

SEAC Committee Meeting Minutes

Date & Time:	Wednesday, January 6, 2016 6:30 pm
Location:	Boardroom, C.E.C.
Next Meeting:	Wednesday, February 3, 2016
Committee Members: Rhonda Ruetz, Kim Murphy, Jeanne Gravelle, Caitlin Barton, Wendy Price, Shana Mcturk, Amy Fee, Zina Bartolotta, Irene Holdbrook	
Administrative Officials: Sherry Peeples, Laura Shoemaker	
Regrets: John Spinak, Sherry Peeples, John Gilbert	

<ul style="list-style-type: none"> • Opening Prayer Welcome Laura started the meeting with "A New Year's Prayer". 	Laura Shoemaker
<ul style="list-style-type: none"> • Approval of Agenda Motion by: Amy Fee Seconded: Rhonda Ruetz 	
3. Declared Pecuniary Interest	None
4. Approval of the Minutes <ul style="list-style-type: none"> • December 2, 2015 Motion by: Rhonda Ruetz Seconded: Wendy Price 	
5. School System Operational Business 5.1 Mental Health Amanda Warne, Mental Health Lead, presented an updated overview of the Board's Mental Health and Wellness Strategy 2014-2017 to SEAC. <ul style="list-style-type: none"> • Working with Speech and Language Pathology to develop Social Emotional learning kits for FDK with Mo Willems resources. Will create stations for students to rotate after hearing teacher read the series of books (3 books to focus on for now). 4 pilot schools to begin in February; then kits will be created for all FDK teachers to use. • Grade 3 pilot to assist in managing worry and stress related to day to day as well as EQAO. First presentation in February – 3 schools selected to begin. • COPE course – pilot at St. Mary's High School, focus on coping, managing stress, resource building etc. 	Amanda Warne

- Resiliency Initiatives – Data has been reviewed, Dr. Hammond returned on Dec. 18th, Module 1 is ready to go for all staff at WCDSB.
- D2L – Mental Health and Wellness Site launched for all staff at WCDSB eventually create a student site. All updates are placed there and on Twitter.
- Grade 10 \$2000 projects with student success heads. Assisting with determining what to do with the funds.
- Lifelong Learning Series – Understanding Anxiety (November), Resiliency (January) and Community Connections (March).
- Autism Learning Series – Understanding Anxiety – took over this series from Psychology and will offer it once per school year.
- Safe Talk continues – 2 staff trainings this school year and all High Skills Majors students (5 sessions).
- Re-launch of EITR campaign – Brainstorming Blitz – utilizing the document from Ottawa School Board to promote Mental Health & Wellness to Elementary students. A document is being created to add into this to promote the campaign through the lessons – embed into curriculum. Secondary is still determining how to go about this and curriculum may be the next project on a broader scale. Will however highlight during Mental Health Week.
- Student Voice Groups – Elementary student feedback/voice is achieved during visits and presentation, however secondary tends to be more difficult. COPE students have been very helpful and we will be running student feedback sessions this year.
- Infant Mental Health Series (Infant Mental Health Promotion – Affiliated with Sick Kids Hospital) – Early Years Mental Health training that is free for all staff at WCDSB. 15 sessions with topics ranging from attachment, impact of parental mental illness, Impact of Domestic Violence, Temperament etc.
- Focused on how to support or embed pieces into secondary curriculum to address increase in referrals for Grade 12 students for example.
- Continuing with community meetings and committees as shared with Chief Social Worker Rod Miller (Child and Youth Services Planning Council, Youth Engagement Community of Practice, Foundations for a Healthy School – Public Health).
- Regular hospital meetings with Grand River and Cambridge Memorial continue – more with Grand River as a result of programming involving WCDSB teachers (YAP & CAIP).
- Staff meetings – attend upon request to update staff and at times provide additional training as per request of administrator.
- The following link is to Mental Health and Wellness in Catholic Schools
- http://www.eoccc.org/content/pdf/Mental_Health&Wellness-Gr2,5&7-Nov2013_final.pdf

MYPSP

Loretta Notten offered an overview of the Multi-Year Strategic Plan – what it is, why we have it and how it is utilized. She further highlighted its correlation to the work of SEAC and in particular 12 goals that are seen to be particularly relevant to the work of SEAC. Some of the additional key points highlighted include:

- A thank you to the senior team who are co-collaborators on this plan; work began with an appreciative inquiry with all stakeholders
- Builds on previous work, in terms of Vision and Mission, in terms of past work and in terms of branding.
- Foundation – our faith and our future:
 - Actions we do today are not for us, not really for the immediate but is an investment in the future.

Loretta Notten



<ul style="list-style-type: none"> ○ Our Catholic Ethos has to infuse all we do. Trying to embody implicitly and explicitly how we are distinctly Catholic • The MYSP charts a course and we need to have fidelity to articulated priorities • Our mission is about TRANSFORMATION – and in order for transformation to occur... • No Silos – there is collective responsibility for all priorities and goals • Three Priorities with three strategic Directions each was our foundation... • Within each Strategic Direction are Goals, with related Actions and Evidence that will help us to be accountable to that goal. Monitoring responsibilities also articulated as is anticipated Timeline. • 32 Interconnected Goals total – should speak to everyone and all aspects of our system • Profiled twelve goals that speak more purposefully to students with special education needs/special education priorities • We have to bring a rigorous lens to our decision making and offer supports where they are needed and ensure we are spending our budget in ways that support our stated priorities. <p>IEP Feedback From Administrators Meeting Deferred to February meeting.</p>	Sherry Peeples
<p>5.9 Ministry Updates Nil</p>	
<p>6. SEAC Committee Functions</p> <p>6.1 Special Education Plan Amanda Warne’s presentation is related to Section 12 of the Special Education Plan which shows working with social workers, speech and language, psych staff, principals and administration. Staff positions are not done in isolation. Special Education staff and Program staff work together in order to support the classroom teacher.</p> <p>6.2 Sub-Committee Update Sub-committee did not meet today.</p>	<p>Laura Shoemaker</p> <p>Jeanne Gravelle</p>
<p>7. Association Concerns/Association Updates (20 minutes)</p> <p>PCMH is running a support group on the 4th Tuesday of each month beginning February.</p> <p>SEAC members are reminded to inform Jeanne if they have tweets to go out for association updates.</p>	Shana Mcturk
<p>8. Policy Advice to the Board</p>	
<p>9. Pending Items</p> <ol style="list-style-type: none"> 1. Guiding questions for IEP Parent Checklist – Laura Shoemaker and Sherry Peeples 2. Multi-Year Strategic Plan (MYSP) / Board Improvement Plan – how does SEAC want students on IEP’s included in the plan? How does SEAC feel with respect to representing students with IEP’s in goal setting? 	
<p>10. Adjournment Motion by: Rhonda Ruetz Seconded: Amy Fee</p>	
<p>11. Action Items Place Holder</p>	

