

Board of Trustees' Meeting

A public meeting of the Board of Trustees was held on Monday, February 23, 2015 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Joyce Anderson; Bill Conway; Manuel da Silva (Chair); Amy Fee; Frank Johnson; *Wendy Price; Greg Reitzel; Brian Schmalz; Melanie Van Alphen

*attended electronically

Student Trustees Present:

Karen Hakim; Maria Paz Rodriguez

Administrative Officials Present:

Michael Schmitt; Gerry Clifford; David DeSantis; Derek Haime; Maria Ivankovic; Shesh Maharaj; John Shewchuk

Special Resources For The Meeting:

John Bigelow; Virina Elgawly

Regrets:

Laura Shoemaker

Recorder:

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 5:59 p.m.

1.1 Opening Prayer & Memorials

The meeting opened with prayer by M. Paz Rodriguez. Intentions were offered for Amy Fee for a family member and her friend's parent who passed away.

1.2 Approval of Agenda

Add Items 5.6 Inclement Weather Procedures and 5.7 New Gr. 1 – 12 Health & Physical Education Curriculum

2015-24 -- It was moved by F. Johnson and seconded by A. Fee:

THAT the agenda for February 23, 2015 as amended be now approved. --- Carried by consensus.

1.3 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

2.1 Minutes of CPIC meeting of December 3, 2014

2.2 Interim Financial Report – 1 of 3

2.3 2015-16 Budget Update #1

2015-25 -- It was moved by G. Reitzel and seconded by J. Anderson:

THAT the Consent Agenda Director of Education and the recommendations contained therein be now approved. --- Carried by consensus

3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

- 3.1.1 Minutes of Board meeting of January 26, 2015
- 3.1.2 Minutes of SEAC meeting of January 7, 2015
- 3.1.3 Minutes of February 17, 2015 Governance meeting
- 3.1.4 Items for Action from Previous In-camera meetings of Nov 24/14 and Feb 23/15

2015-26 -- It was *moved* by **F. Johnson** and *seconded* by **B. Schmalz**:

*THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus*

4 Delegations

4.1 Business & Education Partnership (BEP)

D. DeSantis welcomed Allison Mitchell (BEP) and Karen Gallant (JA). The Junior Achievement and Business & Education Partnership organizations have merged. BEP leads the way in career exploration for youth connecting students, employers and educators to promote student success and community prosperity. BEP runs 5 key programs: Speakers Bureau, Apps4Learning; ZOOM Career Days, Challenge Day and Pitch Days.

5 Advice from the CEO

5.1 February 27, 2015 PD Day

M. Ivankovic advised February 27th professional development is a Ministry of Education priority day. Assessment and Evaluation will be the focus for the a.m. and PPM8 (Identification of and Program Planning for Students with Learning Disabilities) for the p.m. for elementary with Differentiated Instruction (Pyramid of Intervention Activity) at secondary.

5.2 OCSTA Student Transportation Recommendations

M. Schmitt said this is a brief from OCSTA regarding student transportation competitive procurement process that includes recommendations to the government.

5.3 Capital Plan

V. Elgawly reviewed the Capital Plan which outlined demographics, enrolment and areas for development in the Region.

She reviewed each of the planning areas and identified whether a boundary review or accommodation review may be necessary.

5.4 Renewal Plan

J. Bigelow highlighted the renewal rating guidelines: Priority A – Life Safety & Critical Systems, Priority B – Building Envelope and Structural Integrity, Priority C – System Integrity, Priority D – Regulatory Requirements, Health & Safety, Priority E – Building Upgrades to Support Program, Priority F – Building Functionality and Aesthetics.

The Ministry of Education has established a Facility Physical Asset Inventory system currently known as TCPS. This database, which is currently being updated, identifies and assesses all school buildings based on current physical condition, life expectancy and replacement value.

5.5 Multi-year Strategic Plan Community Consultation Guide

M. Schmitt advised the steering committee met earlier to begin the process and an advance organizer was created in preparation for stakeholders and community to record their input.

5.6 Inclement Weather Procedures

M. Schmitt said the decision was made to close schools for the safety of all students last week due to extreme cold temperatures. With last year's extreme cold both boards had a discussion regarding a consistent approach as the boards share busses. M. Schmitt will meet with John Bryant, director of the WRDSB to review the procedures to provide messaging for snow days and extreme cold days.

