Committee of the Whole Board Meeting

Date: September 14, 2016
Time: 7:00 p.m.
* Committee of the Whole In Camera, if necessary, will precede or follow the Board Meeting, as appropriate.
Location: Board Room, Catholic Education Centre, 35 Weber Street, Kitchener

Attendees:
Board of Trustees: Joyce Anderson, Bill Conway, Manuel da Silva (Chair), Amy Fee, Wendy Price, Greg Reitzel, Brian Schmalz, Melanie Van Alphen
Student Representatives: Joseph De Sousa, Samantha Lim
Senior Administration: Loretta Notten, Gerry Clifford, Jason Connolly, David DeSantis, Derek Haime, John Klein, Shesh Maharaj, Laura Shoemaker.
Special Resource: Recording Secretary: Barb Pilsner

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<thead>
<tr>
<th>ITEM</th>
<th>Who</th>
<th>Agenda Section</th>
<th>Method &amp; Outcome</th>
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<tr>
<td>1. Call to Order</td>
<td>Board Chair</td>
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<tr>
<td>1.1 Opening Prayer &amp; Memorials</td>
<td>Board Pastoral Team</td>
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<td>1.2 Approval of Agenda</td>
<td>Board of Trustees</td>
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<td>1.3 Declaration of Pecuniary Interest</td>
<td>Individual Trustees</td>
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<td>1.3.1 From the current meeting</td>
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<td>1.3.2 From a previous public or in-camera meeting</td>
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2. Consent Agenda: Director of Education
(e.: operational matters from the Ministry of Education that the Board is required to do; update on the system)
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<td>3. Consent Agenda: Board (Minutes of meetings)</td>
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<tr>
<td>3.1 Approval of Minutes of Regular and Special Meetings 3.1.1 Minutes of Meeting of May 16, 2016</td>
<td>Trustees</td>
<td>pp. 1-3</td>
<td>Approval</td>
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<td>4. Delegations/Presentations</td>
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<td>4.1 Article 8 Trustee Vacancy</td>
<td>Manuel da Silva</td>
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<td>4.2 Random Selection of Candidates</td>
<td>Loretta Notten</td>
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<td>Information Presentations</td>
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<td>4.3 Outline of Election Process</td>
<td>Manuel da Silva Candidates</td>
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<td>4.4 Candidate Presentations</td>
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<td>5. Advice from the CEO</td>
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<td>6. Ownership Linkage</td>
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<td>7. Reports from Board Committees/Task Forces</td>
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<td>8. Board Education (at the request of the Board)</td>
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<td>9. Policy Discussion (Based on Annual Plan of Board Work)</td>
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<td>10. Assurance of Successful Board Performance (monitoring)</td>
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<td>11. Assurance of Successful Director of Education Performance (monitoring)</td>
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<td>11.1 Monitoring Reports &amp; Vote on Compliance</td>
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<td>12. Potential Agenda Items/Shared Concerns/Report on Trustee Inquiries</td>
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<td>13. Announcements</td>
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<td>13.1 The following reports are posted on the Board web page: <a href="http://www.wcdsb.ca">www.wcdsb.ca</a></td>
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<td>a) Minutes of SEAC Meetings</td>
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<td>b) Minutes of Parent Involvement Committee Meetings</td>
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<td>13.2 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):</td>
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<td>14. Items for the Next Meeting Agenda</td>
<td>Trustees</td>
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| 15. Adjournment  
Confirm decisions made tonight | Director of Education |  |  |
| 16. Closing Prayer |  |  |  |
| 17. Motion to Adjourn | Board of Trustees | Motion | Approval |

**CLOSING PRAYER**

O Risen Lord, you have entrusted us with the responsibility to help form a new generation of disciples and apostles through the gift of our Catholic schools.

As disciples of Christ, may we educate and nurture hope in all learners to realize their full potential to transform God’s world.

May our Catholic schools truly be at the heart of the community, fostering success for each by providing a place for all.

May we and all whom we lead be discerning believers formed in the Catholic faith community; effective communicators; reflective and creative thinkers; self-directed, responsible, life-long learners; collaborative contributors; caring family members; and responsible citizens.

Grant us the wisdom of your Spirit so that we might always be faithful to our responsibilities. We make this prayer through Christ our Lord.

Amen

Rev. Charlie Fedy, CR and the Board of Trustees, 2010
A public meeting of the Committee of the Whole was held Monday, May 16, 2016 at Waterloo Region Catholic Education Centre, Kitchener

**Trustees Present:**
Joyce Anderson; Bill Conway; Manuel da Silva (Chair); Amy Fee; Wendy Price; Brian Schmalz; Melanie Van Alphen

**Student Trustees Present:**
Karen Hakim; Sebastian Monsalve

**Administrative Officials Present:**
Loretta Notten; Gerry Clifford; Jason Connolly; David DeSantis; Derek Haime; John Klein; Shesh Maharaj; Laura Shoemaker

**Special Resources For The Meeting:**

**Regrets:**
Frank Johnson; Greg Reitzel; John Shewchuk

**Absent:**

**Recorder:**
Barb Pilsner, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee “shall vote on all questions on which the Trustee is entitled to vote” and abstentions are not permitted.

