Minutes
Committee of the Whole Meeting

A public meeting of the Committee of the Whole was held Monday, November 9, 2015 at Waterloo Region Catholic Education Centre, Kitchener

**Trustees Present:**
Joyce Anderson; Bill Conway; Manuel da Silva (Chair); Amy Fee; Frank Johnson; Wendy Price; *Greg Reitzel; Brian Schmalz; Melanie Van Alphen

*by teleconference

**Student Trustees Present:**

**Administrative Officials Present:**
Loretta Notten; Gerry Clifford; David DeSantis; Derek Haime; John Klein; Shesh Maharaj; Laura Shoemaker

**Special Resources For The Meeting:**
Terri Pickett

**Regrets:**
Jason Connolly; Karen Hakim; Sebastian Monsalve; John Shewchuk

**Absent:**

**Recorder:**
Barb Pilsner, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee “shall vote on all questions on which the Trustee is entitled to vote” and abstentions are not permitted.

1. **Call to Order:**
The Chair called the meeting to order at 6:06 p.m.

1.1 **Opening Prayer & Memorials**
The opening prayer was led by F. Johnson, Pastoral Team. Intentions were offered for family of Roger and Randy Dietrich whose mother passed away; for the students at St. Gregory whose father passed away; and for all those travelling the roads.

1.2 **Approval of Agenda**
2015-109 -- It was moved by W. Price and seconded by A. Fee:
THAT the agenda for November 9, 2015 be now approved. --- Carried by consensus.

1.3 **Declaration of Pecuniary Interest**
1.3.1 From the current meeting – NIL
1.3.2 From a previous public or in-camera meeting – NIL

2. **Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)**

2.1 **SEAC Membership**
2015-110 -- It was moved by J. Anderson and seconded by M. Van Alphen:
THAT the Consent Agenda Director of Education and the recommendations contained therein be now approved. --- Carried by consensus
3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of Committee of the Whole meeting of October 13, 2015

2015-111 – It was moved by W. Price and seconded by B. Conway:
THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus

4 Delegations

5. Advice From the CEO

5.1 St. Louis Enrolment Numbers
G. Clifford advised St. Louis Adult and Continuing Education began in 1986 and has grown into one of the largest programs in Ontario. He reviewed the enrolment data by program (2012-13 to 2014-15) by site. 500 – 700 Ontario Secondary School Diplomas are granted each year. A significant number of graduates continue on to Conestoga College. St. Louis continues to show increases in overall student numbers, as we approach our 30th anniversary.

5.2 Funding Announcement St. Brigid/St. Vincent de Paul
Terri Pickett reported the Ministry of Education announced funding for replacement schools at St. Brigid and St. Vincent de Paul. Construction is estimated to begin October 2016.

The Ministry of Education has all provided additional funding to construct a new school in Breslau and South West Kitchener.

5.3 Leadership Strategy
D. DeSantis presented the 2015-16 Leadership Strategy. The overall goal is to develop leadership capacity to support the achievement of goals outlined in the Multi-year Strategic Plan and the Board Improvement Plan for Student Achievement through these three goals:

- Create and promote leadership opportunities that engage all school and system leaders in order to strengthen staff capacity for instructional and spiritual leadership, to enhance organizational effectiveness, and to support succession planning as defined by research, Strong Districts and their Leadership and the Catholic Leadership Framework.
- School and system leaders in the WCDSB will develop the capacity to appropriately respond to the needs of learners by fostering a holistic view of student learning that encourages shepherd, servant and steward leadership.
- Create and provide opportunities for enhancing leadership capacity for the entire system by engaging in active professional lifelong learning, faith formation, mentorship and coaching.

L. Temple gave a summary of Leadership Part 1, II and III:

- Candidates will explore the book Shepherd Leadership in Part I
- Candidates will explore the book The Catholic vision for Leading Like Jesus in Part II
- In Part III aspiring leaders have the opportunity to job shadow a mentor who holds a position of added responsibility which they are interested in pursuing.

A new leadership strategy, Lifelong Learning Series, offered to all employees includes:

- The Faith Leadership Series,
- The Introduction to Leadership Series,
- The 21st Century Learning Series,
- The Building Interpersonal Skills Series and,
- The Mental Health Series

5.4 Multi-year Strategic Plan (draft)
L. Notten presented a draft of the Multi-year Strategic Plan mandated under the Education Act to achieve the Ministry of Education goals but just as important, the vision of the board. The Multi-year Plan is aimed at achieving Ministry goals of increased student achievement and well-being, equity of achievement and opportunity for all students, as well as increased public confidence.
In June of 2015 trustees approved the draft Strategic Priorities and Directions and senior staff worked to identify goals for each of the pre-identified strategic directions. For each goal specific actions, evidence and timelines have been identified in an operational plan which she reviewed with the trustees. Trustees were invited to provide their feedback.

Trustees discussed the monitoring of Section IV Board policies in connection with the strategic plan. M. da Silva to contact Jeff Admans to provide a brief Information session on the process for engaging a facilitator at the November 23rd board meeting.

5.5 Letter to Minister of Education – K-12 Indigenous Curriculum
L. Notten received a request from the Chair/Vice-chair of Superior-Greenstone District School Board to ask trustees to consider supporting the Bluewater District School Boards’ request to the Ministry of Education for the development of K-12 curriculum and learning resources for the history of Indigenous Peoples. Trustees agreed to add the recommendation to the consent agenda of the November 23rd agenda for approval.

5.6 Boundary Review Committee Representatives
L. Notten advised trustee representatives were required for the Pope John Paul II/St. Daniel boundary review committee as well as the building design committees for St. Vincent de Paul and St. Brigid. The following trustees agreed to volunteer for the committees:
- Saint John Paul II/St. Daniel – J. Anderson, A. Fee
- St. Vincent de Paul – W. Price, B. Schmalz
- St. Brigid – F. Johnson, B. Conway

G. Reitzel left the meeting at 8:05 p.m.

6. Ownership Linkage (Communication with the External Environment)
Trustees met as separate groups for Linkages and Pastoral Care.

6.1 Linkages Activity
A. Fee discussed a potential breakfast in appreciation of our community partners. It was decided letters of appreciation will be sent to the community partners. The Community Leaders breakfast will be on May 6th.

Christmas cards will be send to past trustees and former senior administration. A congratulatory letter to be sent to St. Benedict CSS.

6.2 Pastoral Care Team
B. Schmalz advised the retreat facilitated by Fr. Joseph de Viveiros is scheduled for November 18th in the evening. Committee members discussed having an event in the spring for Lent. Trustees were advised there will be a collection for Christmas to support the mothers at the Grand Valley Institute for Women.

7. Reports From Board Committees/Task Forces

8. Board Education (at the request of the Board)

9. Policy Discussion

10. Assurance of Successful Board Performance

11. Assurance of Successful Director of Education Performance

12. Potential Agenda Items
13. Announcements

14. Items for the Next Meeting Agenda/Pending Items
   14.1 Items for the Next Meeting Agenda
   14.2 Pending Items

15. Adjournment – Confirm decisions made tonight. Closing Prayer

   The Recording Secretary confirmed the meeting decisions.

16. Closing Prayer

17. Motion to Adjourn

   2015-112-- It was moved by W. Price and seconded by A. Fee:
   THAT the meeting be now adjourned.
   The meeting was adjourned by consensus at 8:46 p.m.

Chair of the Board

Secretary