



Board of Trustees' Board Meeting

Date: November 27, 2017

Time: 6:00 p.m. *

* Committee of the Whole In Camera, if necessary, will precede or follow the Board Meeting, as appropriate.

Location: Board Room, Catholic Education Centre, 35 Weber Street, Kitchener

Attendees:

Board of Trustees:

Joyce Anderson, Bill Conway, Manuel da Silva, Amy Fee, Jeanne Gravelle, Wendy Price (Chair), Greg Reitzel, Brian Schmalz, Melanie Van Alphen

Student Representatives:

Kate Jamieson, Meghan Nemeth

Senior Administration:

Loretta Notten, Gerry Clifford, Jason Connolly, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson, Laura Shoemaker

Special Resource:

Recording Secretary:

Alice Figueiredo, Executive Administrative Assistant

ITEM	Who	Agenda Section	Method & Outcome
1. Call to Order	Board Vice-chair		
1.1 Opening Prayer & Memorials	Board Pastoral Team Chair		
1.2 Territorial Acknowledgement I (we) would like to begin by acknowledging that the land on which we gather today is the land traditionally used by the Haudenosaunee, Anishinaabe and Neutral People. I (we) also acknowledge the enduring presence and deep traditional knowledge, laws and philosophies of the Indigenous People with whom we share this land today.			
1.3 Approval of Agenda	Board of Trustees		Approval
1.4 Declaration of Pecuniary Interest 1.3.1 From the current meeting 1.3.2 From a previous public or in-camera meeting	Individual Trustees		
2. Consent Agenda: Director of Education (e.g.: day –to –day operational matters from the Ministry of Education that the Board is required to do)			
2.1			

ITEM	Who	Agenda Section	Method & Outcome
3. Consent Agenda: Board (Minutes of meetings, staff report)			
3.1 Approval of Minutes of Regular and Special Meetings	Trustees	pp. 4-8	Approval
3.1.1 Minutes of October 30, 2017 Board meeting	Trustees	pp. 9-11	Receipt
3.1.2 Minutes of October 4, 2017 SEAC meeting	Trustees	pp. 12-47	Approval
3.1.3 Financial Statements and Year End Position	Trustees	pp. 48-49	Approval
3.1.4 Special Education Advisory Committee Membership Update			
3.1.5 Audit Committee Annual Report	Trustees	pp. 50-54	Approval
4. Delegations/Presentation			
5. Advice from the CEO			
5.1 Director's Monthly Report	Loretta Notten	pp. 55-56	Information
5.2 Autism Support Plan	Laura Shoemaker	pp. 57-58	Information
5.3 English as a Second Language (ESL)	John Klein	pp. 59-61	Information
5.4 Environmental Education	John Klein	pp. 61-68	Information
6. Ownership Linkage (Communication with the External Environment)			
7. Reports from Board Committees/Task Forces			
7.1 Student Trustee Report	Kate Jamieson, Meghan Nemeth	pp. 69-70	Information
8. Board Education (at the request of the Board)			
8.1 Chair's Report	Wendy Price	pp. 71	Information
8.2 OCSTA/CCSTA Communication	Wendy Price	pp. 72-75	Information
9. Policy Discussion			
10. Assurance of Successful Board Performance			
10.1 Board Policy II 004 Advocacy and Advertising (Manuel da Silva)	Trustees		Approval
10.2 Is There a Need to Review This Policy?	Trustees		Discussion
11. Assurance of Successful Director of Education Performance			
11.1 Monitoring Reports & Vote on Compliance			
11.1.1			
12. Potential Agenda Items/Trustee Inquiry Report (CEO)			
12.1 Trustee Inquiry Report from the CEO			
12.2 Shared concerns			
13. Announcements			
13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):			

ITEM	Who	Agenda Section	Method & Outcome
Dec 4: Annual Meeting to elect the Chair/Vice Chair of the Board Dec 6: SEAC Dec 7: Trustee/Superintendent Christmas Social Dec 11: Regular Board Meeting Dec 21: CEC Christmas Mass & Luncheon Jan 10: CPIC Jan 10: SEAC			
13.2 Pending Items: • 13.3 Pending Items for OCSTA Consideration • Additional funding for Re-engagement officer/program	<u>Committee/Task Force</u>	<u>Due Date</u>	<u>Action Taken</u>
14. Items for the Next Meeting Agenda	Trustees		
15. Adjournment Confirm decisions made tonight	Director of Education		
16. Closing Prayer			
17. Motion to Adjourn	Board of Trustees	Motion	Approval

CLOSING PRAYER

O Risen Lord, you have entrusted us with the responsibility to help form a new generation of disciples and apostles through the gift of our Catholic schools.

As disciples of Christ, may we educate and nurture hope in all learners to realize their full potential to transform God's world.

May our Catholic schools truly be at the heart of the community, fostering success for each by providing a place for all.

May we and all whom we lead be discerning believers formed in the Catholic faith community; effective communicators; reflective and creative thinkers; self-directed, responsible, life-long learners; collaborative contributors; caring family members; and responsible citizens.

Grant us the wisdom of your Spirit so that we might always be faithful to our responsibilities.
We make this prayer through Christ our Lord.

Amen

Rev. Charlie Fedy, CR and the Board of Trustees, 2010

Board of Trustees' Meeting

A public meeting of the Board of Trustees was held on Monday, October 30, 2017 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Joyce Anderson, Bill Conway, Manuel da Silva, Amy Fee, Wendy Price (Chair), Greg Reitzel, Brian Schmalz, Melanie Van Alphen

Student Trustees Present:

Kate Jamieson, Meghan Nemeth

Administrative Officials Present:

Loretta Notten, Gerry Clifford, Jason Connolly, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson, Laura Shoemaker

Special Resources For The Meeting:

Regrets:

Jeanne Gravelle

Recorder:

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:00 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by Meghan Nemeth, Student Trustee.

1.2 Approval of Agenda

Add Item 3.1.4 Staffing Report to Consent Agenda

2017-130 -- It was *moved* by **G. Reitzel** and *seconded* by **B. Schmalz**:

THAT the agenda for October 30, 2017 as amended be now approved. --- Carried by consensus.

1.3 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3. Consent Agenda: Board of Trustees (Minutes of meetings)

2.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of September 25, 2017 Board Meeting

3.1.2 Minutes of June 7, 2017 SEAC Meeting

3.1.3 Minutes of October 2, 2017 Governance Meeting

3.1.4 Staffing Report as of October 20, 2017

2017-131 -- It was *moved* by **M. da Silva** and *seconded* by **A. Fee**:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus

4. Delegations

5. Advice from the CEO

5.1 Director's Report

Director Notten reviewed some of the highlights from the monthly report. She highlighted OCSTA's Together in Faith, Administrators' Retreat – *Reaching New Heights*, Spiritual Development Day launching The Year of Faith, *Raise the Bar* Healthy Active Living event and the Catholic Education Foundation of Ontario Catholic Student Award recognizing five students from our secondary schools.

5.2 Mental Health Update

Sharon Porty, Mental Health Lead and Cara Cressman, Speech and Language Pathologist presented the Board's Mental Health update.

Ms. Porty provided a definition of resiliency and advised on how we can provide skills to our students to meet the challenges in their lives. The Board will relaunch the "Elephant in the Room" anti-stigma campaign this coming school year.

Ms. Cressman presented on Emotional Literacy & Self-Regulation and the necessity of the skills. Emotional Literacy Resources for Kindergarten to Grade 3 was introduced Board wide.

5.3 French Immersion Review Plan

Lindsay Ford and Jennifer Kruihof presented on the French Immersion Review Committee and its goal of ensuring all program offerings are tied to student need & stakeholder interests, and that they will equip students to become globally-engaged responsible citizens. The process will take place over the school year with the final report be presented to the Committee of the Whole on Monday, April 9th, 2018 with a Board decision on Monday, April 23rd.

5.4 Leading Student Achievement

Jacqueline Wettlaufer provided an update on Leading Student Achievement and its historical background.

LSA is designed to support the Ontario Ministry of Education in its renewed goals for education:

- achieving excellence
- ensuring equity (LSA will focus on Aboriginal Cultural Competency)
- promoting well-being and
- enhancing public confidence

In 2017-2018, the project will continue to provide leadership and support by developing and sustaining learning networks of principals, teachers and system leaders within their districts, the province and internationally as they focus on some of the following initiatives:

- LSA Theory of Action
- Principal Learning Teams
- Professional Learning Communities
- Collaborative Inquiry Processes
- Leading Mathematics Success & the Renewed Mathematics Strategy
- Knowledge Building/Knowledge Forum
- Ontario Leadership Framework/School Effectiveness Framework

The work of the instructional leadership extends from the Board's multi-year strategic plan.

5.5 Introduction to Annual Priorities 2017-18

Director Notten provided an overview of the Board's annual priorities as we head into year 3 of the Board's Multi-Year Strategic Plan (MYSP). Indicators for the report card include: Stakeholder Feedback, Strategic Direction Action Reports and Evidence / Key Performance Indicators. A MYSP grading Rubric was provided. Rankings: green effectively meeting our criteria, orange, approaching criteria and red that we are not yet meeting our criteria. Key growth and next steps discussed.

The Board priority of Well-being was discussed along with the pillars: Equity and Inclusive Education, Safe and Accepting Schools, Healthy Schools and Positive Mental health. Superintendents are collaborating and coordinating the 4 pillars by the following means:

- Consistent focus on Well-Being at each Administrators Meeting
- Stronger and aligned coordination between 4 pillars of Well-being
- Working with results of the Resiliency Survey
- Equity – significant provincial priority
- Newly formed Safe Schools Committee.

The priorities for 2017-2018 school year were shared and they include:

- Faith Formation
- Well-Being (Equity)
- Numeracy
- Collaboration

The Key next steps moving forward include: Using feedback we have received and sharing the results with stakeholders, Applied Level Students + Assessment for Learning, 4 & 5 Year Grad Rate, numeracy achievement & Well Being continue as key foci and Understanding, sharing and improving Support Staff responses.

6 Ownership Linkage (Communication with the External Environment)

7 Actions From Board Committees/Task Forces

7.1 Student Trustee Report

K. Jamieson and M. Nemeth provided their report on activities at the secondary schools in the past month.

7.2 Governance Committee Recommendations

W. Price reviewed the Governance recommendations for approval by the trustees.

2017-132 -- It was moved by **A. Fee** and seconded by **G. Reitzel**:

*THAT the Board of Trustees approve the recommended revision to Board Policy II 015 Ownership Linkage as outlined in the agenda. --- **Carried by consensus***

2017-133 -- It was moved by **G. Reitzel** and seconded by **B. Schmalz**:

*THAT the Board of Trustees approve the recommended revisions to General Board Operational and Procedural By-law Section 2.5 as outlined in the agenda. --- **Carried by consensus***

2017-134 -- It was moved by **B. Conway** and seconded by **A. Fee**:

*THAT the Board of Trustees approve the recommended revisions to General Board Operational and Procedural By-law Section 3.21 as outlined in the agenda. --- **Carried by consensus***

2017-135 -- It was moved by **B. Schmalz** and seconded by **A. Fee**:

*THAT the Board of Trustees approve the recommended revisions to General Board Operational and Procedural By-law Section 5 as outlined in the agenda. --- **Carried by consensus***

8 Board Education (at the request of the Board)

8.1 Chair's Report

Chair's Report going forward will be included each month in the agenda package. Trustee Price reviewed highlights from her report.

8.2 School Board Governance Supports Responses

Trustees reviewed their responses to the questions. Their feedback will be sent to OCSTA. Wendy was surprised to see a response from OCSTA ahead of the deadline to submit. W. Price will submit our responses on behalf of the trustees.

8.3 OCSTA 2018 Resolutions Information Package

Trustees reviewed the procedures for preparing resolutions. Deadline is January 31/18 for submission to OCSTA. In order to submit resolutions that were shared concerns by all trustees, it was suggested that trustees prepare a draft proposal and submit as an agenda items to have a discussion at a Board meeting. Trustee Price asked trustees to write it up, submit to Alice and it can be added to the agenda package for further discussion.

8.4 OCSTA Communications

Trustee Price advised the OCSTA communications are for information.

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1 Board Policy II 003 Board Job Description

Joyce said it has been 5 years since review.

2017-136 -- It was *moved* by **M. da Silva** and *seconded* by **G. Reitzel**:

THAT the Board of Trustees reviewed Policy II 003 Board Job Description and find we are in compliance. --- Carried by consensus

10.2 Is There a Need to Review This Policy?

Trustees agreed there is a need to review the policy. Board Policy II 003 Board Job Description will be reviewed at the Governance Committee to review the wording of the policy statement.

11 Assurance of Successful Director of Education Performance

11.1 Monitoring Reports & Vote on Compliance

11.1.1 Board Policy IV 008 Financial Conditions and Activities Provision#9

A discussion was initiated on how the Board would show evidence with respect to compliance in the Ends statement and questioned how we would know whether a partnership contract is or isn't in alignment with the Ends statement.

Chief Financial Officer, Shesh Maharaj confirmed that he was not aware of any contracts not in alignment with the Ends statement. It was suggested by Trustee Reitzel to look at the Ends policy and the possibility of adding a statement to look at the provision in connection with our Ends statement. This issue will be forwarded to the Governance Committee for further review.

12 Potential Agenda Items

12.1 Trustee Inquiry Report from the CEO

12.2 Shared Concerns

13 Announcements

13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

Nov 1 6:30 SEAC

Nov 7 6:30 Commissioning School Council Chairs/New Administrators

Nov 8 5:00 CPIC

Nov 13 Committee of the Whole

Nov 17 Board Office Mass

Nov 17 St. Louis SSC Graduation, St. Mary's Church

Nov 24 St. Louis PSW Graduation, St. Mary's Church

Nov 27 Board Meeting

13.2 Pending Items:

- Look at building our rural population – remove from agenda
- Consider a committee to review the boundaries for future consideration – remove from agenda

13.3 Pending Items for OCSTA Consideration

- Additional funding for Re-engagement officer/program – add to agenda

14 Items for the Next Meeting Agenda

15 Adjournment – Confirm decisions made tonight.

The Recording Secretary confirmed the meeting decisions.

16 Closing Prayer

17 Motion to Adjourn

2017-137 -- It was *moved* by **A. Fee** and *seconded* by **M. da Silva**:

THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 8:30 p.m.

Chair of the Board

Secretary

SEAC Committee Meeting Minutes

Date & Time:	Wednesday, October 4, 2017 6:30 pm
Location:	Boardroom, C.E.C.
Next Meeting:	Wednesday, November 1, 2017
Committee Members: Jeanne Gravelle, Bill Conway, Kim Murphy, Zina Bartolotta, John Gilbert, Irene Holdbrook, Stuart Cross, Richard Gough, Sue Simpson Administrative Officials: Laura Shoemaker, Gerald Foran Regrets: Christine Zaza, Richard Gough, Rhonda Ruetz	

<ul style="list-style-type: none"> Opening Prayer Welcome 	L. Shoemaker
<ul style="list-style-type: none"> Approval of Agenda Motion by: Kim Murphy Seconded: Bill Conway 	
3. Declared Pecuniary Interest Nil	
4. Approval of the Minutes September 6, 2017 Minutes Motion by: Kim Murphy Seconded: Stuart Cross	
5. School System Operational Business 5.1 BIPSA John Klein, Superintendent of Learning presented the updated 2017-2018 BIPSA to SEAC. There were many changes to the plan last year which were brought into this year. John walked through his presentation explaining components of it to SEAC and elaborating on the key elements that have been updated. Presentation summary is attached.	J. Klein

6. Ministry Updates 6.1 Nil	
7. SEAC Committee Functions 7.1 PAaC on SEAC Effective Practices Handbook Associations and development of WCDSB SEAC protocols SEAC members viewed two videos on Roberts Rule Made Simple by Susan Leahy explaining in layman's terms the main function of Roberts Rules at meetings which are: <ul style="list-style-type: none"> • How to bring business to the floor with a "Main Motion" • How to "amend" the "Main Motion" • How to "amend" the "Amendments" • Is the committee working as a "team" To be discussed again at the November meeting.	SEAC
8. Policy Advice to the Board Nil	
9. Association Concerns/Association Updates (20 minutes) 9.1 Trustee Update Jeanne Gravelle and Bill Conway gave brief updates to SEAC members on the highlights of September board meeting regarding: <ul style="list-style-type: none"> • Trustee Conway and Trustee Gravelle spoke briefly on the Wendy Price new chair and Bill Conway new vice chair • WCDSB EQAO averages in Math • WCDSB enrolment increases • Indigenous territorial acknowledgement • School construction update • Director's trip to Kenya Board bulletin attached. Association Update Gerald Foran informed SEAC in conjunction with Waterloo Region Family Network of the letter sent home to Parents/Guardians regarding a pilot program hosting a five week Transition to Post Secondary School Program for 12 senior students (6 from WCDSB and 6 from WRDB) aiming at helping students with Autism, ADHD, learning disabilities and/or anxiety who are planning to attend university or college next year. Letter attached. WRDSS is hosting the WRDSSS 16 th Annual Buddy Walk on November 5 th , flyer attached. Also having a Better With You campaign with 2018 calendars with flyer attached.	J. Gravelle B. Conway
10. Pending Items	
11. Adjournment Motion by: Bill Conway Seconded: Kim Murphy	



12. Action Items Place Holder	



Date: November 27, 2017
To: Board of Trustees
From: Director of Education
Subject: Approval of the audited Consolidated Financial Statements

Type of Report: ☒ Decision-Making
☐ Monitoring
☐ Incidental Information concerning day-to-day operations

Type of Information: ☒ Information for Board of Trustees Decision-Making
☐ Monitoring Information of Board Policy **XX XXX**
☐ Information only of day-to-day operational matters delegated to the CEO

Origin: (cite Education Act and/or Board Policy or other legislation)

The Audit Committee, pursuant to O. Reg 361/10, reviewed the audited Consolidated Financial Statements and approved the following motion:

"That the audited Consolidated Financial Statements and 4th Quarter dashboard report for the year ended August 31, 2017 be sent to the Board of Trustees for approval."

