Committee of the Whole Meeting

A public meeting of the Committee of the Whole was held Monday, November 13, 2017 at Waterloo Region Catholic Education Centre, Kitchener

Trustees Present:
*Joyce Anderson, Bill Conway, Manuel da Silva, *Amy Fee, Wendy Price (Chair), Greg Reitzel, Brian Schmalz, Melanie Van Alphen
*attended by teleconference

Student Trustees Present:
Kate Jamieson, Meghan Nemeth

Administrative Officials Present:
Loretta Notten, Gerry Clifford, Jason Connolly, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson, Laura Shoemaker

Special Resources For The Meeting:

Regrets:
Jeanne Gravelle

Absent:

Recorder:
Alice Figueiredo, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee “shall vote on all questions on which the Trustee is entitled to vote” and abstentions are not permitted.

1. Call to Order:
The Chair called the meeting to order at 6:00 p.m.

1.1 Opening Prayer & Memorials
The opening prayer was led by B. Schmalz, Pastoral Team.

1.2 Approval of Agenda
Move Item 8.1 before Item 6.1
2017-130 -- It was moved by Trustee Reitzel and seconded by Trustee da Silva:
THAT the agenda for November 13, 2017 as amended be now approved. --- Carried by consensus.

1.3 Declaration of Pecuniary Interest
1.3.1 From the current meeting – NIL
1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)
3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of Monday, October 16 Committee of the Whole Meeting

2017-131 -- It was moved by Trustee Schmalz and seconded by Trustee Conway:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---

Carried by consensus

4. Delegations

5. Advice From the CEO

5.1 Teacher Learning and Leadership Program (TLLP)

Presentation delivered by Superintendent Klein along with teachers, Katrina Gouett and Michael Leonard with respect to the Teacher Learning and Leadership Program.

The Teacher Learning and Leadership Program (TLLP) is an annual project-based professional learning opportunity for experienced classroom teachers. Through the TLLP, the Ministry of Education has, for the past decade, supported hundreds of teacher-led projects across the province.

The program funds proposals from classroom teachers who seek a peer leadership role in curriculum, instructional practice or supporting other teachers. The goal of the program is to provide an opportunity for teachers to engage in advanced professional learning and to share their learning with others.

Goals:
• Create and support opportunities for teacher professional learning
• Foster teacher leadership
• Facilitate the sharing of exemplary practice with others for the broader benefit of Ontario’s students

TLLP projects are led by teachers (beyond the induction phase of their career) but can include other educational workers (i.e. EAs, ECEs, SLPs, etc.). Initially, applications are approved by a Board committee, which then, in turn, forwards the applications to the Ministry. The Ministry approves two (2) projects per year.

Ms. Gouett and Mr. Leonard collaborated on a TLLP project during the 2016-2017 school year entitled “Connecting Kids and Collaborating Teachers in the Evolving 21st Century Classroom”. “WCDSB Educators had the opportunity to explore and collaborate beyond the classroom walls with a wide variety of technological applications that break down barriers, increase student learning as well as sharing best practices and ideas with other energetic 21st century educators in two mini conferences. Educators worked within divisions, cross-panel within WCDSB, with local organizations, participate in virtual field trips locally and globally; possibilities that were previously inconceivable.”

5.2 Pastoral Plan Update

Superintendent Olson and Waterloo Catholic’s Spiritual Animator, Father Collins presented on the pastoral plan update for 2017-2018. The Board began the three-year pastoral plan with Year of Love in 2015-2016. Last year, it was transitioned from People of Love to People of Hope. At that time, Bishop Crosby presided at the transitional liturgy to launch the second year of our pastoral plan with representation from staff, students, parents and clergy from every school in the district.

This year, the annual Spiritual Development Day on October 23rd launched the third year of the three-year pastoral plan: a transition from the Year of Hope to the Year of Faith. During that day, the Board revealed that the Year of Faith pilgrimage cross was created specifically to celebrate the Year of Faith, using the gospel story of the Road to Emmaus to frame the district-wide experience of a witness of faith. A schedule was created for the pilgrimage of the cross so that it visits each of our district schools over the course of this next liturgical year, including stops at our parish Churches on weekends whenever possible.

Towards the end of this school year, the Board’s pastoral team will begin work to develop the next three-year pastoral plan.
6. Ownership Linkage (Communication with the External Environment)
Trustees, in small groups, discussed items for Linkages and Pastoral Care

6.1 Linkages Activity
Discussed the success of the Commissioning of School Council Chairs/Newly Appointed Administrators’ on November 7th. The flow of handing out the candles and gifts felt a bit tight as a result of the table space being a bit compressed and it may be of benefit to try and spread out the length or space of the main table.

