



## SEAC Committee Meeting Minutes

<b>Date &amp; Time:</b>	Wednesday, February 8, 2017 6:30 pm
<b>Location:</b>	Boardroom, C.E.C.
<b>Next Meeting:</b>	Wednesday, March 1, 2017
<p><b>Committee Members:</b> Jeanne Gravelle, Irene Holdbrook, Bill Conway, Rhonda Ruetz, Richard Gough, Kim Murphy, Zina Bartolotta, Sue Simpson, Stuart Cross</p> <p><b>Administrative Officials:</b> Laura Shoemaker, Gerald Foran</p> <p><b>Regrets:</b> Gerald Foran, John Gilbert, Christine Zaza</p>	

<ul style="list-style-type: none"> <li><b>Opening Prayer</b> <b>Welcome</b></li> </ul>	Laura Shoemaker
<ul style="list-style-type: none"> <li><b>Approval of Agenda</b>  Motion by: Jeanne Gravelle Seconded: Richard Gough</li> </ul>	
<p><b>3. Declared Pecuniary Interest</b> Nil</p>	
<p><b>4. Approval of the Minutes</b>  January 11, 2017 Minutes  Motion by: Jeanne Gravelle Seconded: Richard Gough</p>	
<p><b>5. School System Operational Business</b>  5.1 Special Education - Professional Learning  Laura introduced Sharon Adie and Antonietta Leonardo, Special Education Liaisons to SEAC.  Antonietta gave a brief background on the Special Education Liaisons and walked through their presentation providing information on IEP, Empower, Transition to School sections and Sharon spoke on the Math, Mental Health and Wellness and</p>	Sharon Adie Antonietta Leonardo



<p>the upcoming presentation from D.J. Cunningham, IEP Moderation and LD Learner PD Day, Executive Function, that staff are participating in. It is a fully packed professional development schedule on special education or staff. Every six weeks' special education staff are given p.d. with a lot of variety being offered.</p> <p>Presentation is attached.</p>	
<p><b>6. Ministry Updates</b></p> <p>6.1 London East Ministry of Education is offering a feedback session to boards on Provincial Framework for Alternative Programs and Courses K-12 (draft) on March 21, 2017 with 5 to 6 representatives from each board attending. Laura Shoemaker, Gerald Foran, Johanna Dreyer, Jeanne Gravelle, Tracey Fuschino and Glenda Leusink are attending. An invitation was extended to SEAC for one member to attend please let Vikki Zabel know by Monday, February 13<sup>th</sup> if you are interested in attending.</p>	<p>Laura Shoemaker</p>
<p><b>7. SEAC Committee Functions</b></p> <p><b>7.1 PAaC on SEAC Effective Practices Handbook (30 minutes)</b></p> <p>Rhonda Ruetz gave a brief background on how she started on SEAC and possible future ideas for SEAC training in the upcoming year.</p> <p>SEAC members split into groups to discuss and review the first part of the SEAC Effective Practices Handbook.</p> <p>Roles and Responsibilities (from January)</p> <ul style="list-style-type: none"> <li>▪ Positive ideas are SEAC planning for the year</li> <li>▪ Speakers regarding Special Education Plan for SEAC are good and SEAC package is sent in advance enough for members to read through it</li> <li>▪ Pairing and sharing at SEAC meetings is good</li> <li>▪ Trustee involvement is good</li> <li>▪ Linking the SEAC reports directly to chapters in the Special Education Plan is good</li> <li>▪ SEAC Twitter is good</li> <li>▪ Areas to improve in are more SEAC presentations to the Board</li> <li>▪ Do a SEAC yearly report on what was done throughout the year</li> <li>▪ Do an evaluation</li> <li>▪ Have a 5-minute pairing and sharing after each presentation in order to ask presenters questions</li> <li>▪ Next year at the grade 8 open house at secondary schools have SEAC members there</li> <li>▪ At JK-K open house have SEAC there</li> <li>▪ Give SEAC pamphlets to S.E.L.'s to take to case conferences</li> </ul> <p>February Information and Knowledge Transfer</p> <ul style="list-style-type: none"> <li>▪ Develop SEAC protocols, utilize orientation manual and keep up to date, ask local associations to present</li> <li>▪ Feedback form is good</li> <li>▪ Mentoring new members</li> <li>▪ Develop an Award for community member in special education</li> <li>▪ Develop an Award for SEAC group member</li> <li>▪ SEAC doesn't overload members with committees and presentation</li> <li>▪ Could SEAC be linked with co-terminus board on presentations</li> <li>▪ Keep presentations to a minimum (10 minutes)</li> <li>▪ SEAC arrive at 6:00pm to socialize prior to start of meeting</li> </ul>	