Policy Statement and/or Education Act/other Legislation citation:

Education Act Section 252 "Financial Statements"

"252. (1) Every year, the treasurer of every board shall prepare the financial statements for the board by the date prescribed under subsection (3) and, on receiving the auditor's report on the financial statements, shall promptly give the Ministry two copies of the financial statements and the auditor's report. 1997, c. 31, s. 113 (1)."

"252 (2) Within one month after receiving the auditor's report on the board's financial statements, the treasurer shall do one of the following:

- 1. Publish the financial statements and the auditor's report on the board's website or, if the board does not have a website, make the financial statements and the auditor's report available to those affected by them in another manner that the treasurer considers appropriate.*
- 2. Mail or deliver a copy of the financial statements and auditor's report to each of the board's supporters. 2016, c. 5, Sched. 8, s. 3"*

O. Reg 361/10 s.9 (4) "Duties of an audit committee"

"To recommend, if the audit committee considers it appropriate to do so, that the board approve the annual audited financial statements."

Alignment to the MYSP:

Strategic Priority: Building Capacity to Lead, Learn & Live Authentically

Strategic Direction: Our decisions, actions, and stewardship of resources are evidence-based and responsive

Goal: To commit to evidence-based, responsive, timely, and professionally executed planning and gap analysis in all budgetary decisions

Background/Comments:

The audited Consolidated Financial statements and year ending position of the Board for August 31, 2017 were presented to the Audit Committee on November 9, 2017. Katelyn Murray, Manager from our external audit firm PricewaterhouseCoopers LLP, was also in attendance to present their findings during the audit.

Management was pleased to report to the Audit Committee that there was a small surplus as of August 31, 2017. This helps the Board to continue to build accumulated surpluses for future use. The surplus was attributed to increased enrolment, unanticipated rebates and cost savings realized. These favourable variances were offset by staff required for student needs, pupil-teacher ratios and rising utility costs during the school year.

After reviewing the audited Consolidated Financial Statements, asking questions of management and the external auditor, the Audit Committee passed a motion to recommend that the Board of Trustees approve the audited Consolidated Financial Statements.

Upon Board of Trustee approval of the Consolidated audited Financial Statements, management will publish the Consolidated Audited Financial Statements as required by s. 252(2) of the Education Act on the Board website.

Recommendation:

That the Board approve the audited Consolidated Financial Statements for the year ended August 31, 2017, as recommended by the Audit Committee.

Prepared/Reviewed By: Loretta Notten
 Director of Education

 Shesh Maharaj
 Executive Superintendent of Corporate Services

 Laura Isaac
 Senior Manager, Financial Services

*Bylaw 5.2 "where the Board of Trustees receives from the Director of Education a monitoring report that flows from a responsibility delegated to the Director under Board Policy – *except where approval is required by the Board of Trustees on a matter delegated by policy to the Board* – the minutes of the Meeting at which the Report is received shall expressly provide that the Board has received and approved of the Report as an action consistent with the authority delegated to the Director, subject in all instances to what otherwise actually occurred."

Consolidated Financial Statements of

**Waterloo Catholic
District School Board**

Year ended August 31, 2017

MANAGEMENT REPORT

Management's Responsibility for the Consolidated Financial Statements

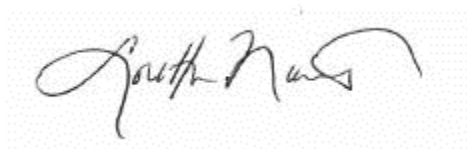
The accompanying consolidated financial statements of the Waterloo Catholic District School Board (the "Board") are the responsibility of the Board's Management and have been prepared in compliance with legislation, and in accordance with the financial reporting provisions described in note 1(a) to the consolidated financial statements.

A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of consolidated financial statements necessarily involves the use of estimates based on Management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

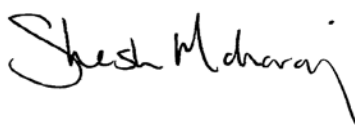
Board Management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by Management and the Board's internal auditor.

The Audit Committee of the Board meets with Management and the external auditors to review the consolidated financial statements and discuss any significant financial reporting or internal control matters prior to their approval of the consolidated financial statements.

The consolidated financial statements have been audited by PricewaterhouseCoopers LLP, independent external auditors appointed by the Board. The accompanying Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the Board's consolidated financial statements.



Loretta Notten
Director of Education



Shesh Maharaj
Chief Financial Officer



November 9, 2017

Independent Auditor's Report

To the Board of Trustees of Waterloo Catholic District School Board

We have audited the accompanying consolidated financial statements of the Waterloo Catholic District School Board, which comprise the consolidated statement of financial position as at August 31, 2017 and the consolidated statements of operations, changes in net debt and cash flows for the year then ended, and the related notes, which comprise a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation of these financial statements in accordance with the basis of accounting described in Note 1 to the financial statements, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

*PricewaterhouseCoopers LLP
95 King Street South, Suite 201, Waterloo, Ontario, Canada N2J 5A2
T: +1 519 570 5700, F: +1 519 570 5730*

"PwC" refers to PricewaterhouseCoopers LLP, an Ontario limited liability partnership.

Waterloo Catholic District School Board

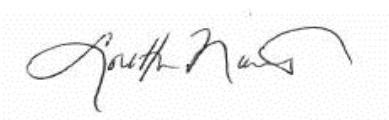
Consolidated Statement of Financial Position

August 31, 2017 with comparative figures for 2016

	2017	2016
		Restated note 20
Financial assets		
Cash and cash equivalents	\$ 16,027,186	\$ 23,034,181
Accounts receivable (note 2)	14,759,704	11,951,174
Assets held for sale (note 3)	1,627,911	1,593,444
Accounts receivable - Government of Ontario approved capital (note 4)	85,632,747	79,457,208
Total financial assets	118,047,548	116,036,007
Liabilities		
Accounts payable and accrued liabilities	17,163,525	14,666,396
Deferred revenue (note 5)	24,529,047	18,442,361
Deferred capital contributions (note 6)	234,774,358	224,695,883
Retirement and other employee future benefits payable (note 7)	5,002,055	5,364,856
Net debenture debt and capital leases (note 8)	71,200,703	78,807,239
Total liabilities	352,669,688	341,976,735
Net debt	(234,622,140)	(225,940,728)
Non-financial assets		
Prepaid expenses	643,126	622,680
Tangible capital assets (note 10)	263,126,444	253,170,644
Total non-financial assets	263,769,570	253,793,324
Contractual obligations and contingencies (notes 13 and 15)		
Accumulated surplus (note 16)	\$ 29,147,430	\$ 27,852,596

See accompanying notes to consolidated financial statements.

On behalf of the Board:



Loretta Notten, Director of Education



Wendy Price, Chair of the Board

Waterloo Catholic District School Board

Consolidated Statement of Financial Position

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See accompanying notes to consolidated financial statements.

On behalf of the Board:

Loretta Notten, Director of Education

Wendy Price, Chair of the Board

Waterloo Catholic District School Board

Consolidated Statement of Operations

August 31, 2017 with comparative figures for 2016

	2017 Budget (Note 19) Unaudited	2017 Actual	2016 Actual Restated note 20
Revenues			
Provincial grants - grants for student needs	\$ 239,621,764	\$ 246,484,146	\$ 239,165,963
Provincial grants - other	3,553,748	3,103,351	4,686,137
Federal grants and fees	1,445,608	1,507,786	1,321,599
Other fees and revenues	11,681,483	10,661,722	11,785,037
Investment income	125,000	260,192	166,681
School fundraising	5,135,190	5,410,768	5,520,694
Total revenues	261,562,793	267,427,965	262,646,111
Expenses			
Instruction	202,858,531	209,640,996	203,779,338
Administration	6,968,054	6,850,249	7,075,313
Transportation	5,218,753	5,651,735	4,911,631
Pupil accommodation	37,137,859	38,260,025	38,859,253
School funded activities	5,170,693	5,332,151	5,319,829
Other	397,975	397,975	397,975
Total expenses (note 12)	257,751,865	266,133,131	260,343,339
Annual surplus	3,810,928	1,294,834	2,302,772
Accumulated surplus, beginning of year	31,740,472	27,852,596	25,549,824
Accumulated surplus, end of year	\$ 35,551,400	\$ 29,147,430	\$ 27,852,596

See accompanying notes to consolidated financial statements.

Waterloo Catholic District School Board

Consolidated Statement of Cash Flows

August 31, 2017 with comparative figures for 2016

	2017	2016
		Restated note 20
Operating activities		
Annual surplus	\$ 1,294,834	\$ 2,302,772
Sources and (uses):		
Items not involving cash:		
Amortization of tangible capital assets	13,680,985	12,954,835
Grants recognized for deferred capital contributions	(13,680,985)	(12,446,962)
Gain on sale of tangible capital assets	(3,115,957)	(1,031,851)
Decrease in retirement and other employee future benefits payable	(362,801)	(806,299)
Transfer from deferred revenue to deferred capital contributions	642,142	1,330,277
	(2,836,616)	-
Changes in non-cash assets and liabilities:		
(Increase) decrease in accounts receivable	(8,984,069)	5,783,948
Increase in accounts payable and accrued liabilities	2,497,129	6,146,650
Increase (decrease) in deferred revenue	786,415	(700,348)
(Increase) decrease in assets held for sale	(34,467)	654,427
Increase in prepaid expenses	(20,446)	(32,941)
	(5,755,438)	11,851,736
Cash provided by operating activities	(7,297,220)	14,154,508
Capital activities		
Proceeds on sale of tangible capital assets	3,760,861	1,727,229
Cash used to acquire tangible capital assets	(24,281,689)	(14,753,195)
Cash applied to capital activities	(20,520,828)	(13,025,966)
Financing activities		
Capital grants received	23,117,318	10,423,617
Decrease in deferred revenue - capital	5,300,271	332,146
Debt repaid and sinking fund contributions	(7,606,536)	(7,390,903)
Cash provided by financing activities	20,811,053	3,364,860
Change in cash and cash equivalents	(7,006,995)	4,493,402
Cash and cash equivalents, beginning of year	23,034,181	18,540,779
Cash and cash equivalents, end of year	\$ 16,027,186	\$ 23,034,181
	2017	2016
The components of cash and cash equivalents are as follows:		
Cash	\$ 15,996,263	\$ 22,886,961
Cash equivalents	30,923	147,220
	\$ 16,027,186	\$ 23,034,181
	2017	2016
Cash paid for interest	\$ 4,080,908	\$ 4,503,907
Cash received for interest	260,192	166,681

See accompanying notes to consolidated financial statements.

Waterloo Catholic District School Board

Consolidated Statement of Changes in Net Debt

August 31, 2017 with comparative figures for 2016

	2017 Budget Unaudited	2017 Actual	2016 Actual Restated note 20
Annual surplus	\$ 3,810,928	\$ 1,294,834	\$ 2,302,772
Tangible capital asset activity			
Acquisition of tangible capital assets	(36,270,851)	(24,281,689)	(14,753,195)
Amortization of tangible capital assets	12,964,548	13,680,985	12,954,835
Gain on sale of tangible capital assets	-	(3,115,957)	(1,031,851)
Proceeds on sale of tangible capital assets	-	3,760,861	1,727,229
Total tangible capital asset activity	(23,306,303)	(9,955,800)	(1,102,982)
Other non-financial asset activity			
Acquisition of prepaid expenses	(643,126)	(643,126)	(622,680)
Use of prepaid expenses	643,126	622,680	589,739
Total other non-financial asset activity	-	(20,446)	(32,941)
(Increase) decrease in net debt	(19,495,375)	(8,681,412)	1,166,849
Net debt, beginning of year	(225,940,728)	(225,940,728)	(227,107,577)
Net debt, end of year	\$ (245,436,103)	\$ (234,622,140)	\$ (225,940,728)

See accompanying notes to consolidated financial statements.

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements

Year ended August 31, 2017

As disciples of Christ, the mission of the Waterloo Catholic District School Board (Board) is to educate and to nurture hope in all learners to achieve their full potential to transform God's world.

1. Significant accounting policies:

The consolidated financial statements have been prepared by management in accordance with the basis of accounting described below.

(a) Basis of accounting:

The consolidated financial statements have been prepared in accordance with Ontario Regulation 395/11 of the Financial Administration Act supplemented by Ontario Ministry of Education memorandum 2004:B2.

The Financial Administration Act requires that the consolidated financial statements be prepared in accordance with the accounting principles determined by the relevant Ministry of the Province of Ontario. A directive was provided by the Ontario Ministry of Education within memorandum 2004:B2 requiring school boards to adopt Canadian public sector accounting standards commencing with their year ended August 31, 2004 and that changes may be required to the application of these standards as a result of regulation.

In 2011, the government passed Ontario Regulation 395/11 of the Financial Administration Act. The Regulation requires that contributions received or receivable for the acquisition or development of depreciable tangible capital assets and contributions of depreciable tangible capital assets for use in providing services, be recorded as deferred capital contributions and be recognized as revenue in the statement of operations over the periods during which the asset is used to provide service at the same rate that amortization is recognized in respect of the related asset. The regulation further requires that if the net book value of the depreciable tangible capital asset is reduced for any reason other than depreciation, a proportionate reduction of the deferred capital contribution along with a proportionate increase in the revenue be recognized. For Ontario school boards, these contributions include government transfers, externally restricted contributions and, historically, property tax revenue.

The accounting policy requirements under Regulation 395/11 are different from the requirements of Canadian Public Sector Accounting Standards (PSAB). Canadian public sector accounting standards require that:

- government transfers, which contain a stipulation that creates a liability, are deferred and recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with Canadian Public Sector Accounting Standard PS3410;
- externally restricted contributions be recognized as revenue in the period in which the resources are used for the purpose or purposes specified in accordance with Canadian Public Sector Accounting Standard PS3100; and
- property taxation revenue be reported as revenue when received or receivable in accordance with Canadian Public Sector Accounting Standard PS3510.

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

1. Significant accounting policies (continued):

(a) Basis of accounting (continued):

Accordingly, revenue recognized in the statement of operations and certain related deferred revenues and deferred capital contributions would be recorded differently under Canadian Public Sector Accounting Standards.

(b) Reporting entity:

The consolidated financial statements reflect the assets, liabilities, revenues and expenses of the reporting entity. The reporting entity is comprised of all organizations accountable for the administration of their financial affairs and resources to the Board and which are controlled by the Board.

School generated funds, which include assets, liabilities, revenues and expenses of various organizations, that exist at the school level and which are controlled by the Board, are reflected in the consolidated financial statements.

Student Transportation Services of Waterloo Region (STSWR) is a transportation consortium operated through a partnership agreement between the Board and the Waterloo Region District School Board whereby certain costs are shared. As a result, a proportionate amount of STSWR's assets and liabilities have been consolidated with the Board's financial statements.

(c) Cash and cash equivalents:

Cash and cash equivalents consist of cash on hand and bank balances.

