



Board of Trustees' Meeting

A public meeting of the Board of Trustees was held on Monday, April 29, 2013 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Joyce Anderson; Manuel da Silva; Janek Jagiellowicz; Frank Johnson; Anthony Piscitelli; Wendy Price; Peter Reitmeier; Greg Reitzel

Student Trustees Present:

Erin Jamieson

Administrative Officials Present:

Larry Clifford; Rick Boisvert; Gerry Clifford; Derek Haime; Maria Ivankovic; Shesh Maharaj; Fr. Fred Scinto, C.R.

Special Resources For The Meeting:

Lindsay Ford; Virina Elgawly

Regrets:

Wayne Buchholtz (Chair); Carlos Valero; David DeSantis; John Shewchuk

Recorder:

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Vice-Chair of the Board called the meeting to order at 6:02 p.m.

1.1 Opening Prayer & Memorials

The opening prayer was led by Fr. F. Scinto, Board Pastoral Team. Intentions were offered for all the lives lost in Bangladesh.

1.2 Approval of Agenda

Item 3.18 should read April 29th, move Item 5.1 to 10.3

2013-81 -- It was *moved* by **M. da Silva** and *seconded* by **P. Reitmeier**:

THAT the agenda for April 29, 2013 as amended be now approved. --- Carried by consensus.

1.3 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

2.1 2013-14 School Year Calendar

L. Clifford advised the school year calendar remains the same however the list of groups who provided input was revised from the April 15th report.

2013-82 -- It was *moved* by **J. Anderson** and *seconded* by **J. Jagiellowicz**:

THAT the Consent Agenda Director of Education and the recommendations contained therein be now approved. --- Carried by consensus

3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

- 3.1.1 Minutes of Board meeting of Mar 18, 2013
- 3.1.2 Minutes of Special Board meeting of Apr 2, 2013
- 3.1.3 Minutes of Governance Committee meeting of April 8/13
- 3.1.4 Minutes of Linkages Committee meeting of April 22/13
- 3.1.5 Minutes of Pastoral Care Team meeting of April 22/13
- 3.1.6 Minutes of Ends Statement Task Force meeting April 2/13
- 3.1.7 Staffing Report as of April 24/13
- 3.1.8 Items for Action from In-camera meeting of April 24, 2013 – date revised to read April 29, 2013

2013-83 -- It was *moved* by **M. da Silva** and *seconded* by **W. Price**:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. --- Carried by consensus

4 Delegations

4.1 VIP Awards

- 4.1.1 Frank Johnson presented the award to Justin Wilmot, a student from Canadian Martyrs
- 4.1.2 Anthony Piscitelli presented the award to Jason Falco, a student from Our Lady of Fatima
- 4.1.3 Wendy Price presented the award to Melissa Amaya, a student from Our Lady of Grace
- 4.1.4 Peter Reitmeier presented the award to Ashley Blue, a student from Sir Edgar Bauer
- 4.1.5 Greg Reitzel presented the award to Felix Morgado, a student from St. Francis of Assisi
- 4.1.6 Joyce Anderson presented the award to Emma Faria, a student from St. Margaret
- 4.1.7 Manuel da Silva presented the award to Riley Short, a student from St. Peter

The meeting recessed at 6:34 pm.

The meeting resumed at 6:40 pm.

4.2 Accommodation Review – St. Agatha

Cathy Mallick addressed the trustees with her concern about optimizing enrolment in West Waterloo. She advised there are a number of students in Wilmot Township who do not attend the Catholic school. There are also families who live out of boundary and send their children to St. Agatha. She said Baden and New Hamburg will continue to grow and felt we would not have the opportunity to gather those students and students in other areas if we close schools.

4.3 St. Boniface Public Consultation

Lei Ann Wetzel attended both public consultation meetings and heard the views of those present. She attended St Boniface and her daughter attends as the fifth generation in their family. She said there is a strong bond between school and church and feels it will erode the church community if the school is relocated to Breslau. As the catchment area for St. Boniface is so large she was concerned with the length of time students would be on the bus if the school was located in Breslau.

4.4 St. Boniface Public Consultation

Ralph Harris felt the projected numbers for Breslau were too aggressive and there are development challenges. Breslau is at the extremity of the catchment area while Maryhill is more central. We already own the property and would retain the close connection with the church.

The meeting recessed at 7:20 pm.

The meeting resumed at 7:29 pm.

G. Reitzel requested to move Item 10.2.2 St. Boniface Maryhill Recommendations and 10.2.3 Accommodation Review Recommendation to Items 4.5 and 4.6.

2013-84 -- It was *moved* by **A. Piscitelli** and *seconded* by **P. Reitmeier**:

THAT the Board of Trustees accept the change in order of items 10.2.2 and 10.2.3 --- Carried by consensus

4.5 St. Boniface Maryhill Recommendations

Virina Elgawly presented the St. Boniface report. She reviewed the strengths, weakness, opportunities and threats to Option 1 remaining in Maryhill and Option 2 relocate to Breslau which is the preferred option.

Recommendations:

That the Board pursues the purchase of a school site in the Breslau area recognizing that the purchase of the land will be subject to Board and Ministry approval.

That the Board proceed with the construction of a new 250 pupil place elementary school in Breslau.

That upon completion of the new school in Breslau, all of the St. Boniface students be relocated to the new building and vacate the existing building in Maryhill.

That the principal assigned to the school develop a transition plan to facilitate the transition of students to their new school.

4.6 Accommodation Review Recommendation

S. Maharaj advised of the request at the April 2/13 Board meeting to bring recommendations forward on which schools would be involved in the accommodation review involving St. Agatha. St. Agatha, Holy Family, St. Clements, Holy Rosary and St. Nicholas were the schools recommended to be included in the ARC. Trustees asked for information on the financial impact on the loss of the top up grants and schools with less than 400 students. They also requested data on the out of boundary requests. S. Maharaj will bring this information back to the Board on May 27/13.

