

Board of Trustees' Meeting

A public meeting of the Board of Trustees was held on Monday, December 17, 2012 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Joyce Anderson; Wayne Buchholtz (Chair); Manuel da Silva; Janek Jagiellowicz; Frank Johnson; Anthony Piscitelli; Wendy Price; Peter Reitmeier; Greg Reitzel

Student Trustees Present:

*Erin Jamieson, Carlos Valero

*left the meeting at 9:07 pm.

Administrative Officials Present:

Larry Clifford; Rick Boisvert; Gerry Clifford; David DeSantis; Derek Haime; Maria Ivankovic; Shesh Maharaj

Special Resources For The Meeting:

Lindsay Ford; Laura Isaac

Regrets:

Fr. Fred Scinto, C.R.; John Shewchuk

Recorder:

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:02 p.m.

1.1 Opening Prayer & Memorials

The opening prayer was led by F. Johnson, Pastoral Team. Intentions were offered for the family of Fr. Frank Ruetz who passed away, for the community of Newtown, Connecticut and for all the victims.

1.2 Approval of Agenda

Remove item 10.2.2 from the agenda

2012-05 -- It was *moved* by **M. da Silva** and *seconded* by **F. Johnson**:

THAT the agenda for December 17, 2012 as amended be now approved. --- Carried by consensus.

1.3 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of Board meeting of November 26, 2012

3.1.2 Minutes of AGM meeting Dec 3/12

3.1.3 Items for Action from In-camera meeting of Dec 17, 2012

3.1.4 SEAC Membership December 2012

2012-06 -- It was *moved* by **P. Reitmeier** and *seconded* by **W. Price**:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---

Carried by consensus

4 Delegations

4.1 VIP Awards

4.1.1 J. Jagiellowicz presented the award to Sarah Seabrook, a student at St. Agatha

4.1.2 M. da Silva presented the award to Kathleen Medeiros, a student at Christ the King

4.1.3 F. Johnson presented the award to Michaela Quirk, a student at St. Boniface

4.2 Annual Christmas Card

L. Clifford expressed his appreciation to Liam Kinney, a grade 5 student from St. Matthew elementary school who created a beautiful Christmas card for the school board for 2012. He thanked Liam for all his hard work.

The meeting recessed at 6:25 p.m.

The meeting resumed at 6:28 p.m.

4.3 Southeast Galt Accommodation – Questions of Clarification

L. Ford advised the report provided answers to the questions trustees posed following the November 26th board meeting. Trustees had further questions. L. Ford will bring a report back to Committee of the Whole, January 21/13 with the costs associated with building the addition to St. Anne, estimated renovations to Lincoln Avenue public school and the impact on students walking. Parents will have an opportunity to be a delegate at the Committee of the Whole on January 21st.

4.4 Southeast Galt Accommodation – delegation

4.4.1 Robert Gutcher

Robert Gutcher presented information on new development in the downtown area. He felt the purchase and renovation of Lincoln Avenue public school may not be a viable alternative to building an addition to St. Anne. Trustees asked questions.

The meeting recessed at 7:18 p.m.

The meeting resumed at 7:23 p.m.

4.5 Co-op Programs

D. DeSantis introduced Steve Tangney (Cooperative Education and Experiential Learning) and Jo-Ann McCabe (OYAP).

S. Tangney advised enrolment in Co-op Programs 2012-13 has risen slightly the past few years despite declining enrolment and the success rate overall for the programs is 95%. He outlined the programs:

- Regular Co-op
- UCEP (University Cooperative Education) program has been in place for 25 years and is the only program like it in the province. It is a transition for students going on to university. Universities like it because it introduces students to research.
- CCEP (College Cooperative Education Program)
- Community Home Build Program – partnered with Reid's Heritage Homes – 88% graduation rate
- Specialized co-op through St. Don Bosco
- Summer co-op through St. Louis
- New for second semester – night school co-op pilot through St. Louis

J. McCabe (OYAP) explained an OYAP (Ontario Youth Apprenticeship) student is a co-op student working in a skilled trade placement. Students must be 16 years of age, have 16 credits and be enrolled as a full time student. A certified journeyman or experienced trades person must be available to provide on the job training.

- Regular OYAP is a two to four credit experience in one of the four sectors
- Concentrated OYAP is three credits first semester in a specific trade area. Students are with the technology teacher for three full periods. 2nd semester is the student's co-op experience

- Dual Credit OYAP means the student receives one high school credit and one college credit for the same course. One of the benefits is that we can apply for a grant through School College Work Initiative which covers tuition, transportation, and textbooks up to \$300 for each course.
- At the more advanced level when the student knows they want to be a skilled tradesperson they must have a grade 12 course first semester and then take level one theory of the trade in second semester. We have partnerships with the trade unions which opens the doors for our students.

4.6 34 Credits Plus Update

D. DeSantis brought back a report at the request of the trustees at Committee of the Whole in November. Beginning in the 2013-14 school years, boards would receive funding at the continuing education rate for students enrolled in courses that could earn them more than 34 eligible secondary school credits. The Ministry is launching a new policy for K-12 to support students' education and career/life planning through elementary and secondary school.

5 Ownership Linkage (Communication with the External Environment)

5.1 Ends Statement – Task Force

W. Buchholtz asked for small group of trustees to develop the process that will revise the Ends Statements. W. Price, F. Johnson, M. da Silva and P. Reitmeier volunteered.

