

Board of Trustees' Meeting

REVISED

A public meeting of the Board of Trustees was held on Monday, November 24, 2014 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Joyce Anderson; Wayne Buchholtz; Manuel da Silva (Chair); Janek Jagiellowicz; Frank Johnson; Wendy Price; *Peter Reitmeier

*attended electronically

Student Trustees Present:

Karen Hakim; Maria Paz Rodriguez

Administrative Officials Present:

Michael Schmitt; Gerry Clifford; David DeSantis; Maria Ivankovic; Shesh Maharaj; Laura Shoemaker

Special Resources For The Meeting:

Regrets:

Anthony Piscitelli; Greg Reitzel; Derek Haime; John Shewchuk

Recorder:

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:18 p.m.

1.1 Opening Prayer & Memorials

The opening prayer was led by F. Johnson, Pastoral Care Team. Intentions were offered for K. Hakim on her birthday, and for John Reansbury, a former teacher who passed away.

1.2 Approval of Agenda

2014-174 -- It was *moved* by **F. Johnson** and *seconded* by **W. Price**:

THAT the agenda for November 24, 2014 be now approved. --- Carried by consensus.

1.3 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

2.1 SEAC Membership

2014-175 -- It was *moved* by **W. Buchholtz** and *seconded* by **J. Anderson**:

THAT the Consent Agenda Director of Education and the recommendations contained therein be now approved. --- Carried by consensus

3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

- 3.1.1 Minutes of Board meeting of October 20/14
- 3.1.2 Minutes of Pastoral Care Team Committee October 22/14
- 3.1.3 Minutes of Governance Committee November 3/14
- 3.1.4 2013-14 Fourth Quarter Interim/Financial Statements
- 3.1.5 Committee of the Whole Recommendation re: Policy II 007 Board Members' Code of Conduct
- 3.1.6 Committee of the Whole Recommendation re: St. Jerome's University Renewal Campaign
- 3.1.7 Staffing Report as of November 18, 2014
- 3.1.8 Items for Action from Previous In-camera Meeting of November 24, 2014

2014-176 -- It was *moved* by **F. Johnson** and *seconded* by **W. Price**:

*THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus*

4 Delegations

5 Ownership Linkage (Communication with the External Environment)

6 Actions From Board Committees/Task Forces

6.1 Student Trustee Report and Presentations

K. Hakim reported:

St. Mary's – Movember challenge, enrichment day, love is louder video for bullying awareness week, Elephant in the room video for mental awareness and posters for safe places for students
Monsignor Doyle – homecoming week, annual haunted house, grade 8 day for family of schools, float in the Santa Claus parade on Nov 15th.

M. Paz Rodriguez reported:

St. David – grade 8 night for students and families in December, Christmas assembly before break with talent show.
Resurrection – 2000 pounds of food for Food Bank, haunted house and pumpkin decorating, Movember beginning, Homecoming at The Museum, Remembrance Day mass, November 17 – 21 Elephant in the Room mental wellness campaign, Nov 24 – 28 Resurrection Reads week
St. Benedict – fall fair on October 29th, through November names of students, staff who passed away and troops killed in the line of duty were read at announcements, Random Acts of Kindness day, Red Day November 11th for Remembrance Day, THINK week November 17 to 21

Both student trustees attended the Ontario Student Leadership Conference. They said there were great motivational speakers and breakout sessions.

6.2 Governance Committee Recommendations

2014-177 -- It was *moved* by **J. Anderson** and *seconded* by **F. Johnson**:

*THAT the Board of Trustees accept the recommendations of the Governance Committee as outlined in the agenda ---
Carried by consensus*

6.3 Pastoral Care Team Committee Report

J. Jagiellowicz advised several activities were suggested at the October meeting. F. Johnson has contacted the Women's Crisis Services to purchase Christmas gifts for the children of the women who are residents.
F. Johnson will send an email to trustees, senior administration and all employee groups that if they wish to participate and support the women at the shelter please let him know.