(d) Deferred revenue:

Certain amounts are received pursuant to legislation, regulation or agreement and may only be used in the conduct of certain programs or in the delivery of specific services and transactions. These amounts are recognized as revenue in the fiscal year the related expenditures are incurred or services performed.

(e) Deferred capital contributions:

Contributions received or receivable for the purpose of acquiring or developing a depreciable tangible capital asset for use in providing services, or any contributions in the form of depreciable tangible assets received or receivable for use in providing services, shall be recognized as deferred capital contributions (DCC) as defined in Ontario Regulation 395/11 of the Financial Administration Act. These amounts are recognized as revenue at the same rate as the related tangible capital asset is amortized. The following items fall under this category:

- Government transfers received or receivable for capital purposes
- Other restricted contributions received or receivable for capital purposes
- Property taxation revenues which were historically used to fund capital assets

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

1. Significant accounting policies (continued):

(f) Retirement and other employee future benefits payable:

The Board provides defined retirement and other future benefits to specified employee groups. These benefits include pension, life insurance and health care benefits, retirement gratuities, workers' compensation, and long-term disability benefits. In 2012, changes were made to the Board's retirement gratuity plan, sick leave plan and retiree health, life and dental plan.

As part of negotiated collective agreements for unionized employees that bargain centrally the OECTA Employee Life and Health Trust (ELHTs) was established in 2016-2017. The ELHTs provide health, life and dental benefits to teachers (excluding daily occasional teachers), up to a school board's participation date into the ELHT. These benefits are being provided through a joint governance structure between the bargaining/employee groups, school board trustee associations and the Government of Ontario. Beginning in the 2016-17 school year, school boards whose employee groups transitioned their health, dental and life benefits to the ELHT are required to remit a negotiated amount per full-time equivalency (FTE) on a monthly basis. Funding for the ELHTs is based on the existing benefits funding embedded within the Grants for Student Needs (GSN) and additional ministry funding in the form of a Crown contribution and Stabilization Adjustment.

The Board continues to provide health, dental and life insurance benefits for retired individuals, CUPE, OSSTF, Unifor, principals, vice-principals and non-union groups that have not yet transferred into an ELHT and continues to have a liability for payment of benefits under these plans.

The Board has adopted the following policies with respect to accounting for these employee benefits:

- (i) The costs of self-insured retirement and other employee future benefit plans are actuarially determined using management's best estimate of salary escalation, accumulated sick days at retirement, insurance and health care cost trends, disability recovery rates, long-term inflation rates, and discount rates. In prior years, the cost of retirement gratuities that vested or accumulated over the periods of service provided by the employee were actuarially determined using management's best estimate of salary escalation, accumulated sick days (if applicable) at retirement and discount rates. As a result of the plan change, the cost of retirement gratuities are actuarially determined using the employee's salary, banked sick days and years of service as at August 31, 2012 and management's best estimate of discount rates. The changes resulted in a plan curtailment and any unamortized actuarial gains and losses are recognized as at August 31, 2012. Any actuarial gains and losses arising from changes to the discount rate are amortized over the expected average remaining service life of the employee group.

For self-insured retirement and other employee future benefits that vest or accumulate over the periods of service provided by employees, such as retirement gratuities and life

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

1. Significant accounting policies (continued):

insurance and health care benefits for retirees, the cost is actuarially determined using the projected benefits method prorated on service. Under this method, the benefit costs are recognized over the expected average service life of the employee group. Any actuarial gains and losses related to past service of employees are amortized over the expected average remaining service life of the employee group.

For those self-insured benefit obligations that arise from specific events that occur from time to time, such as obligations for workers' compensation, long-term disability, and life insurance and health care benefits for those on disability leave, the cost is recognized immediately in the period the events occur. Any actuarial gains and losses that are related to these benefits are recognized immediately in the period they arise;

(ii) The costs of the Ontario Municipal Employees Retirement System (OMERS), a multi-employer defined pension plan benefit, are the employer's contributions due to the plan in the period; and

(iii) The costs of insured benefits are the employer's portion of insurance premiums owed for coverage of employees during the period.

(g) Tangible capital assets:

Tangible capital assets are recorded at historical cost less accumulated amortization. Historical cost includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset, as well as interest related to financing during construction. When historical cost records were not available, other methods were used to estimate the costs and accumulated amortization.

Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

Tangible capital assets, except land, are amortized on a straight line basis over their estimated useful lives as follows:

Asset	Estimated Useful Life in Years
Land improvements with finite lives	15
Buildings and building improvements	40
Portable structures	20
First-time equipping	10
Furniture	10
Equipment	5-15
Computer hardware	5
Computer software	5
Vehicles	5-10
Leasehold improvements, leased buildings	Over the lease term

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

1. Significant accounting policies (continued):

Assets under construction and assets that related to pre-acquisition and pre-construction costs are not amortized until the asset is available for productive use.

Land permanently removed from service and held for resale is recorded at the lower of cost and estimated net realizable value. Cost includes amounts for improvements to prepare the land for sale or servicing. Buildings permanently removed from service cease to be amortized and the carrying value is written down to the lower of carrying value and net realizable value. Tangible capital assets which meet the criteria for financial assets are reclassified as "assets held for sale" on the Consolidated Statement of Financial Position.

(h) Government transfers:

Government transfers, which include legislative grants, are recognized in the consolidated financial statements in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amount can be made.

Government transfers for capital that meet the definition of a liability are referred to as DCC. Amounts are recognized into revenue as the liability is depreciated over the useful life of the tangible capital asset. DCC and tangible capital assets will differ by land, which is not depreciated, and items which are not directly supported by the Ministry, such as computer purchases. These unsupported tangible capital assets are funded through operating dollars.

(i) Investment income:

Investment income is reported as revenue in the period earned. When required by the funding government, investment income earned on externally restricted funds such as pupil accommodation, education development charges (EDC) and special education forms part of the respective deferred revenue balances.

(j) Net debenture debt and capital leases:

Net debenture debt and capital leases are recorded net of related sinking fund balances.

(k) Budget figures:

Budget figures have been provided for comparison purposes and have been derived from the budget approved by the Trustees. The budget approved by the Trustees is developed in accordance with the Provincially mandated funding model for school boards and is used to manage program spending within the guidelines of the funding model.

(l) Use of estimates:

The preparation of consolidated financial statements (note 1(a)) in conformity with the basis of accounting requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenues and expenses during the year. Significant items subject to such estimates and assumptions include the

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

1. Significant accounting policies (continued):

carrying amount of tangible capital assets, valuation allowances for receivables, estimating provisions for accrued liabilities and obligations related to employee future benefits.

Actual results could differ from these estimates. These estimates are reviewed periodically and, as adjustments become necessary, they are reported in the period in which they become known.

(m) Property tax revenue:

Under Canadian PSAB guidelines, the entity that determines and sets the tax levy records the revenue in the financial statements. In the case of the Board, this is the Province of Ontario. As a result, property tax revenue received from the municipalities is recorded as Provincial Grants.

2. Accounts receivable:

Accounts receivable consists of the following:

	2017	2016
Province of Ontario	\$ 8,197,157	\$ 6,260,298
Other	6,562,547	5,690,876
	\$ 14,759,704	\$ 11,951,174

3. Assets held for sale:

As of August 31, 2017, \$1,627,911 (2016 - \$1,593,444) related to land, land improvements and buildings were recorded as assets held for sale.

	Balance at August 31, 2016	Additions	Proceeds	Gain on sale transferred to deferred revenue	Balance at August 31, 2017
Land	\$ 21,827	\$ 22,629	\$ 41,567	\$ 18,938	\$ 21,827
Building	1,571,617	656,742	3,719,294	3,097,019	1,606,084
	\$ 1,593,444	\$ 679,371	\$ 3,760,861	\$ 3,115,957	\$ 1,627,911

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

4. Accounts receivable - Government of Ontario approved capital:

The Province of Ontario replaced variable capital funding with a one-time debt support grant on August 31, 2010. The Board received a one-time grant that recognized capital debt as of August 31, 2010 that is supported by the existing capital programs. The Board receives this grant in cash over the remaining term of the existing capital debt. The Board may also receive yearly capital grants to support capital programs which would be reflected in this accounts receivable.

The Board has a receivable balance from the Province of Ontario of \$85,632,747 as at August 31, 2017 (2016 - \$79,457,208) with respect to capital grants.

5. Deferred revenue:

Revenues received which have been set-aside for specific purposes by legislation, regulation or agreement, are included in deferred revenue and reported on the Consolidated Statement of Financial Position.

Deferred revenue set-aside for specific purposes by legislation, regulation or agreement as at August 31, 2017, is comprised of:

	Balance at August 31, 2016	Externally restricted revenue and interest	Revenue recognized	Transferred to DCC	Balance at August 31, 2017
Proceeds of disposition	\$ 9,021,604	\$ 3,801,757	\$ -	\$ 642,142	\$ 12,181,219
School renewal	1,539,989	3,442,389	418,217	3,713,935	850,226
School condition improvement	626,358	-	-	626,358	-
Child care retrofit	78,642	-	-	7,565	71,077
Special education accommodation	59,133	-	-	-	59,133
Special education equipment	128,575	784,552	796,814	-	116,313
Asset held for sale	1,571,617	34,467	-	-	1,606,084
Labour framework	1,190,945	-	23,243	-	1,167,702
Third Party	2,648,647	3,253,479	2,533,705	276,810	3,091,611
Extra programming other grants	1,576,851	7,383,534	3,574,703	-	5,385,682
	\$ 18,442,361	\$ 18,700,178	\$ 7,346,682	\$ 5,266,810	\$ 24,529,047

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

6. Deferred capital contributions:

Deferred capital contributions include grants and contributions received that are used for the acquisition of tangible capital assets in accordance with regulation 395/11 that have been expended by year end. The contributions are amortized into revenue over the life of the asset acquired.

	2017	2016
Deferred capital contributions, beginning of year	\$ 224,695,883	\$ 225,388,951
Add:		
Capital contributions received	19,106,787	8,754,205
Transfers from deferred revenue	5,266,810	3,586,609
Less:		
Revenue recognized in the year	(13,680,985)	(12,954,829)
Disposal and reclassification of tangible capital assets	(614,137)	(79,053)
Deferred capital contributions, end of year	\$ 234,774,358	\$ 224,695,883

7. Retirement and other employee future benefits:

Retirement and other employee future benefits as of August 31, 2017 were as follows:

(a) Employee future benefits liabilities:

			2017	2016
Retirement and other employee future benefit liabilities	Retirement benefits	Other employee future benefits	Total employee future benefits	Total employee future benefits
Accrued employee future benefit obligations at August 31	\$ 1,841,498	\$ 3,284,277	\$ 5,125,775	\$ 5,572,711
Unamortized actuarial gain	(143,621)	19,901	(123,720)	(207,855)
Employee future benefits liabilities	\$ 1,697,877	\$ 3,304,178	\$ 5,002,055	\$ 5,364,856

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

7. Retirement and other employee future benefits (continued):

(b) Employee future benefits expenses:

			2017	2016
Retirement and other employee future benefit liabilities	Retirement benefits	Other employee future benefits	Total employee future benefits	Total employee future benefits
Current year benefit cost	\$ -	\$ 1,105,323	\$ 1,105,323	\$ 434,963
Voluntary early payout	-	-	-	(88,414)
Recognized actuarial loss	26,952	(4,566)	22,386	34,935
Interest on accrued benefit obligation	40,836	64,644	105,480	141,954
Employee future benefit expenses (recovery)	\$ 67,788	\$ 1,165,401	\$ 1,233,189	\$ 523,438

Actuarial losses are due to the change in the discount rate used for the retirement gratuity benefits are being amortized over Expected Average Remaining Service Life (EARS�) of 6.72 years. During the year, benefit payments of \$1,474,093 (2016 - \$1,344,325) were made.

Retirement life insurance and health care benefits have been grand-parented for existing retirees and employees who retired on or before August 31, 2013. Effective September 1, 2013, any new retiree accessing retirement life Insurance and health care benefits pays the full premiums for such benefits and will be included in a separate experience pool that is self-funded.

Pension plans:

(i) Ontario Teacher's Pension Plan:

Teachers and certain other employees are eligible to be members of the Ontario Teacher's Pension Plan (OTPP). Employer contributions for these employees are provided directly to OTPP by the Province. The pension costs and obligations related to this plan are a direct responsibility of the Province. Accordingly, no costs or liabilities related to this plan are included in the Board's consolidated financial statements.

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

7. Retirement and other employee future benefits (continued):

(ii) Ontario Municipal Employees Retirement System:

Most support staff of the Board are eligible to be members of the Ontario Municipal Employees Retirement System (OMERS), a multi-employer pension plan. The plan provides defined pension benefits to employees based on their length of service and rates of pay. Each year an independent actuary determines the funding status of OMERS Primary Pension Plan (the Plan) by comparing the actuarial value of invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2016. The results of this valuation disclosed total actuarial liabilities of \$87.0 billion with respect to benefits accrued for service with actuarial assets at that date of \$85.2 billion indicating an actuarial deficit of \$5.7 billion. Because OMERS is a multi-employer plan, any Plan surpluses or deficits are a joint responsibility of Ontario municipal organizations and their employees. As a result, the Board does not recognize any share of the Plan surplus or deficit. Board contributions equal employee contributions to the plan. During the year ended August 31, 2017, the Board contributed \$3,805,224 (2016 - \$3,599,015) to the plan. As this is a multi-employer pension plan, these contributions are the Board's pension benefit expenses. No pension liability for this plan is included in the Board's consolidated financial statements.

Retirement benefits:

(i) Retirement gratuities:

The retirement gratuity plan entitles employees to a cash payment upon retiring into an OMERS or OTPP pension with 10 or more years of service. The gratuity is the lesser of (i) \$4,000 and (ii) \$40/day up to a maximum of 50% of unused sick leave days as at August 31, 2012. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements.

The Board provides retirement gratuities to certain groups of employees hired prior to specified dates. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements. In the prior year, the amount of gratuities payable to eligible employees at retirement was based on their salary, accumulated sick days, and a minimum of 15 years of service at retirement. In 2013, the Ministry reduced the required years of service to 10 years. As a result of the plan change, the amount of the gratuities payable to eligible employees at retirement is now based on their salary, accumulated sick days, and years of service at August 31, 2012.

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

7. Retirement and other employee future benefits (continued):

(ii) Post-employment insurance coverage:

The Board offers its permanent employees the opportunity to continue their life insurance, accidental death and dismemberment, dental and health care benefits upon retirement. Benefits can be continued until the retiree reaches the age of 65. 100% of the premiums are paid at the Board's group rate by the retiree, if the employee retired prior to August 31, 2013. Employees that retired post August 31, 2013 pay 100% of the premiums at the health care providers' unsubsidized rate. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements.

Other employee future benefits:

(i) Workplace Safety and Insurance Board obligation:

The Board is a Schedule 2 employer under the Workplace Safety and Insurance Act and, as such, assumes responsibility for the payment of all claims to its injured workers under the Act. The Board does not fund these obligations in advance of payments made under the Act. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements.

(ii) Long-term disability benefits:

The Board provides long-term disability benefits including partial salary compensation and payment of life insurance premiums and health care benefits during the period an employee is unable to work or until their normal retirement date to employees who are not members of an ELHT. The Board provides these benefits through an unfunded defined benefit plan. The benefit costs and liabilities related to this plan are included in the Board's consolidated financial statements.

(iii) Sick leave top-up benefits:

As a result of new changes made in 2013 to the short term sick leave and disability plan, a maximum of 11 unused sick leave days from the current year may be carried forward into the following year only, to be used to top-up salary for illnesses paid through the short-term leave

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

7. Retirement and other employee future benefits (continued):

and disability plan in that year. The benefit costs expensed in the financial statements are \$98,115 (2016 - \$86,339).

The accrued benefit obligation for the sick leave top-up is based on an actuarial valuation for accounting purposes as of August 31, 2017. This actuarial valuation is based on assumptions about future events.

(iv) Life insurance benefits

The Board provides a separate life insurance benefits plan for certain retirees. The premiums are based on the Board experience and retirees' premiums may be subsidized by the Board. The benefit costs and liabilities related to the subsidization of these retirees under this group plan are included in the Board's consolidated financial statements.

(v) Health care and dental benefits

The Board sponsors a separate plan for certain retirees to provide group health care and dental benefits. The premiums are based on the Board experience and retirees' premiums may be subsidized by the Board. The benefit costs and liabilities related to the plan are included in the Board's consolidated financial statements.

