Committee of the Whole Meeting

A public meeting of the Committee of the Whole was held on Monday, October 15, 2012 at Waterloo Region Catholic Education Centre.

**Trustees Present:**
Joyce Anderson; Wayne Buchholtz; Manuel da Silva (Chair); Janek Jagiellowicz; Frank Johnson; Anthony Piscitelli; Wendy Price; Peter Reitmeier; Greg Reitzel

**Student Trustees Present:**
Erin Jamieson; Carlos Valero

**Administrative Officials Present:**
Larry Clifford; Rick Boisvert; Gerry Clifford; David DeSantis; Derek Haime

**Special Resources For The Meeting:**

**Regrets:**
Maria Ivankovic Shesh Maharaj; John Shewchuk; Fr. Fred Scinto

**Recorder:**
Barb Pilsner, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee “shall vote on all questions on which the Trustee is entitled to vote” and abstentions are not permitted.

**1. Call to Order:**
The Chair of the Board called the meeting to order at 6:02 p.m.

1.1 **Opening Prayer & Memorials**
The opening prayer was led by E. Jamieson and C. Valero, Board Pastoral Team. Intentions were offered for the grandfather of M. da Silva’s future son-in-law who passed away, Fr. Frank Ruetz recovering from surgery and a principal from the public board in Brantford who was killed.

1.2 **Approval of Agenda**
Add Items 3.2.1 Items for Action from Previous In-camera meeting of October 15, 2012, 5.1 Trustee Calendar and Events and move Item 10.2.3 Special Education Plan 2012 to Item 4.3.

*2012-142 -- It was moved by W. Buchholtz and seconded by G. Reitzel:*

THAT the agenda for October 15, 2012 as amended be now approved. --- **Carried by consensus.**

1.3 **Declaration of Pecuniary Interest**

1.3.1 From the current meeting – NIL
1.3.2 From a previous public or in-camera meeting – NIL

2. **Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)**

3. **Consent Agenda: Board of Trustees (Minutes of meetings)**

3.1 **Approval of Minutes of Regular and Special Meetings**

3.1.1 Minutes of Board meeting of September 17, 2012
3.1.2 Items for Action from Previous In-camera meeting of October 15, 2012
2012-143 -- It was moved by F. Johnson and seconded by W. Price:
THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus

4 Delegations
4.1 Math Homework Club
L. Clifford introduced Mike Redfearn, E-Learning Consultant.

M. Redfearn advised he is responsible for managing ten on-line courses, blended learning for elementary and secondary and Homework Help for grades 7 to 10. Homework Help is sponsored by the Ministry of Education targeting grades 7 to 10 as these were the grades that need improvement. Students register with their Ontario Education Number (OEN) and create a non-identified password and login providing them with safe, reliable resources and access to Ontario certified teachers who know the mathematics curriculum. A main feature is a student chat room with the teacher. This is the second year we are offering Homework Help. A Homework Help support page has been created on StaffNet. D. DeSantis said this is a key strategy under student success.

4.2 United Way
R. Boisvert introduced Krista Mooney and Lori Tait, two vice-principals who volunteered to co-chair the United Way Campaign, to give a brief overview of the campaign. The three focus areas are: all that kids can be; healthy people, strong communities; from poverty to possibility. They work with site reps from each school/site with a goal to raising $35,000. L. Clifford on behalf of senior staff and the trustees thanked them for volunteering.

4.3 Special Education Plan 2012
R. Boisvert advised the special education plan was vetted through SEAC, and that he had addressed a number of individual questions from trustees. He advised school boards are required to have the Special Education Plan approved every two years.

The Board of Trustees recommended a motion be placed on the Consent Agenda for October 29, 2012 approving the Special Education Plan 2012.

Trustees requested a presentation on Mental Health Initiative be added to the pending items.

5 Ownership Linkage (Communication with the External Environment)
5.1 Trustee Calendar and Events
M. da Silva advised B. Pilsner updates the trustee calendar on the teamsite with events and meetings. Trustees were requested to cc B. Pilsner when responding to individual invitations and she will add the event to the calendar. L. Clifford to ask principals to extend invitations to all trustees.

6 Actions From Board Committees/Task Forces

7 Board Education (at the request of the Board)

8 Policy Discussion

9 Assurance of Successful Board Performance
9.1 2012-2013 Trustee Work
M. da Silva reviewed the list of topics identified at the September Committee of the Whole. The Chair, Vice-chair and Director met and assigned the topics to committees, Senior Staff to report, external governance work, and OCSTA resolutions. Board Policy IV 003 will be added to the pending items. Bill 177 assigned to external governance work

10 Assurance of Successful Director of Education Performance
10.1 Monitoring Reports & Vote on Compliance
10.2 Advice from the CEO

10.2.1 School Names Changes Report
L. Clifford presented the report and recommendation of changes to the names of three elementary schools whose names do not accurately represent the current Church status of the schools’ namesakes.

The Board of Trustees recommended a motion be placed on the Consent Agenda for October 29, 2012 instructing the Director of Education to commence the process of renaming Blessed Kateri, Mother Teresa and Pope John Paul II Catholic Elementary Schools respectively St. Kateri Tekakwitha CES, Blessed Mother Teresa CES and Blessed John Paul II CES and that the process be completed by October, 2013. Trustees were advised the resulting expenses would be signage and letterhead.

10.2.2 Four Pillars
L. Clifford advised he will report on the four pillars at Committee of Whole meetings.

Catholicity:
Faith Meets Pedagogy Oct 25/26
The Faith We Believe: Unpacking The Creed – distribution of booklets at elementary/secondary
Deanery meeting – L. Clifford and R. Boisvert attended

Student achievement:
Academic Superintendent School Visits
Board Improvement Plan Student Achievement (BIPSA)

Quality:
Graduations – L. Clifford thanked staff and trustees who attended and brought a unified message
Installation of Dr. Katherine Bergman, President at St. Jerome’s University – L. Clifford representing the Board
F.A.C.E. – L. Clifford to send trustees draft invitation letter to M.P.Ps
V.I.P. – first group of students are coming to Oct 29th Board of Trustees’ meeting
Amalgamation – information on the criteria and discussions on changing the date of Sept 2013

Site Improvement:
Signs – Celebrate the virtues messages on school signs
ARC presentation at 7:00 p.m. at Holy Spirit Oct 16th

10.2.3 Special Education Plan 2012 moved to 4.3

10.2.4 APC001 Communication Guidelines
L. Clifford brought the AP memo for discussion from concerns identified at the last meeting. He cited an example of the process when a trustee forwarded a complaint from the community to the superintendent who followed up with the principal and reported back to the trustee to settle the issue quickly. Trustees discussed wording under the Role of the Trustee. L. Clifford to discuss recommended language with senior staff.

The Chair asked to add discussion on communication – speaking with a unified message on behalf of the trustees to November 19th Committee of the Whole agenda.

11. Potential Agenda Items

12. Announcements

12.1 The following reports are posted on the Board web page: www.wcdsb.ca
   a) Minutes of SEAC Meetings
   b) Minutes of Parent Involvement Committee Meetings

13. Items for the Next Meeting Agenda/Pending Items

13.1 Items for the Next Meeting Agenda

13.2 Pending Items:
   Mental Health Initiative presentation
   Board Policy IV 003 Treatment of Students – values and worries


The Recording Secretary confirmed the meeting decisions.
15. Motion to Adjourn

2012-144-- It was moved by A. Piscitelli and seconded by F. Johnson:
THAT the meeting be now adjourned.
The meeting was adjourned by consensus at 8:28 p.m.

Chair of the Board

Secretary