A public meeting of the Committee of the Whole was held Monday, March 7, 2016 at Waterloo Region Catholic Education Centre, Kitchener

**Trustees Present:**
Joyce Anderson; Bill Conway; Manuel da Silva (Chair); *Amy Fee; Brian Schmalz; Melanie Van Alphen
*attended by teleconference

**Student Trustees Present:**
Sebastian Monsalve

**Administrative Officials Present:**
Loretta Notten; Gerry Clifford; Jason Connolly; David DeSantis; Derek Haime; John Klein; Shesh Maharaj; Laura Shoemaker

**Special Resources For The Meeting:**
Lindsay Ford

**Regrets:**
Frank Johnson; Wendy Price; Greg Reitzel; Karen Hakim; John Shewchuk

**Absent:**

**Recorder:**
Barb Pilsner, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee “shall vote on all questions on which the Trustee is entitled to vote” and abstentions are not permitted.

### 1. Call to Order:

The Chair called the meeting to order at 6:16 p.m.

1.1 **Opening Prayer & Memorials**
The opening prayer was led by B. Schmalz, Pastoral Team. Intentions were offered to keep Frank Johnson and Luka Sikic, a student in prayer.

1.2 **Approval of Agenda**
Remove Item 7.1 OSTA/AECO Board Council Meeting Feb 18-21, 2016; add Items 8.2 International Women’s Day Celebration, 8.3 Report on Refugees and 8.4 Committee Reports. Item 6 will follow Item 8.4

2016-38 -- It was moved by M. Van Alphen and seconded by J. Anderson:

> THAT the agenda for March 7, 2016 as amended be now approved. --- Carried by consensus.

1.3 **Declaration of Pecuniary Interest**

1.3.1 From the current meeting – NIL
1.3.2 From a previous public or in-camera meeting – NIL

### 2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)
3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of Committee of the Whole meeting of February 8, 2016

2016-39 -- It was moved by B. Conway and seconded by B. Schmalz:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---

Carried by consensus

4. Delegations

5. Advice From the CEO

5.1 2016 Long Term Accommodation Plan

L. Ford advised the Long Term Accommodation Plan is a comprehensive forecast for school accommodation (including land purchases, new school construction, additions, boundary reviews, closure reviews, etc.) and to provide direction related to accommodation and capital expenditures. The plan is updated annually.

5.2 WSIB Liability

J. Connolly prepared a report as a result of the request for use of reserves. Using the last five years of Information the chart shows the types of injuries contributing to the WSIB liability. He reviewed the counter measures utilized to address the causes of injury.

5.3 Community Partner Invitations

L. Notten recently received an invitation from Ministry of Education for the director and senior team to attend a two day session April 26 and 27 related to the Ministry of Education priorities for the upcoming year and the GSN grants. The Beacons of Hope breakfast previously scheduled for Apr 27 has been rebooked to May 5th.

Moved to Item 8 Board Education

6. Ownership Linkage (Communication with the External Environment)

Trustees met as separate groups for Linkages and Pastoral Care.

6.1 Linkages Activity

A. Fee advised for invitations for the Community Partners have been sent. J. Shewchuk prepared the certificates. Invitations for the Community leaders’ breakfast have also been sent. Letters of appreciation have been sent to Fr. King and Fr. Hughes on their appointment as Missionaries of Mercy and to the Waterloo Region Catholic Schools Foundation for the Catholic Education in Cambridge event.

6.2 Pastoral Care Team

B. Schmalz advised the team is interested in arranging an evening for trustees and senior staff to view the Francis Effect video.

7. Reports From Board Committees/Task Forces

8. Board Education (at the request of the Board)

8.1 Ministry of Education Workshop, Feb 9, 2016

M. da Silva, J. Anderson and L. Notten attended the Ministry of Education workshop with a focus on governance and at look at what successful boards are doing. Communication is a key to making a board run successfully.

8.2 International Women’s Day Celebration

M. da Silva and B. Conway attended the event in Cambridge on March 5th. B. Conway advised of the good statistics presented showing the struggle a woman has for equality.

8.3 Report on Refugees

M. da Silva attended a meeting organized by the Region on the Syrian refugees. Several hundred in Cambridge are still in need of affordable housing as well as other needs.
8.4 Committee Reports
M. da Silva advised A. Fee brought a report to SEAC briefing them on items from the previous board meeting.
L. Shoemaker advised keeping both SEAC and the trustees informed and keeping the lines of communication open is important

Moved to Item 6 Ownership Linkage.

9. Policy Discussion

10. Assurance of Successful Board Performance

11. Assurance of Successful Director of Education Performance

12. Potential Agenda Items

13. Announcements

14. Items for the Next Meeting Agenda/Pending Items
   14.1 Items for the Next Meeting Agenda
   14.2 Pending Items

15. Adjournment – Confirm decisions made tonight. Closing Prayer

   The Recording Secretary confirmed the meeting decisions.

16. Closing Prayer

17. Motion to Adjourn

2016-40-- It was moved by B. Schmalz and seconded by B. Conway:
   THAT the meeting be now adjourned.
   The meeting was adjourned by consensus at 7.55 p.m.