**GENERIC SCHOOL INFORMATION PROFILE**

Waterloo Catholic District School Board

| SCHOOL DESCRIPTION | |
|---|---|
| School Name: | |
| Address: | |
| **Building:** | |
| Original Construction Year: | |
| Year of Additions/ Renovations: | |
| Building Size – GFA (sq.ft/m$^2$): | |
| Number of Permanent Classrooms: | |
| Number of Port-a-Pak/RCM Classrooms: | |
| On-The-Ground Capacity: | |
| Number of Regular Classrooms: | |
| Number of Purpose-Built Kindergarten Rooms: | |
| Number of Empty Classrooms: | |
| Number of Portables: | |

| |
|---|
| Describe the classroom layout: <br> open concept (pods) ☐　　　permanent walls ☐　　　combination ☐ |
| Do all regular classrooms have windows?　　　　　　　　　Yes ☐　No ☐ |
| Does the school have purpose-built classrooms for: <br> Science:　Yes ☐　No ☐　　　　　　　　Art:　Yes ☐　No ☐ <br> Music:　Yes ☐　No ☐　　　　　　　　Spec. Ed:　Yes ☐　No ☐ |
| What size is the gymnasium? <br> single ☐　over-sized single ☐　double ☐　partition wall? ☐ <br> Are the following spaces available? <br> change rooms ☐　gym storage ☐　stage ☐　servery ☐ <br> Is the size of the gymnasium appropriate for the capacity of the school?　Yes ☐　No ☐ |
| Are the size, shape, and configuration of the library adequate for the capacity of the school?　　　　　　　　　Yes ☐　No ☐ |

| | |
|---|---|
| Is the size of the administration adequate for the size of the school? | Yes ☐    No ☐ |
| Is there sacred space for small groups to reflect, pray and share? | Yes ☐    No ☐ |
| Are there clear sight lines *inside the school* that allow corridors and stairwells to be easily monitored? <br><br> Describe any deficiencies. | Yes ☐    No ☐ |
| Describe the accessibility of the school. (eg. Accessible entrance, sufficient door widths, barrier-free washrooms, percentage of school that is accessible, etc.) | |

| **Site:** | |
|---|---|
| Site Size (Ha/Acres): | |
| Area of hard surfaced outdoor play area: | |
| Area of green space: | |
| List the site's amenities and playground space (e.g. baseball diamond, soccer field, basketball court, outdoor classrooms, creative play structure, etc.) | |

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|---|---|
| Is there parkland adjacent to the school site? | Yes ☐    No ☐ |
|     If yes, does it have sports fields? | Yes ☐    No ☐ |
|     If not, is there a park within 200m of the school with sports fields? | Yes ☐    No ☐ |
| Number of parking spaces on site: | |
| Recommended minimum number of parking spaces (2 per classroom): | |
| Are there designated barrier-free parking spaces? Number: _____ | Yes ☐    No ☐ |
| Is there a designated bus drop-off area? <br>    on the site ☐      on the street ☐ | Yes ☐    No ☐ |
| Describe any site limitations (e.g. steep slope, forest, etc.). | |
| Approximate number of portables that could be accommodated on the site: | |
| Is there space on the site to accommodate an addition if needed? | Yes ☐    No ☐ |
| Are there clear sight lines that allow the *site* to be easily monitored? <br> Does the site require extra staff to supervise? <br> Describe any deficiencies. | Yes ☐    No ☐ <br> Yes ☐    No ☐ |

| PROXIMITY TO STUDENTS | |
|---|---|
| Number of students walking to school: | Percentage: |
| Total number of students bussed to the school: | Percentage: |
| Number of students bussed due to a hazard: | Percentage: |
| Number of students living in the bussed area: N/A ☐ | Percentage: |
| Number of students attending the school but living out of boundary: | Percentage: |
| Number of students living in the boundary but attending another school: | |
| Lengths of bus ride:<br>Shortest Time: _____    Longest Time: _____    Average Time: _____ | |
| Average distance to the school for students: | |

| PARISH | |
|---|---|
| Which parish is affiliated with this school? | |
| Which other parishes do students at this school attend? | N/A ☐ |
| Distance from the school to the parish (km): | |

| ENROLLMENT FACTORS | | | |
|---|---|---|---|
| | Year | Enrolment | Utilization |
| Historical Enrolment:<br>past 5 years | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Current enrolment: | | | |
| Enrolment Projection:<br>next 10 years | | | |
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|---|---|---|---|
| Student yield: | Board average student yield: | | |
| Describe the student yield trend at the school: | declining ☐ | stable ☐ | increasing ☐ |

