



Board of Trustees' Meeting

REVISED

A public meeting of the Board of Trustees was held on Monday, September 24, 2012 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Joyce Anderson; Wayne Buchholtz; Manuel da Silva (Chair); Janek Jagiellowicz; Frank Johnson; Anthony Piscitelli; Wendy Price; Peter Reitmeier;

Student Trustees Present:

Erin Jamieson, Carlos Valero

Administrative Officials Present:

Larry Clifford; Gerry Clifford; David DeSantis; Derek Haime; Maria Ivankovic; Shesh Maharaj

Special Resources For The Meeting:

Fr. Fred Scinto, C.R.

Regrets:

Greg Reitzel; Rick Boisvert; John Shewchuk

Recorder:

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. **Call to Order:**

The Chair of the Board called the meeting to order at 6:10 p.m.

1.1 Opening Prayer & Memorials

The opening prayer was led by M. da Silva, Board Pastoral Team. Intentions were offered for: a friend of J. Jagiellowicz' who passed away and a friend undergoing surgery; to keep all those in our system, adults and children, with allergies in our prayers.

1.2 Approval of Agenda

Add Items 4.1 Numeracy, 4.2 Student Work Support Team, 6.9 2012-13 School Newsletter, 10.2.2 *Respecting Differences*/Bill 13, and 10.2.3 Four Pillars.

2012-135 -- It was *moved* by **W. Buchholtz** and *seconded* by **F. Johnson**:

THAT the agenda for September 24, 2012 as amended be now approved. --- **Carried by consensus.**

1.3 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

2. **Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)**

2.1 Special Education Plan 2012

Trustees agreed to defer the discussion of the Special Education Plan 2012 until the Committee of the Whole Oct 15, 2012.

3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of Board meeting of September 10, 2012

3.1.2 Items for Action from previous in-camera meeting of September 17, 2012

3.1.3 Interim Financial Report - # 3 of 3

2012-136 -- It was moved by P. Reitmeier and seconded by F. Johnson:

*THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus*

4 Delegations

4.1 Numeracy

M. Ivankovic introduced Petra Le Duc and Nancy Snyder, two elementary/secondary numeracy facilitators. N. Snyder and P Le Duc reported we are 'staying the course' in numeracy, continuing with inquiry-based learning and teacher professional learning through collaborative inquiry. The identified high-yield strategies are still critical for student success. The emphasis will be on refining pedagogical knowledge and incorporating BIG ideas when planning instruction and using Accountable Talk to make mathematical ideas explicit.

Components of Numeracy Board Improvement Plan Student Achievement (BIPSA) that support the 21st Century learner are:

- engaging students in inquiry through the use of accountable talk, questioning and authentic robust thinking tasks;
- focus on the acquisition and use of critical thinking skills through active engagement in constructing and consolidating new knowledge;
- engaging students in metacognitive thinking processes through multiple assessment as learning opportunities (teacher-modelled and student participation);
- implementing timely intervention to support closing gaps in conceptual knowledge,
- promoting student voice and identity to develop their abilities to make decisions, choices and actions that advocate for their learning.

We will offer lots of resources to our teachers and administrators.

4.2 Student Work Support Team

M. Ivankovic introduced Anne Maley, student work study teacher. A. Maley explained through a Ministry of Education project we investigate ways to help move students from level two and three to the next level in reading, writing and math. Professional development is offered at all schools. We attend staff meetings and present what we have learned through research. Students need to be focused and engaged in order to learn.

4.3 Southeast Galt Accommodation Review Update

L. Ford provided an update on the accommodation review. There were five options presented and a preferred option has been identified. The process for implementing this option will be outlined at the next meeting at St. Vincent de Paul on September 25th.

4.4 Trustee Inquiry Report from the CEO – Active Transportation Charter

There were no further questions from the trustees.

5 Ownership Linkage (Communication with the External Environment)

5.1

6 Actions From Board Committees/Task Forces

6.1 Student Trustee Report

E. Jamieson and C. Valero advised the first council of student representatives meeting went well. They discussed Catholic Education week in partnership with the Year of Faith and promoting a sense of unity to bring the secondary schools together.

