



Board of Trustees' Board Meeting

Date: May 28, 2012

Time: 6:00 p.m. *
* *Committee of the Whole In Camera, if necessary, will precede or follow the Board Meeting, as appropriate.*

Location: Board Room, Catholic Education Centre, 35 Weber Street, Kitchener

Attendees:

Board of Trustees:
Joyce Anderson, Wayne Buchholtz, Manuel da Silva, Fr. Robert Héту, Janek Jagiellowicz, Anthony Piscitelli, Wendy Price, Peter Reitmeier, Greg Reitzel.

Student Representatives:
Marcus Cardoso, Colin Whaley

Senior Administration:
Rick Boisvert, Gerry Clifford, Derek Haime, Susan Hunt, Maria Ivankovic, Shesh Maharaj, Paul Tratnyek.

Special Resource:
Fr. Fred Scinto, CR; John Shewchuk

Recording Secretary:
Barb Pilsner

| ITEM | Who | Agenda Section | Method & Outcome |
|---|---------------------|----------------|------------------|
| 1. Call to Order | Board Chair | | |
| 1.1 Opening Prayer & Memorials | Board Pastoral Team | | ----- |
| 1.2 Approval of Agenda | Board of Trustees | | Approval |
| 1.3 Declaration of Pecuniary Interest | Individual Trustees | | |
| 1.3.1 From the current meeting | | | |
| 1.3.1 From a previous public or in-camera meeting | | | |
| 2. Consent Agenda: Director of Education (eg: day –to – day operational matters from the Ministry of Education that the Board is required to do) | | | |
| | | | |

| ITEM | Who | Agenda Section | Method & Outcome |
|---|--|-----------------------|-----------------------------|
| 3. Consent Agenda: Board (Minutes of meetings, staff report) | | | |
| 3.1 Approval of Minutes of Regular and Special Meetings | Trustees | pp. 1-4 | Approval |
| 3.1.1 Minutes of Board meeting of April 30, 2012 | | | |
| 3.1.2 Items for Action from Previous in-camera meeting of | Trustees | --- | Approval |
| 3.1.3 Staff report of May 24, 2012 | | | |
| 3.1.4 Linkages Meeting of | | | |
| 3.1.5 Governance Committee meeting of May 7, 2012 | Trustees | pp. 5-6 | Receipt |
| 3.1.6 Elementary/Secondary Pathways Task Force | | | |
| 3.1.7 SEAC Minutes – posted on board web page | | | |
| 3.1.8 CPIC Minutes – posted on board web page | | | |
| 4. Delegations/Presentation | | | |
| 4.1 Youth Board of Directors for Free the Children | Lorrie Temple | | Information |
| 4.2 Primary Collaborative Inquiry Model | Maria Ivankovic and Literacy/Numeracy Teachers | | Information |
| 5. Ownership Linkage (Communication with the External Environment) | | | |
| 5.1 | | | |
| 6. Actions from Board Committees/Task Forces | | | |
| 6.1 Student Trustee Report | Marcus Cardoso, Colin Whaley | | Information |
| 6.2 CPIC Update | Peter Reitmeier & Fr. Robert Héту | | Information |
| 6.3 Trustee Replacement Update | Greg Reitzel | | Information |
| 7. Board Education (at the request of the Board) | | | |
| 7.1 | | | |
| 8. Policy Discussion | | | |
| 8.1 | | | |
| 9. Assurance of Successful Board Performance | | | |
| 9.1 Board Policy II 011 Student Representation on the Board | Trustees | p. 7 | Approval |
| 9.2 Is there a need to review this policy? | Trustees | -- | Discussion |
| 9.3 Board Policy II 012 Student Trustee Role Description | Trustees | p. 8 | Approval |
| 9.4 Is there a need to review this policy? | Trustees | -- | Discussion |
| 9.5 Board Policy III 001 Global Governance-Management Connection | Trustees | p. 9 | Approval |
| 9.6 Is there a need to review this policy? | Trustees | -- | Discussion |
| 10. Assurance of Successful Director of Education Performance | | | |
| 10.1 Monitoring Reports & Vote on Compliance | | | |
| 10.1.1 | | | |
| 10.2 Advice from the CEO | | | |
| 10.2.1 Trustee Budget Update | Shesh Maharaj | pp. 10-11 | Approval |
| 11. Potential Agenda Items/Trustee Inquiry Report (CEO) | | | |
| 11.1 Trustee Inquiry Report from the CEO – no report | | | |
| 11.2 Shared concerns | Trustees | | |

