



SEAC Committee Meeting Minutes

Date & Time:	Wednesday, November 2, 2016 6:30 pm
Location:	WRPS, North Division, 45 Columbia St. E. Waterloo, Community Room
Next Meeting:	Wednesday, December 7, 2016
Committee Members: Jeanne Gravelle, Irene Holdbrook, Wendy Price, Rhonda Ruetz, Richard Gough, Kim Murphy, Zina Bartolotta, John Gilbert, Christine Zaza, Stuart Cross, Wendy Price	
Administrative Officials: Laura Shoemaker, Gerald Foran	
Regrets: Christine Zaza	

<ul style="list-style-type: none"> Opening Prayer Welcome 	Laura Shoemaker
<ul style="list-style-type: none"> Approval of Agenda <p>Motion by: Kim Murphy Seconded: Rhonda Ruetz</p>	
<p>3. Declared Pecuniary Interest Nil</p>	
<p>4. Approval of the Minutes</p> <p>October 5, 2016 Minutes Motion by: Rhonda Ruetz Seconded: Zina Bartolotta</p>	
<p>5. School System Operational Business</p> <p>5.1 Sacramental Preparation</p> <p>John Murphy, Religion and Family Life consultant, presented the communication and support available to parents of children with Special Needs during immediate Sacramental Preparation. John walked through a brochure put out by the Diocese of Hamilton on Sacramental Preparation [A Resource for Parents, Priests, and Catechists Preparing Children with Special Needs: http://hamiltondiocese.com/uploads/docs/catechesis/140912_calledBapConComm.pdf]</p>	John Murphy



<p>The brochure outlines the reasonable and attainable requirements for children to be considered 'ready' to receive a sacrament. There are many accommodations that can be made to enable children of differing needs however parents may be unaware of these options.</p> <p>Anne Jamieson, Director of Catechesis with the Diocese of Hamilton, has agreed to participate in our PRO Grant evening to speak to parents about the support their local parish and ultimately the Diocese provides for Sacramental Preparation for children with Special Needs.</p> <p>5.2 Change of February SEAC Meeting Date from February 1, 2017 to February 8, 2017 Motion by: Rhonda Ruetz Seconded: Wendy Price</p>		
<p>6. Ministry Updates 6.1 Nil</p>		J. Gravelle
<p>7. SEAC Committee Functions</p> <p>7.1 Special Education Plan 7.2 SEAC Sub-Committee Update 7.3 Pro-Grant</p> <p>Jeanne updated committee members on the work the SEAC Sub-Committee has been doing on the PRO GRANT.</p> <p>Decisions made to date Date: April 20 6-8:30PM Location: St. Mary's</p> <p>5 Topics: Resiliency, speaker - DJ Cunningham Sacramental Prep, speaker - Anne Jamieson (Diocese of Hamilton) together with John Murphy and Clergy Math Strategies, speaker - Donna Kotsopoulos Assisted Tech, speaker - Chris Runstedler Transition planning, speaker - Tracey Fuschino</p> <p>Draft schedule: 6-6:30 - Intro and mingling (with booths of community resources set up for parents) 6:30-7:10 Session 1 (40 minutes) 7:10 - 7:50 Session 2 (40 minutes) 7:50-8:30 Session 3 (40 minutes)</p> <p>Task Lists was reviewed and volunteers where assigned to specific tasks. All members of SEAC are asked to speak to their association about providing support for the event.</p>		
Task	Responsible	
Confirm date/Book location	Vikki	
Book Speakers	Jeanne/Laura	

Online Registration	Jeanne	
Promotional materials	Rhonda/Jeanne	
Childcare	Zina	
Food	Irene	
Video taping	Kim	
Thank you gifts for speakers/volunteers	Rhonda	
Take homes/brochures for parents	Speakers	
Reaching out to community partners	All SEAC Members	
7.4 Election of New SEAC Chair Rhonda Ruetz elected Chair Zina Bartolotta elected co-Chair		
8. Policy Advice to the Board		
9. Association Concerns/Association Updates (20 minutes) 9.1 Trustee Update Wendy Price provided Trustee Update, reviewing the October Board Bulletin. Association Update Kim Murphy provided an update for WRDSS Annual Buddy Walk – Nov 6, 2016 (flyer provided in agenda package) Rhonda Ruetz provided an update for Easter Seals Easter Seals has a new blog: You are here: EASTER SEALS KIDS AT SCHOOL – A New Blog About Special Education Dufferin-Peel will be hosting a PRO Grant night on the topic of Sacramental Prep. We have permission for 3 people to attend. Currently Jeanne and Rhonda will attend, anyone else interested can contact Rhonda. Jeanne Gravelle provided an update for WRFN New web-based resource: http://autisminhighschool.ca/ “Autism in High School” is a web-based resource guide to help students with autism and their families navigate the transitions and challenges of high school.		
10. Pending Items		
11. Adjournment Motion by: Rhonda Ruetz Seconded: Irene Holdbrook		
12. Action Items Place Holder		