| STAFFING | | | | | |
|---|---|---|---|---|---|
| | | Current Staffing (# FTE) | # FTE Students | Staffing Benchmark | No. of Staff Provided by Benchmark |
| | Full-time Principal | | | | |
| | Vice-Principal | | | | |
| Teaching Staff | JK/SK Teachers | | | | |
| | Primary Teachers | | | | |
| | Junior/Intermediate Teachers | | | | |
| Program Support Staff | Special Education Teachers | | | | |
| | Education Assistant | | | | |
| | French as a Second Language Teachers | | | | |
| | Planning Time Teachers | | | | |
| | English as a Second Language Teachers | | | | |
| School Support Staff | Secretary | | | | |
| | Library Technician | | | | |
| | Lunch Hour Supervisor | | | | |
| | Custodial Staff | | | | |
| | Other (Specify) | | | | |
| Total Number of FTE Staff | | | | | |

| SCHOOL PROGRAMS & ACTIVITIES | |
|---|---|
| Current grade configuration:   Junior Kindergarten to Grade 8   ☐          Grades 9 to 12   ☐ Other (please specify) _____ | |

Current grade organization:

| Grade | Number of Classes | | Combined Grades | Number of Classes |
|-------|-------------------|--|-----------------|-------------------|
| JK | | | JK/SK | |
| SK | | | SK/GR 1 | |
| GR 1 | | | GR 1/GR 2 | |
| GR 2 | | | GR 2/GR 3 | |
| GR 3 | | | GR 3/GR 4 | |
| GR 4 | | | GR 4/GR 5 | |
| GR 5 | | | GR 5/GR 6 | |
| GR 6 | | | GR 6/GR 7 | |
| GR 7 | | | GR 7/GR 8 | |
| GR 8 | | | Total | |
| Total | | | | |

Total Number of Classes:

## Programs:

Describe the course and program offerings at school (eg. French immersion, Intensive French, etc.)                                                       N/A ☐

Describe specialized services offerings at school (eg. Cooperative placements, guidance counselling, etc.)                                               N/A ☐

## Extracurricular Activities:

Which extracurricular activities are currently offered?

Athletics:

| | | | | |
|--|--|--|--|--|
| Basketball | girls ☐ | boys ☐ | Soccer: | Cross Country ☐ |
| Volleyball | girls ☐ | boys ☐ | junior ☐ | Track & Field ☐ |
| Softball / 3 pitch | girls ☐ | boys ☐ | intermediate ☐ | PALS ☐ |

Other (List):

Arts:          Choir ☐          Dance ☐          Other (List):
               Drama ☐          Art/Crafts ☐

Clubs:         Chess/checkers ☐     Computers ☐     Other (List):
               Fundraisers ☐

Does the school have a large enough population to enable participation in intramurals against other schools?          Yes ☐     No ☐

| FACILITY COSTS & PROJECTS |
|---|

3-year Average Utility Costs:

   Total: $               Per Square Foot: $               Per Student: $

**Current Facility Condition Index (FCI)** (5-year cost to repair vs. cost to replace, as calculated by the Ministry of Education)**:**

**10-year history of major facility improvements:**

| Year | Project | Cost |
|---|---|---|
|  |  |  |

**Projected 5-year facility renewal needs:**

| Year | Project | Cost |
|---|---|---|
|  |  |  |

**Accessibility projects:**

| Completed | Identified |
|---|---|
|  |  |

| PARTNERSHIPS & COMMUNITY USE |
|---|

List any facility partners or tenants that currently have an agreement for space in the school.                                                                                   N/A ☐

| Partner/Tenant | Revenue | Full Cost Recovery (Yes/No) |
|---|---|---|
|  |  |  |

Types of groups & number of annual hours of rented space in the school             N/A ☐
(Community Use of Schools):

youth ☐ hours:_____          adult ☐ hours:_____          other ☐ hours:_____

| Year | Revenue | Full Cost Recovery (Yes/No) |
|---|---|---|
|  |  |  |

List current non-school programs or services resident at or co-located with the       N/A ☐
school.

| Program | Revenue | Full Cost Recovery (Yes/No) |
|---|---|---|
|  |  |  |

Is there currently a before/after school program?                                         N/A ☐
 Before school only ☐     After school only ☐     Both before and after school ☐     No ☐
If not, has it been available in the past three years?          Yes ☐     No ☐
Revenue:          $_____
Full cost recovery?          Yes ☐     No ☐

| | |
|---|---|
| List any agreements governing the joint use of green space. | N/A ☐ |
| Description of the school's suitability for facility partners:<br><br>    Is there sufficient parking to accommodate an additional use?    Yes ☐ No ☐<br>    Is it located within 400m of a transit stop?    Yes ☐ No ☐<br>    Is it located on a collector or arterial road?    Yes ☐ No ☐<br>    Can a portion of the building be segregated from the rest of the school?    Yes ☐ No ☐<br>    Do the surrounding land uses support an alternate use?    Yes ☐ No ☐ | |
| Have any community organizations or government agencies expressed an interest in partnering on this site? | Yes ☐ No ☐ |

**Attachments:**

- Official Plan ☐
- Secondary Plan ☐
- Zoning By-Law ☐
- Aerial/Context Map ☐
- School Boundary Map ☐
- Site Plan ☐
- Floor Plan/Space Template ☐