A public meeting of the Committee of the Whole was held Wednesday, September 14, 2016 at Waterloo Region Catholic Education Centre, Kitchener

**Trustees Present:**
Joyce Anderson, Bill Conway, Manuel da Silva (Chair), Amy Fee, Wendy Price, Greg Reitzel, Brian Schmalz, Melanie Van Alphen

**Student Trustees Present:**
Joseph De Sousa, Samantha Lim

**Administrative Officials Present:**
Loretta Notten

**Special Resources For The Meeting:**

**Regrets:**
Gerry Clifford, Jason Connolly, David DeSantis, Derek Haime, John Klein, Shesh Maharaj, Laura Shoemaker

**Absent:**

**Recorder:**
Barb Pilsner, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee “shall vote on all questions on which the Trustee is entitled to vote” and abstentions are not permitted.

### 1. Call to Order:
The Chair called the meeting to order at 7:00 p.m.

#### 1.1 Opening Prayer & Memorials
The opening prayer was led by J. De Sousa, student trustee. Intentions were offered to keep in prayer our friend and colleague Frank Johnson as we choose a successor for the remainder of his term, for B. Schmalz’ mother and for his brother who underwent emergency surgery.

#### 1.2 Approval of Agenda
Item 4.2 and 4.3 will be switched. Outline of Election Process will be before the Random Selection of Candidates 2016-99 -- It was moved by W. Price and seconded by A. Fee:

> THAT the agenda for September 14, 2016 as amended be now approved. --- Carried by consensus.

#### 1.3 Declaration of Pecuniary Interest
1.3.1 From the current meeting – NIL
1.3.2 From a previous public or in-camera meeting – NIL

### 2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)
3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings
3.1 Minutes of May 16, 2016 Committee of the Whole Meeting

2016-100 -- It was moved by B. Conway and seconded by A. Fee:
THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. --- Carried by consensus

4. Delegations

4.1 Article 8 Trustee Vacancy
M. da Silva advised we are in compliance with Article 8 Trustee Vacancy in the Board Operational and Procedural By-law. Due to short timelines to establish a committee to review the qualifications the Chair directed Barb Pilsner, Executive Administrative Assistant, to ensure all candidates were qualified. She confirmed they were.

4.2 Outline of Election Process
M. da Silva reviewed the outline of the election process. He asked trustees for consensus on appointing Loretta Notten, Director of Education and Secretary of the Board and Barb Pilsner, Executive Administrative Assistant as scrutineers for the voting process.

2016-101 -- It was moved by M. Van Alphen and seconded by G. Reitzel:
THAT the Board of Trustees approve Loretta Notten and Barb Pilsner as scrutineers for the voting process in the Special Board of Trustees meeting to be held following Committee of the Whole September 14, 2016. --- Carried by consensus

4.3 Random Selection of Candidates
M. da Silva advised there are eight candidates.

The names of the candidates were placed in a box and the Director of Education and Secretary of the Board randomly selected the order the candidates will present to the trustees.

They are in order:
Theresa Lee
Jeanne Gravelle
Deborah Stiles
Renee Kraft
Renee Kraft
Mai Brown
Gai Brown
Wendy Ashby
Betty Anne Ryan

4.4 Candidate Presentations
Each of the candidates was given five minutes to present. Trustees had the opportunity to ask questions and reflect following each presentation.

M. da Silva thanks all the candidates for their presentations.

5. Advice From the CEO

6. Ownership Linkage (Communication with the External Environment)

7. Reports From Board Committees/Task Forces

8. Board Education (at the request of the Board)
9. Policy Discussion

10. Assurance of Successful Board Performance

11. Assurance of Successful Director of Education Performance

12. Potential Agenda Items

13. Announcements

14. Items for the Next Meeting Agenda/Pending Items
   14.1 Items for the Next Meeting Agenda
   14.2 Pending Items

15. Adjournment – Confirm decisions made tonight. Closing Prayer
   The Recording Secretary confirmed the meeting decisions.

16. Closing Prayer

17. Motion to Adjourn

   2016-102-- It was moved by G. Reitzel and seconded by W. Price:
   THAT the meeting be now adjourned.
   The meeting was adjourned by consensus at 8:04 p.m.

Chair of the Board

Secretary