Committee of the Whole Meeting

A public meeting of the Committee of the Whole was held Monday, September 11, 2017 at Waterloo Region Catholic Education Centre, Kitchener

**Trustees Present:**
*Joyce Anderson (Chair), Bill Conway, Manuel da Silva, Amy Fee, Jeanne Gravelle, Wendy Price, Greg Reitzel, Brian Schmalz, Melanie Van Alphen
*attended by teleconference, left the meeting at 7:20 pm

**Student Trustees Present:**
Kate Jamieson, Meghan Nemeth

**Administrative Officials Present:**
Loretta Notten, Gerry Clifford, Jason Connolly, John Klein, Shesh Maharaj, Judy Merkel, Richard Olson, Laura Shoemaker

**Special Resources For The Meeting:**

**Regrets:**

**Absent:**

**Recorder:**
Barb Pilsner, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee “shall vote on all questions on which the Trustee is entitled to vote” and abstentions are not permitted.

1. **Call to Order:**
The Vice-Chair called the meeting to order at 6:00 p.m.

1.1 **Opening Prayer & Memorials**
The opening prayer was led by B. Schmalz, Pastoral Team. Intentions were offered for the people in the Caribbean and Florida impacted by Hurricane Irma.

1.2 **Approval of Agenda**
2017-107 -- It was moved by M. da Silva and seconded by J. Gravelle:
THAT the agenda for September 11, 2017 be now approved. --- Carried by consensus.

1.3 **Declaration of Pecuniary Interest**

1.3.1 From the current meeting – NIL
1.3.2 From a previous public or in-camera meeting – NIL

1.4 **Communication from the Chair**
W. Price read Joyce Anderson’s resignation letter as the Chair of the Board. She expressed her appreciation for Joyce’s work as chair.

2017-108 -- It was moved by B. Schmalz and seconded by G. Reitzel:
THAT the Board of Trustees accepts with regret the resignation of the Chair. --- Carried by consensus.

2. **Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)**
3. **Consent Agenda: Board of Trustees (Minutes of meetings)**

3.1 **Approval of Minutes of Regular and Special Meetings**
3.1.1 Minutes of May 8, 2017 Committee of the Whole Meeting

2017-109 -- It was **moved by M. Van Alphen** and seconded by **A. Fee:**

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---

**Carried by consensus**

4. **Delegations**

5. **Advice From the CEO**

5.1 **Gr. 4 Religion Digital Resource**
R. Olson introduced John Murphy, Religion and Family Life Consultant to speak about the new digital Grade 4 Religion Resource.

J. Murphy advised the program is based on the Catholic Elementary Curriculum Policy Document for Religious Education, Grades 1-8 which has been approved by the Catholic bishops of Ontario. The content is just excellent. Our board is beginning with the digital platform at grade 4 with videos, music, interactive tools, electronic student resources and the image gallery. There is also a parent corner to build on the relationship at home.

5.2 **BIPSA**
J. Klein reviewed the key revisions to the 2017-18 Board Improvement Plan for Student Achievement (BIPSA):
- Consistent alignment and clarification of terms (i.e. in realm of assessment of learning)
- Focus on numeracy and literacy across the curricula and the consolidation phase of instruction
- Emphasis on the continuum of key concepts and "big ideas" in numeracy and literacy
- Numeracy emphasis on quantity, magnitude, and fractional sense
- Greater emphasis on learning environment

5.3 **Capital Priorities Update**
S. Maharaj advised the report presented in June has been revised removing the South East Galt elementary school. This is a joint project with the WRDSB requiring both board to submit for funding at the same time. Timelines are unknown due to a boundary road study therefore the project will not be submitted for funding at this time.

5.4 **Director’s Immersive Professional Learning Program in Kenya**
L. Notten provided an overview of the first Director’s Immersive Professional Learning Program in Kenya in which she participated. It was an opportunity for reciprocal learning. Participants were given reading materials and homework in preparation. The “WE Villages” is based on the foundational principle that education changes lives. We learned first-hand about the impact of the 5 pillars model – education, water, health, food and opportunity. Their vision is that the communities in which they work globally must be sustainable over time, so that the people engaged are ultimately able to journey forward independently.

On October 4th she will host an information session at St. Mary's high school for those interested. The evening will be complemented with entertainment by the Kenyan Boys’ Choir. The evening will assess interest in pursuing a more fulsome association with WE’s global community.

The meeting moved to Item 8.1 and 8.2.

6. **Ownership Linkage (Communication with the External Environment)**

Trustees, in small groups, discussed items for Linkages and Pastoral Care

6.1 **Linkages Activity**
M. Van Alphen will chair Linkages as A. Fee has requested to step down as chair. There will be a commissioning for school council chairs and new administrators on November 7, 2017. The committee would like to host lunch for the Clergy and Bishop Crosby. L. Notten will discuss scheduling with Fr. Toby Collins, Faith Animator. L. Notten suggested changing the date of the Community Leaders breakfast in order to have as many community partners in attendance.
6.2 Pastoral Care Activity
B. Schmalz advised the new student trustees will prepare prayer for the September 25th board meeting. W. Price will look into the status of the prayer table in remembrance of Frank Johnson. More information on events planned for this school year will be forthcoming.

7. Reports From Board Committees/Task Forces

8. Board Education (at the request of the Board)
8.1 2017-18 Trustee Planning Calendar
W. Price advised the Beacons of Hope dates and Bishop’s Banquet date have not been confirmed at this time.

8.2 OCSTA Communications
W. Price asked trustees if there were any comments or questions on the attached OCSTA communications.

The meeting moved back to Item 6.1 and 6.2.

9. Policy Discussion

10. Assurance of Successful Board Performance

11. Assurance of Successful Director of Education Performance

12. Potential Agenda Items

13. Announcements

14. Items for the Next Meeting Agenda/Pending Items
14.1 Draft Reports to Board Schedule
L. Notten reviewed the draft reports to be presented at Committee of the Whole and Board meetings for 2017-18. The schedule may change during the year.

14.2 Motion to Move to Private, Private, Private
2017-110 -- It was moved by M. da Silva and seconded by J Gravelle:
THAT the Board of Trustees move to a Private, Private, Private session. --- Carried by consensus

The public meeting moved to Private, Private, Private at 8:01 p.m.
The public meeting resumed at 8:47 p.m.

2017-111 -- It was moved by G. Reitzel and seconded by A. Fee:
THAT the Board of Trustees approve the items for actions from the previous Private, Private, Private session of September 11, 2017. --- Carried by consensus

14.3 Motion to Move to Private, Private.
2017-112 -- It was moved by J. Gravelle and seconded by B. Conway:
THAT the Board of Trustees move to a Private, Private, session. --- Carried by consensus

The public meeting moved to Private, Private at 8:50 p.m.
The public meeting resumed at 9:32 p.m.

2017-113 -- It was moved by G. Reitzel and seconded by M. da Silva:
THAT the Board of Trustees approve the items for actions from the previous Private, Private session of September 11, 2017. --- Carried by consensus
14.4 Pending Items

15. Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

16. Closing Prayer

17. Motion to Adjourn

2017-114-- It was moved by B. Conway and seconded by M. da Silva:
THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 9:35 p.m.

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Vice-Chair of the Board  Secretary