Minutes of the Committee of the Whole Meeting

A public meeting of the Committee of the Whole was held Monday, March 9, 2015 at Waterloo Region Catholic Education Centre, Kitchener

**Trustees Present:**
Bill Conway; Manuel da Silva (Chair); Amy Fee; Frank Johnson; Wendy Price; Greg Reitzel; Brian Schmalz; Melanie Van Alphen
*attended electronically

**Student Trustees Present:**
Karen Hakim; Maria Paz Rodriguez

**Administrative Officials Present:**
Michael Schmitt; Gerry Clifford; Shesh Maharaj; John Shewchuk

**Special Resources For The Meeting:**

**Regrets:**
Joyce Anderson; David DeSantis; Derek Haime; Maria Ivankovic; Laura Shoemaker

**Absent:**

**Recorder:**
Barb Pilsner, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee “shall vote on all questions on which the Trustee is entitled to vote” and abstentions are not permitted.

1. **Call to Order:**
The Chair called the meeting to order at 6:01 p.m.

1.1 **Opening Prayer & Memorials**
The opening prayer was led by B. Schmalz. Intentions were offered for the family of M. Ivankovic for the sudden loss of her father-in-law and for Paul Tratnyek’s (former superintendent) family on the passing of his mother.

1.2 **Approval of Agenda**

2015-33 -- It was moved by M. Van Alphen and seconded by B. Conway: THAT the agenda for March 9, 2015 be now approved. --- **Carried by consensus.**

1.3 **Declaration of Pecuniary Interest**
1.3.1 From the current meeting – NIL
1.3.2 From a previous public or in-camera meeting – NIL

2. **Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)**

3. **Consent Agenda: Board of Trustees (Minutes of meetings)**

3.1 **Approval of Minutes of Regular and Special Meetings**
3.1.1 Minutes of meeting of February 9, 2015

2015-34 -- It was moved by G. Reitzel and seconded by B. Schmalz:
THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus

4 Delegations

5. Advice From the CEO

5.1 Gr. 1 – 12 PE & Health Curriculum Letter to Parents
M. Schmitt stated that following the release of the new Physical Education and Health curriculum parents were sent a letter advising them the Catholic education community of Ontario will work together to produce resources that will support our teachers to deliver the curriculum consistent with our Catholic teachings.

5.2 Catholic Education Centre Security
M. Schmitt advised that as a result of a number of security breaches at the Catholic Education Centre an audit was completed to improve safety for the staff. The report outlines the security measures that will be implemented in the next few months.

6. Ownership Linkage (Communication with the External Environment)
Trustees met as separate groups for Linkages and Pastoral Care. W. Price left the meeting at 6:25 p.m.

6.1 Linkages Activity
A. Fee advised their focus was preparation for the Community Leader breakfast on May 8th. Our student trustees will take part in the event. Appreciation letters to staff, SEAC, CPIC were also discussed and several will be sent this month.

6.2 Pastoral Care Team
B. Schmalz advised the members discussed hosting an event June 3rd inviting Fr. Scinto, Fr. Collins, Fr. O’Mahony and Fr. Freitas as well as student spiritual leaders from the secondary schools. Topic for discussion to be determined.

F. Jonson advised Fr. Freitas has confirmed 9:30 a.m. mass at St. Mary’s parish in Hespeler for May 3rd for trustees and senior staff and their families to attend. Refreshments will be available in the parish centre following mass.

7. Reports From Board Committees/Task Forces

8. Board Education (at the request of the Board)

8.1 Good Governance
Trustees discussed chapter 9 and 10 in small groups. The whole board then identified what was new and if there were any areas to investigate.

Trustees will read and discuss Chapters 11 and 12 at the March 23rd Board meeting.

9. Policy Discussion

10. Assurance of Successful Board Performance

11. Assurance of Successful Director of Education Performance

12. Potential Agenda Items

13. Announcements
14. Items for the Next Meeting Agenda/Pending Items

14.1 Items for the Next Meeting Agenda

14.2 Pending Items

15. Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

16. Closing Prayer

17. Motion to Adjourn

2015-35-- It was moved by F. Johnson and seconded by A. Fee:

THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 7:30 p.m.

___________________________________________  _________________________________________
Chair of the Board  Secretary