Committee of the Whole Meeting

A public meeting of the Committee of the Whole was held Monday, May 11, 2015 at Waterloo Region Catholic Education Centre, Kitchener

**Trustees Present:**
Joyce Anderson; Bill Conway; Manuel da Silva (Chair); Amy Fee; Frank Johnson; Greg Reitzel; Brian Schmalz; Melanie Van Alphen

**Student Trustees Present:**
Maria Paz Rodriguez

**Administrative Officials Present:**
Michael Schmitt; Gerry Clifford; David DeSantis; Maria Ivankovic; Shesh Maharaj; Laura Shoemaker; John Shewchuk

**Special Resources For The Meeting:**

**Regrets:**
Wendy Price; Derek Haime; Karen Hakim

**Absent:**

**Recorder:**
Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee “shall vote on all questions on which the Trustee is entitled to vote” and abstentions are not permitted.

1. **Call to Order:**
The Chair called the meeting to order at 6:02 p.m.
M. da Silva welcomed Sebastian Monsalve our new student trustee for 2015-16

1.1 **Opening Prayer & Memorials**
The opening prayer was led by F. Johnson. Intentions were offered for the safety of those who drive daily.

1.2 **Approval of Agenda**
Add 3.1.2 Items for Action from Previous In-camera meeting May 11/15 and Item 5.6 Extended Day Program Update 2015-54 -- It was moved by J. Anderson and seconded by G. Reitzel: THAT the agenda for May 11, 2015 as amended be now approved. --- Carried by consensus.

1.3 **Declaration of Pecuniary Interest**

1.3.1 From the current meeting – NIL
1.3.2 From a previous public or in-camera meeting – NIL

2. **Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)**

3. **Consent Agenda: Board of Trustees (Minutes of meetings)**

3.1 **Approval of Minutes of Regular and Special Meetings**
3.1.1 Minutes of meeting of April 13, 2015
3.1.2 Items for Action from Previous In-camera meeting May 11/15 related to Awards

2015-55 -- It was moved by B. Conway and seconded by A. Fee: THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. --- Carried by consensus

4 Delegations

5. Advice From the CEO

5.1 Psychology of Citizenship and Civic Engagement
John Shewchuk introduced Dr. Mark Pancer, from the Department of Psychology at Wilfrid Laurier University.

Dr. Pancer spoke of the many positive benefits for students and adults who are involved in the school and community through volunteering, participation in clubs, and organizations as well as political activities. The most significant community in a young person’s life is their school community. Teachers and schools can initiate civic engagement through discussions on values, a positive school climate and more extracurricular activities.

5.2 School Based Instructional Rounds
L. Shoemaker introduced Tyrone Dowling, principal at Blessed Mother Teresa and Jeff Dinner, principal of St. Bernadette to speak about School Based Instructional Rounds.

T. Dowling and J. Dinner reviewed the process of the instructional rounds – pre-rounds day, rounds day and post-rounds day. Following observations of students working on tasks in the classroom on rounds day, teachers debrief and look at the assets and challenges for students completing the tasks. Instructional rounds assist in setting infrastructure to build capacity focused on the learning and application of best practices.

5.3 International Education
V. Degutis advised the international education program is a self-funding business model to enhance education and benefit all students. This program is the largest and most successful enterprise of the Research and Development Office (RDO). It is aligned with the strategic direction of the Ministry of Education.

5.4 French Immersion Update
M. Ivankovic advised three French immersion classrooms will be in operation for September.

5.5 Multi Year Strategic Plan: Monitoring the MYSP
M. Schmitt spoke about the multi-year strategic plan and the importance of trustees and senior staff understanding how boards monitor themselves. The plan should form part of the performance of the director. Trustees should discuss with the new director how it will be implemented.

5.6 Extended Day Program Update
G. Clifford advised two more schools will be offering the extended day program.

6. Ownership Linkage (Communication with the External Environment)
Trustees met as separate groups for Linkages and Pastoral Care.

6.1 Linkages Activity
A. Fee advised the committee is preparing more appreciation letters. The committee would like the Community Leaders breakfast to be an annual event during Catholic Education week.

6.2 Pastoral Care Team
B. Schmalz noted that trustees and senior administration attended Mass at St. Mary of the Visitation in Cambridge during Education Week on Sunday, May 3rd.

7. Reports From Board Committees/Task Forces

8. Board Education (at the request of the Board)
9. Policy Discussion

10. Assurance of Successful Board Performance

10.1 Module #5: Part A Performance Review: Director of Education; Part B: Board Self-Assessment: Governance

Discussion on the module held with Item 5.5 Multi Year Strategic Plan.

11. Assurance of Successful Director of Education Performance

12. Potential Agenda Items

13. Announcements

14. Items for the Next Meeting Agenda/Pending Items

14.1 Items for the Next Meeting Agenda

14.2 Pending Items

15. Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

16. Closing Prayer

17. Motion to Adjourn

2015-56-- It was moved by B. Schmalz and seconded by A. Fee:
THAT the meeting be now adjourned.
The meeting was adjourned by consensus at 8:40 p.m.

Chair of the Board

Secretary