

## Board of Trustees' Meeting

A public meeting of the Board of Trustees was held on Monday, June 23, 2014 at the Waterloo Region Catholic Education Centre.

### Trustees Present:

Joyce Anderson; Wayne Buchholtz (Chair); Manuel da Silva; Janek Jagiellowicz; Frank Johnson; Anthony Piscitelli; Wendy Price; Peter Reitmeier; Greg Reitzel

### Student Trustees Present:

Alexandru Gheorghe; Carlos Valero

### Administrative Officials Present:

Larry Clifford; Gerry Clifford; David DeSantis; Derek Haime; Maria Ivankovic; Shesh Maharaj; Laura Shoemaker

### Special Resources For The Meeting:

Virina Elgawly

### Regrets:

Fr. Fred Scinto, C.R.; John Shewchuk

### Recorder:

Barb Pilsner, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

## **1. Call to Order:**

The Chair of the Board called the meeting to order at 5:34 p.m.

### **1.1 Opening Prayer & Memorials**

The opening prayer was led by C. Valero, Board Pastoral Team. Intentions were offered for Mario Cimbron, a custodian in our system who is ill.

### **1.2 Approval of Agenda**

Add item 3.1.9 Appointment of New SEAC member. Move Student Trustee Presentation to Item 4.1; Rural West Waterloo ARC becomes 4.2. Move 8.1 Board Policy II 007 Board Members' Code of Conduct to 10.2.2 and 9.5 Election of Chair/Vice-chair to 10.2.3; add Item 10.2.4 Morning Supervisors – for clarification. Move Item 10.2.1 Budget to 4.3

**2014-114 --** It was *moved* by **J. Anderson** and *seconded* by **M. da Silva**:

*THAT the agenda for June 23, 2014 as amended be now approved. --- Carried by consensus.*

### **1.3 Declaration of Pecuniary Interest**

- 1.3.1 From the current meeting – W. Buchholtz declared a conflict with 4.3 School Year Budget 2014-15 as his son is a teacher.
- 1.3.2 From a previous public or in-camera meeting – NIL

## **2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)**

### **3. Consent Agenda: Board of Trustees (Minutes of meetings)**

#### **3.1 Approval of Minutes of Regular and Special Meetings**

- 3.1 Approval of Minutes of Regular and Special Meetings
- 3.1.1 Minutes of Special Board Meeting of May 26/14
- 3.1.2 Minutes of Special Board Meeting of June 2/14
- 3.1.3 Minutes of Pastoral Care Team Committee Meeting of May 21/14
- 3.1.4 Minutes of Elementary Admissions Task Force May 27/14
- 3.1.5 Minutes of Special Board Meeting June 9/14
- 3.1.6 Staffing Report as of June 18/14
- 3.1.7 Revised General Board Operational & Procedural By-law – assumed that it was read 3 times.
- 3.1.8 Items for Action from In-camera meeting of June 23/14 related to property
- 3.1.9 Appointment of New SEAC member

**2014-115** -- It was *moved* by **G. Reitzel** and *seconded* by **P. Reitmeier**:

*THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. --- Carried by consensus*

### **4 Delegations**

#### **4.1 Student Trustee Presentations**

M. da Silva thanked Drew Gheorghe for his input and wisdom. He wished him future success.

W. Buchholtz thanked Carlos Valero who was our student trustee for two school years. He said both student trustees have done an incredible job and wished them all the best as they graduate.

#### **4.2 Rural West Waterloo ARC**

C. Valero left the meeting at 5:55 p.m.

**2014-116** -- It was *moved* by **F. Johnson** and *seconded* by **J. Jagiellowicz**:

*THAT the Board of Trustees keep St. Agatha open and explore an alternative option that allows for us to explore partnerships in Baden.*

P. Reitmeier made an amendment to the wording of the original motion. The mover and seconder were in agreement with the amendment. The amended motion now reads:

*THAT the Board of Trustees keep St. Agatha open and explore an option that allows for us to seek alternative partnerships in Wilmot Township for the purpose of building a new school.*

The motion was open for discussion by the trustees. They discussed the current enrolment and cost of repairs for St. Agatha, protection of rural schools and exploring partnerships. W. Buchholtz left the meeting at 6:52 p.m. P. Reitmeier took the Chair. Trustees asked if the current ARC could be extended for another year. They were advised the ARC is complete and provided a preferred option and second option for the trustees' decision.