6 Actions From Board Committees/Task Forces

6.1 Student Trustee Report

E. Jamieson and C. Valero have not met with the Council of Student Reps this month.

Under the Four Pillars:

E. Jamieson reported on the Cambridge schools:

Catholicity – M. Doyle and St. Benedict's had their Christmas liturgies.

Student achievement – St. Benedict named the best French class in the province.

Quality – M. Doyle had tacky sweater day and their semi-formal was successful.

As an update on the board wide event April 18th has been chosen for a hockey game followed by a dance. Details have not been finalized at this time.

C. Valero reported on the Kitchener-Waterloo schools:

Catholicity – St. David and St. Mary's had their Christmas assemblies. St. Mary's had a fundraiser for families in need.

Student achievement – Resurrection had their Grade 8 parent information night

Quality – St. David's has spirit week this week and Resurrection had dress down day last week.

6.2 Governance Committee

6.3 Pastoral Care Team

J. Jagiellowicz asked trustees to bring their ideas for prayer to the committee. He will speak to the Director of Education.

6.4 Linkages Committee

P. Reitmeier advised Catherine Fife will attend the Committee of the Whole meeting in January. Trustees were asked to send their questions to L. Clifford by January 11, 2013.

6.5 CPIC

6.6 Audit Committee

6.7 2012-13 Trustee Quarterly Budget Update

W. Buchholtz presented the quarterly budget for information. Conference attendance will be added to January Committee of the Whole for discussion on trustees attending and reporting back.

7 Board Education (at the request of the Board)

7.1 OCSTA AGM Resolutions (Pending Items 12.4)

A. Piscitelli presented a draft OCSTA Resolution re: Audit committee for discussion.

2012-07 -- It was *moved* by **A. Piscitelli** and *seconded* by **M. da Silva**:

THAT the Board of Trustees supports the resolution on the Audit Committee as presented. It will be sent to OCSTA in January 2013 for the OCSTA AGM in May 2013. --- Carried by consensus

7.2 OCSTA Labour Relations Seminar

Trustees had discussion on the labour relations process and future negotiations. G. Clifford and J. Connolly to meet with J. Anderson, A. Piscitelli, M. da Silva and F. Johnson to discuss future negotiations.

8. Policy Discussion

9. Assurance of Successful Board Performance

9.1 Board Policy II 005 Consultation

W. Buchholtz asked trustees if we are in compliance regarding this policy.

2012-08 -- It was *moved* by **P. Reitmeier** and *seconded* by **F. Johnson**:

THAT the Board of Trustees has reviewed Policy II 005 Consultation and finds itself in compliance. --- Carried by consensus

9.2 Is There a Need to Review This Policy?

Trustees agreed to send this policy to Governance to look at the wording of 1b.

10. Assurance of Successful Director of Education Performance

10.1 Monitoring Reports & Vote on Compliance

10.1.1

10.2 Advice from the CEO

10.2.1 Revised Estimates

2012-09 – It was *moved* by **M. da Silva** and *seconded* by **F. Johnson**:

THAT the Board of Trustees extend the meeting by 15 minutes. --- Carried by consensus

The meeting was extended at 8:59 p.m.

S. Maharaj presented the revised estimates and advised the Ministry of Education requires this be approved by the trustees. He advised we will be filing a balanced revised estimate. E. Jamieson left at 9:07 p.m.

2012-10 -- It was *moved* by **A. Piscitelli** and *seconded* by **W. Price**:

THAT the Board of Trustees approves the changes made to the June 2012 budget. --- Carried by consensus

10.2.2 Budget Development 2014 – removed

11. Potential Agenda Items

11.1 Trustee Inquiry Report from the CEO

11.2 Shared Concerns

12. Announcements

12.1 The following reports are posted on the Board web page: www.wcdsb.ca

- a) Minutes of SEAC Meetings
- b) Minutes of Parent Involvement Committee Meetings

12.2 Upcoming Meetings/Events (all scheduled for the Catholic education Centre unless otherwise indicated):

- 12.2.1 Jan 9 7:00 p.m. SEAC
- 12.2.2 Jan 14 5:30 p.m. Audit Committee
- 12.2.3 Jan 14 7:00 p.m. Governance Committee
- 12.2.4 Jan 15 5:00 p.m. Linkages Committee
- 12.2.5 Jan 15 6:30 p.m. Pastoral Care Team Committee
- 12.2.6 Jan 17 Labour Relations Seminar
- 12.2.7 Jan 18/19 OCSTA PD Seminar
- 12.2.8 Jan 21 6:00 p.m. Committee of the Whole, St. Louis K

- 12.2.9 Jan 28 6:00 p.m. Board of Trustees Meeting
- 12.2.10 Jan 30 6 p.m. CPIC

12.3 Pending Items:

- 12.3.1 Definition of Equity – Guiding Principles (AP)
- 12.3.2 Use of reserves
- 12.3.3 Board Policy IV 003 “Treatment of Students”
- 12.3.4 Bill 177
- 12.3.5 Mental Health Screening

12.4 Pending Items for OCSTA Consideration

- 12.4.1 Audit Committee – third external member

13. Items for the Next Meeting Agenda

14. Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

15. Motion to Adjourn

2012-11-- It was *moved* by **M. da Silva** and *seconded* by **W. Price**:

THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 9:15 p.m.

Chair of the Board

Secretary