5.7 New Gr. 1 – 12 Health and Physical Education Curriculum

M. Schmitt the said new curriculum guidelines were released. The Institute for Catholic Education is going to develop the resources to support the new curriculum. The Ministry of Education will offer regional sessions. OCSTA has prepared a letter which will be sent home to parents advising the new curriculum will be taught through the lens of our faith.

6 Ownership Linkage (Communication with the External Environment)

7 Actions From Board Committees/Task Forces

7.1 Student Trustee Report and Presentations

K. Hakim reported:

St. Mary's – there was the semi-formal Feb 12th, blood donations drive, coffee house is coming March 10th, speak-up corner about Black History month and Multi-cultural week is in March

St. Benedict – won the AVIVA Community Fund grand prize, semi-formal Feb 13th, blood testing for blood drive, coffee house Feb 19th and “Jeans for Teens” fundraiser

M. Paz Rodriguez reported:

St. David – held civics day, winter SAC retreat, and currently making a new spiritual video

Resurrection – roses and carnations were sold for Valentine's Day, semi-formal and civics day coming up and Think Fast for Lenten Mission project

Monsignor Doyle – had cookies and cram days for exams, sold candy-grams for Valentine's Day and civics day Feb 25th

Gr. 7/8 Leadership Conference: The theme is “Operation Leadership Find Your Voice” to be held April 21st at The Museum. Each high school has chosen an act to best represent their school showing student leaders and the theme in action. There will be break-out groups, team-building exercises lead by student leaders from each of the high schools.

K. Hakim and M. Paz Rodriguez are attending the OSTA conference in Ottawa this week.

7.2 Governance Committee Recommendations

J. Anderson reviewed the two recommendations for decision.

2015-27 -- It was *moved* by **G. Reitzel** and *seconded* by **A. Fee**:

THAT the Board of Trustees approve the changes to Policy I 001 Ends as outlined in the attached policy in the agenda. --- Carried by consensus

2015-28 -- It was *moved* by **B. Conway** and *seconded* by **M. Van Alphen**:

THAT the Board of Trustees approve the changes to Policy IV 002 Treatment of the Public as outlined in the attached policy in the agenda. --- Carried by consensus

8 Board Education (at the request of the Board)

8.1 Good Governance 2014

Trustees discussed Chapter 7 and 8 in small groups and identified the areas of importance in each chapter as a whole board. Trustees will review Chapters 9 and 10 at the Committee of the Whole in March.

Trustees suggested a training session be held on Chapter 7 with a review of our policies and by-law.

9 Policy Discussion

10 Assurance of Successful Board Performance

10.1 Board Policy II 007 Board Members' Code of Conduct

2015-29 -- It was *moved* by **G. Reitzel** and *seconded* by **F. Johnson**:

THAT the Board of Trustees reviewed Policy II 007 Board Members' Code of Conduct and find we are in compliance. --- Carried by consensus

10.2 Is There a Need to Review This Policy?

Trustees agreed there is no need to review this policy.

10.3 Board Policy III 003 Accountability of the CEO

2015-30 -- It was *moved* by **A. Fee** and *seconded* by **B. Schmalz**:

THAT the Board of Trustees reviewed Policy III 003 Accountability of the CEO and find we are in compliance. ---

Carried by consensus

10.4 Is There a Need to Review This Policy?

Trustees agreed there is no need to review this policy

10.5 Board Policy III 004 Delegation to the CEO

2015-31 -- It was *moved* by **M. Van Alphen** and *seconded* by **B. Conway**:

THAT the Board of Trustees reviewed Policy III 004 Delegation to the CEO and finds we are in compliance. ---

Carried by consensus

10.6 Is There a Need to Review This Policy?

Trustees agreed there is no need to review this policy

11 Assurance of Successful Director of Education Performance

11.1 Monitoring Reports & Vote on Compliance

11.1.1

12 Potential Agenda Items

12.1 Trustee Inquiry Report from the CEO

12.2 Shared Concerns

13 Announcements

13.1 The following reports are posted on the Board web page: www.wcdsb.ca

- a) Minutes of SEAC Meetings
- b) Minutes of Parent Involvement Committee Meetings

13.2 Upcoming Meetings/Events (all scheduled for the Catholic education Centre unless otherwise indicated):

13.3 Pending Items:

- Look at building our rural population
- Consider a committee to review the boundaries for future consideration

13.4 Pending Items for OCSTA Consideration

14 Items for the Next Meeting Agenda

15 Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

16 Motion to Adjourn

2015-32 -- It was *moved* by **F. Johnson** and *seconded* by **J. Anderson**:

THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 8:36 p.m.

Chair of the Board

Secretary