

Board of Trustees' Meeting

A public meeting of the Board of Trustees was held on Monday, September 28, 2015 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Joyce Anderson; Bill Conway; *Manuel da Silva (Chair); Amy Fee; Frank Johnson; Wendy Price; *Greg Reitzel; Brian Schmalz; Melanie Van Alphen

*attended by teleconference

Student Trustees Present:

Karen Hakim; Sebastian Monsalve

Administrative Officials Present:

Loretta Notten; Gerry Clifford; David DeSantis; Derek Haime; John Klein; Shesh Maharaj; Laura Shoemaker

Special Resources For The Meeting:

Jason Connolly

Regrets:

John Shewchuk

Recorder:

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Vice-Chair of the Board called the meeting to order at 5:59 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by F. Johnson. Intentions were offered for Samantha da Sousa who died on the weekend, and her family, friends, and the students and staff at Monsignor Doyle and Conestoga College; for a co-worker of B. Schmalz from G & A Lock who passed away last week.

1.2 Approval of Agenda

Change Item 3.1.4 to receipt and add the wording 'and personnel'

2015-92 -- It was *moved* by **M. Van Alphen** and *seconded* by **B. Conway**:

THAT the agenda for September 28, 2015 as amended be now approved. --- Carried by consensus.

1.3 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

1.4 Student Trustee Oath and Declaration

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

2.1 Minutes of April 1, 2015 CPIC Meeting

2015-93 -- It was *moved* by **W. Price** and *seconded* by **B. Schmalz**:

*THAT the Consent Agenda Director of Education and the recommendations contained therein be now approved. ---
Carried by consensus*

3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of June 22, 2015 Board meeting

3.1.2 Minutes of September 14, 2015 Special Board meeting

3.1.3 Minutes of June 3, 2015 SEAC Meeting

3.1.4 Items for Action from Previous In-camera Meeting of September 28, 2015 Related to Property and Personnel

2015-94 -- It was *moved* by **A. Fee** and *seconded* by **W. Price**:

*THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus*

4 Delegations

4.1 OECTA/OCSTA Collective Bargaining

P. Reitmeier as a parent with children in the system spoke of his concerns especially the use of students as pawns during the labour dispute. Although the labour dispute was resolved he asked trustees to dialog with OCSTA about the concerns with this round of bargaining and prepare for the next.

5 Advice from the CEO

5.1 Enrolment Report/Update

J. Connolly provided the update on our enrolment numbers for this coming year which have increased at elementary and secondary over previous projections for budget in June. The board has undertaken a number of initiatives over the last three years to encourage stronger enrolment through radio, TV, print advertisements, schools newswire, and news releases. A more in-depth report on enrolment will be brought back to Committee of the Whole in November.

5.2 OSSLT Results

D. DeSantis thanked our staff who are responsible for the success rates this year. The OSSLT is based on the expectations for literacy (reading and writing) across all subjects in the Ontario curriculum up to the end of Grade 9.

The key initiatives identified as Literacy team support, mock OSSLT tests, intervention strategies, parents-student information/literature and adolescent literacy guide and cross panel initiative are detailed in the report.

5.3 Special Education – Mental Health Plan

L. Shoemaker reviewed the areas of focus for the board in the 2015-2016 Mental Health & Wellness Goals document.

5.4 Parents Reaching Out Grants

D. Haime presented the list of 38 schools who received Parents Reaching Out grants for 2015-16 which are designed to support parents in identifying barriers to parent engagement in their own community and to find local solutions to involve more parents in support of student achievement and well-being. Trustees will have the opportunity to attend these events.

6 Ownership Linkage (Communication with the External Environment)

7 Actions From Board Committees/Task Forces

7.1 Student Trustee Report

S. Monsalve reported the main focus for this academic year will be planning a leadership conference for elementary students with a goal to empower young student leaders and provide them with motivation to be servant leaders in their school and communities. We are currently working to create an elementary school senate in order to open a channel of communication with our elementary schools to gain insight and develop stronger relationships.

K. Hakim advised the highlight of this month was a week dedicated fully to grade 9 students full of activities, and sports concluding with a dance all to welcome our youngest members to high school. Student Activity Councils are preparing for Thanksgiving, Halloween, and fund raising in support of the refugee crisis in Syria.

7.2 2014-15 Trustee Quarterly Budget Update

J. Anderson advised the quarterly update is for information.

7.3 2015-16 Committee Assignments

J. Anderson advised committee assignments have remained the same for this year.

8 Board Education (at the request of the Board)

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1 Board Policy II 002 Governing Style

There was discussion on how the multi-year strategic plan will be monitored. L. Notten advised a report will be forthcoming outlining the goals with suggestions by senior staff on monitoring.

2015-95 -- It was *moved* by **F. Johnson** and *seconded* by **A. Fee**:

THAT the Board of Trustees reviewed Policy II 002 Governing Style and find we are in compliance. --- Carried by consensus

10.2 Is There a Need to Review This Policy?

Trustees agreed there is a need to review this policy.

10.3 Board Policy III 006 CEO Compensation and Benefits

Trustees discussed whether they were in compliance for this policy.

2015-96 -- It was *moved* by **W. Price** and *seconded* by **B. Conway**:

THAT the Board of Trustees reviewed Policy III 006 CEO Compensation and Benefits and find we are in compliance. --- Carried by consensus

10.4 Is There a Need to Review This Policy?

Trustees agreed there is no need to review this policy.

11 Assurance of Successful Director of Education Performance

11.1 Monitoring Reports & Vote on Compliance

12 Potential Agenda Items

12.1 Trustee Inquiry Report from the CEO

12.2 Shared Concerns

13 Announcements

13.1 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

- Oct 1 Diocesan Mass – St. Mary's church
- Oct 3 The Feast – St. Jerome's University
- Oct 7 5:30 CPIC
- Oct 7 7:00 SEAC
- Oct 13 Committee of the Whole
- Oct 23 Board Office Mass
- Oct 26 Board Meeting

13.2 Pending Items:

- Look at building our rural population
- Consider a committee to review the boundaries for future consideration

13.4 Pending Items for OCSTA Consideration

14 Items for the Next Meeting Agenda

15 Adjournment – Confirm decisions made tonight.

The Recording Secretary confirmed the meeting decisions.

16 Closing Prayer

17 Motion to Adjourn

2015-97 -- It was *moved* by **W. Price** and *seconded* by **M. da Silva**:

THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 7:03 p.m.

Vice-Chair of the Board

Secretary