Officer, and may appoint one or more Deputy Returning Officers, to supervise any vote by ballot which takes place at the meeting. The appointment of the Returning Officer (and Deputy Returning Officers, if any) may be challenged by motion prior to the first call by the chair for a vote on any question at the meeting, and if such motion is successful, an appropriate

replacement shall be selected by the meeting forthwith.

5.18 Authority of Returning Officer

The Returning Officer shall have full and final authority on any question as to:

- 5.18.1 the qualifications of any person to cast a ballot;
- 5.18.2 the validity of proxies;
- 5.18.3 whether any ballot is to be counted or declared spoiled;
- 5.18.4 the counting of ballots;
- 5.18.5 the results of the balloting and announcement thereof to the meeting;
- 5.18.6 and generally over the supervision of balloting subject to any specific authority vested by this By-law in the Chairperson of the meeting;

- (6) ~~Provided~~provided that where any duty is performed by the Deputy Returning Officer, the absence or inability of the Returning Officer shall be presumed with reference thereto.

6. **REGIONS**

6.1 Criteria for Determining Regions and Representation

The criteria for determining the boundaries of and the representation by Regions shall be as follows:

- 6.1.1 ~~CDSB's~~CDSBs with a student enrolment of less than 35,000 FTE shall be grouped with other similarly sized ~~CDSB's~~CDSBs in a contiguous geographic area to form a Region, and such Region shall be entitled to select one (1) Regional Director if the combined student enrolment is less than 75,000 FTE, and shall be entitled to select two (2) regional Directors if the combined student enrolment is greater than 75,000 FTE;
- 6.1.2 ~~CDSB's~~CDSBs with a student enrolment in excess of 35,000 FTE but less than 75,000 FTE shall constitute a Region, and such Region shall be entitled to select one (1) Regional Director; and
- 6.1.3 ~~CDSB's~~CDSBs with a student enrolment in excess of 75,000 FTE shall constitute a Region, and such Regions shall be entitled to select two (2) Regional Directors to the Board.

6.2 Division into Regions

The Province of Ontario shall be divided into twelve (12) Regions for the purpose of selecting Regional Directors, and the number of Regional Directors respectively for such Region shall be as follows:

Region	Catholic District School Board	Number of Directors
1.	Huron-Superior Catholic District School Board Nipissing-Parry Sound Catholic District School Board Northeastern Catholic District School Board Sudbury Catholic District School Board	1
2.	Kenora Catholic District School Board Northwest Catholic District School Board Superior North Catholic District School Board Thunder Bay Catholic District School Board	1
3.	Northern Regions No. 1 & 2 (at large)	1
4.	Bruce-Grey Catholic District School Board Huron-Perth Catholic District School Board Waterloo Catholic District School Board Wellington Catholic District School Board	1
5.	London District Catholic School Board St. Clair Catholic District School Board Windsor-Essex Catholic District School Board	1
6.	Toronto Catholic District School Board	2
7.	Dufferin-Peel Catholic District School Board	2
8.	York Catholic District School Board	1
9.	Durham Catholic District School Board Peterborough, Victoria, Northumberland & Clarington Catholic District School Board Simcoe-Muskoka Catholic District School Board	1
10.	Algonquin & Lakeshore Catholic District School Board Catholic District School Board of Eastern Ontario Renfrew County Catholic District School Board	1
11.	Brant Haldimand-Norfolk Catholic District School Board Halton Catholic District School Board Hamilton-Wentworth Catholic District School Board Niagara Catholic District School Board	2
12.	Ottawa Catholic School Board	1
	TOTAL	15

6.3 Regions to Create Offices

Each Region shall create and maintain the offices corresponding to and named, respectively, the offices listed in Subsection 7.1.4.

6.4 Amendment

- (7) If and whenever the criteria set out in this Article 6 so requires, the Members shall, by Special Resolution, alter the boundaries of the Regions and

the number of Regional Directors accordingly, so as to take effect at the selection of Directors next following the confirmation of such Special Resolution by the Members.

~~(8)~~

6.5 Alteration of Regional Boundaries for Other Reasons

In addition to Article 6.4 above, Region boundaries may also be altered, by Special Resolution, for reasons other than those necessitated by Article ~~6.1~~, 6.1, provided that:

- (a) The change in Regions shall not result in any Board with an excess of 35,000 ~~FTE's~~ FTEs being in the same Region as any other Board, and
- (b) The change in Regions shall not alter the number of Regional Directors to which any one Region is entitled.

7. BOARD OF DIRECTORS

7.1 Board Composition

The affairs of the Corporation shall be managed by a Board composed of eighteen (18) Directors, as follows:

- 7.1.1 The President, who shall be elected by the Members; and
- 7.1.2 The Vice President, who shall be elected by the Members.
- 7.1.3 The Past President;
- 7.1.4 Fifteen (15) Directors being the incumbents for the time being of the following offices:
 - 7.1.4.1 Regional Director for Region One;
 - 7.1.4.2 Regional Director for Region Two;
 - 7.1.4.3 Regional Director for Region Three;
 - 7.1.4.4 Regional Director for Region Four;
 - 7.1.4.5 Regional Director for Region Five;
 - 7.1.4.6 Regional Director A for Region Six;
 - 7.1.4.7 Regional Director B for Region Six;
 - 7.1.4.8 Regional Director A for Region Seven;
 - 7.1.4.9 Regional Director B for Region Seven;
 - 7.1.4.10 Regional Director for Region Eight;

- 7.1.4.11 Regional Director for Region Nine;
- 7.1.4.12 Regional Director for Region Ten;
- 7.1.4.13 Regional Director A for Region Eleven;
- 7.1.4.14 Regional Director B for Region Eleven;
- 7.1.4.15 Regional Director for Region Twelve.

7.2 Director Eligibility

The following persons are disqualified from being a Director:

- 7.2.1 A person who is not an individual;
- 7.2.2 A person who is under eighteen (18) years of age;
- 7.2.3 A person who has been found under the *Substitute Decisions Act*, S.O. 1992, c. 30 or under the *Mental Health Act* R.S.O. 1990 c. M.7 to be incapable of managing property;
- 7.2.4 A person who has been found to be incapable in any court in Canada or elsewhere;
- 7.2.5 A person who has the status of bankrupt¹¹; and
- 7.2.6 A person who is not a Member.

7.3 Election of President and Vice President

The President and Vice President shall be elected at Annual Meetings held in even ~~u~~numbered years.

Where there are more candidates nominated than there are positions to be filled by election, there shall be an election conducted by ballot, and for this purpose, there shall be a separate ballot for the election of each of the President and the Vice- President.

The Returning ~~officer~~Officer shall report to the Members the number of ballots cast for each candidate, the total number of ballots cast, the number of spoiled ballots, and the number of ineligible ballots.

7.4 Selection Process for Regional Directors

No particular manner or method is prescribed for how each Region selects its Regional Director. The ~~CDSB's~~CDSBs comprising each Region, therefore, shall devise and adopt a fair, equitable and democratic process by which their Regional Director is selected~~r~~, in accordance with Board guidelines, provided however, that:

¹¹ 7.1.1 to 7.1.5 correspond to Sections 23(1)1 to 5 of the ONCA.

7.4.1 Regional Directors from ~~CDSB's~~CDSBs described in Section 6.1.1 shall be selected in odd -numbered years, and Regional Directors described in Sections 6.1.2 and 6.1.3 shall be selected in even -numbered years; and

7.4.2 the selection process once adopted may not be altered more frequently than every second year, and in any event not later than one hundred and eighty (180) days prior to the second Annual Meeting following the previous use of the process.

7.5 Failure to Agree ~~Upon~~upon Regional Director Selection Process

In the event that the CDSBs comprising a Region are unable to reach a consensus as to the process to be adopted for that Region for the selection of its Regional Director, any CDSB within that Region may refer the selection process to the Board; and upon referral:

7.5.1 the Board shall give notice to the other CDSBs within that Region, requesting each to make representations to the Board within thirty (30) days after the notice, as to the selection process to be adopted;

7.5.2 within a further thirty (30) days, the Board shall consider all representations received from the CDSBs within that Region, and determine the process by which such Regional Director is selected;

7.5.3 such determination by the Board shall be final and binding for such Region and from which there is no right of appeal, but without prejudice to the right to adopt a new selection process subject to the limitations described in clause 7.4.2.

7.6 CCSTA Representative

The following shall determine the selection of the CCSTA Representatives:

7.6.1 in the event ~~that~~ that the Corporation shall have the right to select only one (1) person to serve on ~~its~~the CCSTA Board of Directors, the Past President of the Corporation shall be the CCSTA representative;

7.6.2 for as long as the Corporation shall have the right to select two (2) persons to serve on the CCSTA Board of Directors, the second CCSTA Representative (in addition to the Past President of the Corporation) shall be elected in even -numbered years by the Members at the Annual Meeting;

7.6.3 ~~In~~in the event that one of the CCSTA Representatives is selected by CCSTA to serve as its president, the President of the Corporation shall appoint a Director of the Corporation in the place and stead of the person so selected to serve as a CCSTA Representative.

7.7 Termination

A Director ceases to hold office when he or she:

- 7.7.1 submits ~~their~~his/her written resignation to the President, specifying the date upon which it shall become effective;
 - 7.7.2 becomes deceased~~;~~;
 - 7.7.3 ceases to be eligible to be a Director, as prescribed in this Article 6.5; or
 - 7.7.4 is terminated as a Member, in accordance with Section 4.4 herein;
- and an elected Director further ceases to hold office when he or she:
- 7.7.5 is removed by Ordinary Resolution of the Members at a Special Meeting of which notice of the intention to pass such a resolution has been given~~.~~.

7.8 Vacancies

If, for any reason, there is a vacancy in the office of:

- 7.8.1 **President**, then the Vice- President shall automatically assume the office of President for the balance of the unexpired term of office;
- 7.8.2 **Vice- President**, then the Directors shall appoint a Regional ~~Ex-Officio~~ex-officio Director to assume the office of Vice- President for the balance of the unexpired term of office;
- 7.8.3 **President and Vice- President**, then the Directors shall appoint one of their number to assume each of the offices of President and Vice- President for the balance of the respective unexpired terms of office;
- 7.8.4 **Past President**, the person who is the next most recent former President who is willing to assume the office shall automatically assume the office of Past President for the balance of the unexpired term of office; and if none, the office shall remain vacant until ~~there is~~ a person is eligible and willing to assume the office; and if none, the office shall remain vacant until the next Annual Meeting at which a new President is to be elected;
- 7.8.5 **Regional Director**, then the Members of the Region from which the vacancy occurred shall elect a person who is qualified to assume the office for the balance of the unexpired term, provided however that, where there is still a quorum of the Board in office and a vacancy occurs during the six months prior to a scheduled annual meeting, the election to fill such vacancy shall be deferred to such Annual Meeting.
- 7.8.6 **CCSTA Representative**, then the President of the Corporation shall appoint a Director of the Corporation in the place and stead of the vacated CCSTA Representative to serve for the remainder of the term.

7.9 Remuneration of Directors

The Directors shall receive no remuneration for acting as such provided that a Director may be paid reasonable expenses incurred by him or her in the performance of his or her duties.

7.10 Term

The term of office shall be for two years,

7.10.1 in the case of the President, Vice- President and CCSTA Representative(s) commencing at the adjournment of the Annual Meeting at which they are elected;

7.10.2 in the case of a Regional Director, commencing at the adjournment of the first Annual Meeting following such Regional Director's selection; and

ending at the adjournment of the second Annual Meeting thereafter and when the successor in office is chosen.

7.11 Limit on Term of Office

A person is not qualified to serve, and shall not serve, for more than ~~one~~ two (2) successive ~~term~~ terms in any one of the positions of President, Vice- President or CCSTA Representative; and for the purpose of calculating the limit on the term of office:

7.11.1 service in office by appointment to fill a vacancy of eighteen (18) months or longer shall be deemed to be service for one term of office; and

7.11.2 service in office by appointment to fill a vacancy of less than eighteen (18) months shall be deemed not to be service in office.

7.12 Nomination for President and Vice President

A nomination for the election of President and Vice- President shall conform to the following requirements:

7.12.1 such nomination shall be in writing in a form approved from time to time by the Board and circulated among ~~CDSB's~~ CDSBs with the notice of the Annual Meeting at which the election is to take place;

7.12.2 such nomination shall include the consent of the nominee, and shall identify the name of and be signed by each of the mover, seconder and nominee, each of whom shall be qualified to hold the office for which the nomination is made, and in each case identifying by name the CDSB of which such Member is a Trustee;

7.12.3 such nomination shall be received at the Corporation Head Office not later than twenty-one (21) days prior to the time fixed in the notice of meeting for the call to order of the first plenary session at the Annual Meeting, provided however that if no nominations within the time so limited, nominations shall remain open until but not later than two hours and fifteen minutes prior to the time fixed in the notice for the call to order of the first plenary session at the Annual Meeting;

Notwithstanding the above, a Member may nevertheless propose a nomination at the Annual Meeting, and if such a nominee consents, that nomination will be added to the slate of nominees presented to the Members for election.¹²

No member may accept the nomination for more than one office in the same election.

7.13 Standard of Care of Directors

Every Director in exercising his or her powers and discharging his or her duties to the corporation shall:

- 7.13.1 act honestly and in good faith with a view to the best interests of the corporation; and
- 7.13.2 exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances.¹³

Every Director will comply with the Act and its Regulations, and the Corporation's Articles, By-laws, policies and Code of Conduct.¹⁴

8. **BOARD MEETINGS**

8.1 Confidentiality

All information pertaining to the affairs of the Corporation which ~~are~~^{is} brought before the Board, including but not limited to agenda items for Board decision, background materials relating to those decision items, staff reports, and the content of debate and discussion which takes place at Board and Board committee meetings, shall be treated by Directors as strictly confidential unless declared to be otherwise by Board resolution, pursuant to the Standard of Care owed to the Corporation.

8.2 Calling of Meetings

At least three meetings of the Board of Directors shall be held between Annual Meetings of the Members. In addition, meetings of Board of Directors

8.2.1 may be called by the President, and

8.2.2 shall be convened by the Executive Director upon direction in writing of five (5) Directors.