4.7 Intensive French

Derek Haime advised the following schools will offer Intensive French for 2013-14: Our Lady of Fatima, Blessed Sacrament, St Dominic, St Luke and Sir Edgar Bauer.

5 Ownership Linkage (Communication with the External Environment)

5.1 OCSTA AGM Resolutions – moved to 10.3

6 Actions From Board Committees/Task Forces

6.1 Student Trustee Report

Under the Four Pillars:

E. Jamieson advised the monthly council meeting was postponed to April 30th. The election for student trustee representation on the Board of Trustees is scheduled for April 30th. She provided an update on the Catholic Education Week initiative. Monsignor Doyle will be planting their trees on Tuesday, May 7 at 12:15. Resurrection will be Wednesday, May 8th and an email will be sent with the schedule for the remaining secondary schools. All trustees are invited to attend the ceremonies. L. Clifford recognized John Bigelow and Facility Services for planting the trees and Lorrie Temple, Vice-principal for organizing the five schools.

6.2 Governance Committee Recommendations

G. Reitzel reviewed each of the Governance Committee recommendations.

Recommendation #1

2013-85 -- It was *moved* by **J. Anderson** and *seconded* by **J. Jagiellowicz**:

THAT the Board of Trustees send Board Policy II 002 Governing Style Section 5e back to Governance to look at 218.3 of the Education Act --- Carried by consensus

Recommendation #2

Trustees recommended that Policy II 005 Consultation be referred back to Governance to look at the word “informs” in Section 1b.

Recommendation #3

G. Reitzel requested trustees send suggestions on Article 5 Delegations – no delegations accepted the night the final decision is made. Governance will proceed with the process to change the by-laws which will then be brought back to the Board for approval.

Recommendation #4

2013-86 -- It was *moved* by **F. Johnson** and *seconded* by **W. Price**:

THAT the Board of Trustees excuse the Board from monitoring CEO performance for 2012-13 through the monitoring reports. An alternative mechanism to monitor the CEO's performance is in place for the 2012-13 school year. --- Carried by consensus

Recommendation #5

Trustees recommend Boundary Change Process be referred back to Governance for discussion on senior administration changing boundaries where no students are affected and no accommodation review is required.

6.3 Pastoral Care Team

6.4 Linkages Committee

6.5 CPIC

6.6 Audit Committee

7 Board Education (at the request of the Board)

8. Policy Discussion

9. Assurance of Successful Board Performance

9.1 Board Policy II 015 Ownership Linkage

G. Reitzel asked trustees if we are in compliance with this policy. E. Jamieson left the meeting at 8:46 p.m.

2013-87 -- It was *moved* by **P. Reitmeier** and *seconded* by **J. Anderson**:

THAT the Board of Trustees reviewed Policy II 015 Ownership Linkage and finds we are not in compliance with Sections 1 and 2 but are in compliance with Section 3. --- Carried by consensus

9.2 Is There a Need to Review This Policy?

Trustees agreed there is a need to review the policy. Send to Governance for Provisions 1 and 2 to discuss if they are reasonable and for clarification on what the deliverables are.

10. Assurance of Successful Director of Education Performance

10.1 Monitoring Reports & Vote on Compliance

10.1.1

10.2 Advice from the CEO

10.2.1 Budget Advisory Committee Update

S. Maharaj provided an update on the projected school board funding for 2013-14 and enrolment projections.

10.2.2 St. Boniface Maryhill Recommendations moved to 4.5

10.2.3 Accommodation Review Recommendation moved to 4.6

10.3 OCSTA AGM Resolutions

2013-88 -- It was *moved* by **W. Price** and *seconded* by **A. Piscitelli**:

THAT the Board of Trustees agree to extend the meeting by 30 minutes. --- Carried by consensus

The meeting was extended at 8:52 p.m.

Trustees reviewed and discussed each of the OCSTA Resolutions that will be presented at the AGM in May.

11. Potential Agenda Items

11.1 Trustee Inquiry Report from the CEO

11.2 Shared Concerns

12. Announcements

12.1 The following reports are posted on the Board web page: www.wcdsb.ca

- a) Minutes of SEAC Meetings
- b) Minutes of Parent Involvement Committee Meetings

12.2 Upcoming Meetings/Events (all scheduled for the Catholic education Centre unless otherwise indicated):

- 12.2.1 May 1 7:00 pm SEAC
- 12.2.2 May 2 – 4 OCSTA AGM

- 12.2.3 May 5 – 11 Catholic Education Week
- 12.2.4 May 6 5:00 pm Linkages Committee
- 12.2.5 May 6 7:00 pm Governance Committee
- 12.2.6 May 8 Bishop's Banquet
- 12.2.7 May 14 4:30 pm Staff Recognition Evening
- 12.2.8 May 21 6:00 pm Committee of the Whole – St. Mary's H. School
- 12.2.9 May 27 6:00 pm Board of Trustees Meeting
- 12.2.10 May 29 6:00 pm CPIC
- 12.2.11 May 29 7:00 pm SEAC
- 12.2.12 May 31 9:00 am Board office mass

12.3 Pending Items:

- 12.3.1 Mental Health Screening

12.4 Pending Items for OCSTA Consideration

13. Items for the Next Meeting Agenda

14. Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

15. Motion to Adjourn

2013-89 -- It was *moved* by **M. da Silva** and *seconded* by **A. Piscitelli**:
THAT the meeting be now adjourned.
The meeting was adjourned by consensus at 9:29 p.m.

Vice-Chair of the Board

Secretary