



SEAC Committee Meeting Minutes

Date & Time:	Wednesday, January 10, 2018 6:30 pm
Location:	Boardroom, C.E.C.
Next Meeting:	Wednesday, February 7, 2018
Committee Members: Bill Conway, Kim Murphy, Zina Bartolotta, Irene Holdbrook, Frank Thoms, Christine Zaza, Melanie Van Alphen	
Administrative Officials: Laura Shoemaker, Gerald Foran	
Regrets: Stuart Cross, Sue Simpson, John Gilbert	

<ul style="list-style-type: none"> Opening Prayer Welcome 	L. Shoemaker
<ul style="list-style-type: none"> Approval of Agenda <p>Motion by: Christine Zaza Seconded: Kim Murphy</p>	
<p>3. Declared Pecuniary Interest</p> <p>Nil</p>	
<p>4. Approval of the Minutes</p> <p>December 6, 2017 Minutes</p> <p>Motion by: Bill Conway Seconded: Frank Thoms</p>	
<p>5. School System Operational Business</p> <p>5.1 Pro Grant Planning/Discussion</p> <p>Zina has done some research on signing up for the Pro Grant application for next year. Discussion centered around:</p> <ul style="list-style-type: none"> What is the goal for Pro Grant event, something similar or something different? It was felt that at the last event the speaker time was too short so perhaps fewer speakers with more time should be considered. Avoid speaker talking overlap 	SEAC



<ul style="list-style-type: none"> • Math, transition planning and technology were very popular. Opening speaker could be motivational to start the evening off then educational sessions • Self-advocacy would be a good topic • Transition planning - indicate whether it is for elementary or secondary students/parents • Need to have more funds set aside for the child care section of the evening and more rooms and providers for the evening for the more active children who may be attending • The refreshment part was good • Need note pages and a pamphlet on speakers • Timing was good for the evening • More centralized area for the community partners and their booths. (i.e. St Benedict has a good venue and floorplan) • Do the same application piece as last year, the date Thursday April 4th 2019 was selected for next SEAC Pro Grant event • Dinner from 5:30-5:45 pm • Key note from 5:45-6:30 • Two tech and two transition speakers 45-minute talk and 10 minutes in between to ask questions and move to next session • 6:40-7:25 pm Transition for K-8 and 9-12 • 7:35-8:10 pm Math and two technologies - one is Assistive technology and one is Augmentative technology • Resiliency/self-advocacy and Mental Health/anxiety were suggested topics for the key note speaker • Laura will inquire on some names for the key note speaker and perhaps use internal staff for sessions. 	
<p>6. Ministry Updates (10 min)</p> <p>MACSE has asked all SEAC's to fill out the chart and submit it to the Ministry. Members were asked to fill out the form that was emailed to them and scan back to V. Zabel by January 20th so they can be collated and submitted.</p>	L. Shoemaker
<p>7. SEAC Committee Functions 7.1 PAaC SEAC members discussed how to move forward in getting new SEAC association members on board. The sub-committee had discussed how to approach associations to interest new members. Associations were selected by members who will phone the associations to make it more personal and then inform Vikki and Laura of the status and then letters and pamphlets will be sent to the interested association.</p>	SEAC
<p>8. Policy Advice to the Board Nil</p>	
<p>9. Association Concerns/Association Updates (20 minutes) 9.1 Trustee Update Bill Conway gave brief updates to SEAC members on the highlights of December board meeting regarding:</p> <ul style="list-style-type: none"> • Melanie reported briefly on the WCDSB French programs • Bill gave a budget update regarding the enrolment which is up • Melanie reported on the Director's Annual Report which is all electronic <p>WCDSB Board bulletin attached.</p>	B. Conway M. Van Alphen



Association Update WRFN Summer Camp and Recreation Fair event on February 12, 2018 pamphlet attached. WRFN Fair Workplaces, Better Jobs Acts event on January 22, 2018 pamphlet attached.	
10. Pending Items	
11. Adjournment Motion to end meeting: Motion by: Melanie Van Alphen Seconded: Christine Zaza	
12. Action Items Place Holder	