¹² ONCA Section 56(5)-

¹³ ONCA Section 43(1)-

¹⁴ ONCA Section 43(2)-

8.3 Regular Meetings

The Board may appoint one or more days in each year for regular meetings of the Board at a set place and time. A copy of any resolution of the Board fixing the place and time of such regular meetings of the Board shall be sent to each Director as soon as possible after being passed, but no other notice shall be required for any such regular meeting except as may be required pursuant to the [Corporations Act](#) or the ONCA, ~~(as applicable)~~.

The Board shall hold a meeting within seven (7) days following the Annual Meeting of the Members of the Corporation for the purpose of organization, the election and appointment of officers and the transaction of any other business.

8.4 Place of Meetings

Meetings of the Board and of the Committees of the Board may be held at any place within Ontario, as designated in the notice calling the meeting.

8.5 Quorum for Meeting of Directors

A quorum for the transaction of business at meetings of the Board shall be the smallest whole number that is not less than a majority of the number of Directors, and, subject to the proviso set out in subsection 9.3.1, no business shall be transacted at any meeting unless the requisite quorum is present at the commencement of such business.

8.6 Meetings by Electronic Conference ¹⁵

A Director may participate in a meeting of the Board or a committee of the Board by telephonic or electronic means that permit all participants to communicate adequately with each other during the meeting. A Director so participating in a meeting is deemed to be present at the meeting.

Provided that at the outset of each such meeting, and whenever votes are required, the Chair of the meeting shall call roll to establish quorum, and shall, whenever not satisfied that the proceedings of the meeting may proceed with adequate security and confidentiality, unless a majority of the persons present at such meeting otherwise require, adjourn the meeting to a predetermined date, time and place.

8.7 Voting

Questions arising at any meeting of the Board shall be decided by a majority vote. In the case of an equality of votes, the question shall be deemed to have been lost. At all meetings of the Board, every question shall be decided in the usual way by assent or dissent unless a poll on the question is required by the Chair or requested by any Director.

¹⁵ Section 34(6) of ONCA allows the By-law to specify either that there may be no electronic participation, or electronic participation upon the unanimous consent of Directors, or as is provided here, that there is the right to participate electronically unless the Chair identifies a security or confidentiality concern.

A declaration by the Chair that a resolution has been carried and an entry to that effect in the minutes is conclusive evidence of the fact without proof of the number or proportion of votes recorded in favour of or against the resolution.

8.8 Written Resolutions

Subject to the ~~Act~~ Corporations Act or ONCA (as applicable) a resolution in writing, signed by all the Directors entitled to vote on that resolution at a Board or Committee meeting, is as valid as if it had been passed at a meeting of the Board or Committee called, constituted and held for that purpose.

8.9 Notice of Meetings of Directors

Notice of meetings other than regularly scheduled meetings of the Board shall be given to each Director by one of the following methods:

- 8.9.1 by telephone, facsimile, email or other electronic method not less than twenty-four (24) hours before the meeting is to take place; or
- 8.9.2 by prepaid letter post not less than fifteen (15) days before the meeting is to take place,

provided however that a meeting of Directors shall be held without notice immediately following the annual meeting of the Corporation.

The statutory declaration of the Executive Director or the President that notice has been given pursuant to this By-law shall be sufficient and conclusive evidence of the giving of such notice.

No formal notice of a meeting is necessary if all the Directors are present or if those absent have signified their consent to the meeting being held without notice and in their absence.

9. **CONFLICT OF INTEREST¹⁶**

9.1 Disclosure Required

As required by the Corporations Act or the ONCA (as applicable), a Director or officer of the Corporation who:

- 9.1.1 is a party to a material contract or transaction, or a proposed material contract or transaction with the Corporation; or
- 9.1.2 is a Director, officer, or has an immediate material interest in, any person who is a party to a material contract or transaction or proposed material contract or transaction with the Corporation,

shall disclose to the Board, or request to have entered in the minutes of Board meetings, the nature and extent of such interest.

¹⁶ Adapted from ONCA Section ~~41~~.41

9.2 Timing of Disclosure

This disclosure shall be made, in the case of a Director:

- 9.2.1 at the meeting at which a proposed contract or transaction is first considered;
- 9.2.2 if the Director was not then interested in a proposed contract or transaction, at the first meeting after which the Director becomes so interested;
- 9.2.3 if the Director becomes interested after a contract is made or a transaction is entered into, at the first meeting after which they become so interested; or
- 9.2.4 if a person who is interested in a contractor transaction later becomes a Director, at the first meeting after which they become a Director,

and the disclosure shall be made in the case of an officer:

- 9.2.5 forthwith after the officer becomes aware that the contract or transaction or proposed contract or transaction is to be considered or has been considered at a meeting of Directors;
- 9.2.6 if the officer becomes interested after a contract is made or a transaction is entered into, forthwith after he or she becomes an officer;
- 9.2.7 if a person who is interested in a contract or transaction later becomes an officer, forthwith after he or she becomes an officer.

9.3 Duty After Disclosure

A Director who has an interest as defined herein shall not attend any part of a Board or Committee meeting during which the contract or transaction is being discussed, and shall not vote on any Resolution to approve the contract or transaction.

- 9.3.1 Provided that if quorum does not exist for the purpose of voting on a Resolution to approve a contract or transaction only because a Director is not permitted to be at a meeting due to a conflict of interest, the remaining Directors are deemed to constitute a quorum for the purpose of voting on that resolution.

10. **OFFICERS OF THE CORPORATION**

10.1 Officers

The officers of the Corporation shall be:

- 10.1.1 the President,
- 10.1.2 the Vice- President,

10.1.3 the Past President,
each of whom shall be a Member;

10.1.4 an Executive Director who shall also be the Secretary, but shall not be a person who is a Member;

10.1.5 a Chaplain, who may but need not be a Member.

10.2 Standard of Care of Officers

The provisions of Section 7.13 apply with necessary variations to the officers of the Corporation.

10.3 Duties of the President

The President:

10.3.1 shall when present, preside as Chair at all meetings of Members of the Corporation, and at all meetings of the Board;

10.3.1.1 ~~Provided~~provided however that the President may delegate any part or parts of such duty to preside over the Annual Meeting to any person;

10.3.2 shall be a member of every Committee;

10.3.3 shall have the other powers and duties from time to time prescribed by the Board or incident to the office.

10.4 Duties of the Vice- President

During the absence or inability to act of the President, the duties and powers of the office may be exercised by the Vice- President. Without limiting the generality of the foregoing, when delegated by and in the absence of the President, the Vice- President shall have the right to attend and to vote at all Committee meetings at which the President has the right to attend and vote. If a Vice- President exercises any of those duties or powers, the absence or inability to act of the President shall be presumed with reference thereto. The Vice- President shall also perform the other duties from time to time prescribed by the Board of Directors or incident to the office.

10.5 Absence of President and Vice- President

In the event that either the President or the Vice- President is unable to fulfil a particular obligation of the office, such officer may delegate responsibility for the task to another Director. Where ~~athe~~the President or Vice President is unable to fulfill the duties and powers of the office, the Board may from time to time appoint another Director for that purpose. Where such other Director exercises any such duty or power, the absence or inability of the President and the Vice- President shall be presumed with reference thereto.

10.6 Duties of Executive Director

The Executive Director shall:

- 10.6.1 be the non-voting *ex officio* clerk of the Board and of every committee established by or under the By-laws of the Corporation;
- 10.6.2 attend all meetings of the Board and record all facts and minutes of all proceedings in the books kept for that purpose;
- 10.6.3 give all notices required to be given to Members and to Directors;
- 10.6.4 shall be the custodian of the seal of the Corporation and of all books, papers, records, correspondence, contracts and other documents belonging to the Corporation and as are required by the Act and this By-law, the same being delivered up only when authorized by a resolution of the Board to do so and to such person or persons as may be named in the resolution; and
- 10.6.5 shall perform such other duties as may from time to time be determined by the Board.

10.7 Other Officers

The Board of Directors may appoint other officers, including without limitation, Honourary Officers, and agents (and with such titles as the Board of Directors may prescribe from time to time) as it considers necessary and all such officers and agents shall have the authority and perform the duties from time to time prescribed by the Board of Directors. The Board of Directors may also remove at its pleasure any such officer or agent of the Corporation. The duties of all other officers of the Corporation appointed by the Board of Directors shall be such as the terms of their engagement call for or the Board of Directors prescribes.

10.8 Bonding of Officers

The Executive Director and any other officer, agent or employee of the Corporation who may be designated by the Directors shall furnish a bond in such amount and with such sureties as the Directors may approve. The cost of the said bonds shall be paid by the Corporation and they shall be deposited and kept as the Directors may direct.

10.9 Appointment and Duties of Chaplain

The Chaplain of the Corporation shall:

- 10.9.1 be appointed annually by the Board on the nomination of the Assembly of Catholic Bishops of Ontario;
- 10.9.2 invoke Divine Guidance on all meetings of the Corporation and of the Directors; and
- 10.9.3 ~~(9)~~ encourage the Directors to bring a gospel perspective and the riches of the Catholic Tradition to current issues and decision-making.

11. COMMITTEES OF THE BOARD

11.1 Executive Committee

There shall be an Executive Committee composed of the President, Vice President and Past President with authority to act on behalf of the Board with regard to urgent matters which may arise between Board meetings, provided that all decisions taken in the absence of the Board shall be reported at the next Board meeting.

11.2 Committees Generally

Subject to the Corporations Act or the ONCA (as applicable), the Articles, and the By-Laws, the Board may, by Board ~~Resolution~~resolution, appoint such standing and ad hoc committees as it deems appropriate from time to time and set the rules governing such committees.

11.3 Limits on Authority of Committees¹⁷

No committee, including the Executive Committee (if any), has authority to:

- 11.3.1 submit to the Members any question or matter requiring approval of the Members;
- 11.3.2 fill a vacancy among the Directors or in the office of Auditor or of a person appointed to conduct a review engagement of the Corporation;
- 11.3.3 appoint additional Directors;
- 11.3.4 issue debt obligations except as authorized by the Board;
- 11.3.5 approve any financial statements;
- 11.3.6 adopt, amend or repeal any By-Law; or
- 11.3.7 establish contributions to be made, or dues to be paid, by Members.

11.4 Rules Governing Committees

Except where otherwise provided in the By-laws of the Corporation, all Committees, excluding the Committee of the Whole Board and the Executive Committee, are subject to the following:

- 11.4.1 a Committee shall be composed of not less than three (3) Directors¹⁸.

¹⁷ Required by Section 36(2) of the ONCA.

¹⁸ Note that quorum is defined in section ~~11.40.8~~11.4.8 as requiring at least three Directors, but could be changed to a majority or two-thirds of committee members if greater flexibility is preferred.

- 11.4.2 the committee members shall be appointed by the Board of Directors, on the nomination of the President, from among the Members of the Corporation;
- 11.4.3 the members of the Committee shall select the Committee chairperson;
- 11.4.4 a member of a Committee shall serve for a term ending at the annual meeting of Members following appointment, and is eligible for reappointment for one or more additional terms;
- 11.4.5 each Committee shall meet at least annually, and more frequently at the will of its Chairperson or as required by its terms of reference;
- 11.4.6 a Committee shall carry out such additional or amended duties or tasks as may be determined by the Board from time to time, regardless of its Terms of Reference or the Terms of Reference of any other Committee;
- 11.4.7 each Committee shall be responsible to, and shall report regularly to, the Board;
- 11.4.8 subject to any rules established by the Board, a quorum for the holding of a Committee meeting consists of the lesser of
 - 11.4.8.1 a majority of a Committee, and
 - 11.4.8.2 three (3) members of a Committee,and otherwise each Committee may establish its own rules of procedure and may appoint subcommittees;
- 11.4.9 if and whenever a vacancy exists on a Committee, the remaining Committee members may exercise all of the Committee's powers so long as a quorum remains on the Committee, but the Board shall in any event appoint a replacement to fill any vacancy as soon as practicable.

12. PROTECTION OF DIRECTORS AND OFFICERS

12.1 Directors' and Officers' Liability Exclusion

Absent the failure to act in accordance with the Standard of Care as outlined in Section 7.13 or Section 10.2 in the performance of the duties of office, and save as may be otherwise provided in any legislation or law, no present or past Director or officer of the Corporation shall be personally liable for any loss or damage or defaults of such Director or officer or of any other Director or officer or employee, servant, agent, volunteer or independent contractor arising from any of the following:

- 12.1.1 insufficiency or deficiency of title to any property acquired by the Corporation or for or on behalf of the Corporation;
- 12.1.2 insufficiency or deficiency of any security in or upon which any of the monies of or belonging to the Corporation shall be placed out or invested;

- 12.1.3 loss or damage arising from the bankruptcy or insolvency of any person, firm or corporation including any person, firm or corporation with whom or which any monies, securities or effects shall be lodged or deposited;
- 12.1.4 loss, conversion, misapplication or misappropriation of or any damage resulting from any dealings with monies, securities or other assets belonging to the Corporation;
- 12.1.5 loss, damage or misfortune whatever which may occur in the execution of the duties of the Director's or officer's respective office or trust or in relation thereto; and
- 12.1.6 loss or damage arising from any wilful act, assault, act of negligence, breach of fiduciary or other duty or failure to render aid of any sort.

12.2 Pre-Indemnity Considerations

Before giving approval to the indemnities provided herein, or purchasing insurance as provided herein, the Board of Directors shall consider:

- 12.2.1 the degree of risk to which the Director or officer is or may be exposed;
- 12.2.2 whether, in practice, the risk cannot be eliminated or significantly reduced by means other than the indemnity or insurance;
- 12.2.3 whether the amount or cost of the insurance is reasonable in relation to the risk;
- 12.2.4 whether the cost of the insurance is reasonable in relation to the revenue available; and
- 12.2.5 whether it advances the administration and management of the property to give the indemnity or purchase the insurance.