Actuarial assumptions:

The accrued benefit obligations for retirement and other employee future benefit plans as at August 31, 2017 are based on actuarial valuations for accounting purposes as at August 31, 2017. The next actuarial valuation will be available for the year ended August 31, 2019. These actuarial valuations were based on assumptions about future events. The economic assumptions used in these valuations are the Board's best estimates of expected rates of:

	2017	2016
Inflation	1.50%	1.50%
Wage escalation	0.00%	0.00%
Dental insurance premium escalation (thereafter down linearly by 0.25% per annum until 3.0% is reached)	4.00%	4.00%
Health insurance premium escalation (thereafter down linearly by 0.25% per annum until 4.0% is reached)	8.00%	8.00%
Discount on accrued benefit obligations	2.55%	2.05%

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

8. Net debenture debt and capital leases:

Net debenture and capital lease debt are reported on the Consolidated Statement of Financial Position is comprised of the following:

	2017	2016
CIBC Mellon, interest rate of 7.2%, matures June 9, 2025	\$ 1,994,508	\$ 2,173,494
CIBC Mellon, interest rate of 6.55%, matures October 19, 2026	21,892,711	23,510,563
Region of Waterloo, interest rate of 5.487%, matures November 5, 2023	10,989,184	12,362,307
Ontario Financing Authority, interest rate of 4.560%, matures November 15, 2031	3,895,020	4,081,107
Ontario Financing Authority, interest rate of 4.850%, matures March 3, 2033	1,283,502	1,336,324
Ontario Financing Authority, interest rate of 5.062%, matures March 13, 2034	1,497,543	1,552,918
Ontario Financing Authority, interest rate of 4.762%, matures November 15, 2029	5,708,152	6,035,809
Ontario Financing Authority, interest rate of 5.232%, matures April 13, 2035	1,354,645	1,399,457
Ontario Financing Authority, interest rate of 3.942%, matures September 19, 2025	1,962,871	2,157,936
Ontario Financing Authority, interest rate of 4.833%, matures March 11, 2036	3,300,258	3,405,915
Ontario Financing Authority, interest rate of 2.425%, matures November 15, 2021	4,764,960	5,755,465
Ontario Financing Authority, interest rate of 3.564%, matures March 9, 2037	2,905,787	3,005,298
Ontario Financing Authority, interest rate of 3.799%, matures March 19, 2038	8,313,207	8,571,049
Capital lease obligation #1 (a)	-	1,778,944
Capital lease obligation #2 (b)	1,338,355	1,680,653
Balance as at August 31	\$ 71,200,703	\$ 78,807,239

- (a) The Board leased a school under a 20 year lease bearing interest of 7.86%, with an option to purchase the property for \$1 at the end of the lease term. The term ended on August 1, 2017.
- (b) The Board leases a school under a 25 year lease bearing interest of 14.714%. The lease reverts to the owner at the end of the lease. The term ends on September 1, 2020.

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

8. Net debenture debt and capital leases (continued):

Principal and interest payments relating to net debenture debt and capital leases of \$71,200,703 are due as follows:

	Principal	Capital lease payments	Interest	Total
2017/18	\$ 5,765,264	\$ 396,203	\$ 3,717,970	\$ 9,879,437
2018/19	6,060,832	458,596	3,360,010	9,879,438
2019/20	6,372,915	483,555	2,975,076	9,831,546
2020/21	6,702,487	-	2,602,247	9,304,734
2021/22	6,488,528	-	2,254,153	8,742,681
Thereafter	38,472,323	-	9,027,254	47,499,577
	\$ 69,862,349	\$ 1,338,354	\$ 23,936,710	\$ 95,137,413

Interest on long-term debt amounted to \$4,128,488 (2016 - \$4,576,459).

9. Debt charges, capital loans and lease interest:

The principal and interest payments for net debentures, capital leases, operating leases, and sinking fund contributions are as follows:

	2017	2016
Principal payments on net debenture debt including contributions to sinking funds	\$ 5,485,293	\$ 5,220,055
Principal payments on capital leases	2,121,243	2,170,848
Payments on operating leases	80,062	101,903
Interest payments on net debenture debt	3,819,439	4,084,678
Interest payments on capital leases	309,049	491,781
	\$ 11,815,086	\$ 12,069,265

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

10. Tangible capital assets:

Cost	Balance at August 31, 2016	Additions and transfers	Disposals and transfers	Balance at August 31, 2017
Land	\$ 26,680,628	\$ 9,363	\$ 22,629	\$ 26,667,362
Land improvements	2,520,788	404,967	-	2,925,755
Buildings	294,804,701	14,840,415	1,585,323	308,059,793
Portable structures	9,937,588	-	572,400	9,365,188
First-time equipping	3,906,357	-	2,173,711	1,732,646
Equipment – 5 years	583,327	276,810	170,059	690,078
Equipment – 10 years	6,571,331	5,804	363,167	6,213,968
Equipment – 15 years	21,379	11,227	-	32,606
Furniture	285,454	130,486	-	415,940
Computer hardware	5,524,951	837,902	1,528,094	4,834,759
Computer software	325,312	2,605	150,431	177,486
Vehicles	926,828	-	577,168	349,660
Leasehold improvements	10,270,029	716,359	-	10,986,388
Construction in progress	9,041	7,037,613	-	7,046,654
Leased buildings	28,436,520	-	-	28,436,520
Leased computers	3,815,434	-	3,341,754	473,680
Leased vehicles	204,487	-	179,618	24,869
	\$ 394,824,155	\$ 24,273,551	\$ 10,664,354	\$ 408,433,352

Accumulated Amortization	Balance at August 31, 2016	Additions and transfers	Disposals and transfers	Balance at August 31, 2017
Land improvements	\$ 978,311	\$ 208,973	\$ -	\$ 1,187,284
Buildings	99,934,131	9,636,774	971,186	108,599,719
Portable structures	8,182,849	432,903	572,400	8,043,352
First-time equipping	2,808,818	170,378	2,173,711	805,485
Equipment – 5 years	274,504	113,868	170,059	218,313
Equipment – 10 years	3,792,933	617,448	363,167	4,047,214
Equipment – 15 years	7,240	1,666	-	8,906
Furniture	32,153	35,070	-	67,223
Computer hardware	2,847,286	877,289	1,528,094	2,196,481
Computer software	247,476	36,506	150,431	133,551
Vehicles	693,450	66,124	577,168	182,406
Leasehold improvements	3,860,903	600,820	-	4,461,723
Leased buildings	14,115,641	788,430	-	14,904,071
Leased computers	3,673,329	94,736	3,341,754	426,311
Leased vehicles	204,487	-	179,618	24,869
	\$ 141,653,511	\$ 13,680,985	\$ 10,027,588	\$ 145,306,908

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

10. Tangible capital assets (continued):

Net Book Value	Balance at August 31, 2016	Balance at August 31, 2017	Change
Land	\$ 26,680,628	\$ 26,667,362	\$ (13,266)
Land improvements	1,542,477	1,738,471	195,994
Buildings	194,870,570	199,460,074	4,589,504
Portable structures	1,754,739	1,321,836	(432,903)
First-time equipping	1,097,539	927,161	(170,378)
Equipment – 5 years	308,823	471,765	162,942
Equipment – 10 years	2,778,398	2,166,754	(611,644)
Equipment – 15 years	14,139	23,700	9,561
Furniture	253,301	348,717	95,416
Computer hardware	2,677,665	2,638,278	(39,387)
Computer software	77,836	43,935	(33,901)
Vehicles	233,378	167,254	(66,124)
Leasehold improvements	6,409,126	6,524,665	115,539
Construction in progress	9,041	7,046,654	7,037,613
Leased buildings	14,320,879	13,532,449	(788,430)
Leased computers	142,105	47,369	(94,736)
Leased vehicles	-	-	-
	\$ 253,170,644	\$ 263,126,444	\$ 9,955,800

Assets under construction having a value of \$7,046,654 (2016 - \$9,041) have not been amortized. Amortization of these assets will commence when the asset is put into service.

The grants recognized for deferred capital contributions for the year ended August 31, 2017 were \$13,680,985 (2016 - \$12,446,956) and the amortization of tangible capital assets was \$13,680,985 (2016 - \$12,954,835).

11. Temporary borrowing:

The Board has lines of credits available to a maximum of \$20 million to address operating requirements and/or to bridge capital expenditures.

Interest on the operating facilities are based on the CIBC's prime lending rate. All loans are unsecured, due on demand and are in the form of bank overdrafts.

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

12. Expenses by object:

The following is a summary of certain current and capital expenditures reported on the Consolidated Statement of Operations by object:

	2017 Budget	2017 Actual	2016 Actual
Current expenditures:			
Salaries and wages	\$ 181,739,882	\$ 187,257,823	\$ 181,967,906
Employee benefits	25,440,229	26,635,873	26,317,236
Staff development	862,623	1,200,240	916,891
Supplies and services	14,577,657	16,177,223	16,858,149
Debt charges and interest	3,956,451	3,985,966	4,527,181
Rental expenditures	108,000	80,062	101,903
Fees and contract services	12,396,334	11,227,169	10,885,119
Other	535,448	555,639	545,700
School funded activities	5,170,693	5,332,151	5,319,829
Amortization and loss on disposals	12,964,548	13,680,985	12,903,425
	\$ 257,751,865	\$ 266,133,131	\$ 260,343,339

13. Contractual obligations:

At August 31, 2017, the Board is committed to the following contracts for construction:

St. Brigid Catholic Elementary School	\$ 4,871,475
St. Benedict Catholic Secondary School	1,018,331
Monsignor Doyle Catholic Secondary School	467,914
Resurrection Catholic Secondary School	291,267
St. Anne (C) Catholic Elementary School	179,278
St. Aloysius Catholic Elementary School	135,096
St. Vincent de Paul Catholic Elementary School	121,003
Other contractual obligations	793,410
	\$ 7,877,774

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

14. Ontario School Board Insurance Exchange (OSBIE):

The Board is a member of the Ontario School Board Insurance Exchange (OSBIE), a reciprocal insurance company licensed under the Insurance Act. OSBIE insures general public liability, property damage and certain other risks. Liability insurance is available to a maximum of \$20 million per occurrence.

The premiums over a five year period are based on the Board's actual claims experience. Periodically, the Board may receive a refund or be asked to pay an additional premium based on its pro rata share of claims experience. The rolling five year term is based on July 2012 to June 2017 claims history.

15. Contingencies:

The Board has an excess of loss (catastrophe) Workplace Safety and Insurance Board (WSIB) insurance policy of \$10,000,000 per accident, per employee, aggregate for disease, with a \$1,000,000 deductible per employee, per accident. The Board brings this deductible down to \$300,000 by participating in the School Boards' Cooperative Inc.'s Assistance Program. The Board has not provisioned for any possible WSIB claims that are highly likely to occur based on an actuarially determined assessment and that are in excess of the Board's deductible on its excess of loss insurance policy.

Management is in discussion with an employee group with respect to pay adjustments related to pay equity for 14 employees. The range of dates to be used in the calculation of the adjustment and the new rates of pay have not been determined. Accordingly, there is no accrual in the financial statements related to this issue. It is expected that all adjustments will be agreed upon and paid out during the 2017-2018 school year.

16. Accumulated surplus:

At August 31, accumulated surplus consists of the following:

	2017	2016
Surplus:		
Invested in land	\$ 26,819,986	\$ 26,663,570
Employee future benefits payable	(3,940,895)	(4,487,801)
Interest payable	(1,189,385)	(1,289,326)
Amounts restricted for future use:		
School generated funds	1,454,452	1,375,835
Committed capital	856,039	1,063,779
Other internally restricted reserves	5,147,233	4,526,539
	\$ 29,147,430	\$ 27,852,596

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

17. Student Transportation Services of Waterloo Region Inc.:

Student Transportation Services of Waterloo Region (STSWR) commenced operating activities in June 2008. As at August 31, 2017, the Board has proportionally consolidated 33.0% (2016 – 33.0%) of STSWR's assets and liabilities. The proportionate percentage incorporated into the consolidated financial statements is based on the ridership of each board. Inter-organizational transactions and balances have been eliminated. The consolidated financial statements include the Board's share of the following:

	2017	2016
Financial position:		
Financial assets	\$ 160,084	\$ 209,714
Financial liabilities	164,469	215,942
Non-financial assets	4,385	6,228
Accumulated surplus	\$ -	\$ -
Operations:		
Revenues	\$ 20,669,151	\$ 19,672,868
Expenses	20,669,151	19,672,868
Annual surplus	\$ -	\$ -

The Board has guaranteed the line of credit of Student Transportation Services of Waterloo Region Inc. up to a maximum of \$2,700,000.

18. Repayment of "55 School Board Trust" funding:

On June 1, 2003, the Board received \$5,341,898 from The 55 School Board Trust for its capital related debt eligible for provincial funding support pursuant to a 30-year agreement it entered into with the Trust. The 55 School Board Trust was created to refinance the outstanding not permanently financed (NPF) debt of participating boards who are beneficiaries of the Trust. Under the terms of the agreement, the 55 School Board Trust repaid the Board's debt in consideration for the assignment by the Board to the Trust of future provincial grants payable to the Board in respect of the NPF debt.

As a result of the above agreement, the liability in respect of the NPF debt is no longer reflected in the Board's financial position.

Waterloo Catholic District School Board

Notes to Consolidated Financial Statements, continued

Year ended August 31, 2017

19. Budget reconciliation

The budget approved by the Board on June 19, 2017 was not prepared on a Canadian Public Sector Accounting Standards basis consistent with that used to report actual results. The budget was prepared on a modified accrual basis while Canadian Public Sector Accounting Standards require a full accrual basis. The budget figures anticipated use of surpluses accumulated in previous years to reduce current year expenditures in excess of current year revenues to \$Nil. As a result, the budget figures presented in the statements of operations and change in net debt represent the budget approved by the Board with adjustments as follows:

	2017 Unaudited
Budgeted annual surplus	\$ -
Add:	
Revenue recognized for land	3,091,419
Other amounts not available for compliance	719,509
Budgeted surplus per statement of operations	\$ 3,810,928

20. Prior year restatement

During the year, the Board adjusted opening accumulated surplus to reflect a prior year restatement required due to the treatment of amortization of deferred capital contributions. As a result of the change, deferred revenue and deferred capital contributions have also been adjusted accordingly. The change has no impact to the overall financial position of the Board as the funds are restricted in use and will be used to support the deferred capital contributions as originally intended.

