

Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held on Monday, September 24, 2018 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Joyce Anderson, Wayne Buchholtz, Bill Conway, Manuel da Silva, Jeanne Gravelle, Wendy Price (Chair), Greg Reitzel, Brian Schmalz, Melanie Van Alphen

Student Trustees Present:

Izabella Tyc, Meghan Nemeth

Administrative Officials Present:

Loretta Notten, Jason Connolly, Gerald Foran, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson,

Special Resources For The Meeting:

Regrets:

Laura Shoemaker

Recorder:

Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:00 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Trustee Schmalz.

1.2 Approval of Agenda

2018-93 -- It was moved by Trustee Van Alphen and seconded by Trustee Reitzel:
THAT the agenda for Monday, September 24, 2018 be now approved. --- Carried by *consensus*.

1.3 Declaration of Pecuniary Interest

- 1.3.1 From the current meeting – NIL
- 1.3.2 From a previous public or in-camera meeting – NIL

1.4 Items for Action from Previous Meeting

2018-94 -- It was moved by Trustee da Silva and seconded by Trustee Conway:
THAT the actions arising from the In-camera and Private, Private meeting held September 10, 2018 and September 24, 2018 with respect to a student matter and Real Estate matters be now approved. --- Carried by consensus.

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3. Consent Agenda: Board of Trustees (Minutes of meetings)

- Approval of Minutes of Regular and Special Meetings

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of June 26, 2018 Special Board Meeting

3.2 Approved SEAC Minutes of June 6, 2018

3.3 Approved CPIC Minutes of May 8, 2018

2018-95 -- It was moved by Trustee Buchholtz and seconded by Trustee Schmalz:
THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. --- Carried by consensus

4 Delegations

5 Advice from the CEO

5.1 Director's Update

Director Notten provided highlights from notable events and accomplishments since the last Board meeting of June 2018.

5.2 Construction Update

Superintendent Maharaj and Terri Pickett, Senior Manager of Facility Services provided the Board of Trustees with an update on the construction that took place during the 2017-2018 school year and a summary of schools which received the updates. These projects were associated with building renewal, school priorities, and capital projects funded by the Ministry of Education.

Trustees provided feedback.

5.3 Appointment of Audit Elections Expense Committee Members

Superintendent Maharaj provided a report on the Appointment of Audit Elections Expense Committee and recommendation on members. Every district school board must appoint a compliance audit committee before October 1, 2018, to hear and decide on applications for compliance audits of trustee candidates' campaign expenses. The Committee must be composed of three to seven people, none of whom can be members of the school board, an employee, or a candidate in the election.

2018-96 -- It was moved by Trustee da Silva and seconded by Trustee Gravelle:
That Philip Silveira, Jessica Perkovic, James Schmiel, and Jeff Weir be appointed as members of the Elections Expense Compliance Audit Committee for a four-year term less two weeks beginning on December 1, 2018. --- Carried by consensus

5.4 Reduction of Trustee Honoraria

Superintendent Maharaj provided a report with respect to the reduction of Trustee honoraria and provided details and recommendations for changes to Board Policy II 013. As part of a recent announcement on changes to funding, the base amount of the honorarium for trustees was reduced from the amount previously approved for the 2018-19 school year.

1. 2018-97 -- It was moved by Trustee Reitzel and seconded by Trustee da Silva:

That Trustees select a reduced base honorarium amount of \$5,900.

That Policy II 013 "Cost of Governance" policy provision 3 be amended to read as follows:

The Board will pay an honorarium to its trustees in accordance with the provisions in legislation. For the term of December 1, 2018 to November 14, 2022, the honorarium will be

- \$10,209 per year composed of a base amount of \$5,900 and an enrolment amount of \$4,309.***
- The Chair of the Board will receive an additional honorarium of \$5,000 per year, plus an additional enrolment amount of \$1,108 per year.***
- The Vice-Chair of the Board will receive an additional honorarium of \$2,500 per year, plus an additional enrolment amount of \$554 per year.***

For clarity, the following amounts will be paid to Trustees on an annual basis:

Trustee: \$10,209

Vice Chair: \$13,263

Chair: \$16,717

--- Carried by consensus

5.5 Enrollment/Staffing Report

Superintendent Connolly provided the Board of Trustees with an update on student enrollment and staffing along with its impact on the system. Trustees provided feedback and asked questions with respect to trends and data which Superintendent Connolly clarified.

5.6 EQAO Update

Superintendent Klein and Superintendent Olson provided an update on the 2017-2018 EQAO results for the system. Trustees provided feedback and asked questions with respect to trends and data which were clarified by the Superintendents.

6 Ownership Linkage (Communication with the External Environment)

7 Actions From Board Committees/Task Forces

7.1 Student Trustee Report

Students Trustee provided an update on activities that took place during the month of November in the secondary schools.

8 Board Education (at the request of the Board)

8.1 OCSTA/CCSTA Communications

8.2 Chair's Report

Trustee Price provided highlights from notable events from the month of September 2018.

8.3 Board Evaluation

Board of Trustees discussed Board Evaluation results. The Board Evaluation will be used as a stepping stone to discuss the Trustees work for the 2018-2019 school year at the next Committee of the Whole Board.

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1 Board Policy II 002 Governing Style

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Trustees discussed and reviewed Board Policy II 002.

2018-98 -- It was moved by Trustee da Silva and seconded by Trustee Gravelle:

THAT the Board of Trustees find Board Policy II 002 Governing Style in compliance. --- Carried by consensus

10.1.1 Is There a Need to Review This Policy?

Yes, section 4, to be brought forward to Governance for further discussion.

10.2 Board Policy III 006 CEO Compensation and Benefits

Trustees discussed and reviewed Board Policy III 006 CEO Compensation and Benefits.

2018-99 -- It was moved by Trustee Reitzel and seconded by Trustee da Silva:

THAT the Board of Trustees find Board Policy III 006 CEO Compensation and Benefits in compliance. --- Carried by consensus

10.2.1 Is There a Need to Review This Policy?

No

11 Assurance of Successful Director of Education Performance

11.1 Monitoring Reports & Vote on Compliance

12 Potential Agenda Items

12.1 Trustee Inquiry Report from the CEO

12.2 Shared Concerns

13 Announcements

13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

Sept 26 - Audit Committee Meeting

• Sept 29 - The Feast St. Jerome Liturgy & Dinner

• Oct 1 - Governance

• Oct 15 - Committee of the Whole

13.2 Pending Items:

13.3 Pending Items for OCSTA Consideration

14 Items for the Next Meeting Agenda

15 Adjournment – Confirm decisions made tonight.


The Recording Secretary confirmed the meeting decisions.

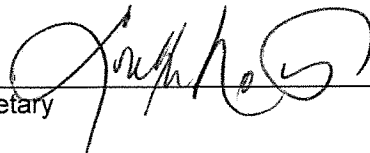
16 Closing Prayer

17 Motion to Adjourn

2018-92-- It was moved by Trustee Gravelle and seconded by Trustee Conway:

THAT the meeting be now adjourned. The meeting was adjourned by consensus at 7:52 p.m.


Chair of the Board


Secretary