12.3 Indemnification of Directors and Officers

Every person, (including their respective heirs, executors and administrators, estate, successors and assigns) who:

- 12.3.1 is a Director; or,
- 12.3.2 is an officer of the Corporation; or
- 12.3.3 is a member of a Committee; or
- 12.3.4 has undertaken, or, with the direction of the Corporation is about to undertake, any liability on behalf of the Corporation or any Corporation controlled by the Corporation, whether in the person's personal capacity or as a director or officer or employee or volunteer of such corporation;

shall, upon approval of the Board from time to time, be indemnified and saved harmless (including, for greater certainty, the right to receive the first dollar payout, and without deduction or any co-payment requirement) out of the funds

of the Corporation, from and against all costs, charges and expenses which such person sustains or incurs:

12.3.5 in or in relation to any demand, action, suit or proceeding which is brought, commenced or prosecuted against such person in respect of any act, deed, matter or thing whatsoever, made, done or permitted or not permitted by such person, in or in relation to the execution of the duties of such office or in respect of any such liability; or,

12.3.6 in relation to the affairs of the Corporation generally,

save and except such costs, charges or expenses as are occasioned by the failure to such person to act honestly and in good faith in the performance of the duties of office, or by other wilful neglect or default.

The Corporation shall also, upon approval by the Board from time to time, indemnify any such person, firm or corporation in such other circumstances as any legislation or laws permit or require.

Nothing in this By-law shall limit the right of any person, firm or corporation entitled to indemnity to claim indemnity apart from the provisions of this By-law to the extent permitted by any legislation or law.

12.4 Insurance

The Corporation shall purchase and maintain appropriate liability insurance for the benefit of the Corporation and each person acting or having previously acted in the capacity of a Director, officer or any other capacity at the request of or on behalf of the Corporation, which insurance may include:

12.4.1 property and public liability insurance;

12.4.2 Directors' and officers' insurance; and,

12.4.3 such other insurance as the Board sees fit from time to time;

with coverage limits and with insurers deemed appropriate by the Board from time to time.

No coverage shall be provided for any liability relating to a failure to act honestly and in good faith with a view to the best interests of the Corporation.

(8) ~~(10)~~ It shall be the obligation of any person seeking insurance coverage or indemnity from the Corporation to co-operate fully with the Corporation in the defence of any demand, claim or suit made against such person, and to make no admission of responsibility or liability to any third party without the prior agreement of the Corporation.

13. CORPORATE RECORDS¹⁹

13.1 Required Records

The Corporation shall keep and maintain the following records at its registered head office:

- 13.1.1 the Corporation's Articles and By-laws, and any amendments to them;
- 13.1.2 the minutes of meetings and any resolutions of the Members;
- 13.1.3 a register of Directors, Officers, and Members;
- 13.1.4 the minutes of meetings and resolutions of the Board, and any committees of the Board;
- 13.1.5 accounting records adequate to enable the Directors to ascertain the financial position of the corporation with reasonable accuracy on a quarterly basis;
- 13.1.6 a copy of the financial statements;
- 13.1.7 consent to act as a Director of each individual who is elected as a Director of the Corporation.

13.2 Directors' Access to Records

Any such records shall be open to inspection by the Directors. Copies must be provided upon request at no cost to the Director.

13.3 Members' Access to Records

A Member, a Member's attorney or legal representative, may examine and take extracts from the records referred to in Subsections 13.1.1, 13.1.2 and 13.1.3.

Upon request and without charge, a Member may inspect any ~~“Consent to Act as a Director”~~ and to make a copy of it.

(9) ~~(11)~~—A Member or a Member's attorney or legal representative who wishes to examine the Register of the Members shall first make a request to the Corporation accompanied by a Statutory Declaration that states the name and address of the Member applicant and shall further state that the list of Members or the information contained in the Register of Members thus obtained will only be used for an effort to influence the voting of members, requisitioning a meeting of the Members, or another matter relating to the affairs of the

¹⁹ In accordance with Part X of the ONCA.

corporation, upon receipt of which the Corporation will as soon as is practical allow the applicant access to the Register and, on payment of a reasonable fee, provide the applicant with an extract from the Register.

14. EXECUTION OF DOCUMENTS

14.1 Cheques, Drafts, Notes, Etc.

All cheques, drafts or orders for the payment of money and all notes and acceptances and bills of exchange shall be signed by the officer or officers or person or persons and in the manner from time to time prescribed by the Board.

14.2 ~~Execution of~~ Documents

Documents requiring execution by the Corporation may be signed by any two (2) of the President, Vice- President, ~~the~~ Secretary, or any one (1) of the foregoing together with any one (1) Director, and all documents so signed are binding upon the Corporation without any further authorization or formality. The Board may from time to time appoint any officer or officers or any person or persons on behalf of the Corporation, either to sign documents generally or to sign specific documents. The corporate seal of the Corporation shall, when required, be affixed to documents executed in accordance with the foregoing.

14.3 Books & Records

(10) ~~(12)~~ The Directors shall see that all necessary books and records of the Corporation required by the By-laws of the Corporation or by any applicable statute or law are regularly and properly kept.

15. BANKING ARRANGEMENTS

15.1 ~~Board~~Designation of ~~Directors Designate~~ Bankers

The Board shall designate, by resolution, the officers and other persons authorized to transact the banking business of the Corporation, or any part thereof, with the bank, trust company, or other corporation carrying on a banking business that the Board has designated as the Corporation's banker, to have the authority set out in the resolution, including, unless otherwise restricted, the power to,

15.1.1 operate the Corporation's accounts with the banker;

15.1.2 make, sign, draw, accept, endorse, negotiate, lodge, deposit or transfer any of the cheques, promissory notes, drafts, acceptances, bills of exchange and orders for the payment of money;

15.1.3 issue receipts for and orders relating to any property of the Corporation;

- 15.1.4 execute any agreement relating to any banking business and defining the rights and powers of the parties thereto; and
- 15.1.5 authorize any officer of the banker to do any act or thing on the Corporation's behalf to facilitate the banking business.

15.2 Deposit of Securities

(11) ~~(13)~~—The securities of the Corporation shall be deposited for safe keeping with one or more bankers, trust companies or other financial institutions to be selected by the Board. Any and all securities so deposited may be withdrawn, from time to time, only upon the written order of the Corporation signed by such officer or officers, agent or agents of the Corporation, and in such manner, as shall from time to time be determined by resolution of the Board and such authority may be general or confined to specific instances. The institutions which may be so selected as custodians by the Board shall be fully protected in acting in accordance with the directions of the Board of Directors and shall in no event be liable for the due application of the securities so withdrawn from deposit or the proceeds thereof.

16. **FINANCIAL YEAR**

16.1 ~~Financial Year Determined~~Determination of Fiscal Year

(12) ~~(14)~~—Until otherwise determined by resolution of the Board, the fiscal year end of the Corporation shall terminate on ~~the August~~ 31st day of August in each year.

17. **AUDITORS**

17.1 Appointment of Auditor

(13) ~~(15)~~—The Members entitled to vote shall at each annual meeting appoint an auditor qualified to conduct an audit pursuant to the requirements of the *Public Accounting Act*, 2004 to hold office until the next Annual Meeting, provided that the Directors may fill any casual vacancy in the office of the auditor. The remuneration of the auditor shall be fixed by the Members entitled to vote, or by the Board if authorized to do so by the Members entitled to vote.

18. NOTICE

18.1 Method of Notice

Except where otherwise provided in this By-law, notice shall be validly given if given by telephone, or if in writing:

18.1.1 by prepaid letter post;

18.1.2 by facsimile;

18.1.3 by e-mail; or

18.1.4 by other electronic method~~;~~

addressed to the person for whom intended at the last address shown on the Corporation's records. Any such notice shall be deemed given:

18.1.5 in the case of telephone, at the time of the telephone call;

18.1.6 in the case of letter post, on the third day after mailing; and

18.1.7 in all other cases, when transmitted.

18.2 Presumed Address of ~~A~~a Member

Any notice or resolution sent to a Member may be sent to such Member at the address of the CDSB for which the Member is a Trustee, whether or not such Member has provided another address to the Corporation, and so sending shall constitute notice as if the notice or resolution had been sent in an envelope individually addressed to the Member.

18.3 Computation of Time

In computing the date when notice must be given under any provision of the By-law requiring a specified number of days' notice of any meeting or other event, the date of giving the notice is, unless otherwise provided, not included.

18.4 Omissions and Errors

(14) ~~(16)~~ The accidental omission to give notice of any meeting of the Board, a Committee or Members, annual, general, regional, special meeting or other, or the non-receipt of any notice by any Director or Member or by the auditor of the Corporation or any error in any notice not affecting its substance does not invalidate any resolution passed or any proceedings taken at the meeting. Any Director, Member or the auditor of the Corporation may at any time waive notice of any meeting and may ratify and approve any or all proceedings taken thereat.

19. USE OF ~~ROBERTS~~ROBERT'S RULES OF ORDER

- (15) ~~(17)~~ Subject to all requirements of law, and subject to any specific provision set out in the By-laws, meetings of the Members, the Board and Committees shall be conducted in accordance with the rules and practice contained in the current edition of *Robert's Rules of Order Newly Revised* as far as applicable.

20. AMENDMENT TO THE BY-LAWS

The Board may pass, amend or repeal this By-law by Ordinary Resolution, except where to do so is contrary to the ~~Act~~Corporations Act or ONCA (as applicable), provided that where the Board has approved any such amendments, it shall submit same to the Members at the next Members' meeting, and the Members may confirm, reject, amend or repeal the revised By-law by Ordinary Resolution.

Any amendment to the By-law by the Board shall take effect from the date of the Ordinary Resolution of the Board, but shall cease to be in effect as of the date of the next Members' meeting if not submitted to the Members for a vote at that meeting, or if at that meeting such amendments are rejected by the Members.

- (16) ~~(18)~~ Notice of any such changes, including the complete text of the previous and revised version of the By-law, must be given to the Members at least thirty (30) days before the meeting at which the amendment or amendments will be voted upon.

21. REPEAL OF PRIOR BY-LAWS

21.1 Repeal

Subject to the provisions of Section 21.2 and 21.3 hereof, all prior By-laws, resolutions and other enactments of the Corporation heretofore enacted or made are repealed.

21.2 Exception

The provisions of Section 21.1 shall not extend to any By-law or resolution heretofore enacted for the purpose of providing to the Board the power or authority to borrow.

21.3 Proviso

- (17) ~~(19)~~ Provided however that the repeal of prior By-laws, resolutions and other enactments shall not impair in any way the validity of any act or thing done pursuant to any such repealed By-law, resolution or other enactment.

22. EFFECTIVE DATE

22.1 Coming into force

This By-law shall come into force with no further formality on the later of:

22.1.1 the date approved by Ordinary Resolution, ~~and~~ or

22.1.2 the coming into force of the Ontario *Not-for-Profit Corporations Act*.

ENACTED as a By-law of the **Ontario Catholic School Trustees' Association** and sealed with the corporate seal the 1st day of May, 2016.



President



Secretary

CONFIRMED by the Members in accordance with the *Not-For-Profit Corporations Act* (Ontario) on the 29th day of April, 2016.



President



Secretary

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MOTION TO DEAL WITH RESOLUTIONS IN GROUPS

MOVED BY: _____

SECONDED BY: _____

THAT: **the grouping of the Resolutions be approved.**

APPROVE

RESOLUTIONS # 1-8

MOVED BY:

SECONDED BY:

THAT:

**the committee recommendations for Resolutions 1-8
be approved.**

Moved by: Mark Valvasori **Hamilton-Wentworth CDSB**

Seconded by: Patrick Daly

Topic: **Accuracy of Municipal Voter Lists**

Whereas: The accuracy of Municipal Voter lists is of crucial importance in our democratic process.

Whereas: Accurate Municipal Voter lists provide electors with the opportunity to cast their vote for a trustee among the four publicly funded school systems they are constitutionally entitled to do so.

Whereas: The accuracy of Municipal Voter lists is a critical factor in trustee determination and distribution.

Whereas: Concerns throughout the Province have been expressed with regard to the accuracy of Municipal Voter lists and the impact this has on electors rights to vote as they are constitutionally eligible to do so.

Therefore be it Resolved that:

OCSTA meet with representatives of the Municipal Property Assessment Corporation (MPAC) and the Ministry of Finance to advocate for improvements to both the accuracy and timeliness of Municipal Voter lists.

Committee Recommendation

Approve.

Moved by: Peter Fracassi **Simcoe Muskoka CDSB**

Seconded by: Janice Hutchison

Topic: **Property Tax – School Board Support**

Whereas: If a property buyer does not actively indicate on the land transfer affidavit form that they want their property taxes to be allocated to the separate school system, it automatically defaults to the public school system; and

Whereas: The results are poor voter lists of Catholic ratepayers which make it difficult to vote for Catholic trustee in elections and problematic for boards to have accurate data for planning and developing budgets and programs; and

Whereas: OCSTA been advocating for changes to the various laws and regulations that govern this matter by sending letters, making submissions and holding several meetings;

Therefore be it Resolved that:

OCSTA approach the Government of Ontario and the Canada Law Society to change the default of support to the public system to be an intentional choice when purchase property agreements are being signed; and that

OCSTA, along with local school Boards, develop a plan to amplify and clarify the extreme importance of identifying Catholic Separate School supporters.

Committee Recommendation

Approve.

Moved by: Melanie Van Alphen **Waterloo CDSB**
Seconded by: Jeanne Gravelle
Topic: **Parent Reaching out Grants**

Whereas: *Achieving Excellence: A Renewed Vision for Education in Ontario, 2014* recognizes and acknowledges that parents are a key part of their children's learning and of Ontario's success in education; and

Whereas: The government has supported over 22,000 PRO Grants to school councils and over 900 regional/provincial PRO Grants since 2006; and

Whereas: PRO Grants support projects that help identify and remove individual and system barriers to parent engagement that may prevent some parents from fully participating in their children's learning and well-being; and

Whereas: PRO Grants support projects that celebrate diversity; create connections between parents, schools, and community services; provide parents with skills and resources to support their children's learning; and increases the overall success for students; and

Whereas: The Ministry of Education has not signalled its intent for PRO Grants for the 2019-2020 school year and reductions have been made to ongoing PRO Grants while the government reviews its financial priorities;

Therefore be it resolved that:

OCSTA petition the Ministry of Education to prioritize the practice and funding of the PRO Grant applications for the 2019-2020 school year, as they evaluate the future of this program.

Committee Recommendation

Approve.