	2016 As currently reported	2016 As previously reported
Deferred revenue	\$ 18,442,361	\$ 17,529,427
Deferred capital contributions	224,695,883	226,490,019
Accumulated surplus	27,852,596	26,971,394

Waterloo Catholic District School Board
2016-2017 Fourth Quarter Financial Report
For the Period Ended August 31, 2017

Summary of Financial Results

	Budget	Actual	In-Year Change	
			\$	%
Revenue				
Provincial Grants (GSN)	221,552,516	227,683,890	6,131,374	2.8%
Grants for Capital Purposes	5,104,703	5,228,664	123,961	2.4%
Non-GSN Grants	3,553,748	4,388,772	835,024	23.5%
Non-Grant Revenue	10,160,672	10,987,162	826,490	8.1%
Amortization of DCC	12,964,548	13,571,585	607,037	4.7%
Total Revenue	253,336,187	261,860,073	8,523,886	3.4%
Expenses				
Classroom	175,803,777	182,076,442	6,272,665	3.6%
Non-Classroom	33,563,570	33,405,302	(158,268)	(0.5%)
Transportation	5,218,753	5,651,128	432,375	8.3%
Pupil Accommodation	21,331,358	21,994,253	662,895	3.1%
Capital	4,454,182	4,386,740	(67,442)	(1.5%)
Amortization/Writedowns	12,964,548	13,680,988	716,440	5.5%
Total Expenses	253,336,187	261,194,853	7,858,666	3.1%
Balance before Accum Surplus	-	665,220	665,220	-
Accumulated surplus use	-	-	-	-
Surplus/(Deficit) - end of year	-	665,220	665,220	-

Note: GSN - Grants for Student Needs

Note: DCC - Deferred Capital Contribution

Changes in Revenue

- GSN:** increase due to enrolment
- Non-GSN:** increase due to additional EPO announcements since estimates budget
- Non-Grant:** increase due to unanticipated insurance proceeds and rebates
- Amortization:** increase due to the timing of the completion of construction projects

Changes in Expenses

- Classroom:** increase in staffing related to enrolment, supply costs and student needs
- Non-Classroom:** decrease due to transfer of costs to transportation, Con Ed expenditures lower than anticipated and deferral of EPOs previously assumed to be fully spent
- Transportation:** increase due to transfer of costs from other envelopes to better reflect overall cost
- Pupil Accomodation:** increase in utilities, primarily due to rising hydro costs
- Amortization:** increase due to the timing of the completion of construction projects

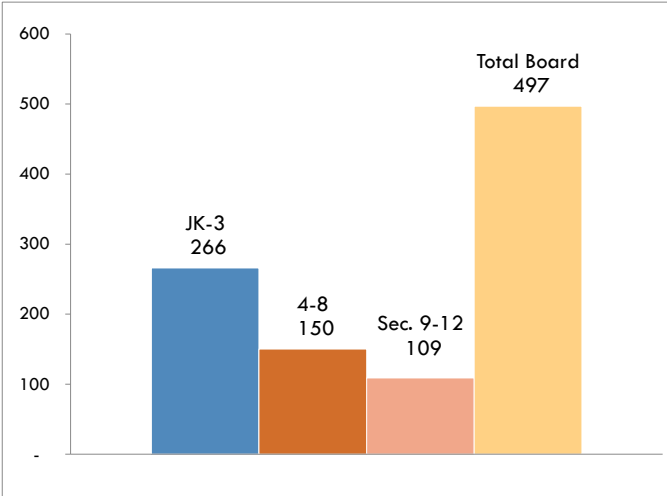
Summary of Enrolment

ADE	Budget	Actual	In-Year Change	
			#	%
Elementary				
JK-3	7,108	7,374	266	3.7%
4-8	7,677	7,827	150	2.0%
VISA Students	10	10	-	0.0%
Total Elementary	14,795	15,211	416	2.8%
Secondary <21				
Pupils of the Board	6,145	6,254	109	1.8%
VISA Students	190	162	(28)	-14.7%
Total Secondary	6,335	6,416	81	1.3%
Total	21,130	21,627	497	2.4%

Note: ADE is comprised of actual enrolment reported at October 31, 2016 and at March 31, 2017

Note: VISA students pay tuition & their enrolment does not affect our GSNs

Changes in Enrolment: Budget vs. Actual



Highlights of Changes in Enrolment:

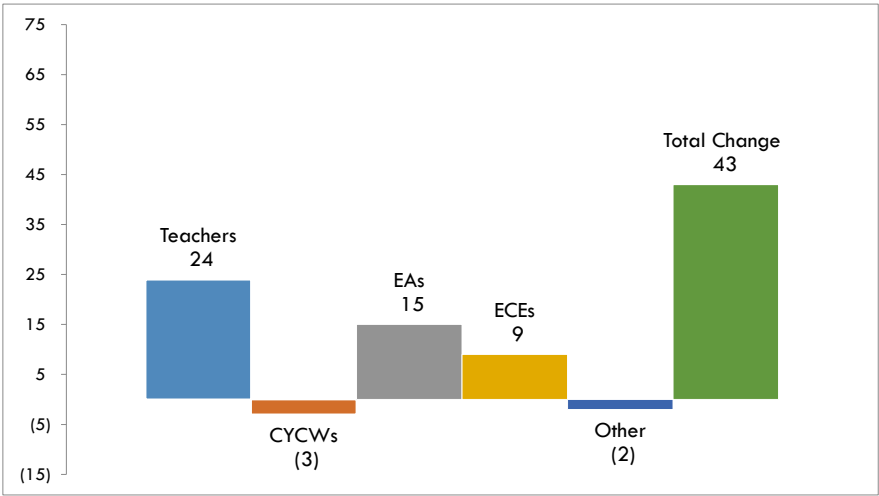
- Elementary:** The increase is attributed to registration of students of other traditions as well as a change in demographic trends provincially
- VISA Students:** The decrease is attributed to a changing international landscape as well as increased competition from other boards in Ontario

Summary of Staffing

FTE	Budget	Actual	In-Year Change	
			#	%
Classroom				
Teachers	1,285	1,309	24	1.9%
Child & Youth Care Workers (CYCWs)	44	41	(3)	-6.8%
Educational Assistants (EAs)	308	323	15	4.9%
Early Childhood Educators (ECEs)	135	144	9	6.7%
Total Classroom	1,772	1,817	45	2.5%
Other Support Staff				
School Administration	157	157	-	0.0%
Board Administration	65	66	1	1.5%
Facility Services	193	190	(3)	-1.6%
Consultants/Co-ordinators	24	25	1	4.2%
Paraprofessionals	83	82	(1)	-1.2%
Library & Guidance	59	59	-	0.0%
Total Other Support Staff	581	579	(2)	-0.3%
Total Staffing	2,353	2,396	43	1.8%

Note: FTE is calculated as at October 31, 2017

Changes in Staffing: Budget vs. Actual



Highlights of Changes in Staffing:

- Classroom Teachers:** Increase due to enrolment
- Classroom Support Staff:** Increase in EAs due to need and ECEs to support enrolment; CYCW vacancies not filled
- Other Support Staff - Facility Services:** Decrease due to timing of hiring

Waterloo Catholic District School Board

2016-2017 Fourth Quarter Financial Report

Revenues

For the Period Ended August 31, 2017

	Budget Assessment				Material Variance Note
	2016-2017				
	Budget	Actual	Change		
			\$ Increase (Decrease)	% Increase (Decrease)	
Grant Revenues					
Pupil Foundation	110,814,643	114,285,781	3,471,138	3.1%	
School Foundation	14,774,951	15,009,906	234,955	1.6%	
Special Education	28,202,613	28,678,865	476,252	1.7%	
Language Allocation	3,791,151	4,472,326	681,175	18.0%	
Learning Opportunities	3,382,168	3,541,796	159,628	4.7%	
Adult Education, Continuing Education	3,281,477	3,095,807	(185,670)	(5.7%)	
Teacher & DECE Q&E	22,784,242	23,638,255	854,013	3.7%	
Transportation	6,341,931	6,443,126	101,195	1.6%	
Administration and Governance	6,303,220	6,452,642	149,422	2.4%	
School Operations	20,242,944	20,516,903	273,959	1.4%	
Community Use of Schools Grant	278,525	278,525	-	0.0%	
Declining Enrolment	101,448	-	(101,448)	(100.0%)	
Indigenous Education Allocation	375,052	383,000	7,948	2.1%	
Safe Schools Supplement	363,245	372,052	8,807	2.4%	
New Teacher Induction program	116,931	116,931	-	0.0%	
Permanent Financing - NPF	397,975	397,975	-	0.0%	
Regular Operating On-going Grants	221,552,516	227,683,890	6,131,374	2.8%	a.
Grants for Capital Purposes					
School Renewal	422,049	418,217	(3,832)	(0.9%)	
Temporary Accommodation	551,000	593,570	42,570	7.7%	
Short-term Interest	121,069	181,045	59,976	49.5%	
Debt Funding for Capital	4,010,585	4,035,832	25,247	0.6%	
Total Capital Grants	5,104,703	5,228,664	123,961	2.4%	
Other Non-GSN Grants					
Continuing Education	2,128,236	2,042,849	(85,387)	(4.0%)	b.
Extra Programming Grants - Other	1,425,512	2,345,923	920,411	64.6%	c.
Total Non-GSN Grants	3,553,748	4,388,772	835,024	23.5%	
Non-Grant Revenue					
Continuing Education Fees	2,368,052	2,661,109	293,057	12.4%	d.
Rentals	967,681	946,076	(21,605)	(2.2%)	
Interest	125,000	260,192	135,192	108.2%	e.
Tuition Fees	3,324,000	3,127,467	(196,533)	(5.9%)	
Other	3,375,939	3,992,318	616,378	18.3%	f.
Total Non-Grant Revenue	10,160,672	10,987,162	826,489	8.1%	
Deferred Revenues					
Amortization of DCC	12,964,548	13,571,585	607,037	4.7%	g.
Net Deferred Revenue	12,964,548	13,571,585	607,037	4.7%	
Total Revenue and Grants	253,336,187	261,860,073	8,523,885	3.4%	

Explanations of Material Grant Variances

- a. Increase due to enrolment
- b. Decrease due to lower ESL Summer school participation
- c. Increase due to additional EPOs since budget announced
- d. Increase due to elevated participation in fee-driven programs
- e. Increase due to timing of cash on hand
- f. Increase due to unanticipated insurance proceeds, rebates and school resource committee funds
- g. Increase due to the timing of completion of construction projects

Notes:

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1. Budget is the 2016-2017 Estimates Budget as approved by the Board of Trustees in June 2016

Waterloo Catholic District School Board
2016-2017 Fourth Quarter Financial Report
Expenses
For the Period Ended August 31, 2017

	Budget Assessment				Material Variance Note
	2016-2017				
	Budget	Actual	Change		
			\$ Increase (Decrease)	% Increase (Decrease)	
OPERATING					
Classroom Instruction					
Teachers	129,411,704	132,182,874	2,771,170	2.1%	a.
Supply Teachers	3,802,510	4,922,155	1,119,645	29.4%	b.
Educational Assistants & DECEs	20,483,054	21,263,036	779,982	3.8%	c.
Classroom Computers	1,876,817	2,806,850	930,033	49.6%	d.
Textbooks and Supplies	4,814,393	4,652,900	(161,493)	(3.4%)	
Professionals and Paraprofessionals	9,507,174	9,409,692	(97,482)	(1.0%)	c.
Library and Guidance	4,517,134	4,557,429	40,295	0.9%	
Staff Development	931,861	1,816,437	884,576	94.9%	e.
Department Heads	459,129	465,069	5,940	1.3%	
Total Classroom	175,803,777	182,076,442	6,272,665	3.6%	
Non-Classroom					
Principal and Vice-Principals	8,941,362	9,127,673	186,311	2.1%	
School Office	5,549,181	5,449,101	(100,080)	(1.8%)	
Co-ordinators and Consultants	3,652,330	3,662,345	10,015	0.3%	
Continuing Education	8,562,801	8,433,468	(129,333)	(1.5%)	
Total Non-Classroom	26,705,674	26,672,587	(33,087)	(0.1%)	
Administration					
Trustees	228,899	227,963	(936)	(0.4%)	
Director/Supervisory Officers	1,382,621	1,461,047	78,426	5.7%	f.
Board Administration	5,246,376	5,043,705	(202,671)	(3.9%)	g.
Total Administration	6,857,896	6,732,715	(125,181)	(1.8%)	
Transportation	5,218,753	5,651,128	432,375	8.3%	h.
Pupil Accommodation					
School Operations and Maintenance	20,909,310	21,576,036	666,726	3.2%	i.
School Renewal	422,048	418,217	(3,831)	(0.9%)	
Other Pupil Accommodation	4,454,182	4,386,740	(67,442)	(1.5%)	
Amortization and Write-downs	12,964,548	13,680,988	716,440	5.5%	j.
Total Pupil Accommodation	38,750,088	40,061,981	1,311,893	3.4%	
TOTAL OPERATING	253,336,187	261,194,853	7,858,666	3.1%	

Explanations of Material Budget Variances

- a. Increase due to enrolment
- b. Increase due to usage which is consistent to Provincial trends
- c. Increase due to enrolment and student needs
- d. Increase due to less capitalization of items
- e. Increase due to new EPOs
- f. Increase due to transition of SOs and year end accruals
- g. Decrease due to transfer of costs to transportation
- h. Increase due to transfer of costs from other envelopes to better reflect overall transportation costs
- i. Increase due to hydro rates
- j. Increase due to the timing of completion of construction projects

Notes:

1. Budget is the 2016-2017 Estimates Budget as approved by the Board of Trustees in June 2016

**Waterloo Catholic District School Board
2016-2017 Risk Assessment**

Risk Assessment	
Including internally earmarked accumulated surpluses	
Line 3 - Total Accumulated Surpluses	\$ 6,003,273
Committed - Sinking Funds	(685,823)
Committed Capital - Internally Funded Projects	(856,039)
Available Surpluses	\$ 4,461,411
Operating Revenue	\$ 222,882,039
Surpluses as a % of Operating Revenue	2.00%

Risk Assessmnt	
Excluding internally earmarked accumulated surpluses	
Line 3 - Total Accumulated Surpluses	\$ 6,003,273
Committed - Sinking Funds	(685,823)
Committed Capital - Internally Funded Projects	(856,039)
Earmarked reserves - Internally allocated (IT, Admin & Early Learn)	(1,431,978)
Available Surpluses	\$ 3,029,433
Operating Revenue	\$ 222,882,039
Surpluses as a % of Operating Revenue	1.36%

Amount Required to Move to LOW Risk	
2% of Operating Revenue	\$ 4,457,641
Available Surpluses	4,461,411
Required Contribution	\$ (3,770)

Amount Required to Move to LOW Risk	
2% of Operating Revenue	\$ 4,457,641
Available Surpluses	3,029,433
Required Contribution	\$ 1,428,208

Schedule 5 - Detail of Accumulated Surplus/(Deficit)

		Accumulated Surplus (Deficit) - Balance at September 1	Transfer to Committed Capital or Committed Sinking Fund Interest Earned	Accumulated Surplus (Deficit) - In- Year Increase (Decrease)	Accumulated Surplus (Deficit) - Balance at August 31
		Col. 1	Col. 2	Col. 3	Col. 4
1	Available for Compliance - Unappropriated				
1.1	Operating Accumulated Surplus	0	-	0	0
1.2	Available for Compliance - Unappropriated	0	-	0	0
2	Available for Compliance - Internally Appropriated				
2.1	Retirement Gratuities	0	-	-	0
2.2	WSIB	147,220	-	-116,299	30,921
2.3	School Renewal (previously included in pupil accommodation debt reserve)	0	-	-	0
2.3.1	Amounts previously included in pupil accommodation debt reserves that are not related to NPP or School Renewal	0	-	-	0
	Other Purposes - Operating:				
2.4	Operating	2,532,926	-	311,486	2,844,412
2.5	Technology Renewal	700,000	-	-	700,000
2.6	Insurance	150,000	-	-	150,000
2.7	Early Learning Resources	200,000	-	-	200,000
2.8	Administrative Capital	61,945	-	470,033	531,978
2.8.1	Committed Sinking Fund interest earned	730,357	-	-44,534	685,823
2.8.2	Committed Capital Projects	1,063,779	-	-207,740	856,039
from Schedule 5.5				
	Other Purposes - Capital:				
2.9	STSWR	4,100	-	-	4,100
2.10		0	-	-	0
2.11		0	-	-	0
2.12		0	-	-	0
2.13		0	-	-	0
2.14	Available for Compliance - Internally Appropriated	5,590,327	-	412,946	6,003,273
3	Total Accumulated Surplus (Deficit) Available for Compliance (Sum of lines 1.2 and 2.14)	5,590,327	-	412,946	6,003,273
4	Unavailable for Compliance				
4.1	Employee Future Benefits - retirement gratuity liability	-1,663,183		313,808	-1,349,375
4.1.1	Employee Future Benefits - Early Retirement Incentive Plan	0		0	0
4.1.2	Employee Future Benefits - Retirement Health Dental Life Insurance Plans etc	-1,398,590		233,098	-1,165,492
4.1.3	Employee Future Benefits - other than retirement gratuity	-1,426,028		-	-1,426,028
4.2	Interest to be Accrued	-1,289,326		99,941	-1,189,385
4.4	School Generated Funds	1,375,835		78,617	1,454,452
4.7	Revenues recognized for land	26,663,570	-	156,416	26,819,986
4.8	Liability for Contaminated Sites	-		-	-
4.9	Total Accumulated Surplus (Deficit) Unavailable for Compliance	22,262,278	-	881,880	23,144,158
5	Total Accumulated Surplus (Deficit)	27,852,605	-	1,294,826	29,147,431

Compliance Report

Administration and Governance

Gross Expenses excluding internal audit	6,732,715
Other incomes	750,107
Net Expenses excluding internal audit	5,982,608
Funding allocation excluding internal audit	6,489,839
Overspending on Administration and Governance	0
Compliant /Non-compliant	COMPLIANT

Is the board in a Multi-Year recovery Plan?

(If board is in multi-year recovery plan then compliance report below does not apply.)

