

Board of Trustees' Meeting

A public meeting of the Board of Trustees was held on Monday, February 26, 2018 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Bill Conway, Manuel da Silva, *Amy Fee, Jeanne Gravelle, Wendy Price (Chair), Greg Reitzel, Brian Schmalz, Melanie Van Alphen
(*via teleconference)

Student Trustees Present:

Meghan Nemeth, Kate Jamieson

Administrative Officials Present:

Loretta Notten, Gerry Clifford, Jason Connolly, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson, Laura Shoemaker

Special Resources For The Meeting:

Regrets:

Recorder:

Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Vice-chair of the Board called the meeting to order at 6:09 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Trustee Gravelle.

1.2 Approval of Agenda

Section 1.4 "Items for Action from Previous Meeting" will continue to be referred to in Section 3 Consent and will appear as "3.3 Items for Action from Previous Meeting". "Items for Action from Previous Meeting" will be discussed at the next Governance Meeting as to whether it should be a stand-alone item in Section 1 on the go forward.

5.2 Budget update to be placed in Section 3 Consent and will become "3.4 Budget Update #1

2018-27 -- It was moved by Trustee da Silva and seconded by Trustee Van Alphen:

THAT the agenda for Monday, February 26th, 2018 as amended be now approved. --- Carried by consensus.

1.3 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3. Consent Agenda: Board of Trustees (Minutes of meetings)

• Approval of Minutes of Regular and Special Meetings

- 3.1 Approval of Minutes of Regular and Special Meetings
 - 3.1.1 Minutes of January 29, 2018 Board meeting
- 3.2 CPIC Approved Minutes of January 10, 2018
- 3.3 Items for Action from Previous Meeting
- 3.4 Budget Update #1

2018-28 -- It was moved by Trustee Reitzel and seconded by Trustee Schmalz:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. --- Carried by consensus

4 Delegations

N/A

5 Advice from the CEO

5.1 Special Education Renewed Math Strategy Update

Gerald Foran (Principal, Section 23), Antonietta Leonardo (Special Education Liaison) and Johanna Dreyer (Special Education Liaison) provided Board of Trustees' with a Special Education Renewed Math Strategy Update and the roles of the Special Education Liaisons within our Board.

During the 2016-17 and 2017-18 school year, Learning Disabilities and Mathematics has been a focus for professional learning for our WCDSB staff. WCDSB support model is based on the "Learning for All" Ministry Document, which uses a tiered approach for supporting student learning in Mathematics. Principal Foran discussed the three Tiered Approach to support student learning in Mathematics.

Ms. Leonardo provided a short video clip from Understood.org that highlights the experience of a student struggling in math and the importance of student voice.

Capacity Building is key at WCDSB to ensure that high quality programs and services are provided to our students. Ms. Dreyer provided a list of Professional Development Opportunities offered to date to Resource Teachers (Special Education Teachers) and the Next Steps for 2018-19 to ensure that we are creating socially and academically inclusive classrooms through a collaborative model of Resource Teacher Support. The collaborative model includes Technology, Social-Emotional Strategies and Collaborative Model of Resource Teacher Support.

5.2 2018 Elections – Trustee Determination and Distribution, Compliance Audit Committee

Superintendent Maharaj provided a report with respect to 2018 Elections – Trustee Determination and Distribution, Compliance Audit Committee.

As part of the upcoming election process, Trustees are required to carry out the following:

1. Pass a motion identifying the number of Catholic Trustees that will be elected in 2018 (Trustee Determination).
2. Pass a motion identifying the geographical areas that Trustees will represent (Trustee Distribution).
3. Appoint members to an Election Expense Compliance Audit Committee.

Superintendent Maharaj discussed a number of options and formulas for Trustee Determination and Trustee Distribution. The Board of Trustees decided they will keep the determination and distribution formulas used in past years.

5.3 Director's Monthly Report

Director Notten provided an update from her activities for the month of February 2018.