Moved by: Stefano Pascucci **Dufferin-Peel CDSB**

Seconded by: Shawn Xaviour

Topic: **Funding for Retrofitting/Renovating Schools**

Whereas: Keeping schools in a state of good repair is essential to providing safe and healthy learning environments for students and staff; and

Whereas: Funding levels for school renewal, repairs and retrofits have not been sufficient to reduce the overall deferred maintenance backlog; and

Whereas: Stable and reliable school renewal funding is necessary to make strategic, long-term investments to ensure that learning environments can support high levels of student achievement and well-being; and

Whereas: Effective July 3, 2018, the Ministry of Education announced the cancellation of the Greenhouse Gas Reduction Fund, which served as an important source of funding to replace, renew and install energy efficient building components, thereby enabling school boards to reduce greenhouse gas emissions; and

Whereas: Retrofits and renovations in schools are necessary to support modernized, 21st century learning and technologies that will enable our students to have the knowledge and skills required for advanced education and careers of the future;

Therefore be it Resolved that:

The Ontario Catholic School Trustees' Association petition the Ministry of Education to provide stable, reliable multi-year funding to support school renewal, renovations and retrofits that will keep schools in a state of good repair and provide students and staff with environments to support 21st century learning.

Committee Recommendation

Approve.

Moved by: Mario Pascucci **Dufferin-Peel CDSB**

Seconded by: Luz del Rosario

Topic: **Funding for Students with Diverse Learning Needs, including Special Education Needs**

- Whereas:** The principles of the draft ministry resources *Learning for All: K-12*, the aligned Inter-Ministerial Provincial Transition Framework and commitments to supporting successful transitions for all students (PPM 156) are founded on beliefs that all students can succeed and that student well-being, achievement, student voice and engagement need to be supported in an inclusive learning environment; and
- Whereas:** School boards continue to be challenged in their ability to design effective school and system improvement plans when funding and other pressures may arise in delivering a ministry-mandated criterion-referenced curriculum with related expected practices while adhering to a universal design for learning approach which honours success for all through personalized instruction; and
- Whereas:** Building capacity of staff through professional learning in support of all diverse learners is critical to student well-being and student achievement; and
- Whereas:** The Ministry of Education, Ministry of Child and Youth Services and Ministry of Health's mental well-being, special education and renewed mathematics strategies will need sustainable commitments to keep pace with growth communities and to respond to changing needs; and
- Whereas:** School boards continue to be faced with challenges related to providing specialized programming, support and human resources to ensure that all students achieve their fullest potential;

Therefore be it Resolved that:

The Ontario Catholic School Trustees' Association petition the Ministry of Education to review on-going equitable and sustainable funding and continue to address the changing nature and complexity of student needs and required supports by providing adequate funding that reflects the actual need and not just a reallocation of funding from other budget lines.

Committee Recommendation

Approve.

Moved by: Janice Hutchison **Simcoe Muskoka CDSB**
Seconded by: Maria Hardie
Topic: **Special Education**

- Whereas:** Special Education is an area that faces chronic underfunding and differs from board to board.
- Whereas:** Legislation which changed the base per pupil funding does not mitigate this underfunding.
- Whereas:** Research shows that an inclusive model of Special Education is most effective for all students,
- Whereas:** School boards continue to be challenged with providing programming and support to ensure that all students achieve their fullest potential.

Therefore be it Resolved that:

OCSTA continue to petition the Ministry of Education to review sustainable funding for Special Education.

Committee Recommendation
Approve.

Moved by: Thomas Thomas

Dufferin-Peel CDSB

Seconded by: Stefano Pascucci

Topic: Student Transportation Funding

Whereas: Funding for student transportation by the Ministry of Education has not been reviewed in a comprehensive manner for several years, save for the Effectiveness and Efficiency (E&E) reviews; and

Whereas: The provision of student transportation services is paramount in ensuring school safety and safe arrival of students to and from school; and

Whereas: Issues related to driver retention, late bus routes and cancelled bus routes have impacted many families who rely on student transportation services to transport their children, including some of our most vulnerable students with special needs; and

Whereas: Costs associated with transportation have increased substantially across the province (i.e., fuel costs, cap and trade program, fleet costs, etc.); and

Whereas: Cost adjustment increases have been provided only to school boards with transportation deficits;

Therefore be it Resolved that:

The Ontario Catholic School Trustees' Association petition the Ministry of Education to review transportation funding in an effort to increase funds to allow school boards to provide a level of service that meet the needs of all eligible students and families within their respective districts.

Committee Recommendation

Approve.

Moved by: Mario Pascucci

Dufferin-Peel CDSB

Seconded by: Frank Di Cosola

Topic: **School Bus Driver Retention Concerns**

Whereas: The Education Act supports the transportation of students to and from school; and

Whereas: School boards across the province have experienced significant school bus delays and cancellations for consecutive years as a result of school bus driver shortages and training/retention issues; and

Whereas: The ongoing busing delays and inadequate service levels have impacted the educational experience and well-being of students and their families, and the operations of schools and the board; and

Whereas: The Ministry has supported the cost of transportation through the Student Transportation Grant, however, adjustments for inflation and cost pressures are netted against a transportation surplus, if it exists;

Therefore, be it Resolved that:

The Ontario Catholic School Trustees' Association petition the Ministry of Education to work with school boards and School Bus Operator Associations to develop a sustainable framework and funding model that aims to enhance the retention of school bus drivers while ensuring an effective and efficient delivery of student transportation services.

Committee Recommendation

Approve.

APPROVE & REFER
RESOLUTIONS # 9-14

MOVED BY: _____

SECONDED BY: _____

THAT: **the committee recommendations for Resolutions 9-14
be approved.**

Moved by: John Curry **Ottawa CDSB**

Seconded by: Joanne MacEwan

Topic: **Equity Regarding System/Department Principals**

Whereas: the Education Act declares that a principal is an educator who is in charge of a school,

Whereas: the appointment of system or department principals by Catholic school boards in the province was grieved by the Ontario English Catholic Teachers Association (OECTA),

Whereas: the outcome of this grievance was, based on the wording in the legislation, that such system or department principals are not allowed except in rare circumstances with OECTA approval,

Whereas: this situation does not exist in other publicly funded school systems in the province,

Whereas: the presence of such system or department principals is important to an effective and efficient administration of schools and the success of students,

Therefore be it resolved that:

the Ontario Catholic School Trustees Association (OCSTA) petition the Minister of Education to alter the Education Act to define a principal as an educator who is in charge of a school or of a program or department, thus allowing Catholic school boards to have equity in this matter with other publicly funded school systems in the province.

Committee Recommendation

Approve and refer to Labour Relations Committee.

Moved by: Darryl Brian D’Souza **Dufferin-Peel CDSB**

Seconded by: Thomas Thomas

Topic: **Occasional Teacher Costs**

Whereas: School boards are required to provide occasional teacher coverage for teachers who are absent from work; and

Whereas: The provision of coverage is governed by Collective Agreements (CAs) which detail absence category and duration; and

Whereas: The Grants for Student Needs (GSN) funding provided by the Ministry of Education has not changed in accordance with the centrally negotiated contracts as at 2012; and

Whereas: Employees have access to 11 days of absence due to illness, 5 emergency day absences, an Earned Leave program, carry-over of unused sick days for top-up purposes and a Short Term Leave and Disability program of 120 days; and

Whereas: Average absenteeism and occasional teacher costs for boards have been increasing year-over-year; and

Whereas: Increased costs associated with absenteeism may come at the expense of programs and resources to support student well-being and achievement;

Therefore be it Resolved that:

The Ontario Catholic School Trustees’ Association petition the Ministry of Education to examine the issue of absenteeism and increase the amount of funding provided to school boards to offset the increased costs associated with the provision of occasional teacher coverage.

Committee Recommendation

Approve and refer to Labour Relations Committee.

Peterborough Victoria Northumberland & Clarington CDSB**Moved by:** Michelle Griepsma**Seconded by:** David Bernier**Topic:** Cybersecurity in School Boards

Whereas: The Auditor General of Ontario has identified Cyber attacks as a clear and present risk to information technology systems used in the education of Ontario students; and

Whereas: It is in the interest of OCSTA to support the protection of information technology infrastructure and systems for publicly funded Catholic education in Ontario; and

Whereas: OCSTA has prioritized building positive new relationships with provincial groups; and

Whereas: Cybersecurity is a complex and fast-evolving field that most school boards are not equipped to effectively address on their own;

Therefore be it Resolved that:

OCSTA encourage the Ministry of Education to support the work being done by the Ministry of Education's Broadband Modernization Team, including proceeding with the planned focus on securing school board infrastructure (Wave 3) and also encourage the Ministry to support the work of the Educational Computing Network of Ontario (ECNO) in building shared service capacity for cybersecurity analysis and audit in Ontario School Boards.

Committee Recommendation

Approve and refer to Political Advocacy Committee.

Moved by: Janice Hutchison **Simcoe Muskoka CDSB**

Seconded by: Francis Smith

Topic: **Economic Realities with Capital Projects**

Whereas: Global economic realities such as aluminum and steel tariffs, a saturated market and rising interest rates are creating construction costs far in excess of the Ministry Funding Benchmark; and

Whereas: Building standards are being compromised in an attempt to meet the Ministry Funding Benchmark resulting in a reduction of the life expectancy of schools and an advanced need for renewal investment; and

Whereas: the last formal review of the funding benchmark was completed in 2010/11 based on the Leading Practices Manual for School Construction in Ontario prepared by the Expert Panel on Capital Standards in July 2010;

Therefore be it Resolved that:

OCSTA encourage the Ministry of Education to review the current Capital Priorities Funding Benchmark with the goal of adjusting it to suit the current economic realities.

Committee Recommendation

Approve and refer to Political Advocacy Committee.

Moved by: Mario Pascucci

Dufferin-Peel CDSB

Seconded by: Luz del Rosario

Topic: **Parent Reaching Out (PRO) Grants**

Whereas: The Ministry of Education recognizes and acknowledges that parents are a key part of their children’s learning and has supported Parent Reaching Out (PRO) Grants to school councils since 2006; and

Whereas: PRO Grants are designed to support parents in identifying barriers to parent engagement in their community and to find local solutions to involve more parents in support of student achievement and well-being; and

Whereas: Catholic School Councils rely on the PRO Grants to offset the costs of such parent engagement events; and

Whereas: An announcement was made in the Ontario legislature indicating that funding for a number of programs, including the PRO grants, would be put on “pause” as the government re-evaluates its financial priorities for education; and

Whereas: Catholic School Councils were not forewarned that the PRO Grant funding would be halted for the entire 2018-2019 year, which has had a significant impact on planned events in many school communities; and

Whereas: The long-term effects of this funding pause will have a detrimental effect on parent council activity and support of increased community engagement;

Therefore be it Resolved that:

OCSTA advocate on behalf of Catholic School Councils to reinstate the PRO Grant funding to support Catholic School Councils in providing community engagement activities, outreach programs and opportunities to keep families informed and active in their children’s education experience.

Committee Recommendation

Approve and refer to Political Advocacy Committee.

Moved by: John Curry **Ottawa CSB**

Seconded by: Sandra Moore

Topic: Perceived threat to security

Whereas: safe schools are a priority for all partners in education in Ontario,

Whereas: the safe environment at a school can be threatened not only by an overt act at the school itself but also by acts committed by members of the school community off school property,

Whereas: in this day and age of widespread social media word of such acts both on and off school property quickly spread through the school community,

Whereas: students whose actions threaten the safety of those at a school can be expelled,

Whereas: students are also expelled for being a perceived threat to school safety but where such expulsions have been routinely and universally overturned on appeal to the Child Youth and Family Services Review Board (CFSRB),

Therefore be it resolved that:

the Ontario Catholic School Trustees' Association (OCSTA) petition the Minister of Education to review the number of expulsions that have been overturned by the CFSRB and based on this review adjust as needed the prescribed powers and duties of the tribunal.

Committee Recommendation

Approve and refer to Catholic Education & Trustee Enrichment Committee.

RECEIVE & REFER
RESOLUTIONS # 15-33

MOVED BY:

SECONDED BY:

THAT:

**the committee recommendations for Resolutions 15-33
be approved.**

Moved by: Anna da Silva

Dufferin-Peel CDSB

Seconded by: Thomas Thomas

Topic: **Daily Occasional Teacher Roster Caps**

Whereas: Daily occasional teacher roster caps are articulated in local collective agreements; and

Whereas: Recent local OECTA – OT negotiations were restricted with respect to addressing daily occasional teacher list caps by OECTA Central Agreement status quo clauses as a result of central table negotiations; and

Whereas: Certain school boards are faced with challenges in providing adequate coverage for permanent teacher absence due to restrictions as a result of the daily occasional teacher cap size as found in local agreement language pre-dating the 2012 round of negotiations; and

Whereas: Seniority based hiring as per Regulation 274 negates the original intent of an Occasional Teacher CAP; and

Whereas: The ability to call upon and place qualified occasional teachers is critical to ensure student well-being, achievement and safety;

Therefore, be it Resolved that:

The Ontario Catholic School Trustees’ Association petition the Ministry of Education to remove reference to a daily occasional teacher list cap from all central table discussions, thereby giving boards the opportunity to renegotiate this item locally between individual school boards and their local bargaining unit.

Committee Recommendation

Receive and refer to Labour Relations Committee.

Moved by: Brea Corbet **Dufferin-Peel CDSB**

Seconded by: Bruno Iannicca

Topic: **Hard Caps in Kindergarten Classes**

Whereas: School boards are staffing Kindergarten classes based on an average class size of 26; and

Whereas: School boards across the province are experiencing inequitable distribution of students in Kindergarten classes; and

Whereas: Some classes are very small, with less than 16 students, so that a Designated Early Childhood Educator is not required; and

Whereas: School Boards are dealing with safety issues in large Kindergarten classes;

Therefore be it Resolved that:

The Ontario Catholic School Trustees' Association petition the Ministry of Education to impose a hard cap for Kindergarten classes and funding to sustain increased space requirements within schools to ensure equitable, consistent staffing in all Kindergarten classes.

Committee Recommendation

Receive and refer to Labour Relations Committee.