Balanced Budget Determination

1.1	In-year revenues (Sch 9, line 10.0 - Sch 9, line 4.4)	262,017,197
1.1.1	In Year Revenues for Land (Schedule 5.6, item 1.2 + item 1.3 + item 1.3.1 - item 1.4 - item 1.4.1 + Sch 5.5 Land Projects col. 5.1 + col. 6.1)	156,416
1.2	In-year expenses for compliance purposes (From Sch 10ADJ Page 2, line 90, Col 20)	261,447,835
1.3	In-year surplus/(deficit) for compliance purposesItem 1.1 - item 1.1.1 - Item 1.2	412,946
1.4	If item 1.3 is positive, board is in compliance. Otherwise, see calculation below.	COMPLIANT

Compliance Calculation Prior to Ministry Approval Amount (Education Act, 231. (1))

1.5	Operating Allocation to be used in Compliance Calculation (From section 1A, item 1.92)	228,550,282
1.6	1% of item 1.5	2,285,503
1.7	Prior Year Accumulated Surplus Available for Compliance (From schedule 5, item 3, Col 1)	5,590,327
1.8	Lesser of item 1.6 and item 1.7	2,285,503
1.9	If the amount of deficit on at item 1.3 is less than item 1.8, then the board is in compliance. If the board is not in compliance, see the calculation below.	COMPLIANT

Compliance Calculation After Ministry Approval Amount (Education Act, 231. (3))

1.10	Amount of Ministerial approval received allowing in-year deficit to exceed item 1.8	-
1.11	Amount of allowable in-year deficit: Sum of item 1.8 and item 1.10	2,285,503
1.12	If the amount of deficit at item 1.3 is less than item 1.11, then the board is in compliance	COMPLIANT



Memorandum

TO: Board of Trustees

CC:

FROM: Director of Education

DATE: November 13, 2017

SUBJECT: Special Education Advisory Committee Membership Update

ORIGIN

Education Act, Regulation 464-97: Special Education Advisory Committee

BACKGROUND

Regulation 464-97 sets out the membership criteria, qualifications and mandate of the Special Education Advisory Committee.

COMMENT

An updated list of SEAC members and alternates along with affiliation are listed below:

Name	Organization
Jeanne Gravelle	WCDSB Trustee
John Gilbert	Waterloo Regional Police
Kim Murphy	Waterloo Regional Down Syndrome Society
Laura Kelly	Waterloo Regional Down Syndrome Society, <i>Alternate</i>
Frank Thoms	Autism Ontario Waterloo Region
Anne O'Donoghue	Family and Children's Services of Waterloo Region, <i>Alternate</i>
Bill Conway	WCDSB Trustee
Melanie Van Alphen	WCDSB Trustee <i>Alternate</i>
Zina Bartolotta	Fetal Alcohol Spectrum Disorder (FASD) Caregivers Empowerment Alliance, Chair
Irene Holdbrook	CNIB Waterloo-Wellington, Co-Chair
Stuart Cross	Family and Children's Services of Waterloo Region
Christine Zaza	Waterloo Region Family Network
Sue Simpson	Waterloo Region Family Network, <i>Alternate</i>

RECOMMENDATION

This report is provided as monitoring information to the Board of Trustees with the following recommendation:

THAT the Board of Trustees approve the updated appointment to SEAC, as outlined above, until the end of the term November 2021.

PREPARED/REVIEWED BY:

Laura Shoemaker, Superintendent of Learning: Special Education

Loretta Notten, Director of Education

Date: November 9th, 2017
 To: Board of Trustees
 From: Philip Silveira, Chair, Audit Committee
 Subject: Annual Report to the Ministry of Education

Type of Report: ☐ Decision-Making
☒ Monitoring
☐ Incidental Information concerning day-to-day operations

Type of Information: ☐ Information for Board of Trustees Decision-Making
☒ Monitoring Information
☐ Information only of day-to-day operational matters delegated to the CEO

Origin:

Ontario Regulation 361/10 *Audit Committees*
 Board Policy II 010 *Board Committee Structure*

Policy Statement:

Ontario Regulation 361/10 *Audit Committees*

15(1) - An audit committee of a board shall submit to the Board on or before a date specified by the Board an annual report that includes,

- (a) any annual or multi-year audit plan of the board's Internal Auditor;
- (b) a description of any changes made to a plan referred to in clause (a) since the last report of the committee;
- (c) a summary of the work performed by the Internal Auditor since the last annual report of the committee, together with a summary of the work the Auditor expected to perform during the period, as indicated in the plan referred to in clause (a);
- (d) a summary of risks identified and findings made by the Internal Auditor; and
- (e) a summary of any enrolment audits planned by the Internal Auditor.

15(2) – A Board who receives a report under subsection (1) shall submit the information described in clauses (1) (c) and (e) to the Minister in each fiscal year on or before a date specified by the Minister.

Alignment to the MYSP:

Building Capacity to Lead, Learn & Live Authentically

Leadership & succession planning is intentional and nurtured:

- To improve and to build collaborative ownership of system goals and priorities so they are owned by all

Our decisions, actions and stewardship of resources are evidence-based and responsive:

- To increase staff efficiency and reduce workloads through process improvements

Date: Nov 27th, 2017
To: Board of Trustees
From: Director of Education
Subject: Director's Report

Type of Report: ☐ Decision-Making
☐ Monitoring
☒ Incidental Information concerning day-to-day operations

Type of Information: ☐ Information for Board of Trustees Decision-Making
☐ Monitoring Information of Board Policy **XX XXX**
☒ Information only of day-to-day operational matters delegated to the CEO

Origin: (cite Education Act and/or Board Policy or other legislation)

Policy 1 001 Ends
Policy IV 013 Leadership

Policy Statement and/or Education Act/other Legislation citation:

Policy 1 001 Ends
Policy IV 013 Leadership

Alignment to the MYSP:

Strategic Priority: Nurturing Our Catholic Community

Strategic Priority: Student Engagement, Achievement and Innovation

Strategic Priority: Building Capacity to Lead, Learn and Live Authentically

Background/Comments:

The Month of November has been marked by some truly memorable moments that will stand the test of time. It is gratifying to note that Waterloo Catholic has been at the centre of some truly remarkable conversations and events. We can take pride in the collaboration and dedication of our staff who so fully embrace their vocation in Catholic education and who do so much to ensure that at this place and at this time, we are making a difference. Below are a few short highlights since our last Board meeting update that capture some of the more notable events or accomplishments from my work as Director:

- Visited UCEP at St Jerome's University – attended plenary sessions and took campus tour with our Monsignor Doyle and St Benedict's students.

- Chaired meeting with our Administrator Association Chairs.
- Visited various schools over the month, including St Gabriel and Our Lady of Fatima to witness Hallowe'en fun and fundraising, St Teresa Kitchener for a meeting and St David's to dialogue with the new admin team.
- Visited and participated in PD activities at St Luke, St Matthew and Our Lady of Lourdes – the focus of the day was on the Board priority of numeracy, and in the afternoon focus was turned to supporting students on IEPs in numeracy.
- Attended O Canada Deh at Resurrection CSS – where a wide variety of students representing various disciplines, from each of the 5 WCDSB Secondary Schools presented. The presentations were thematically linked to celebrate Canada's 150th Anniversary and our proud heritage.
- Participated in teleconference to assist with the planning of OCSTA AGM 2018 which Waterloo Catholic is hosting.
- Attended and participated in the Commissioning Ceremony for our new School Council Chairs and our new school Administrators. A formal calling to our school leaders into our Year of Faith and their pivotal role in building our Catholic Education Community.
- Attended SWCODE in Windsor
- Participated in Remembrance Day Ceremony and procession of the Year of Faith Cross at St Gregory CES to St Gregory RC Church.
- Participated in the Kitchener Knights of Columbus Trivia Night Contest at the Crown Plaza.
- Attended the *Renewing the Promise Symposium* with our WCDSB team – the symposium was a wonderful dialogue about mission and vision of Catholic education, a celebration of our legacy, an affirmation of who we are currently and an articulation of who we want to be. Our students were nicely profiled at the Gala Dinner as they presented “A Courageous Legacy” – the keynote dramatic performance of the evening to thank the religious on whose shoulders we stand in publicly funded Catholic Education. (I was a member of the Steering Committee and Gala *Committee*.)
- Facilitated a meeting with Director of Simcoe Muskoka, WE Catholic Coordinator and select WCDSB administrators to explore future options and possibilities for our Board in relations to Mission Trips and Service Learning, building on my experience with the WE Directors' Immersive Professional Learning Experience in the Masa Mara, Kenya this past summer.
- Attended the Justice Dinner at Bingeman's.
- Attended St Louis Adult Learning Centre Graduation – a wonderful tribute to the students connected to success and a re-engaged brighter future through our staff and our programming.
- Attended monthly Administrators' Meeting and delivered opening remarks.
- Attended ECCODE AGM in Toronto. Also supported ECCODE Mentorship program on a panel.

Recommendation:

This report is for the information of the Board.

Prepared/Reviewed By: Loretta Notten
Director of Education

*Bylaw 5.2 “where the Board of Trustees receives from the Director of Education a monitoring report that flows from a responsibility delegated to the Director under Board Policy – *except where approval is required by the Board of Trustees on a matter delegated by policy to the Board* – the minutes of the Meeting at which the Report is received shall expressly provide that the Board has received and approved of the Report as an action consistent with the authority delegated to the Director, subject in all instances to what otherwise actually occurred.”

Background/Comments:

Please refer to the attached report to the Ministry of Education prepared in accordance with Ontario Regulation 361/10.

Recommendation:

1. This report is provided as monitoring information for the Board of Trustees, and
2. That the Board of Trustees authorizes the Chair of the Audit Committee to submit this report to the Ministry of Education on behalf of the Board of Trustees.

Prepared By:



Shane Durham
Internal Audit Officer

Reviewed By:

Philip Silveira
Chair, Audit Committee

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**Annual Report to the Board of Trustees and Forwarded
To the Ministry of Education
For the year ended August 31, 2017**

District School Board Name: Waterloo Catholic District School Board

Fiscal Year: 2016/17

Re: Annual audit committee report to the Ministry of Education as per Ontario Regulation 361/10

The regional internal audit team completed the annual risk assessment.

The following audits were completed in the 2016/17 fiscal year:

- Human Resources and Payroll
 - o *Monitoring of HR and Payroll processes;*
 - o *Establishment of Master Records;*
 - o *HR & Payroll Change Process;*
 - o *Assessment of 3rd Party Payroll Processing;*
 - o *Payroll Deduction & Remittance Process;*
 - o *Time Collection Process;*
 - o *Pension Plan Reconciliation;*
 - o *Extended Absence Process;*
 - o *Vacation Accrual Process;*
 - o *Anti-Fraud & Entity Level Controls, Logical & Administrative Segregation of Duties; and*
 - o *Translation of Collective Agreement Terms to the Payroll Calculation Engine.*
- Adult and Continuing Education follow-up audit.

Based on the internal audit plan, we are not expecting any enrolment audits to be performed.

November 9th, 2017

Date

Signature

Audit Committee Chair

Title

V5.1, MM DD, 2017

Page 1 of 1

Date: Nov 27th, 2017
To: Board of Trustees
From: Director of Education
Subject: Director's Report

Type of Report: ☐ Decision-Making
☐ Monitoring
☒ Incidental Information concerning day-to-day operations

Type of Information: ☐ Information for Board of Trustees Decision-Making
☐ Monitoring Information of Board Policy **XX XXX**
☒ Information only of day-to-day operational matters delegated to the CEO

Origin: (cite Education Act and/or Board Policy or other legislation)

Policy 1 001 Ends
Policy IV 013 Leadership

Policy Statement and/or Education Act/other Legislation citation:

Policy 1 001 Ends
Policy IV 013 Leadership

Alignment to the MYSP:

Strategic Priority: Nurturing Our Catholic Community

Strategic Priority: Student Engagement, Achievement and Innovation

Strategic Priority: Building Capacity to Lead, Learn and Live Authentically

Background/Comments:

The Month of November has been marked by some truly memorable moments that will stand the test of time. It is gratifying to note that Waterloo Catholic has been at the centre of some truly remarkable conversations and events. We can take pride in the collaboration and dedication of our staff who so fully embrace their vocation in Catholic education and who do so much to ensure that at this place and at this time, we are making a difference. Below are a few short highlights since our last Board meeting update that capture some of the more notable events or accomplishments from my work as Director:

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- Attended monthly Administrators' Meeting and delivered opening remarks.
- Attended ECCODE AGM in Toronto. Also supported ECCODE Mentorship program on a panel.

Recommendation:

This report is for the information of the Board.

Prepared/Reviewed By: Loretta Notten
Director of Education

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Date: Monday, November 20, 2017
 To: Board of Trustees
 From: Superintendent of Special Education
 Subject: ASD Team

Type of Report: ☐ Decision-Making
☐ Monitoring
☒ Incidental Information concerning day-to-day operations

Type of Information: ☐ Information for Board of Trustees Decision-Making
☐ Monitoring Information of Board Policy **XX XXX**
☒ Information only of day-to-day operational matters delegated to the CEO

Origin: (cite Education Act and/or Board Policy or other legislation)

To communicate Waterloo Catholic District School Board's protocol for accessing support services for students with a diagnosis of ASD and understand the types and levels of support.

Policy Statement and/or Education Act/other Legislation citation:

PPM 140 – Incorporating Methods of Applied Behaviour Analysis (ABA) into Programs For Students With Autism Spectrum Disorders (ADS).

Alignment to the MYSP:

Strategic Direction: Everyone is included, respected and welcomed.

Goals: 1) Intervene in timely and effective ways to assist in accurate identification, programming and support for students with special education needs.

2) Improved use of wrap-around support and enhanced partnerships for students with identified needs in all our learning communities.

Background/Comments:

The Autism Support Team is a dedicated group of professionals with a focus on the application of Applied Behaviour Analysis (ABA) in the classroom for students with a diagnosis of Autism Spectrum Disorder (ASD). ABA uses methods based on scientific principles of learning and behaviour to build useful repertoires of behaviour and reduce problematic ones. The ASD Team consists of two Autism Support Facilitators and one Behaviour Analyst.

The Autism Support Team will:

- “ Provide support to principals, teachers and support staff in the use of ABA strategies
- “ Identify skill deficits/acquisition, and recommend ABA specific strategies
- “ Enhance teaching strategies that help students acquire, generalize, and maintain new skills
- “ Develop and implement ASD and ABA trainings and resources to schools and school board staff
- “ Provide families with resources on ASD and ABA
- “ Observe and consult with school staff

- “ Provide feedback and coaching to support staff in the implementation of recommended strategies
- “ ABC data review and/or analysis
- “ Consult with Behaviour Support and Safety Plans
- “ Assist with goal setting for Individual Education Plan
- “ Provide support to assist with transitions goals
- “ Support children and youth transitioning from Intensive Behavioural Intervention (IBI) programs to school through the Connections for Students model (e.g. observe IBI sessions, attend monthly meetings, support reintegration into classroom, consult and strategize with school team)
- “ Liaise with community partners associated with the IBI programs
- “ Facilitate collaboration between service providers and schools

How to Access the ASD Team?

The school principal/special education teacher will make contact with the Special Education Liaison to discuss the need for Autism Support Services. The Special Education Liaison will gather further information and if necessary direct the school to make a referral using IEP Lite. Once the Autism Support Facilitator has received the referral, a decision will be made about the level of support required. Such services may include: implementing effective strategies for students with ASD to ensure student success in an educational setting; assisting principals, teachers and support staff in creating behaviour intervention and safety plans for students with ASD; building capacity by offering professional development and training to WCDSB staff for students with ASD; collaborating with a multi-disciplinary team in regards to students with ASD; assisting in the transition of students with ASD.

Levels of support are as follows:

Tier 1 Support: Consultation

Services the Autism Support Facilitator provides include a review of ABA strategies (i.e., the use of prompts/prompt fading and reinforcement to support independence building) and any other strategies to support programming that is currently in place. The Autism Support Facilitator will create a one-page summary of recommendations/strategies which will be placed in the OSR. A follow up meeting will occur two weeks after the initial consultation to check on student progress.

Tier 2: Collaborative Team Involvement

A case conference will be scheduled with all members of the collaborative team that will be supporting the student. A Collaborative Team Observation will take place and may include one or more of the following staff members: the Special Education Liaison, Family of Schools CYCW, Speech & Language Pathologist, Behaviour Analyst and Autism Support Facilitator. The purpose of the joint observation will be to determine a more holistic and collaborative approach in meeting the strengths and needs of the student. A written report including recommendations to support the student's needs will be placed in the OSR and a copy will be provided to school staff and parents.

One of the key principles of ABA Programing is the collection and analysis of data. Reliable data must be collected and analysed on an ongoing basis to measure student progress in the acquisition of new behaviour and skills and identify skills or behaviours that need to be taught.

Recommendation:

This is information for the Board of Trustees.