Under the Four Pillars:

E. Jamieson advised both Monsignor Doyle and St. Benedict held opening mass last week, started social justice initiatives, welcomed students from Columbia on Say Hi" day and encouraged grade nine students to become involved in extracurricular activities. Monsignor Doyle has a wall of strength where students can post inspirational quotes, is planning a homecoming week to raise school spirit, purchased a flag and is purchasing bleachers and a new mascot. St. Benedict is planning a coffee house October 4th, has purchased outdoor cafeteria tables and is looking into art murals to showcase school personality.

C. Valero advised St. David and Resurrection held their opening mass and St. Mary's is this week. All three secondary schools are planning Thanksgiving Food Drives, participating in the Terry Fox Run and have academic awards nights coming up. Resurrection student council is implementing student to student tutoring and is looking to replace morning announcements with a visual news announcement on BrightLink. The football game was a very successful spirit building activity and they are also having a homecoming dance. St. Mary's is focusing on making grade nine students welcome. St. David's is hosting a barbecue.

6.2 Trustee Budget Update: Quarterly Update

Trustees discussed the quarterly update.

6.3 Governance Committee meeting of

6.4 Pastoral Care Team meeting of

6.5 Linkages Task Force – standing committee

W. Buchholtz advised with the work of the task force last year trustees were asked for their response to have the task force become a standing committee. Trustees were in agreement it should be a standing committee.

6.6 CPIC

6.7 Audit Committee

6.8 2012-13 Committee Assignments

M. da Silva assigned trustees to sit on committees for the upcoming year. All trustees may attend any committee meeting.

6.9 Distribution of 2012-13 School Newsletter

M. da Silva distributed a school newsletter chart for the upcoming year. Trustees will become more familiar with each school and aware of the events they host.

7 Board Education (at the request of the Board)

7.1 Draft Board Calendar for 2012-13

Trustees discussed the draft Board calendar. They proposed to have a special board meeting to approve Revised Estimates following the annual meeting to elect the Chair and Vice-chair on December 3rd.

The Board of Trustee meeting scheduled for March 25th will be held March 18th in place of Committee of the Whole due to Holy Week. The calendar will be updated and posted on the trustee teamsite.

7.2 Board Focus for 2012-13

Trustees discussed the list of suggested topics/pending items which could become the focus of the Board's work for the year. Trustees will work on Board Policy I 001 Ends and Amalgamation with senior staff. M. da Silva will report back to the trustees on a schedule and estimated costs on Governance Model. Some items will become the work of committees. M. da Silva, W. Buchholtz and L. Clifford will look at the items and report back to the trustees at a Committee of the Whole meeting.

8. Policy Discussion

8.1 2012-13 Policy Assignment

Trustees were each assigned several policies to become familiar with to ensure trustees are following policy.

8.2 2012-13 By-law Assignment

Trustees were also assigned sections of our by-laws to ensure we are following our by-laws.

9. Assurance of Successful Board Performance

9.1 Board Policy II 002 Governing Style

2012-137 -- It was moved by A. Piscitelli and seconded by J. Jagiellowicz:

THAT the Board of Trustees found Board Policy II 002 Governing Style in compliance. --- No consensus

In Favour: A. Piscitelli, J. Jagiellowicz

Opposed: W. Price, P. Reitmeier, J. Anderson, W. Buchholtz, M. da Silva
F. Johnson abstained.
MOTION DEFEATED

2012-138 -- It was *moved* by **W. Buchholtz** and *seconded* by **P. Reitmeier:**
THAT the Board of Trustees found Board Policy II 002 not in compliance regarding provision 4 and 5 and agree to send the policy to Governance for review. --- No consensus

In Favour: W. Buchholtz, J. Anderson, W. Price, F. Johnson, P. Reitmeier, M. da Silva
Opposed: A. Piscitelli, J. Jagiellowicz
MOTION CARRIED

9.2 Is There a Need to Review This Policy?

Trustees agreed to send Policy II 002 to Governance for review.

