

## Special Board of Trustees' Meeting

A special public meeting of the Board of Trustees was held on Monday, June 10, 2013 at the Waterloo Region Catholic Education Centre.

### Trustees Present:

Joyce Anderson; Wayne Buchholtz (Chair); Manuel da Silva; Janek Jagiellowicz; Frank Johnson; Wendy Price; Peter Reitmeier; Greg Reitzel

### Student Trustees Present:

Erin Jamieson; Carlos Valero

### Administrative Officials Present:

Larry Clifford; Rick Boisvert; Gerry Clifford; David DeSantis; Derek Haime; Maria Ivankovic; Shesh Maharaj

### Special Resources For The Meeting:

### Regrets:

Anthony Piscitelli; Fr. Fred Scinto; John Shewchuk

### Recorder:

Barb Pilsner, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

## **1. Call to Order:**

The Chair of the Board called the meeting to order at 6:05 p.m.

### **1.1 Opening Prayer & Memorials**

The opening prayer was led by E. Jamieson, Board Pastoral Team. Intentions were offered for J. Jagiellowicz uncle who passed away and for a teacher at Our Lady of Grace who is undergoing surgery.

### **1.2 Approval of Agenda**

Move Specialist High Skills Major and Red Seals Agreement to Item 4.5 and Early Learning Program to Item 4.6 and 4.6 is for decision instead of information

**2013-110** -- It was *moved* by **G. Reitzel** and *seconded* by **F. Johnson**:

*THAT the agenda for June 10, 2013 as amended be now approved. --- Carried by consensus.*

### **1.3 Declaration of Pecuniary Interest**

**1.3.1** From the current meeting – W. Buchholtz declared an indirect pecuniary interest with Item 10.1.1 as his son is a teacher

**1.3.2** From a previous public or in-camera meeting – NIL

## **2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)**

## **3. Consent Agenda: Board of Trustees (Minutes of meetings)**

### **3.1 Approval of Minutes of Regular and Special Meetings**

**3.1.1** Minutes of Ends Statement Task Force May 21, 2013

**3.1.2** Items for Action from In-camera meeting of June 10, 2013

**2013-111** -- It was *moved* by **M. da Silva** and *seconded* by **W. Price**:

*THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---  
Carried by consensus*

## **4 Delegations**

### **4.1 Provincial Award**

Rick Boisvert introduced Nancy Dickieson, Director of Children's Services for the Region of Waterloo. N. Dickieson presented the Ontario Municipal Social Services Association Partnership Award to the Waterloo Catholic District School Board and the Waterloo Region District School Board for their extraordinary leadership. The WCDSB and the WRDSB's Early Learning Implementation Teams together with the Region of Waterloo took a coordinated approach to implementing full day kindergarten and best practice around the play based curriculum for core and extended day programs.

### **4.2 VIP Awards**

4.2.1 Joyce Anderson presented the award to Nicole Steadman, student from Resurrection C.S.S.

4.2.2 Wendy Price presented the award to Jessie Henderson, student from St. Agnes

The meeting recessed at 6:22 p.m.

The meeting resumed at 6:25 p.m.

### **4.3 Student Success Data and 4.4 Graduation Rates**

D. DeSantis provided a handout showing current graduation rates. The average of 90% graduation rate for the four years shows the success of Student Success to 18.

### **4.5 Specialist High Skills Major and Red Seals Agreement**

D. DeSantis advised after meeting with St. Jerome's University the Red Seal Scholarship was initiated. Students applying to the university in Mathematics would receive a \$500 scholarship. The team is currently looking to other colleges and universities to initiate the same scholarship.

### **4.6 Early Learning Program Update**

R. Boisvert distributed a report for the Board of Trustees for approval of the daily rate on the extended day program.

**2013-112** -- It was *moved* by **P. Reitmeier** and *seconded* by **M. da Silva**:

*THAT the Board of Trustees approve a Daily Base Fee for Extended Day Programs not to exceed \$21.50 per day for 2013 – 2014; and*

*THAT the Board of Trustees approve a Daily Base Fee for Full-Day Programs on Professional Activity Days and school holidays not to exceed \$37.50 per day – Carried by consensus*

## **5 Ownership Linkage (Communication with the External Environment)**

## **6 Actions From Board Committees/Task Forces**

## **7 Board Education (at the request of the Board)**

## **8. Policy Discussion**

### **8.1 APF008 Pupil Accommodation Review Process**

W. Buchholtz advised all changes outlined in the AP memo were discussed previously and the memo is presented for approval.

**2013-113** -- It was *moved* by **W. Price** and *seconded* by **F. Johnson**:

*THAT the Board of Trustees approved the changes as outlined to APF008 Pupil Accommodation Review Process. ---  
Carried by consensus*

G. Reitzel advised as this is a staff process Board Policy IV 010 Facilities/Accommodations will need to be changed to align.

## 9. Assurance of Successful Board Performance

## 10. Assurance of Successful Director of Education Performance

### 10.1 Monitoring Reports & Vote on Compliance

#### 10.1.1 Board Policy IV 0907 Budgeting: Draft 2013-14 School Year Budget

G. Reitzel took the chair due to a conflict of interest declared by W. Buchholtz. L. Clifford advised we have achieved a balanced budget without the use of reserves.

S. Maharaj presented the \$248.1 million budget for 2013-14 which is also available on the website. The Budget Advisory Committee was engaged throughout the 6 month process. An online survey was used for consultation. The Ministry requires the overall budget must be balanced and compliant.

#### Budget challenges:

- Declining enrolment
- Ministry restraint measures:
  - Reduced funding yet infrastructure costs do not always decline
  - Difficult to project impact of same changes (sick leave plan)
- Collective agreements:
  - Imposed labour frameworks
- Ongoing:
  - Controlling supply costs, utility costs, cost for students with individual needs, and aging infrastructure.
  - Enrolment decline is stabilizing at elementary but secondary will be affected. Enrolment is a key driver of budget.

S. Maharaj reviewed the budget risks and reductions. S. Maharaj and the Superintendents provided an overview of the planning areas of the budget: Academic, Infrastructure and Support.

#### Overall board future focus:

- Address continued declining enrolment and ensuring financial sustainability
- Review spending and associated funding sources
- Negotiations
- Monitoring 34 credit threshold
- Accommodation reviews

Question period for trustees is June 10 to 21 and approval of budget June 24<sup>th</sup>. Budget submission date June 28<sup>th</sup>.

W. Buchholtz took the Chair.

### 10.2 Advice from the CEO

## 11. Potential Agenda Items

### 11.1 Trustee Inquiry Report from the CEO

### 11.2 Shared Concerns

## 12. Announcements

12.1 The following reports are posted on the Board web page: [www.wcdsb.ca](http://www.wcdsb.ca)

- a) Minutes of SEAC Meetings
- b) Minutes of Parent Involvement Committee Meetings

12.2 Upcoming Meetings/Events (all scheduled for the Catholic education Centre unless otherwise indicated):

## 13. Items for the Next Meeting Agenda

## 14. Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

**15. Motion to Adjourn**

**2013-113** -- It was *moved* by **W. Price** and *seconded* by **F. Johnson**:

*THAT the meeting be now adjourned.*

The meeting was adjourned by consensus at 8:56 p.m.

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Chair of the Board

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Secretary