Prepared/Reviewed By: Laura Shoemaker, Superintendent of Special Education

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Date: November 27, 2017
To: Board of Trustees
From: Director of Education
Subject: English as a Second Language Trends

Type of Report: ☐ Decision-Making
☐ Monitoring
☒ Incidental Information concerning day-to-day operations

Type of Information: ☐ Information for Board of Trustees Decision-Making
☐ Monitoring Information of Board Policy **XX XXX**
☒ Information only of day-to-day operational matters delegated to the CEO

Origin: (cite Education Act and/or Board Policy or other legislation)
ESL and ELD Programs and Services

Policy Statement and/or Education Act/other Legislation citation:

*English Language Learners, ESL and ELD Programs and Services: Policies and Procedures for Ontario
Elementary and Secondary Schools, Kindergarten to Grade 12 (2007)*
School Effectiveness Framework (2013)
Achieving Excellence: A Renewed Vision for Education in Ontario (2014)

Alignment to the MYSP:

Priority Area: Nurturing our Catholic Community

Strategic Direction: Everyone is included, respected, and welcomed

Goal: To support an environment of inclusion with improved implementation of the principles of *Learning for All*

To increase awareness and respect of differences within our school communities

Priority Area: Student Engagement, Achievement & Innovation

Strategic Direction: Parents, parishes, community partners and student engagement are nurtured and valued

Goal: To strengthen our partnerships among colleges, universities, employers and community partners

Priority Area: Student Engagement, Achievement & Innovation

Strategic Direction: Students are achieving at their highest potential in a 21st Century world

Goal: To focus on personalized authentic and (culturally) relevant inquiry

To support our students in meeting the Ontario Catholic Graduate Expectations

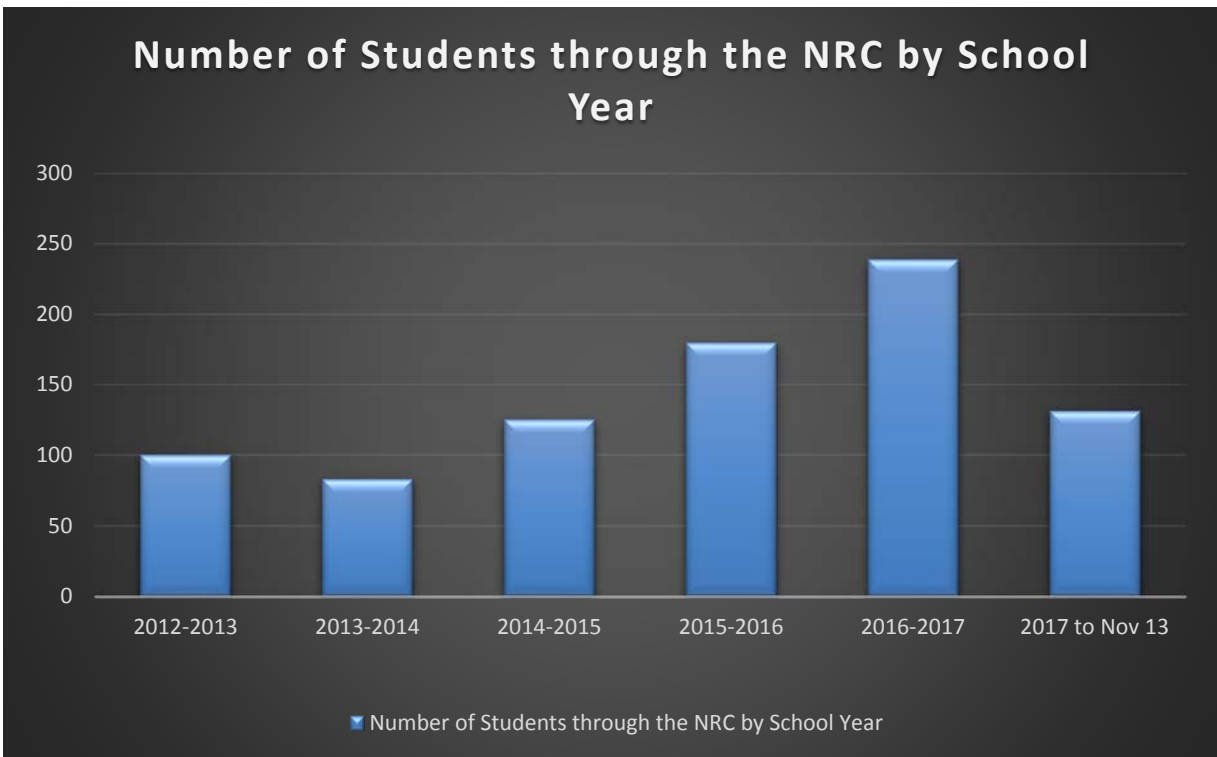
Priority Area: Building Capacity to Lead, Learn & Live Authentically

Strategic Direction: Professional learning for ALL staff is timely and responsive

Goal: To foster professional learning that is job-embedded and evidence informed

Background/Comments:

Trends in the number of newcomer students processed through the Newcomer Reception Centre indicate that there has been a significant increase in the number of students registering at the WCDSB (JK-Grade 12) from various countries all over the world. The vast majority of these have English as an Additional Language Learning needs.



- Increase in the number of newcomer students is notable during the 2014-2015 academic year, and another significant increase occurred in the 2015-2016 academic year, where the NRC welcomed 180 Newcomer students
- The academic year 2016-2017 is indicating a continued increase (with 196 students welcomed to the WCDSB from August-June)

Number of Elementary Students in their First Year in Canada by Date of Entry

Year	Count
July 2014-June 2015	216
July 2015-June 2016	361
July 2016-June 2017	413
July 2017-Nov 14, 2017	103

- The NRC has seen an increase in the number of students requiring ELD program needs as a result of interrupted, formal education in the home country (*i.e.* students from Eritrea and/or Sudan, or via Sudan), also requiring significant settlement support to better understand and integrate into Ontario's school system and society
- In response to growing needs, there has been an increase (of 3.0 FTE) in ESL staff to 14.5 FTE teachers. Three of these are, for the most part, full time in three schools (St. John, St. Aloysius, and St. Bernadette), while one has been added to the Newcomer Reception Centre, for the 2017-2018 academic year
- ESL teachers are itinerant with instructional time bound by teachers' contractual agreements (*i.e.* 40-minute uninterrupted lunch, 40 minutes of planning, and travel between schools-- being outside of those obligations)
- Newcomer students increasingly register at widely dispersed WCDSB sites, a departure from earlier years when settlement was restricted to a few traditional schools and neighbourhoods. Now, the majority of schools have ELLs requiring support from ESL staff. Increased itinerant travel time means less teaching time.
- The WCDSB has seen a reduction in the number of "contact schools" (in which ESL teachers provided less support) to eight from nearly sixteen
- The WCDSB continues to see more students transferring from coterminous board, other boards within the province, as well as students from out of province in their first years in Canada
- There are more than five hundred students at the WCDSB who are in their first two years in Canada

The WCDSB continues to strive to meet the varied and increased needs of its English Language Learners (ELLs). Staff engage in an ongoing manner with partners and stakeholders throughout the region to ensure that newcomers to Canada experience a transition to school that is as safe and smooth as possible. Support for ELLs is articulated in the WCDSB's Board Improvement Plan for Student Achievement (BIPSA) as educators are called upon to clearly know the needs of these students and respond to them in a collaborative and effective manner. This response, furthermore, is one that is informed and supported by a wide and impressive range of team members (*i.e.* family members, cultural community leaders, translators, health practitioners, employers, faith community leaders, *et al*) who work in a dynamic and collaborative manner.

Recommendation:

This report is presented to the trustees as information

Prepared/Reviewed By: Loretta Notten
 Director of Education

 John Klein
 Superintendent of Learning

*Bylaw 5.2 "where the Board of Trustees receives from the Director of Education a monitoring report that flows from a responsibility delegated to the Director under Board Policy – *except where approval is required by the Board of Trustees on a matter delegated by policy to the Board* – the minutes of the Meeting at which the Report is received shall expressly provide that the Board has received and approved of the Report as an action consistent with the authority delegated to the Director, subject in all instances to what otherwise actually occurred."

Date: November 27, 2017
 To: Board of Trustees
 From: Director of Education
 Subject: Environmental Education

Type of Report: ☐ Decision-Making
☐ Monitoring
☒ Incidental Information concerning day-to-day operations

Type of Information: ☐ Information for Board of Trustees Decision-Making
☐ Monitoring Information of Board Policy **XX XXX**
☒ Information only of day-to-day operational matters delegated to the CEO

Origin: (cite Education Act and/or Board Policy or other legislation)

Education Act
Board Policy IV 010 Facilities/Accommodations
WCDSB Energy Conservation and Demand Management Plan (2017)

Policy Statement and/or Education Act/other Legislation citation:

Acting Today, Shaping Tomorrow: A Policy Framework for Environmental Education in Ontario Schools (2009)
School Effectiveness Framework (2013)
Achieving Excellence: A Renewed Vision for Education in Ontario (2014)

Alignment to the MYSP:

Priority Area: Student Engagement, Achievement & Innovation

Strategic Direction: Students are achieving at their highest potential in a 21st Century world

Goal: To support our students in meeting the Ontario Catholic Graduate Expectations

Priority Area: Student Engagement, Achievement & Innovation

Strategic Direction: Parents, parishes, community partners and student engagement are nurtured and valued

Goal: To strengthen our partnerships among colleges, universities, employers and community partners

Priority Area: Building Capacity to Lead, Learn & Live Authentically

Strategic Direction: Professional learning for ALL staff is timely and responsive

Goal: To foster professional learning that is job-embedded and evidence informed

Priority Area: Building Capacity to Lead, Learn & Live Authentically

Strategic Direction: Our decisions, actions, and stewardship of resources are evidence-based and responsive

Goal: To ensure all program offerings are tied to student need and stakeholder interests, and that they will equip students to become globally-engaged responsible citizens

Priority Area: Building Capacity to Lead, Learn & Live Authentically

Strategic Direction: Professional learning for ALL staff is timely and responsive

Goal: To foster professional learning that is job-embedded and evidence informed

Background/Comments:

“All of us can cooperate as instruments of God for the care of creation, each according to his or her own culture, experience, involvements and talents.” (Pope Francis, *Laudato Si*, Paragraph 14)

The Waterloo Catholic District School Board continues to promote the principles and practices essential to environmental education in various contexts and opportunities. It does so in order to not only meet the goals and targets identified in its Energy Conservation and Demand Management Plan but, as well, to fulfill the vision of environmentally aware and responsive graduates described in *Acting Today, Shaping Tomorrow: A Policy Framework for Environmental Education in Ontario Schools* (2009) and *Achieving Excellence: A Renewed Vision for Education in Ontario* (2014).

The purpose of this report is to highlight for trustees four initiatives currently promoted by the WCDSB that clearly address the vision described above:

- Ontario's EcoSchools Program
- Focus on Nature
- Environmental Teacher Training (CODE Project)
- Energize: Sustainable City Challenge

WCDSB Environmental Education Initiatives		
Title	Participant(s)	Description
Ontario EcoSchools Program	Sir Edgar Bauer C Elem S St David Catholic SS St Bernadette C Elem S Holy Rosary C Elem S St Anne C Elem S St Nicholas C Elem S St Anne C Elem S St Elizabeth C Elem S St Brigid C Elem S Christ The King C Elem S Holy Family C Elem S St Daniel C Elem S	<p><u>PROGRAM DESCRIPTION</u></p> <p>The Ontario EcoSchools program was developed in 2002 by the Toronto District School Board. By the program had been adapted and expanded across the province. The EcoSchools program certifies K-12 schools in environmental learning and action. It is very student-oriented, innovative, accountable, and capacity driven. The Ontario EcoSchools requires teachers to cover several modules: Teamwork and Leadership, Waste Minimization, Energy Conservation, School Ground Greening, Curriculum, and Environmental Stewardship. Through this program, schools build strong</p>

	<p>St Augustine C Elem S Monsignor Doyle Catholic SS Resurrection Catholic SS Holy Spirit C Elem S St Michael C Elem S St Vincent de Paul C Elem S St Gregory C Elem S Saint John Paul II C Elem S St Joseph C Elem S St Mark C Elem S John Sweeney C Elem S Our Lady of Fatima C Elem S St Boniface C Elem S St Margaret C Elem S St Clement C Elem S St Kateri Tekakwitha C Elem S Blessed Sacrament C Elem S St John C Elem S Our Lady of Grace C Elem S St Gabriel C Elem S St Benedict Catholic SS St Mary's HS</p>	<p>EcoTeams, embed ecological literacy into the curriculum and daily practices, and create a vibrant network of schools.</p> <p>In 2016-17, 1,839 school from 56 boards (representing 900,000 students). The WCDSB had out of the 34 registered schools, 29 certified (1 Platinum, 15 Gold, 10 Silver, 3 Bronze). Our board was also featured on the “Top 10 Boards by Growth” due to 20% increase in number of certified schools from 2015-2016 (19) to 2016-17 (29). For the current school year 2017-18, we have 34 schools registered, two of which hope to attain platinum level (St. Anne (K) and St. John Paul II) and one for Outdoor and Environmental Education Centre (OECC) (St. Margaret).</p> <p>In 2017 the WCDSB applied for Kick Starter Funding through the Ontario EcoSchools and were one of a few successful candidates. The school boards selected to participate in the program will be offered a comprehensive support package over three years, valued at approximately \$20,000. This support includes:</p> <ul style="list-style-type: none"> - Board-level presentation and planning session - Teacher release grant for EcoSchools’ workshops & webinars - Financial support up to \$4,250 to host a conference/ recognition event - Free attendance for staff for the SuperConference - Recognition for schools - School support year-round to actualize its plan - Program manager support year-round - Evaluation and Feedback <p><u>SCHOOL STAFF TRAINING</u></p> <p>Intro to EcoSchools Workshop Yearly training for new teachers and custodians on the program developed and run by the Ontario EcoSchools staff. This year we had 11 teachers participate.</p> <p>One-on-one teacher, custodial and principal training Staff completed 18 sessions for 2016-17 and 13 for 2017-18. This included one-on-one training at the schools for teachers who are new to the program. This training is usually 1-2hrs long and it goes includes details about the program and the expectations. The training is to assist staff to better understand the expectations of the program and to walk them through the application process, as well as to provide them with ideas about projects that other schools are doing to ensure that our teachers have the internal support and solid understanding of the program.</p> <p>Sustainable Cities Workshop The Ontario EcoSchools requires teachers to cover several different topics (e.g., waste, water, energy, greening). The Sustainable Cities Workshop was developed to combine all</p>
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		<p>those concepts together and to put them into a real world scenario. Students learn to a sophisticated degree about different types of energy; where energy comes from; how cities are being planned; and how to incorporate different sustainable practices in their communities. So far this workshop has been offered to St. Joseph (trial); this will be open to all our schools at the end of the school year.</p> <p><u>WASTE</u></p> <p>Waste Posters Four different posters were developed for schools to use. These posters were distributed at schools to be tested and to provide feedback before posters are mass printed. These posters aim to help schools with their waste diversion practices and to clarify what goes where. The posters also guide members of the general public who use our sites.</p> <p>Student Uniforms In 2016-17 approximately 3,000 student uniforms were donated by graduating grade 12 students to be redistributed to new students entering the school.</p> <p>Green Bin Program Increased participation in the Green Bin Program with the Region of Waterloo. Currently we have 12 schools with the organics program.</p> <p>Waste Reduction through TerraCycle Canada Program Seven schools in the WCDSB have participated in this program through which waste is diverted and repurposed thereby placing less pressure on regional landfills. Highlights include:</p> <p>Christ the King Catholic School, Cambridge ON</p> <ul style="list-style-type: none"> • Drink Pouches: 9086 units, 51 kgs <p>John Sweeney School, Kitchener, ON</p> <ul style="list-style-type: none"> • Schneiders Lunchmate: 1391 units, 13.9 kgs <p>Saint John Paul II School, Kitchener, ON</p> <ul style="list-style-type: none"> • Cookie & Cracker Wrappers: 32,716 units, 49 kgs <p>Earth Week Challenge Through this challenge schools were asked to share via Twitter all of their eco initiatives during Earth Week. Three \$500 awards were given to winning schools, St. Margaret, St. Michael, and St. Luke, to support them with their eco initiatives.</p>
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Focus on Nature	<p>School Year Participants</p> <p>2016-17 Canadian Martyrs (2 classes) St. Elizabeth (2 classes) St. Joseph (3 classes) St. Michael (2 classes) Blessed Sacrament (2 classes) St. Gregory (2 classes) St. Mark (2 classes) Christ the King (2 classes) St. Gabriel (3 classes) St. Kateri Tekakwitha (2 classes)</p> <p>2017-18 John Sweeney (3 classes) Our Lady of Fatima (2 classes) St. Elizabeth (3 classes) St. Kateri (2 classes) Our Lady of Grace (2 classes)</p>	<p>Focus on Nature is an innovative, school-based program that uses photography to engage grade five students in the exploration of the world around them, cultivating a connection to their environment that carries forward into their lives. Clearly, beyond the arts curricula, a resource like Focus on Nature can align with several curricula (i.e. Religion, English, Social Studies, Mathematics, etc.) as well as Ontario's Eco-Schools program. The cost for Focus on Nature is approximately \$300/day.</p> <p>In the spring of 2017, the WCDSB funded ten schools (22 classes) who provided overwhelmingly positive feedback. Over 80% rated the program as "Excellent". Teachers and principals noted:</p> <ul style="list-style-type: none"> - Students were very engaged - The kids enjoyed the activities - especially the photo editing. - Students learned an incredible amount from this workshop in a relatively short time frame. - It was well supported by volunteers, helping to create success and interest in nature, photography and art. <p>The Board has identified limited funds to continue our partnership with Focus on Nature. We are prioritizing schools new to the Eco-Schools Program. For this school year we have 5 schools who have registered so far. This does not, however, limit other schools from contacting Focus on Nature in order to schedule educational support for themselves.</p>
Environmental Teacher Training (CODE Project)	<p>OLOF St. Benedict Resurrection St. David PJPII Blessed Sacrament CTK St. Augustine John Sweeney OLOG St. Bernadette St. Boniface St. Joseph St. Anne K St. Dominic St. Nicholas St. Margaret</p>	<p>Funding to support environmental education initiatives in 2017-18 was provided to every school board in Ontario. Each received \$9,250 to support curriculum-linked teaching and learning related to climate change.</p> <p>Existing environmental initiatives that support curriculum-linked teaching and learning related to climate change may be eligible, or new projects may be developed.</p> <p>The WCDSB is using this funding for Environmental Teacher Training. The training took place on October 20th, 2017 at RIM Park. A total of 23 teachers from 17 elementary and secondary schools attended. Most of these teachers are EcoSchools school champions. The project leader for this event was Elena Weber-Kraljevska, Energy Conservation Officer.</p> <p>We were very pleased to be able to allocate the CODE funding for this training as it is crucial for teacher's professional development and to take new knowledge back to their classrooms.</p> <p>The goals for this workshop were for teachers:</p> <ol style="list-style-type: none"> 1) to learn about local environmental initiatives such as the Waterloo Region's greenhouse gas reduction target; 2) to connect healthy eating and active lifestyles, teachings of Pope Francis and his historical encyclical <i>Laudato Si</i>, and aboriginal knowledge and connection to natural resources with the environment; 3) to use positive psychology when talking about climate change and environmental concepts.