The Clergy gathering will take place on February 1st from 4:30 p.m. to 6:30 p.m.

The 4th Annual WCDSB Community Leaders Breakfast will be held on Friday, June 1st, 2018 from 7:30 a.m. to 9:00 a.m. at the Catholic Education Centre. A save the date has been sent. A couple mayors have already indicated they cannot attend due to a conflict in their schedule.

The Christmas social will take place at Sole in Waterloo on December 7th, 2017. Cocktails will begin at 5:30 p.m. with dinner to commence shortly thereafter. An invitation letter will be sent to Senior Staff and Student Trustees. The logistics of dinner will be looked into as to whether we should order from the menu or have a set menu.

Linkages will prepare their invitation letter to CPIC and SEAC to schedule their annual conversation with the Board, with the intent of the dates being worked out by the end of November.

6.2 Pastoral Care Activity
Trustee Schmalz will book November 27th, 2018 for the Trustees to participate in the non-profit charitable enterprise “Soup Sisters”. This will allow for the transition of the newly elected Trustees to participate. There is a max of 20 participants.

Former Trustee Johnson was passionate in donating funds during the Christmas season to purchase gifts for inmate’s children at Grand Valley Institution for Women. Trustee Van Alphen has a contact at the institution and will initiate conversation with respect to donations.

7. Reports From Board Committees/Task Forces

7.1 OCSTA AGM Planning
On November 7th, Director Notten, Trustee Price, Trustee Conway and Trustee da Silva participated in a teleconference with Margaret Binns and Sharon McMillian of OCSTA to discuss the planning of the upcoming AGM & Conference in April 2018. The conversations were guided by the Co-Host Board Timeline provided in the Agenda on page 14-15.

The Liturgical Committee component as been initiated. Director Notten has advised Christine Bencina, Arts Consultant WCDSB, Superintendent Olson and John Murphy, Religion and Family Life Consultant that their expertise will be needed for the upcoming AGM, however, a committee has not been formally arranged. The Trustees that will be involved in the Liturgical Committee are: Trustee Conway, Trustee Price and Trustee Schmalz. Director Notten will also work on the committee.

The “Spousal Program” was discussed in detail. It will take place on Friday, April 27th from approximately 9:30 a.m. to 3:30 p.m. Spouses should be back for Mass scheduled for 5:00 p.m. Trustee Schmalz will contact the studio for Sculpture by Timothy P. Schmalz to see whether a tour is an option. Trustee da Silva will look into possible brewery tours within the region. A. Figueiredo will explore various itineraries in St. Jacob’s Village. OCSTA would like the final details of the program by the end of November, early December so that they may distribute flyers.

Jeff Admans, Manager, Supply and Administrative Services is in the process of retaining a further 10 sponsorships as indicated by OCSTA. The list that OCTSA provided was shared with Mr. Admans and he was not concerned with arranging further sponsorships.

Co-Host Board may develop up to two workshops (one student trustee and one delegate). Trustees believe best practices should be the goal of a workshop. Trustees are considering the possibility of including 21st Century Learning or a workshop with a stronger Trustee-focused connection as a possible workshop.

Christine Bencina, Arts Consultant WCDSB will be contacted to arrange and organize student performances during Mass along with looking into student artwork.
Trustee Price will initiate conversation with Trustees via email with potential invited guest list.

8. Board Education (at the request of the Board)

8.1 OCSTA Communication
No Questions were raised with respect to OCSTA communications.

9. Policy Discussion

9.1 Work of the Trustees 2017-18
At the last Board Meeting Board Policy II 003 Board Job Description was discussed but not formalized for the 2017-2018 school year. After discussion, it was agreed up that the motion noted below will be included in the November 27th consent agenda section of the Board Meeting agenda.

2017-132 -- It was moved by Trustee da Silva and seconded by Trustee Reitzel:
THAT in addition to regular word of the Board, standing committees and their regular responsibilities, that the Board of Trustees will channel their energies towards organizing and hosting the CCSTA AGM & Conference. --- Carried by consensus

10. Assurance of Successful Board Performance

11. Assurance of Successful Director of Education Performance

11.1 Monitoring Reports & Vote on Compliance

12. Potential Agenda Items

13. Announcements (all scheduled for the Catholic Education Centre unless otherwise indicated)

14. Items for the Next Meeting Agenda/Pending Items

15. Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

16. Closing Prayer

17. Motion to Adjourn

2017-133-- It was moved by Trustee da Silva and seconded by Trustee Schmalz:
THAT the meeting be now adjourned. The meeting was adjourned by consensus at 8:20 p.m.

Chair of the Board

Secretary