| ITEM | Who | Agenda Section | Method & Outcome |
|--|---|---|---------------------|
| 12. Announcements | | | |
| 12.1 The following reports are posted on the Board web page: www.wcdsb.ca a) Minutes of SEAC Meetings b) Minutes of Parent Involvement Committee Meetings | | | |
| 12.2 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated): June 6 7 p.m. SEAC June 7-9 CCSTA AGM, Sudbury June 4 6 p.m. Special Board Meeting – 2012-13 Budget June 18 6 p.m. Committee of the Whole June 21 6 p.m. Audit Committee June 25 6 p.m. Regular Board Meeting | | | |
| 12.3 Pending Items: 12.3.1 Msgr. Gleason – surplus to our needs 12.3.2 Definition of Equity – Guiding Principles (AP) 12.3.3 Use of reserves 12.3.4 Board Policy IV 003 “Treatment of Students” 12.3.5 Trustee Telephone Log 12.3.6 Bill 177 12.4 Pending Items for OCSTA Consideration Audit Committee – three external members | <u>Committee/Task Force</u> Board Board C of W. Board C of W Board C of W Board Board | <u>Due Date</u> Fall 2012 Apr 23/12 Mar 19/12 Feb 21/12 March 2012 | <u>Action Taken</u> |
| 13. Items for the Next Meeting Agenda | | Trustees | |
| | | | |
| 14. Adjournment Confirm decisions made tonight Closing Prayer | Director of Education | | |
| 15. Motion to Adjourn | Board of Trustees | Motion | Approval |

CLOSING PRAYER

O Risen Lord, you have entrusted us with the responsibility to help form a new generation of disciples and apostles through the gift of our Catholic schools.

As disciples of Christ, may we educate and nurture hope in all learners to realize their full potential to transform God’s world.

May our Catholic schools truly be at the heart of the community, fostering success for each by providing a place for all.

May we and all whom we lead be discerning believers formed in the Catholic faith community; effective communicators; reflective and creative thinkers; self-directed, responsible, life-long learners; collaborative contributors; caring family members; and responsible citizens.

Grant us the wisdom of your Spirit so that we might always be faithful to our responsibilities.

We make this prayer through Christ our Lord.

Amen

Rev. Charlie Fedy, CR and the Board of Trustees, 2010

Board of Trustees' Meeting

A public meeting of the Board of Trustees was held on Monday, April 30, 2012 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Joyce Anderson; Wayne Buchholtz; Manuel da Silva (Chair); Fr. Robert Héту; Janek Jagiellowicz; Anthony Piscitelli; Wendy Price; Peter Reitmeier; Greg Reitzel

Student Trustees Present:

Marcus Cardoso; *Colin Whaley

*left at 7:13 p.m.

Administrative Officials Present:

Rick Boisvert; Gerry Clifford; Derek Haime; Susan Hunt; Maria Ivankovic; Shesh Maharaj; Paul Tratnyek; Fr. Fred Scinto

Special Resources For The Meeting:

Dave Bennett, Lindsay Ford

Regrets:

John Shewchuk

Recorder:

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:05 p.m.

1.1 Opening Prayer & Memorials

Lori Maloney-Young, member of SEAC, and the Buddy Choir opened the meeting in song. The opening prayer was led by Fr. R. Héту, Board Pastoral Team. Intentions: we were asked to remember Jesus Christ, thanks to the Buddy Choir for their gift of song, for the births, bereavements and those with illnesses; and prayers for all mothers as we approach Mother's Day.

1.2 Approval of Agenda

Add Item 1.2.1 Chair's Remarks, Item 6.4 Chair's Award and Community Partner Award and Item 6.5 C.A.R.E.

2012-80 -- It was *moved* by **W. Buchholtz** and *seconded* by **W. Price**:

THAT the agenda for April 30, 2012 as amended be now approved. --- Carried by consensus.

1.2.1 Chair's Remarks

M. da Silva advised that with the agenda packages that went out for tonight's board meeting there was a withdrawal of notice of motion also sent out that read "after consultation with the Chair of the Board, trustee Anthony Piscitelli has asked that the 'notice of motion' provided at the April 23rd meeting of the Committee of the Whole not be added to the agenda for Monday, April 30th monthly meeting of the Waterloo Catholic District School Board". Since then there has been some misinformation which has caused much confusion and I would like to clarify that this past Friday, I had a conversation with trustee Anthony Piscitelli advising that I had consulted legal counsel regarding the notice of motion which was presented at the Committee of the Whole meeting on Monday, April 23, 2012. Legal counsel advised the notice of motion was out of order specifically under bylaw 3.17 – placing matters on the agenda.