		<p>To meet these goals, we invited speakers* for the day. We also had two discussion sessions in which teachers were asked to collaborate and share knowledge and experience with their eco clubs. This allowed newer teachers to learn from more experienced ones and to encourage mentoring between schools. Teachers were able to make the connection between different concepts, share new ideas with their students, and collaborate with other schools on various environmental topics.</p> <p>*Speakers:</p> <ol style="list-style-type: none"> 1) Tyler Plante, Outreach & Program Coordinator, Sustainability Office, Wilfrid Laurier University 2) Kate Daley, Program Manager, ClimateActionWR 3) Brigitte Webster, Healthy Active Living Consultant, WCDSB 4) Tammy Webster, K-12 Aboriginal Support Teacher, WCDSB 5) John Murphy, Religion Consultant, WCDSB
Energize: Sustainable Cities Challenge	<p>Current Participants: St. David CSS Resurrection CSS</p>	<p>Over the past ten months the WCDSB has been working with the Faculty of Environment Studies at the University of Waterloo, the Waterloo Global Science Initiative, and ClimateActionWR to develop the <i>Energize: Sustainable City Challenge</i> for high school students in the region. Youth voice is very important and often overlooked when our cities and communities are planned and developed. To address this, we are inviting our students to participate in this local event over the next few months. The goal is to educate and empower students so they can make decisions in future local climate action. During this challenge, students will have the opportunity to work with well-known local decision makers and institutions.</p> <p>About the Challenge The Energize: Sustainable City Challenge is a 7-month activity for high school students in Waterloo Region, geared towards eco-clubs, youth groups, and environmental clubs. Students form teams of approximately 5-6 students to:</p> <ul style="list-style-type: none"> • Complete a sustainable energy simulation • Develop a vision for a sustainable city • Identify policy and technological solutions • Pitch their ideas to local experts at a final event in April 2018 <p>Student Benefit</p> <ul style="list-style-type: none"> • Deepen understanding of local sustainable energy issues and solutions • Network with other likeminded youth at the April event • Gain valuable presentation, research, teamwork, and leadership skills • Receive community resources to take action in homes, schools, and communities <p>Teacher Role</p> <ul style="list-style-type: none"> • Work with a student team for about 1 to 2 hours per month during the challenge • Attend the final event with students in April

The WCDSB continues to work to ensure that Ontario's vision of environmental education is reflected and realized in its classrooms and schools in myriad ways. Environmental education ideally, is one that is locally relevant but globally connected; supports life-long learning; and builds students' commitment to the Gospel's call to stewardship and fidelity. The initiatives featured in this report provide for all stakeholders relevant and ongoing examples of this vision in action.

Some possible future activities include:

- Recognitions and celebrations for environmental achievements (i.e. Eco-Schools targets)
- Conferences to coordinate student and school efforts
- Increase mentoring between and within schools

Recommendation:

This report is presented to the trustees as information

Prepared/Reviewed By: Loretta Notten
Director of Education

John Klein
Superintendent of Learning

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Date: November 27, 2017

To: The Board of Trustees

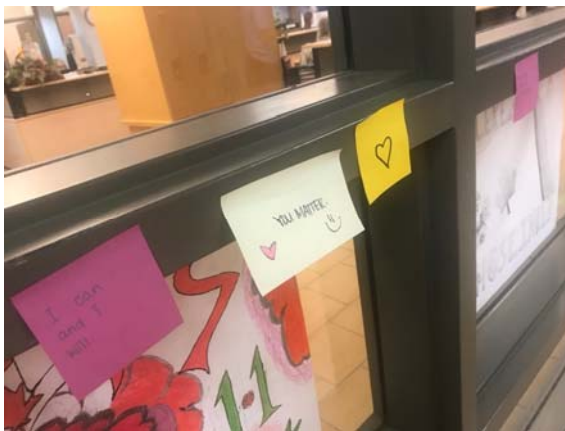
From: Kate Jamieson and Meghan Nemeth

Subject: Student Trustee Report

In this past month our schools have been working to be people of faith through many fun and inclusive activities at each of their high schools.

On November 1, several high schools hosted Grade 8 students from their feeder schools to participate in fun lessons and tours of the school so as to experience what a day at a WCDSB high school looks like. Student leaders from the schools lead the elementary students around the school to participate in classes such as Cosmetology, Hospitality, Science, and Computer Technology. Schools are also planning Grade 8 nights later this month or early December to show elementary students the reasons why they should attend one of our awesome high schools.

Many Secondary schools performed and encouraged acts of kindness in their community, for Bullying Awareness Week. St.



Mary's and Resurrection allowed students to send one another personalized kindness cards, St. Mary's called this initiative Kindness Matters Grams. St. David created videos against bullying to be played in fourth period, the students would reflect on the video and answer the question, "How can we respond to bullying?" on a cue card to be displayed in the cafeteria. Other activities that were carried out during Bullying Awareness Week between the Secondary schools include: a trivia game

played at lunch regarding facts about bullying, handing out candy to the student body, and holding doors open for students as they entered the building.

Our schools have also been busy with their own unique projects and events. Resurrection has started a new project called the Rez Report at their school to help keep students up to date with events such as the ones previously mentioned. A video news reports will release each month. Monsignor Doyle had their first coffee house of the year. This year, they chose to do it "unplugged" and had a more welcoming, warm, and down to earth setting for performers and attendees. The event raised over \$500 that will be split and donated to a underwear drive for the local homeless shelter, and the Doyle students attending the Dominican Encounter trip this week. St. Mary's is also

doing a clothing drive called “Sockvember” where they collect warm clothes to donate to the homeless in the Kitchener-Waterloo area.

Our Student Senate met for the last time in 2017. Our Co-Presidents are working now to facilitate their first Elementary Student Senate meeting with their respective feeder schools. Each school will be focusing on the meaning of leadership and diversity in leadership to help get them comfortable with the idea of being leaders. This year we have created a plan for our Elementary Senate to create unity between schools, and to provide opportunity for these young students to work with the high schools to plan their own group event.

Our Senate is also looking forward to our SAC Unity Conference taking place next week. We will be working hard within the next two weeks on final steps for our full day of professional development, networking, and fun activities.

From November 14th to the 15th, we had the amazing opportunity to attend the “Renewing the Promise” symposium to discuss the future of Catholic education. Not only did we have the opportunity to discuss with stakeholders of Catholic education within our school board, but also from around the province. One big theme that was discussed was relationships, and building them between home, school and parish. We are taking what we learned at this conference and keeping it in mind for this school year and our initiatives.

We were able to attend OSTA-AECO’s Fall General meeting on November 2nd-5th. The conference had keynote speakers who provided well-organized and deep insight that would help Student Trustees better their development in their role for the coming months. Those speakers were, Sam Oosterhoff member of Provincial Parliament of Niagara West, Scott Moore President of Sportsnet and NHL Properties, Norah Marsh CEO of EQAO, and Patrick Daly President of OCSTA. On November 3rd, the Executive Council of OSTA-AECO gave their updates, and we were able to break out between the PBC and CBC to discuss information regarding our future courses of action.

The CBC is currently working on three different initiatives each covering one of these topics: Renewing the Promise, Special Education, and Community and Youth Engagement in their Community. Kate is taking part in the “Renewing the Promise” initiative to follow up to the conversations had at the symposium earlier this month. It is our hope to create tangible ways for us to continue the legacy of Catholic education. Meghan is facilitating the Special Education Initiative with Student Trustee Sophia Trozzo. We hope to spread awareness about special needs and remove any stigma surrounding the topic.

This month has been full of new and exciting events for our schools and us as Student Trustees, we hope to continue with this enthusiasm in the following month.

Date: November 30, 2018
To: Board of Trustees
From: Chair of the Board
Subject: Chair's Report

Type of Report: ☒ Incidental Information

Type of Information: ☒ Information only of the activities of the Chair

Policy Statement and/or Education Act/other Legislation citation:

Policy I 001 Ends
Policy II 003 Board Job Description
Policy II 004 Advocacy and Advertising

Comments:

- Participated in teleconference with OCSTA regarding the AGM conference
- Attended and participated in the Commissioning Ceremony for School Council Chairs and new Leaders.
- Attended and participated in the Audit Committee as a regular committee member on Nov. 9.
- Attended St David's Catholic Secondary School Remembrance Day Ceremony on Nov. 10.
- Laid wreath at the Preston Cenotaph representing the WCDSB on Nov. 11.
- Participated in the Kitchener Knights of Columbus Trivia Night Contest at the Crown Plaza.
- Attended Renewing the Promise Synposium and Gala Dinner on Nov. 14 and 15.
- Attended the Justice Dinner at Bingeman's on Nov 16.
- Attended St Louis Graduation on Nov.17.
- Participated in the Pilgrimage Exchange of the Year of Faith Cross between St Francis and St Vincent de Paul Schools in front of the new school.
- Attended the St Vincent de Paul Liturgy and celebration of the arrival of the Year of Faith Cross.

Prepared/Reviewed By: Wendy Price
Chair of the Board

Board of Directors'

Highlights

OCTOBER 2017

HIGHLIGHTS:

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AGM/Convention

The CCSTA Board of Directors' received the final report from the 2017 AGM/Convention held in Niagara Falls, ON. The convention committee reported a profit of over \$33,000. The CCSTA board would like to once again thank AFOCSC, CSC MonAvenir and the NCDSB for hosting a great convention! It was wonderful to see the French and English Boards work together to organize this successful event!

Kelowna BC's 2018 AGM/Convention planning is well underway and it looks to be a very exciting conference. Information on registration will be sent out to our mailing list in January.



The Canmore, AB 2019 AGM/Convention theme "Faith Moving Mountains, La foi déplace des montagnes" was approved by the CCSTA Board.

Applications to host the 2020 AGM/Convention are now being accepted. Please contact the [CCSTA office](#) for more information.

Website

We continually look to improve our website and help facilitate communication with trustees. To that end, we are developing an integrated AGM/Convention website which will be another tab on the main CCSTA website. Beginning with the 2018 AGM/Convention, all future convention planning committees will have access to this website to save costs and minimize effort in creating a website. It will also result in delegates experiencing a similar interface each year when looking for information on CCSTA's AGM/Convention.



“Enlivened by the Word of God and our tradition, we promote and protect the right to Catholic education in Canada. We speak as one.”



Visit the [CCSTA website](#) to add your e-mail address to our database.

Government Relations

As the recently published [article](#) indicated, we held another very successful Lobby Day on Parliament Hill on October 31st. Highlights included a half hour meeting with the Leader of the Opposition, Andrew Scheer. Mr. Scheer is a graduate of the Ottawa Catholic School Board and a strong supporter of Catholic education.



Both the Theodore Case and the Trinity Western Case, which will be heard by the Supreme Court at the end of the month, are good examples of why we need to continue to engage our federal MPs.

A reminder that as part of our Local Engagement Strategy, we encourage all trustees to meet with their local MPs to discuss Catholic education. If help is required, please contact the CCSTA [office](#).

Toonies for Tuition

This campaign continues to gain traction and we would like to thank all schools, school boards and provincial associations who continue to raise funds to help students attend Catholic Schools where tuition fees are required. Just a reminder that Toonies for Tuition now accepts donations online.

DONATE

We will soon be updating our Toonies logo and poster, and will be holding a contest to allow students to determine the new look. More details to follow.

Contest!

BOARD OF DIRECTORS' HIGHLIGHTS

Board Changes

CCSTA would like to welcome Langis Dion as Ontario (FR) Director and Paula Scott as Saskatchewan Director. Thank you to past directors Joseph Bisnaire and George Bolduc for their service to the board.



LANGIS DION, AFOCSC



PAULA SCOTT, SCSBA

*Vivifiés par la
parole de Dieu
et notre
tradition, nous
veillons à
promouvoir et
à protéger le
droit à
l'éducation
catholique au
Canada. Nous
parlons d'une
même voix.*

Future AGM/Convention Dates

Kelowna, BC - June 7-9, 2018

Canmore, AB - May 30 - June 1, 2019

We are now accepting applications to host our 2020 AGM/Convention. Please contact the [CCSTA office](#) for more information.



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[@CCSTACONnect](#)

BOARD OF DIRECTORS' HIGHLIGHTS





Ontario Catholic School
Trustees' Association

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Patrick Daly, *President*
Beverley Eckensweiler, *Vice President*
Nick Milanetti, *Executive Director*

November 16, 2017

Wendy Price, Chair
Loretta Notten, Director of Education
Waterloo Catholic District School Board
35 Weber Street West, Unit A
P.O. Box 91116
Kitchener, ON N2G 4G2

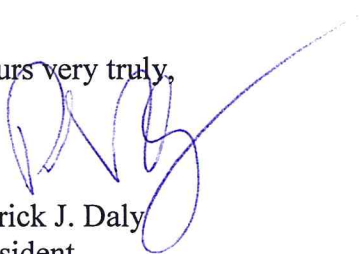
Dear Wendy and Loretta:

I would like to congratulate the student performers and staff of your Board who were involved in the ***Courageous Legacy*** dramatic reading celebrating the significant contribution and selfless service of the Religious communities who built the strong foundation upon which publicly funded Catholic Education in Ontario is built. The students were amazing and I know made this historic event even that much more memorable.

It was obvious that the students, staff and others involved worked many, many hours to plan and prepare for what was an outstanding performance. Please express to them our deep gratitude for recognizing the good and holy women and men of the Religious communities in such an appropriate way.

I know that the talent of your staff and students would not be possible without your vision and leadership. Thank you for sharing the goodness of the Waterloo Catholic District School Board with all of us.

Yours very truly,


Patrick J. Daly
President

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