Moved by: David Sharp **Northwest CDSB**

Seconded by: Don Marquis

Topic: **Regulation 274 Fair Hiring Practice**

Whereas: The Northwest Catholic DSB, Kenora Catholic DSB and Superior North Catholic DSB have noted a substantial decrease in teachers seeking employment with our school boards; and

Whereas: appropriate levels of staff are required to support the Ministry of Education's renewed vision for the 21st Century; and

Whereas: Our Boards have noted increasing difficulty in attracting and hiring teachers for Occasional Teaching, Long Term Occasional Teaching and Permanent Teaching positions to support capacity building in many areas; and

Whereas: teachers are unable to move between school boards without repeating the hiring process set out in Regulation 274, where full time employment and past experience is not counted due to Long Term Occasional Hiring List/Roster hiring requirements; and

Whereas: regulation 274 has created a hardship for boards in the North in terms of attracting new teachers from outside and does not allow new recruits to, in many cases, start their teaching careers in the North instead having them opt to wait out their home boards for several years before gaining permanent employment.

Therefore be it Resolved that:

OCSTA petition the Ministry of Education to create the ability for teachers across the province to move between school boards without the impediments imposed by Regulation 274 by repealing the act or making changes that will create the conditions that improve boards' ability to staff our systems and teachers ability to gain employment.

Committee Recommendation

Receive and refer to Labour Relations Committee.

Moved by: Shawn Xaviour **Dufferin-Peel CDSB**

Seconded by: Thomas Thomas

Topic: **Ontario Regulation 274/12 – Hiring Practices**

Whereas: Regulation 274 has been imposed upon school boards with regards to hiring practices; and

Whereas: Regulation 274 stipulates that occasional teachers be ranked in terms of seniority and placed on a roster; and

Whereas: Regulation 274 outlines a prescribed process and timeline for the posting of available teaching positions; and

Whereas: Regulation 274 stipulates consistency in teacher assignment supports student achievement and well-being; and

Whereas: Regulation 274 has ramifications in terms of providing consistency and continuity of teachers in classrooms; and

Whereas: Regulation 274 has ramifications in terms of hiring practices addressing individual student needs and ability to hire staff who are reflective of the diversity in the school communities they serve; and

Whereas: School Boards are directed to hire from the top five qualified candidates limiting management rights; and

Whereas: The Ontario Equity Action Plan requires boards to make a concerted effort to recruit, hire and retain a diverse and qualified teaching population;

Therefore be it Resolved that:

The Ontario Catholic School Trustees' Association petition the Ministry of Education to review Regulation 274 – Hiring Practices, to allow school boards to exercise management rights in hiring at the local school board level, thereby ensuring consistency of continuous teacher assignments in classrooms for both long term vacancies and permanent vacancies, including the ability to staff, so as to reflect local Boards' population diversity.

Committee Recommendation

Receive and refer to Labour Relations Committee.

Moved by: Shawn Xaviour

Dufferin-Peel CDSB

Seconded by: Luz del Rosario

Topic: **Qualified French Teacher Recruitment & Retention**

Whereas: School boards across the province are experiencing persistent challenges with the recruitment of qualified French Teachers; and

Whereas: Regulation 274 stipulates that all new teachers must be placed on the occasional teachers list for daily supply work as one of the eligibility requirements for full time consideration, limiting school boards' ability to attract permanent teachers who are qualified to teach French; and

Whereas: Catholic District school boards have a smaller pool for recruitment of teachers as they must be Catholic and qualified to teach French; and

Whereas: Teachers are able to request assignments outside of French (within their areas of qualification) as soon as they are offered permanent placement; and

Whereas: All school boards have difficulty in recruiting and retaining teachers who are qualified to teach French in volumes that are consistent with the increasing demand for the expansion of French language programs across the province;

Therefore, be it Resolved that:

The Ontario Catholic School Trustees' Association petition the Ministry of Education to review Regulation 274 – Hiring Practices and the additional constraints it places on school boards with regard to the recruitment of teachers who are qualified to teach French, so as to explore regulatory changes with respect to hiring practices in the area of French instruction that would address the shortage of teachers qualified to teach French.

Committee Recommendation

Receive and refer to Labour Relations Committee.

Moved by: Darryl Brian D’Souza

Dufferin-Peel CDSB

Seconded by: Brea Corbet

Topic: **Support Staff Recruitment and Retention**

Whereas: School boards are experiencing persistent challenges with the recruitment and retention of qualified Educational Resource Workers and Designated Early Childhood Educators; and

Whereas: Increased absenteeism coupled with inadequate supply coverage within these two occupational groups places students at increased risk and increases health and safety risks for staff; and

Whereas: Increased absenteeism within these two occupational groups places increased liability on school boards; and

Whereas: School boards are in direct competition for supply staff who are typically employed by more than one employer; and

Whereas: The compensation for Educational Resource Workers Designated Early Childhood Educators can vary from school board to school board, increasing the likelihood of “job shopping” among boards;

Therefore be it Resolved that:

The Ontario Catholic School Trustees’ Association petition the Ministry of Education to review universal standards with regard to qualifications and salary for support staff to equalize the competitive market for school boards.

Committee Recommendation

Receive and refer to Labour Relations Committee.

Moved by: Catherine MacDonald **Simcoe Muskoka CDSB**

Seconded by: Jeanny Salmon

Topic: **Chronic Shortage of Occasional Staff for Teachers, Early Childhood Educators and Educational Assistants, and Its Impact on Learning**

Whereas: Chronic shortages of occasional staff for teachers, Early Childhood Educators and Educational Assistants are occurring in Ontario school boards; and

Whereas: Teacher shortage is looming due to cut in enrolment at teachers colleges by more than half in 2015, with the number of graduates dropping from 12,399 in 2015 to 5,480 by 2018; *Amanda Pfeffer · CBC news · posted: Aug 30*; and

Whereas: This chronic shortage is having a negative impact on student learning;

Therefore be it Resolved that:

OCSTA encourage the Ministry of Education to find ways to reduce teacher, Early Childhood Educator and Educational Assistance shortages.

Committee Recommendation

Receive and refer to Labour Relations Committee.

Moved by: Melanie Van Alphen

Waterloo CDSB

Seconded by: Manuel da Silva

Topic: **Capital Priorities Program**

Whereas: The Capital Priorities Program has allowed school boards to access grants for major capital construction including new schools, major additions, and funding for site purchases and associated costs; and

Whereas: This funding allows school boards to provide much needed permanent space where enrolment pressures are significant; and

Whereas: Most school boards across Ontario are experiencing enrolment growth, particularly in areas of high immigration; and

Whereas: Since the Capital Priorities funding program began in 2011, the ministry has provided more than \$4.3 billion in funding to support new school facilities, as well as permanent additions and renovations at existing schools; and

Whereas: As of January 2018, the province planned on providing almost \$16 billion in capital grants over 10 years to help build new schools in high-growth areas, improve the condition of existing schools and invest in projects to reduce surplus space; and

Whereas: The Ministry of Education did not announce the availability of Capital Priority Program funding for the current school year;

Therefore be it resolved that:

OCSTA petition the Ministry of Education to prioritize and funding of the Capital Priorities Program for the 2019-2020 school year.

Committee Recommendation

Receive and refer to Political Advocacy Committee.

Moved by: Bruno Iannicca

Dufferin-Peel CDSB

Seconded by: Mario Pascucci

Topic: **Air Conditioning in all Schools**

Whereas: The number of extremely warm weather days experienced throughout the school year is increasing; and

Whereas: The heat and humidity experienced during these extreme warm weather days has the potential to negatively impact the learning environments of students and staff; and

Whereas: The renewal funding provided to school boards by the Ministry of Education is not adequate to address the total outstanding renewal needs across all school boards and to install and implement air conditioning into schools in a timely manner;

Therefore, be it Resolved that:

The Ontario Catholic School Trustees' Association petition the Ministry of Education to provide adequate renewal funding and develop an implementation strategy to introduce some level of air conditioning into all schools in order to minimize the impact that extreme warm weather days have on the learning environments of students and staff.

Committee Recommendation

Receive and refer to Political Advocacy Committee.

Moved by: Melanie Van Alphen

Waterloo CDSB

Seconded by: Manuel da Silva

Topic: **Renewal Funding for Administrative Buildings**

Whereas: The province has invested heavily in the renewal of schools through the School Renewal Grant, School Condition Improvement Grant, Enhanced School Renewal Grant, and School Consolidation Grant; and

Whereas: The province recently passed legislation that redirected the use of Proceeds of Disposition – Schools to support the renewal of school buildings; and

Whereas: The use of renewal funding allows school boards to carry out major repairs to windows, roofs, doors, HVAC systems, plumbing, flooring, structures, walls, school grounds, walkways as well as associated infrastructure and accessibility enhancements; and

Whereas: Most school boards in Ontario have at least two administrative facilities that house staff, equipment, students, and the public; and

Whereas: School boards receive no funding to provide for the renewal of administrative buildings; and

Whereas: School boards have a legal and moral obligation to provide safe and accessible spaces for staff, students, and the public;

Therefore be it resolved that:

OCSTA petition the Ministry of Education to prioritize:

1. The provision of funds to renew and maintain administrative buildings; and
2. Enacting changes to legislation that will allow funds obtained from the proceeds of disposition of board properties (school and administrative) to be used on the renewal of board properties (school and administrative).

Committee Recommendation

Receive and refer to Political Advocacy Committee.

Moved by: Melanie Van Alphen **Waterloo CDSB**
Seconded by: Brian Schmalz
Topic: **Green Investments**

- Whereas:** Two years of provincial Greenhouse Gas Reduction Funds were provided to school boards to renew building components that increased the efficiency of buildings; and
- Whereas:** With the elimination of the provincial Cap and Trade system, funds were no longer available to fund school board efficiency initiatives; and
- Whereas:** Commitments have been made federally, provincially, regionally, and at the school board level to reduce greenhouse gas emissions from public buildings; and
- Whereas:** The federal government may implement a federal carbon pricing program for provinces without a cap and trade or carbon pricing program; and
- Whereas:** Federal funds may flow to school boards to allow for investments in projects that will increase building efficiency (and reduce greenhouse gas emissions);

Therefore be it resolved that:

OCSTA petition the Ministry of Education to ensure political and or infrastructural barriers will not exist that would preclude school boards from benefitting from federal carbon pricing investments.

Committee Recommendation

Receive and refer to Political Advocacy Committee.

Moved by: Mario Pascucci **Dufferin-Peel CDSB**

Seconded by: Thomas Thomas

Topic: **Funding For Mathematics Courses**

Whereas: School boards endeavor to achieve excellence in mathematics achievement for all students; and

Whereas: The current staffing model is centered around an overall student to staff ratio; and

Whereas: Some students may benefit from a lower class size to support their mathematics achievement; and

Whereas: Under the current staffing model, larger class sizes are the result of creating smaller class sizes in order to support some students' mathematics achievement; and

Whereas: To support student mathematics achievement in all pathways, some class sizes would require to be supported at a lower teacher/pupil ratio;

Therefore be it Resolved that:

The Ontario Catholic School Trustees' Association petition the Ministry of Education to provide funding to support decreased teacher/pupil ratios as well as increased support for teacher training to allow school boards flexibility and capacity to support all mathematics pathways.

Committee Recommendation

Receive and refer to Political Advocacy Committee.

Moved by: Bruno Iannicca **Dufferin-Peel CDSB**

Seconded by: Anna da Silva

Topic: **50 Day Limit Re-employment for Retired School Administrators**

Whereas: School boards across the province are experiencing persistent challenges with filling School Administration positions and “back filling” for Principal and Vice-Principal absences; and

Whereas: Ontario Teacher Pension Plan stipulates that all retirees can only work a maximum of 50 school days in any given year; and

Whereas: Catholic District school boards have a smaller pool for recruitment of school administrators as they must be Catholic; and

Whereas: School Boards are relying heavily on retired School Administrators to fill in Principal/Vice-Principal vacancies and/or absences; and

Whereas: 50 days does not cover a term in either an elementary or a secondary school, resulting in numerous school administrators being assigned to one school; and

Whereas: stability in the school leadership is paramount;

Therefore, be it Resolved that:

The Ontario Catholic School Trustees’ Association petition the Ministry of Education to review the 50-day limit on reemployed Principals/Vice-Principals with a view to increasing the allowable reemployment days without negatively affecting their pensions. Increasing the reemployment days will allow for consistency in a school community.

Committee Recommendation

Receive and refer to Political Advocacy Committee.

Moved by: John Curry **Ottawa CSB**

Seconded by: Spencer Warren

Topic: **Seat Belts on School Buses**

Whereas: Transport Canada has taken the position for over three decades that seat belts on school buses do not enhance safety,

Whereas: a 2010 study which has recently come to light has revealed that seat belts would be helpful in side collisions in rollovers, preventing student passengers from being flung around inside the bus and thus preventing injuries and even saving lives,

Whereas: on the other hand, seat belts could dangerously restrain student passengers in the case of a school bus fire,

Whereas: school bus fires are more common than rollovers or side collisions,

Therefore be it resolved that:

the Ontario Catholic School Trustees Association (OCSTA) petition the Minister of Education to work with Transport Canada to examine the whole situation of seat belts on school buses and come to a definitive conclusion about whether seat belts enhance or detract from the safety of students on school buses.

Committee Recommendation

Receive and refer to Political Advocacy Committee.

Moved by: Francis Smith **Simcoe Muskoka CDSB**
Seconded by: Catherine MacDonald
Topic: **Trustee Honorarium and Benefits**

- Whereas:** Municipal elected officials determine their own compensation levels and benefits by using a range of factors, the most common practice being surveying the neighbouring municipalities.
- Whereas:** Trustees are elected officials but the maximum allowable honorarium is legislated and the base amount increase from \$5,900 to \$6,300 was denied which is discouraging because it appears the province does not appreciate the contribution trustees are able to offer and do not think are worth even cost-of-living increases.
- Whereas:** The Education Act subsection 176 states that benefits cannot be extended to trustees since they are not employees of the board, but T4 supplementary slips are issued.

Therefore be it Resolved that:

- OCSTA petition the government to reconsider the formula on calculating School Board Trustees and minimally allow cost of living increases.
- That OCSTA approach the government to develop a plan for medical benefit coverage of school board trustees.