I further explained to trustee Piscitelli that if I allowed the matter to be on the agenda that I would also be violating the bylaw and therefore the item would be removed from the agenda package

1.3 Declaration of Pecuniary Interest

- 1.3.1 From the current meeting – A. Piscitelli declared a conflict of interest with item 10.2.1 St. Paul Child Care Centre due to his employment with the Region.
- 1.3.2 From a previous public or in-camera meeting – Fr. R. Hétu

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

- 3.1.1 Minutes of Board meeting of March 26, 2012
- 3.1.2 Minutes of Special Board meeting of April 16, 2012
- 3.1.3 Items for Action from previous In-camera Meeting of April 30, 2012
- 3.1.4 Staff Report of April 24, 2012
- 3.1.5 Linkages Meeting of April 10, 2012
- 3.1.6 Governance Committee meeting of
- 3.1.7 Elementary/Secondary Pathways Task Force of April 12, 2012
- 3.1.8 SEAC Minutes – posted on board web page
- 3.1.9 CPIC Minutes – posted on board web page

2012-81 -- It was *moved* by **P. Reitmeier** and *seconded* by **W. Buchholtz**:

THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. --- Carried by consensus

4 Delegations

4.1 Safe Environment for Students in Catholic Schools

Justin Grundy will not present.

4.2 Safe Environment for Students in Catholic Schools

Spencer Small spoke to the trustees of his experience in school. He said the bullying began with verbal taunts, but then turned physical. He faced feelings of anxiety and shame leading to depression and many times couldn't focus on his school work. He had the support of family and friends but for some students their only support was their teacher. He feels it is the responsibility of the board to ensure a safe environment for all students.

4.3 Safe Environment for Students in Catholic Schools

Rachel Gordon will not present

4.4 Staff Presentation

Jonathan Wright presented the context and the work schools are doing around creating inclusive, safe and caring communities for all students but specifically addressed students with same sex attraction. He talked about the foundation of how we operate, our practice both past and current and our hope for the future. He began with the vision and the mission of our Board – “success for each and a place for all”. The student is always at the center of our discernment. He said the current provincial mandate of the *Equity and Inclusion Education Strategy* is to ensure protection of learners and encourage student voice. All staff and students should strive to ensure that all members of the school community feel safe, comfortable, and accepted. Students must walk the path that respects the dignity of the person from JK to grade 12. The following strategic resources are available: *Ontario's Equity and Inclusive Education Strategy, Respecting Differences, WCDSB Policy IV 003: Treatment of Students and WCDSB APC037 Equity and Inclusive Education*. See attachment of the PowerPoint for the presentation.

The meeting recessed at 7:12 p.m.

The meeting resumed at 7:17 p.m.

5 Ownership Linkage (Communication with the External Environment)

6 Actions From Board Committees/Task Forces

6.1 Student Trustee Report

M. Cardoso advised they have been arranging to have students speak at their parishes about what Catholic education means to them. As a board wide event they are hosting a semi-formal dance on Friday, May 11 during Catholic education week to unite the five high schools and highlight the board's long history.

6.2 CPIC Update

G. Clifford advised CPIC cosponsored Charles Pascal as a guest speaker. They are working on updating our school council policy and will present at the meeting at the end of May.

6.3 South East Galt Accommodation Review Committee

Lindsay Ford gave highlights on the accommodation review committee's recommendations. There have been two public consultations to date and will hold one more before the end of June. She outlined the goals of the accommodation review committee and the challenges at each of the five schools.

6.4 Chair's Award and Community Partner Award

M. da Silva reported Junior Achievement of Waterloo Region is this year's recipient of the Community Partner award and Bruce Cameron will receive the Chair's award. Both awards will be presented at the May 15th Staff Recognition evening.

6.5 C.A.R.E.

M. da Silva presented the award we received from Community Awareness and Response to Emergencies (C.A.R.E.) on April 23rd. 1392 of our secondary students have been trained in CPR and AED program.

7 Board Education (at the request of the Board)

8. Policy Discussion

8.1 Trustee Report

M. da Silva advised Fr. R. Héту has been transferred out of the region to St. Joseph Patron of Canada Parish in Acton. Fr. R. Héту formally read his letter of resignation.

M. da Silva advised there is a process for trustee replacement. A. Piscitelli, W. Price and G. Reitzel will sit on the task force and will come back to the board of trustees with their recommendation.

9. Assurance of Successful Board Performance

9.1 Board Policy II 015 Ownership Linkage

M. da Silva asked if there were any concerns. Trustees felt they were not in compliance.

2011-82 -- It was *moved* by **G. Reitzel** and *seconded* by **W. Buchholtz**:

THAT the Board of Trustees found Board Policy II 015 Ownership Linkage not in compliance, excused the trustees for item #1 and set of deadline of June 30th for items #2.and #3. --- Carried by consensus

9.2 Is There a Need to Review the Policy?

Trustees in agreement there is a need to review Policy II 015 Ownership Linkage.