1. **Call to Order:**
The Chair called the meeting to order at 6:01 p.m.

1.1 **Opening Prayer & Memorials**
The opening prayer was led by the B. Schmalz. Intentions were offered for Fr. Ted Hughes, who is ill and for Tanya Hunter and her family as her brother passed away last week.

1.2 **Approval of Agenda**
2016-66 -- It was moved by W. Price and seconded by M. Van Alphen:
THAT the agenda for May 16, 2016 be now approved. --- Carried by consensus.

1.3 **Declaration of Pecuniary Interest**
1.3.1 From the current meeting – NIL
1.3.2 From a previous public or in-camera meeting – NIL

2. **Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)**

3. **Consent Agenda: Board of Trustees (Minutes of meetings)**
3.1 Approval of Minutes of Regular and Special Meetings
3.1 Minutes of April 11, 2016 Committee of the Whole Meeting
3.2 Items for Action from Previous In-camera Meeting of May 16, 2006 related to Human Resources
2016-67 -- It was moved by B. Conway and seconded by B. Schmalz:
THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus

4. Delegations

5. Advice From the CEO

5.1 Supervised Alternative Learning (SAL) Report
D. DeSantis introduced Fran Baker our SAL Coordinator who works with the secondary schools to develop plans for our students in need.

F. Baker reviewed the SAL process. The SAL plan is flexible, has an educational component as well as other components i.e. work (possible Co-op credits), counselling, volunteer, community programs, residential drug rehabilitation. Student Success sections are used to create opportunities for students to stay in their home schools for the educational component rather than attending St. Don Bosco.

5.2 St. Michael’s/Langs Agreement Update
S. Maharaj indicated there was further consultation regarding the proposed parking lot through a YouTube video created for St. Michael’s school community. As well a letter was sent to families including the video link, via the school’s electronic newswire and posted on the school’s website giving families the opportunity for feedback. Traffic flow and parking was identified as a concern. Planning staff with work with the principal to assess if the City of Cambridge’s staff resource could assist the school to develop an active travel plan.

L. Notten acknowledged Shesh Maharaj for all the preparations and the subsequent communication with the school community.

5.3 Ontario Immunization Program
D. Haime advised the Ontario Ministry of Health announced the Human Papillomavirus (HPV) immunization program will be expanded to include boys in their grade 7 year. Ontario is expanding the publicly funded immunization program to help protect more youth from HPV infection and related cancers. While the HPV vaccine will be offered, it remains a parental decision as to whether they wish to have their son or daughter vaccinated.

5.4 Graduation Rates
D. DeSantis advised the provincial government has published graduation rates from across the province.

The improvement in our four and five year graduation rates are due to a number of factors. The Board’s focus on mental health and well-being, provincially acclaimed Specialist High Skills Major program, 21st Century Teaching and Learning Strategy, improved technology infrastructure, Career Cruising IPP Strategy from grades 7-12, Student Success Learning to 18 strategy and emphasis on elementary/secondary "Cross Panel" activities. Our four year and five year graduation rates have increased.

5.5 2016-17 Extended Day Programs Update
G. Clifford advised our report on the final schools offering Extended Day program has been sent to the Ministry of Education with one additional school added for a total of 31 schools for September 2016.

6. Ownership Linkage (Communication with the External Environment)
Trustees, in small groups, discussed items for Linkages and Pastoral Care.

6.1 Linkages Activity
A. Fee advised the Community Leaders breakfast was successful and the committee would like host again next year. They will also continue with the practice of sending letters of appreciation at the end of the school year. The committee members spoke of inviting school council chairs for a paraliturgy, commissioning ceremony in the fall.

6.2 Pastoral Care Team
B. Schmalz advised the team would like to offer a team building activity for trustees and senior staff in the fall. They also discussed hosting a dinner for newly appointed principals and vice-principals.
7. Reports From Board Committees/Task Forces

7.1 Governance Committee – Self-evaluation Survey
M. da Silva advised trustees have not completed a self-evaluation survey for several years. It was suggested trustees would complete the survey in the fall and the results could be the basis for the work of the board at Committee of the Whole meetings. Some of the questions may need adjusting following the policy governance workshops with the facilitator in the fall.

8. Board Education (at the request of the Board)

9. Policy Discussion

10. Assurance of Successful Board Performance

11. Assurance of Successful Director of Education Performance

12. Potential Agenda Items

13. Announcements

14. Items for the Next Meeting Agenda/Pending Items
14.1 Items for the Next Meeting Agenda

14.2 Pending Items

15. Adjournment – Confirm decisions made tonight. Closing Prayer
The Recording Secretary confirmed the meeting decisions.

16. Closing Prayer

17. Motion to Adjourn

2016-68-- It was moved by W. Price and seconded by M. Van Alphen:
THAT the meeting be now adjourned.
The meeting was adjourned by consensus at 7:14 p.m.

Chair of the Board  

Secretary