**2014-117** -- It was *moved* by **A. Piscitelli** and *seconded* by **J. Jagiellowicz**:

*THAT the Board of Trustees recess for 5 minutes. --- Carried by consensus*

The meeting recessed at 6:56 p.m.

The meeting reconvened at 6:59 p.m.

The Vice-chair called for a vote to the amended motion.

**In Favour: 3**

**Opposed: 5**

**MOTION DEFEATED: vote of 5 to 3.**

P. Reitmeier read the original preferred option, second option, and alternative 3 and 4 recommendations from the report in the agenda.

**2014-118** -- It was *moved* by **W. Price** and *seconded* by **J. Anderson**:

*THAT the Board of Trustees approve the following recommendations:*

1. *That the boundaries of St. Agatha and St. Nicholas (Vista Hills / Wilmot Line) be modified in accordance with Phase 1 of the Preferred Option (Option 4), effective immediately.*
2. *That St. Agatha Catholic Elementary School closes and the boundaries of St. Agatha, St. Clement, Holy Family, and Holy Rosary be modified in accordance with Phase 2 of the Preferred Option (Option 4), effective September 2015.*
3. *That the Board applies for funding from the Ministry of Education to renovate St. Clement Catholic Elementary School.*
4. *That the Board considers a provision to allow any new student registering for the 2014-2015 school year to register at their new school, subject to regular out of boundary procedures. No transportation would be provided.*
5. *That the principals assigned to the schools where students are impacted develop a transition plan to facilitate the transition of students to their new school assignment.*
6. *That, following the closure of St. Agatha (September 2015), secondary school boundaries be modified effective September 2015 to reflect the new boundaries for St. Clement, Holy Rosary, and Holy Family. Secondary students currently attending Resurrection would be allowed to finish their secondary schooling at Resurrection and transportation would be provided. New students entering secondary schools following the closure of St. Agatha would attend their new school. --- **No consensus***

**In Favour:** 3

**Opposed:** 5

**MOTION DEFEATED:** vote of 5 to 3.

**2014-119** -- It was *moved* by **F. Johnson** and *seconded* by **J. Jagiellowicz**:  
*THAT the Board of Trustees recess the meeting for 6 minutes. -- **Carried by consensus***

The meeting recessed at 7:24 p.m.

The meeting reconvened at 7:34 p.m.

**2014-120** -- It was *moved* by **A. Piscitelli** and *seconded* by **F. Johnson**:

*THAT the Board of Trustees approve the following recommendations:*

1. *That the boundaries of St. Agatha and St. Nicholas (Vista Hills /Wilmot Line) be modified in accordance with Phase 1 of the Second Option (Option 1d), effective immediately.*
2. *That the boundaries of St. Agatha and Holy Family be modified in accordance with Phase 2 of the Second Option (Option 1d), effective September 2015.*
3. *That the Board applies for funding from the Ministry of Education to construct a new St. Agatha Catholic Elementary School in Wilmot Township.*
4. *That the Board applies for funding from the Ministry of Education to renovate St. Clement Catholic Elementary School.*
5. *That the Board considers a grandparenting provision to allow students entering grade 8 in the year of implementation to finish their elementary schooling at their existing school. No transportation would be provided.*
6. *That the principals assigned to the schools where students are impacted develop a transition plan to facilitate the transition of students to their new school assignment.*
7. *That the boundaries of St. Agatha and Holy Family be modified in accordance with Alternative 4: Baden Option 2 effective upon the construction of a new school in Wilmot Township.*
8. *That the Board considers a grandparenting provision to allow students, entering grade 8 in the year of implementation to finish their elementary schooling at their existing school. No transportation would be provided.*
9. *That the principals assigned to the schools where students are impacted develop a transition plan to facilitate the transition of students to their new school assignment.*

Trustees discussed a grandparenting clause for families in Baden split between the two schools.

