Committee of the Whole Meeting

A public meeting of the Committee of the Whole was held Monday, September 8, 2014 at Waterloo Region Catholic Education Centre, Kitchener

**Trustees Present:**
Joyce Anderson; Wayne Buchholtz; Manuel da Silva (Chair); Janek Jagiellowicz; Frank Johnson; Anthony Piscitelli; Wendy Price; Peter Reitmeier; Greg Reitzel

**Student Trustees Present:**
Maria Paz Rodriguez

**Administrative Officials Present:**
Michael Schmitt; Gerry Clifford; David DeSantis; Derek Haime; Shesh Maharaj; Laura Shoemaker

**Special Resources For The Meeting:**

**Regrets:**
Karen Hakim; Maria Ivankovic; John Shewchuk

**Absent:**

**Recorder:**
Barb Pilsner, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee “shall vote on all questions on which the Trustee is entitled to vote” and abstentions are not permitted.

1. **Call to Order:**
The Chair called the meeting to order at 6:04 p.m.

1.1 **Opening Prayer & Memorials**
The opening prayer was led by J. Jagiellowicz, Pastoral Team Committee. Intentions were offered for a good year for all the new students starting school and their parents, for new teachers starting their careers with our board and those who are returning to our system; and to keep our graduate students in our prayers.

1.2 **Approval of Agenda**
2014-143 -- It was moved by W. Price and seconded by F. Johnson: THAT the agenda for September 8, 2014 be now approved. --- Carried by consensus.

1.3 **Declaration of Pecuniary Interest**
1.3.1 From the current meeting – NIL
1.3.2 From a previous public or in-camera meeting – NIL

2. **Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)**
2.1 Special Education Plan 2009 – amended July 2014
2.2 SEAC Membership

2014-144 -- It was moved by G. Reitzel and seconded by W. Buchholtz: THAT the Consent Agenda Director of Education and the recommendations contained therein be now approved. --- Carried by consensus
3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings
   3.1.1 Minutes of meeting of June 23, 2014
   3.1.2 Items for Action from previous In-camera meeting Sept 8, 2014

   2014-145 – It was moved by P. Reitmeier and seconded by F. Johnson:
   THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---
   Carried by consensus

4 Delegations

5. Ownership Linkage (Communication with the External Environment)

6. Actions From Board Committees/Task Forces
   6.1 Elementary Admissions Task Force Recommendation – values and worries
   M. da Silva clarified that the recommendation of the task force was to develop an administrative procedure policy. Trustees discussed having a values and worries session with all trustees present at a Governance meeting. M. da Silva will meet with the Chair of Governance to organize a session/facilitator.

   6.2 2014-15 Draft Committee Assignments
   M. da Silva advised the draft committee assignments remained the same due to the upcoming election. J. Anderson and G. Reitze will be the mentors for our new student trustees.

   6.3 Code of Conduct Task Force
   At the June Board meeting the task force annual report stated the work of the task force was complete. M. da Silva advised there was subsequently a motion that trustees send the revised policy to Governance for review that an external person review any situation that arises before it goes to discipline. That motion extends the work of the task force. F. Johnson will schedule a meeting of the task force.

7. Board Education (at the request of the Board)
   7.1 Draft Board Calendar 2014-15
   Trustees reviewed the draft board calendar.

   7.2 2013-14 Board Evaluation
   M. da Silva advised the board evaluation form was completed as a method of evaluating the work of the board over the past year. Trustees agreed the evaluation results would be discussed with the new board as part of their work going forward.

   7.3 Standing Committees/Terms of Reference – Update
   Each Committee will review and update their terms of reference and bring them back to the board.

   7.4 OCSTA Trustee PD program for Governance/Leadership & Good Governance
   Trustees discussed the governance professional development available through OCSTA. The modules and Leadership and Good Governance course will be available to the new board.

8. Policy Discussion

9. Assurance of Successful Board Performance

10. Assurance of Successful Director of Education Performance
   10.1 Monitoring Reports & Vote on Compliance
   10.1.1
10.2 Advice from the CEO

10.2.1 Trustee Expense Compliance Audit Committee
S. Maharaj said we are required as a board to appoint a committee to review applications for compliance audits regarding a candidate’s campaign expenses. A report will come back September 29th for consideration.

11. Potential Agenda Items

12. Announcements

12.1 The following reports are posted on the Board web page: www.wcdsb.ca
   a) Minutes of SEAC Meetings
   b) Minutes of Parent Involvement Committee Meetings

13. Items for the Next Meeting Agenda/Pending Items

13.1 Items for the Next Meeting Agenda

13.2 Pending Items:


The Recording Secretary confirmed the meeting decisions.

15. Motion to Adjourn

2014-146-- It was moved by W. Price and seconded by G. Reitzel:
THAT the meeting be now adjourned.
The meeting was adjourned by consensus at 6:52 p.m.

Chair of the Board

Secretary