Committee Recommendation

Receive and refer to Political Advocacy Committee.

Moved by: Greg Reitzel **Waterloo CDSB**
Seconded by: Brian Schmalz
Topic: **Trustee Honoraria**

Whereas: The Fewer School Boards Act (1997) reduced the number of Catholic school boards from 53 to 29 and the number of Catholic trustees from 710 to 250 while at the same time greatly reducing individual trustee honoraria and increasing their workload; and

Whereas: The minimum wage in Ontario has more than doubled (6.85 to 14.00) since 1997; and

Whereas: trustee honoraria have remained virtually unchanged since 1997; and

Whereas: as of 2019 the Federal government has removed the non-taxable allowance for trustee honoraria, further reducing the real honoraria received by trustees;

Therefore be it resolved that:

OCSTA petition the Ministry of Education to review the limits placed on trustee honoraria and adjust to ensure they are investing in good governance and trustees are receiving a fair honoraria for the work that they do.

Committee Recommendation

Receive and refer to Political Advocacy Committee.

Moved by: Jeanny Salmon **Simcoe Muskoka CDSB**
Seconded by: Janice Hutchison
Topic: **Home, School, Church**

- Whereas:** education begins at home; and
- Whereas:** Catholic schools play an integral role in the Church’s mission to evangelize youth; and
- Whereas:** everyone would benefit from a stronger partnership among home, school and parishes; and
- Whereas:** children’s days are filled more than ever with sports and arts activities, and families are spending less time together than in previous generations;
2nd
- Whereas:** interconnected preparation in our schools, with parents and parish leaders could provide more opportunity for our students to make their sacraments; and
- Whereas:** sacrament preparation in the schools may be an opportunity for teachers to strengthen their faith; and
- Whereas:** some parish/school relationships are very strong and others non-existent;

Therefore be it Resolved that:

OCSTA create a survey for discovering methods and making suggestions on how to strengthen the home, school, church triad.

Committee Recommendation

Receive and refer to Catholic Education and Trustee Enrichment Committee.

Moved by: Catherine MacDonald **Simcoe Muskoka CDSB**

Seconded by: Peter Fracassi

Topic: **Global Warming – Climate Change**

Whereas: global warming is the increase in the average temperature of the Earth's near-surface air and the oceans ever since the mid-twentieth century and its projected continuation and the world is currently warming up at about 0.2 C each decade and has already warmed by more than 1 C compared to the mid-19th century; and

Whereas: climate change is any significant long-term change in the expected patterns of average weather of a region (or the whole Earth) over a significant period of time; and

Whereas: Intergovernmental Panel on Climate Change, the world's foremost scientific body, recently said global carbon emissions need to be cut in half by 2030 to prevent climate change; and

Whereas: there seems to be some unwillingness to take the political actions need to protect our children's future from the escalating impacts of global warming and climate change; and

Whereas: global warming and climate change is the greatest threat facing humanity;

Therefore be it Resolved that:

OCSTA create a forum to address this concern with a Province wide approach and implementing the voice of our staff and students to demand real government action.

Committee Recommendation

Receive and refer to Catholic Education and Trustee Enrichment Committee.

Moved by: John Curry **Ottawa CSB**

Seconded by: Shelley Lawrence

Topic: Use of word “Indian”

Whereas: reconciliation with indigenous communities must include respect,

Whereas: words are important instruments in conveying respect,

Whereas: the Education Act and its associated regulations from time to time may make references to matters affecting indigenous students and/or indigenous communities,

Whereas: one example is Ontario Regulation 464/97 regarding Special Education Advisory Committees (SEAC) which authorizes the composition of such SEAC committees and refers to "Indian pupils" in section 2 (e), section 4 (1) and section 4 (2),

Therefore be it resolved that:

the Ontario Catholic School Trustees Association (OCSTA) petition the Minister of Education to review the Education Act and its associated regulations to replace any usage of the word "Indian" with "indigenous" or some appropriately similar word that conveys respect of indigenous peoples and not the colonial attitude represented by the use of the term "Indian."

Committee Recommendation

Receive and refer to Catholic Education and Trustee Enrichment Committee.

TO BE CONSIDERED INDIVIDUALLY
RESOLUTIONS # 34-36

Moved by: Michael Del Grande

Toronto CDSB

Seconded by: Maria Rizzo

Topic: **Legal Defence Fund and Insurance for Individual Catholic School Trustees**

Whereas: Ontario Catholic School Trustees are protected by the Ontario School Boards' Insurance Exchange Insurance policy when they are acting in the course of their duties for all sums they are legally obligated to pay as compensatory damages for:

- i) Personal Injury Liability
- ii) Property Damage Liability
- iii) Incidental Professional and Malpractice Liability
- iv) Environmental Impairment Liability
- v) Errors and Omissions Liability; and

Whereas: Trustees are not protected by the Ontario School Boards' Insurance Exchange Insurance Policy when they are acting in the course of their duties for all sums they are legally obligated to pay as compensatory damage and legal fees incurred in defence of such claims, including for violations of:

- i) Municipal Conflict of Interest Act
- ii) Occupational Health and Safety Act
- iii) Environmental Protections Act
- iv) Unfair Hiring Practices and Wrongful Dismissal
- v) Breach of Contract; and

Whereas: Trustees are paid a very minimal honorarium for the services they provide; and

Whereas: Trustees engage with the media and the public daily, and may make commentary and be sued for such commentary, for which a Trustee has no insurance coverage;

Therefore be it Resolved that:

1. OCSTA create a legal fund and obtain insurance protection for all Ontario Catholic School Trustees by charging member boards for such protection; and
2. OCSTA establish and maintain a depository of legal opinions received from member Boards on legal issues that are likely to arise in other member Boards. Such legal opinions would be made available to other member Boards upon request.

Committee Recommendation

1. Receive and refer to Budget and Human Resources Committee.
2. Receive and refer to Political Advocacy Committee.

Moved by: Mario Pascucci

Dufferin-Peel CDSB

Seconded by: Thomas Thomas

Topic: **Investigation of a new method of vote allocation at the Annual General Meeting of the Ontario Catholic School Trustees' Association (OCSTA)**

Whereas: The current management structure for the Ontario Catholic School Trustees' Association (OCSTA) permits representation from each Ontario Catholic school board; and

Whereas: The current OCSTA vote allocation is not reflective of the student and constituent population that trustees represent; and

Whereas: The ratification formula utilized during collective bargaining 2012-2014 required double majority which recognized the importance of large enrolment boards, and has been proven as a formula that represents the needs of boards in reference to collective bargaining situations; and

Whereas: OCSTA votes seeks to recognize the needs representing all Catholic constituents;

Therefore be it Resolved that:

OCSTA investigate a new method for vote allocation at the Annual General Meeting (AGM) so that representation be aligned to the size of boards.

Committee Recommendation

Not approve.

Moved by: Michael Del Grande **Toronto CDSB**

Seconded by: Maria Rizzo

Topic: **Weighted Voting for the Annual General Meeting of the Ontario Catholic School Trustee's Association (OCSTA)**

Whereas: There are 29 Catholic Board or Districts in Ontario of varying size, student population and number of ratepayers. There is a provincial election process that provides representation according to population. It would be beneficial for all members of OCSTA to participate in an open, transparent and representative process when making decisions which have a provincial impact on Catholic education; and

Whereas: the current Board of Directors structure for Ontario Catholic School Trustees' Association (OCSTA) provides for equal representation from each Ontario Catholic School Board; and

Whereas: the current voting procedure at the Annual General Meeting permits one vote per board regardless of size; and

Whereas: the current OCSTA vote allocation is not reflective of the population that trustees represent;

Therefore be it Resolved that:

OCSTA investigate and develop a new method and policy for vote allocation for voting at Annual General Meetings which considers Trustee representation reflective of Catholic population by Board or District for implementation at the 2019 Annual General meeting.

Committee Recommendation

Not approve.

OCSTA 2018 Resolutions Status Chart



Ontario Catholic School
Trustees' Association

Board		Topic	AGM Decision	Action Taken	Status
A	OCSTA	OCSTA's Support of FACE	Approve		
1.	Huron Superior	Change to OCSTA By-Law re Term of Office for President	Receive and Refer to OCSTA Board of Directors Referred to Resolutions Committee	<i>Board Decision: Feb. 8, 2019. Board of Directors approved amendments to the OCSTA By-laws. Process to amend by-law to be submitted to Members of 2019 AGM</i>	<i>Process to amend by-law will be presented to Members at the 2019 AGM.</i>
2.	St. Clair	Trustee Term of Service as CCSTA Representative	Receive and Refer to OCSTA Board of Directors Referred to Resolutions Committee	<i>Same as above.</i>	<i>Same as above</i>
3.	Dufferin-Peel	Occasional Teacher Costs	Approve	<i>Included in Annual Finance Brief to Minister of Education</i>	<i>Complete</i>
4.	York	Lead in Water – Retrofitting Older Schools	Approve	<i>Letter sent to ADM Andrew Davis. Response received February 25, 2019 from ADM Joshua Paul.</i>	<i>Complete</i>
5.	York	Student Transportation	Approve	<i>Included in OCSTA's Annual Finance Brief to the Minister of Education</i>	<i>Complete</i>
6.	Dufferin-Peel	Ontario Regulation 274/12 – Hiring Practices	Approve and refer to Labour Relations Committee	<i>OCSTA labour relations representatives have conveyed administrative and costs concerns to Crown representatives in recent consultations regarding Regulation 274. Bargain options will be finalized in discussions with CTA partners and the Crown in advance of 2019 bargaining. Letter sent to Board on March 8, 2019.</i>	<i>Ongoing</i>
7.	Dufferin-Peel	Qualified French Teacher Recruitment & Retention	Approve and refer to Labour Relations Committee	<i>Same as above.</i>	<i>Ongoing</i>
8.	Dufferin-Peel	Student Transportation Funding	Approve and refer to Political Advocacy Committee	<i>Included in Annual Finance Brief to the Minister of Education.</i>	<i>Complete</i>
9.	Dufferin-Peel	Funding for Students with Diverse Learning Needs, including Special Education Needs	Approve and refer to Political Advocacy Committee	<i>Included in Annual Finance Brief to the Minister of Education.</i>	<i>Complete</i>
10.	Dufferin-Peel	School Bus Driver Retention Concerns	Approve and Refer to Political Advocacy Committee	<i>Included in Annual Finance Brief to the Minister of Education.</i>	<i>Complete</i>
11.	Ottawa	Increase in Funding to Programs That Support Students on Long Term Suspensions, Expulsions and Exclusions	Approve and refer to Political Advocacy Committee	<i>Included in Annual Finance Brief to the Minister of Education.</i>	<i>Complete</i>
12.	York	Special Education	Approve and refer to Political Advocacy Committee	<i>Included in Annual Finance Brief to the Minister of Education.</i>	<i>Complete</i>

OCSTA 2018 Resolutions Status Chart



Ontario Catholic School
Trustees' Association

	Board	Topic	AGM Decision	Action Taken	Status
13.	Dufferin-Peel	Support Staff Recruitment and Retention	Receive and refer to Labour Relations Committee	<i>OCSTA labour relations representatives will canvass the Crown's willingness to support standardization of DECE and ERWA terms and conditions in advance of 2019 central terms negotiations. Consultation on this issue will also be undertaken with OCSTA member boards and members of the Council of Trustees Association (CTA).</i>	<i>Ongoing</i>
14.	Dufferin-Peel	Daily Occasional Teacher Roster Caps	Receive and refer to Labour Relations Committee	<i>OCSTA labour representatives will raise this concern both with the Crown and when consulting with other member boards in advance of central/local determination for 2019 central terms negotiations.</i>	<i>Ongoing</i>
15.	Dufferin-Peel	Executive Compensation Program Development Costs	Receive and Refer to Political Advocacy Committee	<i>Board Decision February 8, 2019: Deferred to a future meeting due to timing with new government.</i>	<i>Ongoing</i>
16.	Dufferin-Peel	Air Conditioning in Schools	Receive and refer to Political Advocacy Committee	<i>Board Decision June 15, 2018: No further action be taken on this resolution as this is a local issue requiring a local decision.</i>	<i>Complete</i>
17.	Dufferin-Peel	Funding for Mathematics Courses	Receive and refer to Political Advocacy Committee	<i>Board Decision December 7, 2018: That no further action be taken as this is a local issue requiring a local decision.</i>	<i>Complete</i>
18.	York	Elimination of Top-Up Funding	Receive and refer to Political Advocacy Committee	<i>Included in Annual Finance Brief to the Minister of Education.</i>	<i>Complete</i>
19.	Dufferin-Peel	Trustee Honoraria	Receive and refer to Political Advocacy Committee	<i>Board Decision September 15, 2018: That: at the appropriate time OCSTA will resubmit and advocate for its most recently approved position with regard to trustee honoraria. Letter sent to DPCDSB (Dec. 11/18)</i>	<i>Ongoing</i>

2018 (20) OCSTA=1, Dufferin-Peel=12, Huron-Superior=1, Ottawa=1, St. Clair=1, York=4

2017 (08) Dufferin-Peel=4, Hamilton-Wentworth=1, Renfrew=1, Windsor=2

2016 (15) OCSTA=1, Dufferin-Peel=4, Kenora=1, Simcoe=3, York=6

2015 (27) Brant=1, Dufferin-Peel=4, Huron Superior=4, Kenora=1, Ottawa=1, Renfrew=1, Simcoe=6, Superior North=1, Windsor=5

2014 (16): Algonquin=1, Eastern Ontario=1, Dufferin-Peel=6, Nipissing= 1, Northwest=1, Ottawa=3, Renfrew=1, Waterloo=1

2013 (16): Brant=1, Dufferin-Peel=2, London=1, Renfrew=1, Simcoe=1, Toronto=9, York=1

From: OCSTA - Sharon McMillan [<mailto:SMcMillan@ocsta.on.ca>]
Sent: Tuesday, March 26, 2019 10:54 AM
To: OCSTA - Sharon McMillan <SMcMillan@ocsta.on.ca>
Subject: Together In Faith Weekly Newsletter - Ontario Catholic Schools
Importance: High

To: All Catholic Trustees and Directors of Education

The Together in Faith Weekly newsletter below is being forwarded to all Catholic Trustees and Directors of Education. If you are not already receiving this newsletter directly into your inbox we invite you to subscribe to the Together in Faith campaign by clicking on the following link and completing the form:

<http://www.togetherinfaith.ca/>



Sharon-Ocsta,

IN OUR SCHOOLS

Kindergarten students at Our Lady of Mount Carmel Catholic Elementary School are learning how to build robots.