**2014-121** -- It was moved by **G. Reitzel** and seconded by **A. Piscitelli**:

That recommendation #5 be amended to read:

*THAT the Board considers a grandparenting provision to allow students already enrolled in the year of implementation to finish their elementary schooling at their existing school. No transportation would be provided. --- **No consensus***

**In Favour: 5**

**Opposed: 3**

**MOTION CARRIED:** vote of 5 to 3.

The original motion **2014-120** moved by **A. Piscitelli** and seconded by **F. Johnson** will now read:

*THAT the Board of Trustees approve the following recommendations:*

1. *That the boundaries of St. Agatha and St. Nicholas (Vista Hills /Wilmot Line) be modified in accordance with Phase 1 of the Second Option (Option 1d), effective immediately.*
2. *That the boundaries of St. Agatha and Holy Family be modified in accordance with Phase 2 of the Second Option (Option 1d), effective September 2015.*
3. *That the Board applies for funding from the Ministry of Education to construct a new St. Agatha Catholic Elementary School in Wilmot Township.*
4. *That the Board applies for funding from the Ministry of Education to renovate St. Clement Catholic Elementary School.*
5. *That the Board considers a grandparenting provision to allow students already enrolled in the year of implementation to finish their elementary schooling at their existing school. No transportation would be provided.*
6. *That the principals assigned to the schools where students are impacted develop a transition plan to facilitate the transition of students to their new school assignment.*
7. *That the boundaries of St. Agatha and Holy Family be modified in accordance with Alternative 4: Baden Option 2 effective upon the construction of a new school in Wilmot Township.*
8. *That the Board considers a grandparenting provision to allow students, entering grade 8 in the year of implementation to finish their elementary schooling at their existing school. No transportation would be provided.*
9. *That the principals assigned to the schools where students are impacted develop a transition plan to facilitate the transition of students to their new school assignment. --- **No consensus***

**In Favour: 5**

**Opposed: 3**

**MOTION CARRIED:** vote of 5 to 3.

#### **4.3 2014-2015 School Year Budget Motions**

**2014-122** -- It was moved by **J. Anderson** and seconded by **G. Reitzel**:

*THAT the Board of Trustees approve the operating budget of \$229,167,906 for the 2014-2015 school year as presented to the Board. --- **Carried by consensus***

*THAT the Board of Trustees approve the capital budget of \$17,399,323 for the 2014-2015 school year as presented to the Board. --- **Carried by consensus***

*THAT the Board of Trustees directs Administration to file this balanced budget with the Ministry of Education before the deadline of June 27, 2014. --- **Carried by consensus***

W. Buchholtz returned to the meeting at 8:04 p.m. and took the Chair.

## **5 Ownership Linkage (Communication with the External Environment)**

## **6 Actions From Board Committees/Task Forces**

### **6.1 Student Trustee Report and Presentations**

A. Gheorghe reported on the Cambridge Schools.

**Heart of the Community (Catholicity)** – memorial for St. Benedict community

**Success for Each (Student Success)** – all students finishing their exams and graduations are this week

**A Place for All (Quality and Site Improvement)** – all high schools held a graduation celebration other than their grad celebration

### **6.2 2013-14 Trustee Quarterly Budget**

W. Buchholtz reported this is an update of our budget.

### **6.3 Annual Committee/Task Force Reports**

#### **6.3.1 Governance**

G. Reitzel asked if there were any questions.

**2014-123** -- It was *moved* by **P. Reitmeier** and *seconded* by **A. Piscitelli**:

*THAT the Board of Trustees accept all of the committee reports with the exception of 6.3.5 Elementary Admissions Task Force as it requires approval. --- Carried by consensus*

#### **6.3.2 Pastoral Care Team**

#### **6.3.3 Linkages Committee**

#### **6.3.4 Audit Committee**

#### **6.3.5 Elementary Admissions Task Force/Recommendation**

**2014-124** -- It was *moved* by **M. da Silva** and *seconded* by **W. Price**:

*THAT the Board of Trustees approves the task force recommendation that Waterloo Catholic District School Board develop a policy to ensure that there is a clear and transparent practice when considering any requests/applications of non-Catholic student admission to our elementary panel. --- Carried by consensus*

Trustees requested this be added to the Committee of the Whole agenda in September for a values and worries discussion.