9.3 Board Policy III 006 CEO Compensation and Benefits

2012-139 -- It was *moved* by **W. Buchholtz** and *seconded* by **J. Jagiellowicz:**
THAT the Board of Trustees found Board Policy III 006 Compensation and Benefits in compliance and agree to refer the policy to Governance for review of language. --- Carried by consensus

9.4 Is There a Need to Review This Policy?

Trustees agreed to send Policy III 006 to Governance to look at changes to the language.

9.5 Trustee Telephone Log

Trustees discussed maintaining a telephone log similar to the log administrative assistants currently maintain. L. Clifford advised staff will continue to maintain a telephone log

2012-140 -- It was *moved* by **W. Buchholtz** and *seconded* by **P. Reitmeier:**
THAT the Board of Trustees agreed to extend the meeting by 30 minutes. --- Carried by consensus

The meeting was extended at 9:10 pm

Trustees to let the Director or Superintendent know if they have received an email or phone call and it will be logged.

10. Assurance of Successful Director of Education Performance

10.1 Monitoring Reports & Vote on Compliance

10.1.1 Board Policy IV 007, Financial Planning & Budgeting

Board Policy IV 007, Financial Planning & Budgeting will be added to the October 15th Committee of the Whole for discussion. Trustees to review the monitoring report found in their 2012-13 budget binder prior to the meeting.

10.2 Advice from the CEO

10.2.1 Southeast Galt Accommodation Review Update – moved to follow 4.2

10.2.2 Respecting Differences/Bill 13

D. Haime explained it is the responsibility of the school to work towards eliminating bullying and ensuring learning environments that are safe and inclusive. This responsibility is not that of staff alone; student voice and leadership is a critical factor in realizing schools in which all people are welcomed, valued and celebrated. As such, the WCDSB is committed to fostering student voice and shall support pupils who want to establish and lead activities and organizations that promote a safe and inclusive learning environment. By working together and helping students realise their full potential to transform God's world it is the belief of the WCDSB that we can nurture communities which witness the unwavering love of God for all people and the call to love one another.

Motion by P. Reitmeier:

THAT the Board of Trustees of WCDSB endorses and supports the OCSTA Respecting Difference Document as a resource to be used in the anti-bullying clubs in our system. No one seconded the motion.

10.2.3 Four Pillars

Catholicity - L. Clifford advised many staff attended the Diocesan mass in Guelph on Sept 20th. He advised of the Partnership Agreement with the Diocese of Hamilton, local Catholic school boards and St. Jerome's University recognizing the role and responsibilities of family, parish and school in promoting Catholic education as a lifelong process from kindergarten to university and beyond.

Quality – L. Clifford advised there was good support from the principals for the V.I.P. program.

11. Potential Agenda Items

11.1 Trustee Inquiry Report from the CEO – Active Transportation Charter – moved to 4.4

12. Announcements

12.1 The following reports are posted on the Board web page: www.wcdsb.ca

- a) Minutes of SEAC Meetings
- b) Minutes of Parent Involvement Committee Meetings

12.2 **Upcoming Meetings/Events (all scheduled for the Catholic education Centre unless otherwise indicated):**

L. Clifford highlighted When Faith Meets Pedagogy on Oct 25th – a wonderful gathering of Catholic Boards with resources for teachers and presentations to assist teachers with classrooms.

12.3 Pending Items:

- 12.3.1 Msgr. Gleason – surplus to our needs
- 12.3.2 Definition of Equity – Guiding Principles (AP)
- 12.3.3 Use of reserves
- 12.3.4 Board Policy IV 003 “Treatment of Students”
- 12.3.6 Bill 177

12.4 Pending Items for OCSTA Consideration

- 12.4.1 Audit Committee – third external member

13. Items for the Next Meeting Agenda

Communication Guidelines for Parents –for Oct 29th Board meeting

14. Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

15. Motion to Adjourn

2012-141-- It was *moved* by **W. Price** and *seconded* by **J. Jagiellowicz**:

THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 9:45 p.m.

Chair of the Board

Secretary