

Board of Trustees' Meeting

A public meeting of the Board of Trustees was held on Monday, March 23, 2015 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Joyce Anderson; Bill Conway; Manuel da Silva (Chair); Amy Fee; Frank Johnson; *Wendy Price; **Greg Reitzel; Brian Schmalz; Melanie Van Alphen

*attended electronically; **attended by teleconference

Student Trustees Present:

Karen Hakim; Maria Paz Rodriguez

Administrative Officials Present:

Michael Schmitt; Gerry Clifford; David DeSantis; Derek Haime; Maria Ivankovic; Shesh Maharaj; Laura Shoemaker; John Shewchuk

Special Resources For The Meeting:

Laura Isaac

Regrets:

Recorder:

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:05 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by F. Johnson. Intentions were offered for the family of Nancy Gruhle (assistant at St. Margaret) who passed away, Dianne Moser (former trustee and Chair) whose mother passed away and to keep those with family and friends who are aging in our prayers.

1.2 Approval of Agenda

2015-36 -- It was *moved* by **A. Fee** and *seconded* by **B. Conway**:

THAT the agenda for March 23, 2015 be now approved. --- Carried by consensus.

1.3 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

2.1 SEAC Membership – revise membership list to add Melanie Van Alphen, Amy Fee and remove Joyce Anderson.

2.2 Board Report Summer Hours 2015

2.3 2015-16 Budget Update #2

2.4 Ministry 2015-16 Grants for Student Needs

2015-37 -- It was *moved* by **B. Schmalz** and *seconded* by **J. Anderson**:

THAT the Consent Agenda Director of Education and the recommendations contained therein be now approved. --- Carried by consensus

3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of Board meeting of February 23, 2015

3.1.2 Minutes of SEAC meeting of February 4, 2015

3.1.3 Items for Action from Previous In-camera meeting of March 23/15 related to Awards and RFP

2015-38 -- It was *moved* by **B. Conway** and *seconded* by **M. Van Alphen**:

*THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus*

4 Delegations

5 Advice from the CEO

5.1 Supervised Alternative Learning (SAL)

D. DeSantis introduced Fran Baker, SAL/Attendance Counsellor.

F. Baker advised the Ministry replaced SALEP (Supervised Alternative Learning for Excused Pupils) with SAL (Supervised Alternative Learning and Other Excusals from Attendance at School) February 2011. Requirements are set by the Ministry.

Students aged 14-17 participate in work, studies and other activities approved by the SAL committee and are regularly monitored monthly. A site visit takes place prior to the student beginning activity (work/volunteer). The Plan includes a transition plan for the student to return to school or next steps.

5.2 Solar Panel Update

S. Maharaj provide trustees with an update on the status of the solar panels being installed on several schools.

5.3 2015-16 Budget Update

L. Isaac advised of potential reductions to the 2015-16 budget due to declining enrolment and the release of the Grants for Student Needs (GSNs) at the end of March. Further updates will be provided.

5.4 APA002 Secondary School Admissions

D. DeSantis outlined changes to the secondary admissions policy and the process administrators will follow regarding requests for exemptions from religious education courses and/or activities of a religious nature.

5.5 APC012 Suspensions and Expulsions

D. Haime advised the revised memo is a consolidation of five administrative procedures memos. He will provide a report on suspension data at an upcoming meeting.

6 Ownership Linkage (Communication with the External Environment)

7 Actions From Board Committees/Task Forces

7.1 Student Trustee Report and Presentations

K. Hakim and M. Paz Rodriguez reported on the leadership conference to be held at The Museum on April 21st. Further Information will be sent to the trustees.

7.2 Quarterly Budget Update March 2015

M. da Silva advised this is an update on the current status of the trustees' budget.

8 Board Education (at the request of the Board)

8.1 On-line Modules – Good Governance for School Boards

M. Schmitt said trustees are aware that OCSTA applied for money from the Ministry and the modules are now available to take on-line at no charge.

8.2 Good Governance 2014

Trustees discussed Chapter 11 and 12 in small groups and identified the areas of importance in each chapter as a

whole board. G. Reitzel left the meeting at 7:10 p.m.

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1 Board Policy II 008 Chairperson's Role

Trustees discussed whether they were in compliance for this policy.

2015-39 -- It was *moved* by **J. Anderson** and *seconded* by **F. Johnson**:

THAT the Board of Trustees reviewed Policy II 008 Chairperson's Role and find we are in compliance. --- Carried by consensus

10.2 Is There a Need to Review This Policy?

Trustees agreed there is a need to review this policy. The policy will be sent to Governance to look at the increased role of the Chair/Vice-chair in revised policy II 007 Board Members' Code of Conduct.

10.3 Board Policy II 013 Cost of Governance

Trustees discussed whether they were in compliance for this policy.

2015-40 -- It was *moved* by **B. Schmalz** and *seconded* by **A. Fee**:

THAT the Board of Trustees reviewed Policy II 013 Cost of Governance and find we are in compliance. --- Carried by consensus

10.4 Is There a Need to Review This Policy?

Trustees agreed there is a need to review this policy. Trustees will discuss professional development training at Committee of the Whole in April.

10.5 Board Policy II 014 Trustee Expenses

2015-41 -- It was *moved* by **J. Anderson** and *seconded* by **B. Conway**:

THAT the Board of Trustees reviewed Policy II 014 Trustee Expenses and find we are in compliance. --- Carried by consensus

10.6 Is There a Need to Review This Policy?

Trustees agreed there is no need to review this policy

10.7 Board Policy III 005 Monitoring CEO Performance

Trustees discussed monitoring the CEO performance.

2015-42 -- It was *moved* by **F. Johnson** and *seconded* by **M. Van Alphen**:

THAT the Board of Trustees reviewed Policy III 005 Monitoring CEO Performance and find we are not in compliance and excused themselves until the next monitoring. --- Carried by consensus

10.8 Is There a Need to Review This Policy?

Trustees agreed there is a need to review this policy. The policy will be sent to Governance for discussion on monitoring reports and the inclusion of the multi-year strategic plan.

11 Assurance of Successful Director of Education Performance

11.1 Monitoring Reports & Vote on Compliance

11.1.1

12 Potential Agenda Items

12.1 Trustee Inquiry Report from the CEO

12.2 Shared Concerns

13 Announcements

13.1 The following reports are posted on the Board web page: www.wcdsb.ca

- a) Minutes of SEAC Meetings
- b) Minutes of Parent Involvement Committee Meetings

13.2 Upcoming Meetings/Events (all scheduled for the Catholic education Centre unless otherwise indicated):

13.3 Pending Items:

- Look at building our rural population
- Consider a committee to review the boundaries for future consideration

13.4 Pending Items for OCSTA Consideration

14 Items for the Next Meeting Agenda

15 Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

16 Motion to Adjourn

2015-44 -- It was *moved* by **F. Johnson** and *seconded* by **B. Conway**:

THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 7:51 p.m.

Chair of the Board

Secretary