#### **6.3.6 Awards**

#### **6.3.7 Code of Conduct Task Force**

#### **6.3.8 Ends Statement Task Force**

## **7 Board Education (at the request of the Board)**

## **8. Policy Discussion**

### **8.1 Notice of Motion**

**2014-125** -- It was *moved* by **A. Piscitelli** and *seconded* by **G. Reitzel**:

*THAT the Board of Trustees note a timeline for monitoring the bylaw and examine two by-law changes adding a private, private, private to the conclusion of Committee of Whole meetings and private, private to Board of Trustee meetings. --- Carried by consensus.*

Trustees agreed to discuss the notice of motion at this meeting. They agreed to send it to Governance to review.

## **9. Assurance of Successful Board Performance**

### **9.1 Board Policy II 009 Board Committee Principles**

**2014-126** -- It was *moved* by **G. Reitzel** and *seconded* by **P. Reitmeier**:

*THAT the Board of Trustees reviewed Policy II 009 Board Committee Principles and find we are in compliance with the exception of provisions 1 and 2. --- Carried by consensus*

### **9.2 Is There a Need to Review This Policy?**

Trustees agreed there is no need to review this policy

### **9.3 Board Policy II 010 Board Committee Structures**

**2014-127** -- It was *moved* by **G. Reitzel** and *seconded* by **W. Price**:

*THAT the Board of Trustees reviewed Policy II 010 Board Committee Structures and find we are in compliance with the exception of provision 1. --- Carried by consensus*

### **9.4 Is There a Need to Review This Policy?**

Trustees agreed there is no need to review this policy

## **10. Assurance of Successful Director of Education Performance**

### **10.1 Monitoring Reports & Vote on Compliance**

#### **10.1.1**

### **10.2 Advice from the CEO**

#### **10.2.1 Policy II 007 Board Members' Code of Conduct**

**2014-128** -- It was *moved* by **J. Anderson** and *seconded* by **A. Piscitelli**:

*THAT the Board of Trustees send the revised Policy II 007 Board Members' Code of Conduct back to the Task Force for review that an external person review any situation that arises before it goes to discipline . --- Carried by consensus*

It was recommended we ask the board lawyer to review prior to approval and amend the terms of reference regarding budget.

#### **10.2.2 Election of Chair/Vice-chair**

L. Clifford advised as W. Buchholtz has announced he will be stepping down as Chair a new Chair must be elected to the end of the term November 2014. W. Buchholtz will continue in the role of trustee to the end of November 2014.

The Secretary asked for nominations for Chair of the Board.

**2014-129** -- It was *moved* by **W. Price** and *seconded* by **F. Johnson**:

*THAT Manuel da Silva is nominated to be Chair of the Board of Trustees effective July 1/14. --- Carried by consensus*

The Secretary asked if there were further nominations for Chair of the Board. No further nominations were received.

M. da Silva was elected as Chair of the Board.

#### **10.2.3 Morning Supervisors**

L. Clifford advised \$75,000.00 has been allocated in the 2014-15 school year budget for early supervisors for the schools beginning after 9:00 a.m. A. Piscitelli declared a pecuniary interest due to his employment at the Region of Waterloo. G. Clifford will post for supervisors and bring back a report in September.

## **11. Potential Agenda Items**

### **11.1 Trustee Inquiry Report from the CEO**

### **11.2 Shared Concerns**

## **12. Announcements**

**12.1 The following reports are posted on the Board web page: [www.wcdsb.ca](http://www.wcdsb.ca)**

- a) Minutes of SEAC Meetings
- b) Minutes of Parent Involvement Committee Meetings

**12.2 Upcoming Meetings/Events (all scheduled for the Catholic education Centre unless otherwise indicated):**  
Aug 25/14 Links for Learning

**12.3 Pending Items:**

**12.4 Pending Items for OCSTA Consideration**

- Look at building our rural population
- Consider a committee to review the boundaries for future consideration
- Values and worries for Elementary Admissions Task force – Sept Committee of Whole
- Standing Board Committees/Terms of Reference – Sept Committee of the Whole

**13. Items for the Next Meeting Agenda**

**14. Adjournment – Confirm decisions made tonight. Closing Prayer**

The Recording Secretary confirmed the meeting decisions.

**15. Motion to Adjourn**

**2014-130** -- It was *moved* by **M. da Silva** and *seconded* by **P. Reitmeier**:

*THAT the meeting be now adjourned.*

The meeting was adjourned by consensus at 9:02 p.m.

---

Chair of the Board

---

Secretary