[Read more](#)



Catholic Parents Voice

The voice and aspirations of Catholic parents has and continues to shape, guide and strengthen publicly funded Catholic education in Ontario. The Ontario Catholic School Trustees' Association is therefore pleased to launch the Catholic Parents Voice project - #CatholicParentsVoice.

The Catholic Parents Voice project will give a platform for parents of students in Catholic schools to share how the experience of Catholic education has had an impact on the educational and faith formation journey of their children and families.

Watch for parent testimonials on the OCSTA Twitter account ([@CatholicEdu](#)), Facebook account ([@CatholicEducationInOntario](#)) and campaign website - www.togetherinfaith.ca.



She's Going to SHAD 2019

Mya Dolanjski is an accomplished Northeastern Catholic District School Board student who has been selected to attend SHAD 2019, a premier live-in summer Science, Technology, Engineering, Arts and Mathematics (STEAM) entrepreneurship program.

[Read more](#)



St. Brother Andre Winners

St. Brother Andre Catholic High School students took home the top prize in an annual automotive skills competition for the third year in a row.

[Read more](#)

Upcoming events

- Ontario Association for Parents in Catholic Education Conference - April 5 - 6, 2019, Toronto
- Ontario Catholic School Trustees' Association Annual Conference - April 25 - 27, 2019, Toronto
- Catholic Education Week, sponsored by OCSTA - May 5 - 10, 2019
- Good Friday, April 19
- Easter, April 21
- Easter Monday, April 22
- Sharelife Sundays - March 31, May 5, June 2



Don't forget...

Catholic Education Week Material

Don't forget to download, share and enjoy the prayers, reflections and liturgies provided by the Ontario Catholic School Trustees' Association for Catholic Education Week (May 5 – 10). Visit www.goodnewsforall.ca.



Lenten Reflections

“Seek God in all things and we shall find God by our side.”

- St. Peter Claver



Catholic Education

RESOURCES



Ontario Catholic School
Trustees' Association

Box 2064, Suite 1804
20 Eglinton Avenue West
Toronto, Ontario M4R 1K8
T. 416.932.9460 F. 416.932.9459
ocsta@ocsta.on.ca www.ocsta.on.ca

Beverley Eckensweiler, *President*
Michelle Griepsma, *Vice President*
Nick Milanetti, *Executive Director*

MEMORANDUM

March 27, 2019

TO: Chairpersons and Directors of Education
- All Catholic District School Boards

FROM: Stephen Andrews, Director of Legislative and Political Affairs

SUBJECT: Ministry of Education Policy Reforms and OCSTA Positions

As you know on Friday March 15, 2019, the Ministry of Education announced its intention to make changes to education policy involving class size, hiring practices, curriculum, cell phones, EQAO and parts of the Grants for Student Needs. This memorandum outlines these education policy reforms and compares them with recent submissions from OCSTA on behalf of Catholic School Boards.

BROADBAND TECHNOLOGY

The Ministry indicates that all Ontario students and educators will have access to reliable, fast, secure and affordable internet services at school at a speed of one megabit per-second for every student in all regions of the province. The project will be completed by 2021-22, and will include all boards, schools and students.

OCSTA Position: OCSTA has advocated for increased broadband access in its Finance Briefs in 2016, 2017 and 2018 for rural and remote schools.

- That the Minister of Education consult with OCSTA to ensure appropriate funding and resources are made available to fully implement Broadband Modernization.

E-LEARNING

Starting in 2020-21, the government will centralize the delivery of all e-learning courses across Ontario. Secondary students will take a minimum of four e-learning credits out of the 30 credits needed to fulfill the requirements for achieving an Ontario Secondary School Diploma. That is

equivalent to one credit per year, with exemptions for some students on an individualized basis. These changes will be phased in, starting in 2020-21.

OCSTA Position: Although no previous formal position, OCSTA has serious concerns with regard to the announced intention to introduce mandatory, centrally controlled e-learning courses. OCSTA will be expressing to the Ministry of Education its concerns with regard to Catholic School Board autonomy, labour relations and quality of learning experiences for students.

CELL PHONES IN THE CLASSROOM

The Provincial Code of Conduct will be updated to prohibit cellphone use in schools during instructional time, as of September 2019. Use of cellphones during instructional time will be permitted under the following circumstances:

- For educational purposes, as directed by the educator.
- For health and medical purposes.
- To support students with special education needs.

OCSTA Position: OCSTA recommended in its submission to the 2018 consultation that school boards and schools have the autonomy and flexibility to determine their own policies in respect of cell phone use in schools.

- Allow teachers and local school authorities to establish smart phone policies that reflect their instructional needs.

EQAO

The government intends to work with the Education Quality and Accountability Office (EQAO) to modernize the agency and its processes, while using data to build better assessment and evaluation models that have a greater focus on equity.

OCSTA Position: OCSTA recommended in its submission to the 2018 consultation that EQAO be modernized along the following dimensions:

- Establish specific guidelines that reflect the appropriate accommodations and modifications to the testing environment for students with special needs and learning disabilities. This could include the use of universal design principles.
- Modify the EQAO assessments to make them more culturally relevant, bias free and relevant for our diverse student population;
- Develop new large scale assessments that evaluate student achievement in both new and modified elements of the curriculum;

- Reform the EQAO to provide education sector stakeholders with reports and information on the appropriate use of large scale assessment data on student achievement.

CLASS SIZE

The proposed changes for 2019-20 are as follows:

- Kindergarten - no changes to the class size caps.
- Primary (grades 1 to 3) - primary class size caps remain in place. There are no proposed changes to either the caps or the average class size requirements.
- Intermediate (grades 4 to 8) - all school boards would be required to maintain a board-wide average class size of 24.5 or less, while the funded average class size would be minimally increased from 23.84 to 24.5.
- Secondary (grades 9 to 12) - average class size requirements adjusted from 22 to 28. School boards would be required to maintain a board-wide average class size of 28 or less and the funded average class size would be increased to 28 to support this change. In addition, school operations funding would be adjusted accordingly.
- The proposed changes in class size would be phased in, with attrition protection.

OCSTA Position: OCSTA made a submission to the government's consultation on class size, hiring and full day kindergarten in early 2019. We recommended the following regarding class size:

- Determination of class size should be based on system averages and not hard caps; this would provide school boards with much needed flexibility in allocating scarce educational resources. Such flexibility would allow school boards the ability to distribute resources where they have the greatest impact on students, optimizing the focus on student well-being. It would also reduce the requirement to create and reorganize classes after the beginning of the school year, minimizing student and staff, disruption.

HIRING PRACTICES

The government intends to improve teacher mobility, while increasing transparency, fairness, consistency and accountability in teacher hiring across all school boards. The government has indicated that Principals should be empowered to hire teachers based on merit and fit for the role.

OCSTA Position: OCSTA made detailed recommendations on O. Reg 274 as part of the consultation mentioned above. We expressed challenges in a number of areas and recognized that Hiring Practices were as well subject to Central Collective Bargaining.

STUDENT TRANSPORTATION FUNDING

The Ministry indicated that it intends to undertake a review of the student transportation funding formula in order to achieve a more efficient and accountable student transportation system in Ontario. In the b-memo from the Deputy Minister on March 15, she indicated that funding would increase by 4% over the current allocation.

OCSTA Position: OCSTA has consistently advocated for a review and increase in student transportation funding. We have made detailed recommendations as part of the previous government's consultation process on student transportation funding. OCSTA recommended that the formula be restructured to reflect the local needs and requirements of students.

GSN ADJUSTMENTS

The government announced a number of changes to a number of grants that OCSTA has not taken a position on in the context of formal policy submissions. Some of GSN adjustments were the subject to collective agreement negotiations and beyond the scope of this memorandum. Through our Annual Finance Brief and numerous meetings, OCSTA has strongly advocated for adequate, flexible and equitable funding.

The GSN adjustments include:

- Local Priorities Fund
- Human Resources transition supplement
- Classroom loading factors adjustment (to reflect the recently announced changes to class size).

For further information please contact Stephen Andrews at sandrews@ocsta.on.ca



Stephen Andrews



Ontario Catholic School
Trustees' Association

Box 2064, Suite 1804
20 Eglinton Avenue West
Toronto, Ontario M4R 1K8
T. 416.932.9460 F. 416.932.9459
ocsta@ocsta.on.ca www.ocsta.on.ca

Beverley Eckensweiler, *President*
Michelle Griepsma, *Vice President*
Nick Milanetti, *Executive Director*

March 28, 2019

MEMORANDUM

TO: Chairpersons and Directors of Education

FROM: Nick Milanetti, Executive Director

SUBJECT: **Toronto Catholic District School Board Motion regarding the Ontario Autism Program (OAP)**

On March 20th OCSTA sent letters to both the Ministers of Education and Children, Community and Social Services communicating OCSTA's concerns regarding the impact on education to result from the government's plans to change the Ontario Autism Program (OAP). OCSTA communicated the importance of delaying implementation of the program until there is certainty that boards will have the resources necessary to equip schools as required to meet the needs of every student in the classroom.

At a Special Board meeting on March 18, 2019, the Toronto Catholic District School Board (TCDSB) approved the attached motion regarding the Ontario Autism Program (OAP) and has asked that it be shared with all our member Boards.

Attachment

Toronto Catholic District School Board Motion – Special Board Meeting of March 18, 2019

The TCDSB is committed to ensuring that all our students receive the supports they need to reach their full potential.

At a Special Board meeting on March 18, 2019, a motion was brought forward and approved by the Board of Trustees. Please see the below motion for your reference and distribution.

Whereas the Provincial Government has recently introduced changes to the Autism Plan in Ontario; and

Whereas this change to the province's autism program will come into effect April 1st and is expected to bring more high-needs children into classrooms full-time; and

Whereas Education Minister Lisa Thompson has announced that the government will subsidize an additional qualification course for teachers on supporting students with autism and that cannot happen until the next school year; and

Whereas the recent Ministry of Education announcement indicated additional funding for the remaining months in the 2018-19 school year; and

Whereas this funding applies to new students with Autism Spectrum Disorder (ASD) entering the Toronto Catholic District School Board (TCDSB) for the first time; and

Whereas students currently enrolled with TCDSB on a part-time basis and transitioning to full-time will not generate additional funding; and

Whereas the announcement confirms that the province will not be increasing funding for students transitioning from part time to full time; and

Whereas many children currently attend school on a modified schedule, and parents have said cuts in funding will leave them with little choice but to send their children to school more frequently, or full-time; and

Whereas given the ambiguity about the funding formula and the absence of details normally appearing in a Ministry B-Memorandum; and

Whereas the GSN impact is based on funding formula assumptions and estimates regarding the number of potential NEW students entering TCDSB schools during the months of April, May and June 2019; and

Whereas the funding is not nearly sufficient to provide all of the additional resources students need; and

***Whereas** as per the 2018-19 Revised Budget Estimates, Special Education Programs & Services totals as follows:*

Revenues \$137.7M

Expenses \$159.6M

Expenses in excess of Revenues is \$21.9M; and

***Whereas** the TCDSB has identified 1,789 Special Education Need Students (based on predominant exceptionality) with Autism this school year; and*

***Whereas** as of April 1st, the school year is 70% completed and an additional influx of students will cause confusion for existing students, new students, families and school communities; and*

***Whereas** the proposed funding to help with the transition of students with autism into the school setting does not extend beyond this school year; and*

***Whereas** school Boards, principals, teachers and support staff will face huge challenges with the arrival of students on April 1st especially since teachers and front line staff cannot perform the roles of professional therapists; and*

***Whereas** school Boards will not have supports or resources in place for April 1st to allow for the transition of students from therapy to school*

***Therefore be it resolved** that the Toronto Catholic District School Board request that the Provincial Government delay changes to the Autism Plan in Ontario until the new school year in order to accommodate and transition the entrance of students into the education system; and Further be it resolved that the Provincial Government be requested to fully fund additional supports for new and partial students entering the school system as a result of changes to the Autism Plan in Ontario; and*

***Further be it resolved** that OCSTA be requested to distribute this motion to all member Boards; and*

***Further be it resolved** that TCDSB send this motion to all school Boards across the province for endorsement.*

From: OCSTA - Connie DeMelo [<mailto:CDeMelo@ocsta.on.ca>]

Sent: Thursday, March 28, 2019 4:35 PM

To: OCSTA - Connie DeMelo <CDeMelo@ocsta.on.ca>

Subject: OCSTA: Interim Nominations Report - March 28, 2019

TO: Trustees & Directors of Education

CC: OCSTA Directors & Staff
Board Secretaries & Administrative Assistants

THIS MESSAGE HAS BEEN SENT DIRECTLY TO ALL TRUSTEES & DIRECTORS OF EDUCATION

The following nominations, duly Moved and Seconded, for OCSTA Regional Director, have been received:

REGION	BOARDS	NOMINEES
1 1 Director	Huron-Superior CDSB Nipissing-Parry Sound CDSB Northeastern CDSB Sudbury CDSB	COLLEEN LANDERS Northeastern CDSB
2 1 Director	Kenora CDSB Northwest CDSB Superior North CDSB Thunder Bay CDSB	FRANK BASTONE , Kenora CDSB PAUL LANDRY , Kenora CDSB
3 (at large) 1 Director	Northern Regions No. 1 & 2	MICHAEL BELLMORE Sudbury CDSB
4 1 Director	Bruce-Grey CDSB Huron-Perth CDSB Waterloo CDSB Wellington CDSB	MARINO GAZZOLA Wellington CDSB
5 1 Director	London DCSB St. Clair CDSB Windsor-Essex CDSB	LINDA WARD St. Clair CDSB
9 1 Director	Durham CDSB PVNCCDSB Northumberland & Clarington CDSB Simcoe-Muskoka CDSB	LINDA AINSWORTH Peterborough Victoria Northumberland and Clarington CDSB TRICIA CHAPMAN Durham CDSB
10 1 Director	Algonquin & Lakeshore CDSB CDSB or Eastern Ontario Renfrew County CDSB	TODD LALONDE CDSB of Eastern Ontario
11 2 Directors	Brant Haldimand Norfolk CDSB Halton CDSB Hamilton-Wentworth CDSB	KATHY BURTNIK Niagara CDSB CLIFFORD CASEY

	Niagara CDSB	Brant Haldimand Norfolk CDSB
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The deadline for receipt of nominations in the OCSTA Office is **9am on Friday, April 5th, 2019**.
A list of nominations received by the deadline will be circulated to all member boards by April 10th.

