

Board of Trustees' Meeting

A public meeting of the Board of Trustees was held on Monday, April 24, 2017 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Joyce Anderson (Chair), Bill Conway, Manuel da Silva, **Amy Fee, *Jeanne Gravelle, Wendy Price, Greg Reitzel, Brian Schmalz, Melanie Van Alphen

*attended by teleconference

**left the meeting at 6:44 pm.

Student Trustees Present:

Joseph De Sousa, Samantha Lim

Administrative Officials Present:

Loretta Notten, Gerry Clifford, Jason Connolly, David DeSantis, John Klein, Shesh Maharaj, Richard Olson, Laura Shoemaker

Special Resources For The Meeting:

Regrets:

Recorder:

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:00 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by B. Schmalz, Board Pastoral Team. Intentions were offered for Louise Ervin, former Board Chair, and her family as her husband passed away. Please keep them in prayer.

1.2 Approval of Agenda

2017-59 -- It was *moved* by **M. da Silva** and *seconded* by **W. Price**:

THAT the agenda for April 24, 2017 be now approved. --- Carried by consensus.

1.3 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

2.1 2016-17 Interim Financial Report # 2 of 3

2.2. 2017-18 Budget Update #3

3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of March 27, 2017 Board of Trustees meeting

3.1.2 Minutes of December 7, 2016 CPIC meeting

3.1.3 Minutes of March 1, 2017 SEAC meeting

- 3.1.4 Minutes of April 11, 2017 Governance meeting
- 3.1.5 Governance Committee Recommendation
- 3.1.6 Items for Action from the Previous In-camera Meeting of April 24, 2017 related to Property and Human Resources

2017-60-- It was *moved* by **B. Conway** and *seconded* by **G. Reitzel**:
THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus

4 Delegations

5 Advice from the CEO

5.1 Director's Report

L. Notten reviewed her monthly Director's Report.

5.2 Extended Day Programs

G. Clifford advised there are 31 schools that will be offering the extended programs again this year.

5.3 2017-18 School Year Calendar

John Klein reviewed the proposed calendar. All employee groups, CPIC, Administrators, Senior Administration, and Trustees provided input. Consultation with representatives from WRDSB took place in the development of the calendar.

2017-61-- It was *moved* by **A. Fee** and *seconded* by **W. Price**:
THAT the Board of Trustees approve the 2017-2018 School Year Calendar. --- **Carried by consensus**

6 Ownership Linkage (Communication with the External Environment)

7 Actions From Board Committees/Task Forces

7.1 Student Trustee Report

J. De Sousa and S. Lim provided highlights from their report on the activities at the secondary schools in the past month. Full details are in the report. Student trustee elections will be held April 25th to select two new trustees for 2017-18.

8 Board Education (at the request of the Board)

8.1 OCSTA AGM Regional Meeting Discussion Topics

Trustees had dialogue on the two topics that will be discussed at the Regional Meetings during the AGM/Conference. A. Fee left the meeting at 6:44 p.m.

8.2 St. Jerome's Feast

L. Notten reported to trustees the recipient of the Sweeney award for 2017 is former premier Paul Martin. The Feast will be held Friday, September 29th. Trustees were asked to let L. Notten know if they will attend.

8.3 Think of Me Poster

L. Notten advised through B. Schmalz she was informed of a contest sponsored by the LCBO. Students were invited to submit their designs to be imprinted on bags for an anti-drinking campaign at Christmas. L. Notten was pleased to report that Louis Ngugen from Our Lady of Fatima, was the winner.

8.4 OCSTA Communications

J. Anderson advised the communications from OCSTA have been added to the agenda should trustees have any questions or comments.

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1 Board Policy II 015 Ownership Linkage

J. Anderson felt we were compliant. Trustees who sit on SEAC and CPIC relay information back and forth to committee members and the board.

2017-62 -- It was *moved* by **W Price** and *seconded* by **M. da Silva**:

THAT the Board of Trustees reviewed Policy II 015 Ownership Linkage and find we are in compliance. --- Carried by consensus

10.2 Is There a Need to Review This Policy?

Trustees agreed there is a need to review provision #2 of the policy.

2017-63 -- It was *moved* by **W Price** and *seconded* by **G. Reitzel**:

THAT the Board of Trustees send Policy II 015 to the Governance Committee to look at the wording of Provision #2. --- Carried by consensus

11 Assurance of Successful Director of Education Performance

11.1 Monitoring Reports & Vote on Compliance

11.1.1 Board Policy IV 006 Legal Responsibilities and Liabilities

S. Maharaj and Jason Connolly reviewed their report and asked trustees if there were any questions.

2017-64-- It was *moved* by **G. Reitzel** and *seconded* by **M. da Silva**:

THAT the Board of Trustees accept this report as providing reasonable interpretation and evidence of full compliance for Board Policy IV 006 Legal Responsibilities and Liabilities. --- Carried by consensus

11.1.2 Board Policy IV 008 Financial Conditions and Activities

S. Maharaj reviewed the data related to each of the provisions of the policy.

2017-65-- It was *moved* by **M. Van Alphen** and *seconded* by **B. Schmalz**:

THAT the Board of Trustees accept this report as providing reasonable interpretation and evidence of full compliance for Board Policy IV 008 Financial Conditions and Activities. --- Carried by consensus

Trustees asked questions and discussed provision #9

2017-66-- It was *moved* by **G. Reitzel** and *seconded* by **M. da Silva**:

THAT the Board of Trustees ask the Governance Committee to look at policy statement #9 to examine whether the board's worries of non-budgetary items are covered off in our policy. --- Carried by consensus

12 Potential Agenda Items

12.1 Trustee Inquiry Report from the CEO

12.2 Shared Concerns

13 Announcements

13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

Apr 27 Board Office Mass – Dutton Drive
May 2 Beacons of Hope Breakfast St. Mary's FOS
May 5 Community Leaders Breakfast
May 8 Committee of the Whole
May 18 Staff Recognition Evening
May 24 SEAC Budget
May 26 Board Office Mass
May 29 Board Meeting
June 1-3 CCSTA AGM & Conference

13.2 Pending Items:

- Look at building our rural population
- Consider a committee to review the boundaries for future consideration

13.3 Pending Items for OCSTA Consideration

14 Items for the Next Meeting Agenda

15 Adjournment – Confirm decisions made tonight.

The Recording Secretary confirmed the meeting decisions.

16 Closing Prayer

17 Motion to Adjourn

2017-67 -- It was *moved* by **B. Conway** and *seconded* by **W. Price**:

THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 7:10 p.m.

Chair of the Board

Secretary