<p>7.2 Review of SEAC pamphlet</p> <ul style="list-style-type: none"> <li>▪ Put SEAC boldly on the pamphlet</li> <li>▪ Pro Grant take away in getting the SEAC word</li> <li>▪ Links have been inserted in needed areas.</li> <li>▪ Please provide feedback to Rhonda before the end of the week to pamphlet can be updated.</li> </ul> <p>7.3 Budget Committee Update</p> <p>Rhonda offered to attend budget meetings on February 21<sup>st</sup> and April 11<sup>th</sup> to replace Jeanne but has a meeting conflict. Please email Rhonda by Friday if you could attend both meetings on behalf of SEAC.</p> <p>7.4 Special Education Plan (all year) Nil</p> <p>7.5 SEAC Sub-committee update Draft of pamphlet for Pro Grant workshop was discussed. Changes suggested are:</p> <ul style="list-style-type: none"> <li>▪ Public Affairs Manager will be asked if board colours should be used on the flyer</li> <li>▪ Innovation in technology wording could be expanded</li> <li>▪ Transition Planning could be explained more</li> <li>▪ Put Board information email address on flyer for inquiries</li> <li>▪ Zina is working on getting a quote for the child care services</li> <li>▪ Change wording regarding the food being offered</li> <li>▪ Will be videotaped for other boards to access</li> </ul> <p>The Pro Grant for next year is due in the near future does SEAC want to apply for it knowing that the workshop for this year has not taken place as of yet? Or wait and apply in the year following?</p>	
<p><b>8. Policy Advice to the Board</b> Nil</p>	
<p><b>9. Association Concerns/Association Updates (20 minutes)</b></p> <p>9.1 Trustee Update Jeanne Gravelle and Bill Conway gave brief updates to SEAC members on the highlights of the January board meeting which are attached.</p> <p>Association Update</p> <p>Easter Seals Ontario</p> <p>Alison's blog <a href="http://education.easterseals.org/special-education-in-ontario/">http://education.easterseals.org/special-education-in-ontario/</a></p> <p>CNIB has installed an Audio Pedestrian Signal at Saginaw and Franklin in Cambridge for the visual impaired.</p> <p>WRFN flyers are attached for Evening of Elegance on April 21, 2017 and Young Carer every Monday at the Downtown Community Centre.</p> <p>Kim Murphy gave a brief explanation after handing out the WRDSS Building Futures newsletter of her article on the first page and how she provides information from SEAC to insert in their newsletter.</p>	<p>Jeanne Gravelle Bill Conway</p> <p>Rhonda Ruetz</p>



<p>Here is where SEAC 'training info' has also been provided for our SEAC members. Everyone with a link has access:</p> <p><a href="https://drive.google.com/open?id=0B0pfloVjZPe7SDFMeS1LNkUxUmM">https://drive.google.com/open?id=0B0pfloVjZPe7SDFMeS1LNkUxUmM</a></p>	
<p><b>10. Pending Items</b></p> <ul style="list-style-type: none"><li>▪ PAaC on SEAC Handbook Review Associations and development of WCDSB SEAC protocols (March)</li></ul>	
<p><b>11. Adjournment</b> Motion by: Jeanne Gravelle Seconded: Irene Holdbrook</p>	
<p><b>12. Action Items Place Holder</b></p>	