CONNIE ARAUJO-DE MELO | Ontario Catholic School Trustees' Association | 1804-20 Eglinton Avenue West, Box 2064, Toronto, ON M4R 1K8 | t 416-932-9460 ext. 226

CATHOLIC EDUCATION: *Living as Joyful Disciples*



Ontario Catholic School
Trustees' Association

Box 2064, Suite 1804
20 Eglinton Avenue West
Toronto, Ontario M4R 1K8
T. 416.932.9460 F. 416.932.9459
ocsta@ocsta.on.ca www.ocsta.on.ca

Beverley Eckensweiler, *President*
Michelle Griepsma, *Vice President*
Nick Milanetti, *Executive Director*

MEMORANDUM

March 29, 2019

TO: Chairpersons and Directors of Education
- All Catholic District School Boards
OCSTA Directors

CC: Board Secretaries and Administrative Assistants
OCSTA Staff

FROM: Beverley Eckensweiler, OCSTA President

SUBJECT: 2019 OCSTA Trustee Award of Merit & Student Trustee Alumnus Award

We are pleased to announce the recipients of OCSTA's two awards for 2019:

Trustee Award of Merit:

Victoria Dupuis, Trustee, Wellington Catholic District School Board
Anne-Marie Fitzgerald, Former Trustee, Northwest Catholic District School Board

Student Trustee Alumnus Award:

Trevor Arnason, Former Student Trustee, Ottawa Catholic School Board

These awards will be presented during the Annual Dinner at the 2019 AGM & Conference, which is scheduled for 7:30 p.m. on Friday, April 26, at the InterContinental Toronto Centre.

We extend our sincerest congratulations to the winners and their respective boards, where applicable.

March 26, 2019

Hon. Lisa Thompson
Minister of Education

Hon. Merrilee Fullerton
Minister of Training, Colleges and Universities

Ministry of Education
Mowat Block 22nd Flr
900 Bay St, Toronto, ON
M7A 1L2

minister.edu@ontario.ca

Ministry of Training, Colleges and Universities
Mowat Block, 3rd Flr
900 Bay St, Toronto, ON
M7A 1L2

merrilee.fullerton@pc.ola.org

Delivered by electronic mail to both Ministers Thompson and Fullerton

Dear Minister Thompson and Minister Fullerton:

On behalf of the Board of Trustees of Hamilton-Wentworth District School Board, I am writing to you today to express our concerns regarding the recent announcement of the impending changes to the Ontario Student Assistance Program (OSAP) for post-secondary education.

On Monday, February 25th, 2019, the Board of Trustees passed the following motion:

RESOLUTION #19-28: That the Chair of the Board send a letter to the Minister of Education and Minister of Training, Colleges and Universities highlighting changes to the OSAP program and its impact on students.

The Notice of Motion was brought forward by Student Trustee Prosic with support from Trustee Galindo. Our Student Trustees both expressed to the members of the Board the concerns they have been hearing from the student population across the district in Hamilton. For many students in Hamilton and across the province, OSAP provided a means for which they were able to further educate themselves in post-secondary programs.

At HWDSB, our graduation rate for 2017-18 was 85 per cent and a number of our students moved on to post-secondary education institutions, some of whom would have applied and been approved for loans through the OSAP program. As a Board, we are concerned that the reductions in funding to Ontario Colleges and Universities may create significant financial barriers for our students pursuing a post-secondary pathway.

Our Board of Trustees, on behalf of HWDSB students, ask that the Ontario government reconsider their decision regarding the OSAP funding program by:

- a) Providing more resources for more non-repayable grants that supports students aspiring to enter post-secondary education to low- and middle-income students that ensures all Ontario students have equitable access to the education they desire;
- b) Devising a post-secondary education loan system which will *support* students and allow for practical repayment; and

- c) Engaging all education stakeholders, including students and parents, school boards and trustees' associations in consultation when making decisions regarding funding reforms.

All students across Ontario should be provided with equitable access to a variety of post-secondary options, regardless of their socio-economics status.

I appreciate your time in reviewing the concerns of our Board of Trustees and look forward to discussing them further with you at your convenience.

Sincerely,



Alex Johnstone
Chair of the Board
Hamilton-Wentworth District School Board

Cc: Ontario Public Schools Boards' Association
Ontario Student Trustees' Association
Sam Oosterhoff - Parliamentary Assistant to the Minister of Education
David Piccini - Parliamentary Assistant to the Minister of Training, Colleges and Universities
Sandy Shaw, MPP - Hamilton West—Ancaster—Dundas
Donna Skelly, MPP - Flamborough—Glanbrook
Monique Taylor, MPP - Hamilton Mountain
Marit Stiles, Critic, Education
Chris Glover, Critic, Colleges and Universities
Tony Pontis, Council of Ontario Directors of Education

Attach: Notice of Motion

Written Notice of Motion – Ontario Post-Secondary Funding Support Cuts

Submitted by Trustee Galindo and Student Trustee Prosic

Board – February 25th, 2019

Whereas;

The Ontario provincial government recently announced changes to the pre-existing “Ontario Student Assistance Program” which had made post-secondary education more accessible and affordable for students across the province;

Whereas;

The aforementioned changes are including, but not limited to changing the OSAP grant to loan ratio to a minimum 50 percent, removing the six-month interest-free grace period students would receive after graduation, and lowering the family income threshold;

Whereas;

The aforementioned changes will make it significantly harder for many HWDSB students to achieve their post-secondary goals, including youth living in poverty and;

Whereas;

HWDSB is are committed to Student Learning and Achievement through our strategic directions, and should support students with their post-secondary goals.

Therefore, be it resolved:

That the Chair of the Board send a letter to the Minister of Education and Minister of Training, Universities and Colleges that the Provincial Government that highlights the support for

- a) The provincial government to provision more resources for more non-repayable grants that supports students aspiring to enter post-secondary education to low- and middle-income students to ensure all Ontario students have equitable access to the education their desire,
- b) Devise a post-secondary education loan system which will *support* students and allow for practical repayment,
- c) Engage all education stakeholders, including students and parents, school boards and trustees’ associations in consultation when making decisions regarding funding reforms

That the following stakeholders also receive a copy of this letter

- the Ontario Public School Boards’ Association
- the Ontario Student Trustees’ Association
- Parliamentary Assistants to the Minister of Education and Minister of Training, Colleges and Universities
- Members of Provincial Parliament from the City of Hamilton
- Opposition Education Critics
- Chairs and Directors of Ontario Provincial School Boards



Ontario Catholic School
Trustees' Association

Box 2064, Suite 1804
20 Eglinton Avenue West
Toronto, Ontario M4R 1K8
T. 416.932.9460 F. 416.932.9459
ocsta@ocsta.on.ca www.ocsta.on.ca

Beverley Eckensweiler, *President*
Michelle Griepsma, *Vice President*
Nick Milanetti, *Executive Director*

DATE: April 1, 2018

MEMORANDUM

TO: Chairpersons and Directors of Education
- All Catholic District School Boards

FROM: Stephen Andrews, Director of Legislative and Political Affairs

SUBJECT: Education Development Charges Regulatory Update

On Friday March 29, 2019, the Ministry of Education issued B-Memo 2019: B11 that announced interim changes to Education Development Charges (EDC). Amendments are being made to Ontario Regulation 20/98 and Ontario Regulation 193/10 that will provide boards, on an interim basis, the ability to propose modest EDC rate increases. The government will continue to review its overall EDC policy framework over the next several months.

Please find attached B-Memo 2019: B11 that outlines the regulatory amendments.

OCSTA would like to thank Past President Pat Daly and Policy Advisor-Finance Dan Duszczyszyn for their work and valuable contributions to the Ministry of Education's EDC Working Group.

If you have any questions, please contact Stephen Andrews at sandrews@ocsta.on.ca

Stephen Andrews

Ministry of Education

Office of the ADM

Capital and Business Support Division
315 Front Street West
15th Floor
Toronto ON M7A 0B8

Ministère de l'Éducation

Bureau du sous-ministre adjoint

Division du soutien aux immobilisations et
aux affaires
315, rue Front ouest, 15^e étage
Toronto ON M7A 0B8



2019: B11

MEMORANDUM TO: Directors of Education
Superintendents of Facilities
Superintendents of Business

FROM: Joshua Paul
Assistant Deputy Minister
Capital and Business Support Division

DATE: March 29, 2019

SUBJECT: Interim Changes to Education Development Charges (EDC)

Further to **Memorandum 2018: B15 Temporary Cap on Education Development Charge Rates**, I am writing to inform you of further amendments made to Ontario Regulation 20/98 (Education Development Charges – General) and Ontario Regulation 193/10 (Restricted Purpose Revenues) under the *Education Act*. These amendments will serve as an interim measure and provide school boards with the ability to propose modest EDC rate increases while the government continues to review the EDC policy framework.

Amendments to O. Reg. 20/98

The amendments to O. Reg. 20/98 will lift the current cap on EDC rates and replace it with restricted rate increases of:

- A maximum yearly increase of the greater of 5% or \$300 per residential unit; and
- A maximum yearly increase of 5% for non-residential rates.

Please note that these amendments do not restrict the ability of boards to pass bylaws for the full five-year term as set out in the *Education Act*. The amendments are effective as of March 29, 2019, and the amended regulation can be viewed on the e-Laws website at: <https://www.ontario.ca/laws>

Amendments to O. Reg. 193/10

The amendments to O. Reg. 193/10 will direct proceeds from the sale of land that was purchased using EDC funds back into school board EDC accounts. This will only apply to sites acquired after the regulation amendment is filed and which have not been used to provide pupil accommodation.

Land Acquisition

All school boards should continue to identify priority sites for acquisition. EDC-eligible boards are requested to notify their capital analyst prior to acquiring land. All requests for Land Priorities funding should continue to be made to the ministry through your capital analyst. The ministry is also requesting that school boards engage with municipal governments before purchasing land and before finalizing any plans regarding future school investments.

Ongoing EDC Policy Framework Review

The ministry's review of EDCs was launched in fall 2018 as part of the government's commitment to develop a Housing Supply Action Plan (HSAP). The consultation has included representatives from the education and municipal sectors as well as the housing development industry. Additional information on the HSAP can be found at www.ontario.ca/housingsupply.

The ministry would like to thank representatives of the Council of School Business Officials' (COSBO) Working Group, the EDC Technical Advisory Committee and all participants of the HSAP consultations for the invaluable feedback offered during consultations related to EDCs.

Further details regarding the outcome of the review and consultations will follow in the coming months.

For further information, please contact:

Colleen Hogan, Director Capital Policy Branch	(416) 325-1705 Colleen.Hogan@ontario.ca
Paul Bloye, Director Capital Program Branch	(416) 325-8589 Paul.Bloye@ontario.ca

Sincerely,

Original signed by:

Joshua Paul
Assistant Deputy Minister
Capital and Business Support Division



Ontario Catholic School
Trustees' Association

Box 2064, Suite 1804
20 Eglinton Avenue West
Toronto, Ontario M4R 1K8
T. 416.932.9460 F. 416.932.9459
ocsta@ocsta.on.ca www.ocsta.on.ca

Beverley Eckensweiler, *President*
Michelle Griepsma, *Vice President*
Nick Milanetti, *Executive Director*

April 2, 2019

MEMORANDUM

TO: Chairpersons and Directors of Education
- All Catholic District School Boards

FROM: Beverley Eckensweiler, President

SUBJECT: Toonies for Tuition Challenge

The Wellington CDSB has issued a special challenge to Catholic school boards across Ontario. Please read the Chair's message below.

My dear fellow Catholic Trustees,

In support of OCSTA's Toonies for Tuition Campaign, the trustees of the Wellington Catholic District School Board, along with our Director of Education, will be putting together a gift basket of various products (e.g. wine) to contribute to the Toonies for Tuition Silent Auction taking place at our upcoming OCSTA AGM & Conference in Toronto. This is separate from any donation our board has already pledged for the auction.

In an effort to raise as much as possible for Toonies for Tuition, we hereby issue a challenge to the trustees of the other 28 Ontario Catholic School Boards to match or top our effort.

Are you up to the challenge? I guess we will find out. Let's do it and help to support those students and families in provinces where there is no public funding for Catholic education. We are very fortunate in Ontario, to have our fully funded Catholic education system. Other provinces are not as fortunate, and this is a way of helping out our brothers and sisters who have to pay for their children to enjoy a Catholic education.

The gauntlet has been thrown down!!!!

Marino Gazzola
Chair
Wellington Catholic District School Board
Marino.gazzola@sympatico.ca
Marino.gazzola@wellingtoncdsb.ca
226-979-2008

Moved by: Melanie Van Alphen

Seconded by:

Topic: New Vision for Education announcement

Whereas: On Friday March 15, 2019, the Ministry of Education announced their New Vision for Education. Changes included, but not limited to, class size, eLearning, EQAO, hiring practices, curriculum, cell phones, and proposed changes to Pupil to Teacher funding ratios which will impact GSN's to Boards; and

Whereas: Concerns have been raised that these changes will negatively impact student achievement and well being including graduation rates, attendance, and "at risk" students; and

Whereas: Consultations by the Ministry of Education continue to take place with no definitive direction being provided to Boards; and

Whereas: Our role as Trustees is to advocate for student achievement and well being while voicing the concerns from stakeholders;

Therefore be it resolved that:

The Chair of the Board write a letter, on behalf of the Trustees, to the Minister of Education sharing our concerns and disappointment with these changes to education. Copies to be shared with OCSTA, Catholic Boards and local MPP's.