6.4 Audit Committee Report 2013-14 Financial Statements

J. Jagiellowicz advised the work of the committee is self-explanatory.

2014-178 -- It was *moved* by **J. Jagiellowicz** and *seconded* by **W. Buchholtz**:

THAT the Board of Trustees authorizes the Chair of the Audit Committee to submit this report to the Ministry of Education on behalf of the Board of Trustees. --- Carried by consensus

7 Board Education (at the request of the Board)

8. Policy Discussion

9. Assurance of Successful Board Performance

9.1 Board Policy II 004 Advocacy and Advertising

*2014-179 -- It was moved by W. Price and seconded by F. Johnson:
THAT the Board of Trustees reviewed Policy II 004 Advocacy and Advertising and finds we are in compliance. ---
Carried by consensus*

9.2 Is There a Need to Review This Policy?

Trustees agreed there is no need to review this policy

10. Assurance of Successful Director of Education Performance

10.1 Monitoring Reports & Vote on Compliance

10.1.1

10.2 Advice from the CEO

10.2.1 Children's Safety Village

M. Schmitt reported the letter outlined the role John Shewchuk, Chief Managing Officer, had supporting the village as a representative of the school board.

10.2.2 CDSB of Eastern Ontario – Trustee Honorarium Letter

M. Schmitt advised this in an information item regarding a letter sent by the Catholic District School Board of Eastern Ontario to the Minister of Education.

10.2.3 St. Paul Canon Law Webinars

M. Schmitt advised this is information on the webinars offered by St. Paul's University in Ottawa for trustees.

10.2.4 French Immersion Program

M. Schmitt stated our Board is going to move forward and offer French Immersion as a pilot in Kitchener, Waterloo and Cambridge for 2015. A more fulsome report will be brought to the December Board meeting.

10.2.5 Parent Consultation re: Sexual Health Curriculum

M. Schmitt contacted Michael Paulter of ICE (Institute for Catholic Education) who advised of major consultation with trustees in 2008. When the government did not go ahead as planned they committed to consult with parents when it was re-introduced. ICE will receive transfer payments to help develop resources. M. Schmitt sent a letter to parents that we are always aligned with the Fully Alive program. Trustees agreed there was no need to send a letter to OCSTA as they had requested at the November Committee of the Whole

10.2.6 Patrick Daly, OCSTA Director Recognition

Patrick Daly was selected by His Holiness, Pope Francis to receive The Honour of Knight of St. Gregory the Great. He has been an advocate for the protection of Catholic education in Ontario.

M. da Silva asked trustees to share an event they attended or read about from the school newsletter.

J. Anderson thanked Wayne Buchholtz for his many years of service to Catholic education working tirelessly for the greater good of the board for students and parents. Wayne Buchholtz said he began with the Board in 1970 as a teacher, then vice-principal and principal retiring from St. Brigid in Ayr. He became a trustee following his retirement in 2003.

F. Johnson had the pleasure of recognizing Janek Jagiellowicz as a passionate supporter of the Catholic school system and rural schools. He thanked him for his four years of service and commitment to students. Janek Jagiellowicz thanked him for his kind words saying he enjoyed his time and is looking forward to spending more time with his family.

W. Price recognized Peter Reitmeier as passionate about catholic education and putting the needs of the board before his own. She thanked him for his service to the board, to the system, staff, student and parents in Waterloo region. Peter Reitmeier said he really enjoyed these last four years and said it was a wonderful experience.

M. da Silva spoke about Anthony Piscitelli and his passion and dedication to the Audit committee. He was passionate about our procedures and very dedicated and he thanked him for his service.

11. Potential Agenda Items

11.1 Trustee Inquiry Report from the CEO

11.2 Shared Concerns

12. Announcements

12.1 The following reports are posted on the Board web page: www.wcdsb.ca

- a) Minutes of SEAC Meetings
- b) Minutes of Parent Involvement Committee Meetings

12.2 Upcoming Meetings/Events (all scheduled for the Catholic education Centre unless otherwise indicated):

12.3 Pending Items:

- Look at building our rural population
- Consider a committee to review the boundaries for future consideration

12.4 Pending Items for OCSTA Consideration

- *Public Sector Compensation Restraint to Protect Public Services Act, 2010* (the "Restraint Act")

13. Items for the Next Meeting Agenda

14. Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

15. Motion to Adjourn

2014-180 -- It was *moved* by **F. Johnson**:

THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 7:17p.m.

Chair of the Board

Secretary