

## Board of Trustees' Meeting

A public meeting of the Board of Trustees was held on Monday, October 24, 2016 at the Waterloo Region Catholic Education Centre.

### Trustees Present:

Joyce Anderson, Bill Conway, Manuel da Silva (Chair), Amy Fee, Jeanne Gravelle, Wendy Price, Greg Reitzel, Brian Schmalz, Melanie Van Alphen

### Student Trustees Present:

Joseph De Sousa, Samantha Lim

### Administrative Officials Present:

Loretta Notten, Gerry Clifford, Jason Connolly, John Klein, Shesh Maharaj

### Special Resources For The Meeting:

### Regrets:

David DeSantis, Derek Haime, Laura Shoemaker

### Recorder:

Barb Pilsner, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

## 1. Call to Order:

The Chair of the Board called the meeting to order at 6:02 p.m.

### 1.1 Opening Prayer & Memorials

The meeting opened with prayer by the Board Pastoral Team. Intentions were offered for Doug Howald, former employee who passed away. A memorial mass for Frank Johnson will be held on November 2<sup>nd</sup> and the Catholic Education Centre.

### 1.2 Approval of Agenda

Add Item 5.4 EQAO Online OSSLT Update, move Item 5.3 Numeracy Strategy Update to 5.1 and Director's Report to Item 5.3.

**2016-118** -- It was *moved* by **J. Gravelle** and *seconded* by **A. Fee**:

*THAT the agenda for October 24, 2016 as amended be now approved. --- Carried by consensus.*

### 1.3 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

## 2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

## 2 Consent Agenda: Board of Trustees (Minutes of meetings)

### 3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of September 14, 2016 Special Board meeting

3.1.2 Minutes of September 26, 2016 Board meeting

3.1.3 Minutes of September 7, 2016 SEAC meeting

3.1.4.St. Agatha ARC Update

3.1.5 Items for Action from Previous In-camera Meeting of October 24, 2016 Related to Human Resources  
**2016-119** -- It was *moved* by **W. Price** and *seconded* by **M. Van Alphen**:

*THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---  
Carried by consensus*

## 4 Delegations

## 5 Advice from the CEO

### 5.1 Numeracy Strategy Update – Primary, Junior, Grade 9

J. Klein introduced Sherrie Rellinger, Student Achievement Consultant Numeracy 1 - 8 and Nancy Snyder, Student Achievement Consultant 7 -12.

S. Rellinger and N. Snyder highlighted how key aspects from Ontario's Renewed Mathematics Strategy (RMS) connect to board priorities by linking identified student learning needs, rooted in the BIPSA, to Numeracy initiatives for 2016-17 in elementary and secondary panels.

Ontario's Renewed Math Strategy highlights:

- Tiered and differentiated system of support
- Focus on learner with LD profile
- Increasing math content knowledge – whole school/whole department collaborative professional learning

Numeracy initiatives:

- Numeracy consultant, elementary numeracy support teachers and site-based math facilitator assist with differentiated support.
- Targeted numeracy professional learning planned for Special Education Teachers
- Grade 9 Applied *From Patterns to Algebra* Professional Learning Network
- All numeracy initiatives focus on specific content within proportional, spatial and algebraic reasoning
- Numeracy networks are all rooted in collaboration with colleagues, including the administrator as a co-learner
- Numeracy PD Day in November

### 5.2 Pastoral Plan

L. Notten introduced Marylin Dawson who has transitioned out of the role of Family Life/Religion Consultant to vice-principal and John Murphy who is currently the Family Life/Religion Consultant.

M. Dawson advised the three-year plan beginning with *People of Love* was developed last year with a spiritual development day facilitated by Dr. Terry Nelson-Johnson. Each school was given a copy of *The Giving Tree*, by Shel Silverstein. Schools then created their own tree as they lived out the theme of being *People of Love*.

J. Murphy advised we are transitioning into year two *People of Hope* with The Ark for 2016 – 2017 as a symbol of inclusivity and Hope. Inspiration for hope, inclusivity and belonging can be found in Jean Vanier who founded L'Arche communities for people with developmental disability and those who assist them. Bishop Douglas Crosby, OMI will celebrate mass on November 30<sup>th</sup> transitioning from *People of Love* to *People of Hope*.

### 5.3 Director's Report: Introduction to Annual Priorities 2016-17

L. Notten identified the annual priorities for 2016-17 as being critical to our overall attainment of our mission, vision and priorities:

- Implementation of Year 2 of the Pastoral plan and a stronger development of Home-School-Parish relationships
- Stronger evidence of what is driving our enrollment trends
- Focus on the Ministry's articulated priorities of numeracy, well-being and collaboration:
  - Stronger development of a culture of Leadership and Learning
  - Move from a focus on systems/initiatives, to a focus on outcomes
  - BIPSA built on the foundation that we know the learner through assessment and in so doing we respond to their needs and then monitor our efficacy. What impact will collaborative teaching and learning, that focuses on the assessment for learning process have on increasing the number of students approaching, achieving at or beyond the provincial standard K-12? This will force us into

work that focuses more purposefully at the student level and calls us to examine how responsive and responsible our pedagogy is to our students.

#### **5.4 EQAO Online OSSLT Update**

L. Notten advised that the OSSLT trial last week which was promoted to all our students was interrupted and EQAO was not able to implement the test. They released communication today that it failed because of a cyberattack which is unfortunate for the students who tried to take the test online.

### **6 Ownership Linkage (Communication with the External Environment)**

### **7 Actions From Board Committees/Task Forces**

#### **7.1 Student Trustee Report**

J. De Sousa and S. Lim provided their report on activities at the secondary schools in the past month. Full details are in the report.

### **8 Board Education (at the request of the Board)**

### **9 Policy Discussion**

### **10 Assurance of Successful Board Performance**

#### **10.1 Board Policy II 003 Board Job Description**

**2016-120** -- It was *moved* by **J. Anderson** and *seconded* by **B. Schmalz**:

*THAT the Board of Trustees reviewed Policy II 003 Board Job Description and find we are in compliance. --- Carried by consensus*

#### **10.2 Is There a Need to Review This Policy?**

Trustees agreed there is no need to review this policy.

### **11 Assurance of Successful Director of Education Performance**

#### **11.1 Monitoring Reports & Vote on Compliance**

### **12 Potential Agenda Items**

#### **12.1 Trustee Inquiry Report from the CEO**

#### **12.2 Shared Concerns**

### **13 Announcements**

#### **13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):**

Nov 1 Audit Committee  
Nov 2 6:30 SEAC  
Nov 7 Governance  
Nov 14 Committee of the Whole  
Nov 16 Commissioning – School Chairs, New Administrators  
Nov 18 St. Louis SSC Graduation, St. Mary's Church  
Nov 23 Board Office Mass  
Nov 25 St. Louis PSW Graduation, St. Mary's Church  
Nov 28 Board Meeting  
Dec 5 Inaugural Election of Chair/Vice-chair

#### **13.2 Pending Items:**

- Look at building our rural population
- Consider a committee to review the boundaries for future consideration

#### **13.3 Pending Items for OCSTA Consideration**

**14 Items for the Next Meeting Agenda**

**15 Adjournment – Confirm decisions made tonight.**

The Recording Secretary confirmed the meeting decisions.

**16 Closing Prayer**

**17 Motion to Adjourn**

**2016-121** -- It was *moved* by **G. Reitzel** and *seconded* by **A. Fee**:  
*THAT the meeting be now adjourned.*

The meeting was adjourned by consensus at 8:00 p.m.

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Chair of the Board

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Secretary