6 Ownership Linkage (Communication with the External Environment)

6.1 Draft Correspondence regarding Canada Summer Jobs Program

Correspondence was drafted to Prime Minister Trudeau and Minister Hajdu stemming from requests from OCSTA to state our concerns with the application process of the Canada Summer Job Program. The Board of Trustees were in consensus that the letter should be sent as drafted.

7 Actions From Board Committees/Task Forces

7.1 Student Trustee Monthly Update

Student Trustee Jamieson and Student Trustee Nemeth provided update from their activities for the month of January and February 2018.

8 Board Education (at the request of the Board)

8.1 OCSTA/CCSTA Communications

8.2 Vice-chair's Report

Trustee Conway provided an update from his activities for the month of February 2018. Trustee Price also provided an update on her attendance at the Chinese New Year celebration.

9 Policy Discussion

9.1 Governance Committee Recommendations

**2018-29 -- It was moved by Trustee Van Alphen and seconded by Trustee Gravelle:
THAT the Board approve the change to *Board Policy IV 008 Financial
Conditions and Activities* as outlined in the following attachment. --- Carried by consensus**

**2018-30 -- It was moved by Trustee Reitzel and seconded by Trustee da Silva:
THAT the Board approve the change to *Board Policy II 003 Board Job
Description* as outlined in the following attachment. --- Carried by consensus**

**2018-31 -- It was moved by Trustee Schmalz and seconded by Trustee Gravelle:
THAT the Board approve the change to *Board Policy I 001 Ends* as outlined in
the following attachment. --- Carried by consensus**

10 Assurance of Successful Board Performance

10.1 Board Policy I 001 Ends - Broad Policy Provision (All) – in compliance?

10.1 Board Policy II 007 Board Members' Code of Conduct (G. Reitzel)

**2018-32 -- It was moved by Trustee Reitzel and seconded by Trustee da Silva:
THAT the Board of Trustees reviewed Board Policy II 007 Board Members' Code of Conduct and find the Board in
compliance. --- Carried by consensus**

10.1.1 Is There a Need to Review This Policy? No

10.2 Board Policy III 003 Accountability of the CEO (A. Fee)

**2018-33 -- It was moved by Trustee Fee and seconded by Trustee Schmalz:
THAT the Board of Trustees reviewed Board Policy III 003 Accountability of the CEO and find the Board in compliance. --- Carried by consensus**

10.2.1 Is There a Need to Review This Policy? No

10.3 Board Policy III 004 Delegation to the CEO (M. Van Alphen)

**2018-34 -- It was moved by Trustee Van Alphen and seconded by Trustee Conway:
THAT the Board of Trustees reviewed Board Policy III 004 Delegation to the CEO and find the Board in compliance. --- Carried by consensus**

10.3.1 Is There a Need to Review This Policy? No

11 Assurance of Successful Director of Education Performance

12 Potential Agenda Items

12.1 Trustee Inquiry Report from the CEO

12.2 Shared Concerns

13 Announcements

13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

- Feb. 27 Soup Sisters
- Mar 1: Clergy Dinner
- Mar 5: Committee of the Whole
- Mar 26: Board of Trustee
- Mar. 28 Beacons of Hope Resurrection FOS
- Apr 4: Beacons of Hope Monsignor Doyle FOS

13.2 Pending Items:

13.3 Pending Items for OCSTA Consideration

14 Items for the Next Meeting Agenda

15 Adjournment – Confirm decisions made tonight.

The Recording Secretary confirmed the meeting decisions.

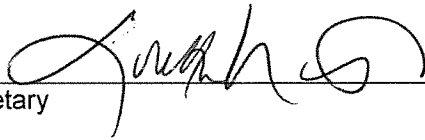
16 Closing Prayer

17 Motion to Adjourn

2018-35-- It was *moved* by Trustee da Silva and *seconded* by Trustee Gravelle:
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 7:30 p.m.



Chair of the Board



Secretary