2011-83 -- It was *moved* by **G. Reitzel** and *seconded* by **A. Piscitelli**:

THAT the Board of Trustees refers Board Policy II 015 Ownership Linkage to Governance to make the following changes: remove Chair of the Audit committee and change PIC to CPIC --- Carried by consensus

10. Assurance of Successful Director of Education Performance

10.1 Monitoring Reports & Vote on Compliance

10.2 Advice from the CEO

10.2.1 St. Paul Child Care Centre

D. Bennett provided background on the recommendation to allow the creation of a child care centre at St. Paul and to use Proceeds of Disposition reserve to fund the renovation costs associated.

2011-84 -- It was *moved* by **W. Buchholtz** and *seconded* by **J. Jagiellowicz**:

THAT the Board of Trustees authorizes staff to enter into a license agreement with the YWCA which would allow for the creation of a child care centre at St. Paul Catholic Elementary School; and

*THAT the Board of Trustees approves the use of up to \$500,000 from the Proceeds of Disposition reserve, to fund the renovation costs associated with the child care centre subject to Ministry approval. --- **Carried by consensus***

11. Potential Agenda Items

11.1 Trustee Inquiry Report from the CEO

11.2 Shared Concerns

No concerns.

12. Announcements

12.1 The following reports are posted on the Board web page: www.wcdsb.ca

- a) Minutes of SEAC Meetings
- b) Minutes of Parent Involvement Committee Meetings

12.2 Upcoming Meetings/Events (all scheduled for the Catholic education Centre unless otherwise indicated):

- 12.2.1 April 2, 6 p.m. Audit Committee
- 12.2.2 April 10, 6 p.m. Linkages
- 12.2.3 April 11, 7 p.m. SEAC
- 12.3.4 April 12, 6 p.m. Elementary/Secondary Pathways
- 12.3.5 April 16, 5 p.m. Pastoral Care Team
- 12.3.6 April 23, 6 p.m. Committee of the Whole
- 12.3.7 April 25-28 OCSTA AGM, Kingston
- 12.3.8 April 30, 6 pm. Regular Board Meeting

12.3 Pending Items:

- 12.3.1 Msgr. Gleason – surplus to our needs
- 12.3.2 Definition of Equity – Guiding Principles (AP)
- 12.3.3 Use of reserves
- 12.3.4 Board Policy IV 003 “Treatment of Students”
- 12.3.5 Trustee Telephone Log
- 12.3.6 Bill 177

12.4 Pending Items for OCSTA Consideration

- 12.4.1 Audit Committee – third external member

13. Items for the Next Meeting Agenda

There were no items identified for the next meeting agenda.

14. Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

15. Motion to Adjourn

2012-85-- It was *moved* by **W. Price** and *seconded* by **J. Anderson**:

THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 8:12 p.m.

Chair of the Board

Secretary

Governance Committee Meeting

A meeting of the Governance Committee was held on the 7th day of May, 2012 at 5:00 p.m.

Present:

Committee Members:

Greg Reitzel (Chair); Joyce Anderson, Wayne Buchholtz, Manuel da Silva

Administrative Officials:

Rick Boisvert, Gerry Clifford

Regrets:

Next Meeting: 2012 – 2013 School Year

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1. Welcome and Opening Prayer:
Meeting was called to order by at 5:00 p.m. Opening prayer was offered by G. Reitzel.
 2. Approval of Agenda as amended
Add item 5.5 Policy II 002 Governing Style
Motion: W. Buchholtz
Seconded: M. da Silva
 3. Declared Pecuniary interest
NIL
 4. Approval of January 16, 2012 Minutes
Motion: M. da Silva
Seconded: W. Buchholtz
 5. Discussion Items
 - 5.1 Policy II 008 The Role of the Chair**
Motion by W. Buchholtz and seconded by M. da Silva
Add item 14 The Chair will:
 - i) In a timely manner, and at least once each month, send an update of information and activities that can be sent publicly to trustees as appropriate**
 - ii) In a timely manner and at the earliest opportunity ensure that information that is confidential is shared at an in-camera meeting**
 - 5.2 Policy II 007 Board Members' Code of Conduct**
Motion by M. da Silva – recommended no revision --- carried by consensus
 - 5.3 Policy II 015 Ownership Linkage**
Motion by J. Anderson – recommended removing the wording “and Audit” and changing PIC to CPIC in item 2 --- carried by consensus.
 - 5.4 Review November 10/11 memo regarding tasks delegated to the Director**
Motion by W. Buchholtz – recommended the review of the tasks be withheld pending hire of Director --- carried by consensus

5.5 Policy II 002 Governing Style

5d to read: Trustees lodging or named in the complaint on a member's performance shall not participate in the **final decision**.

6. Pending Items

7. Adjournment

Motion to adjourn: M. da Silva

Number: II 011

Subject: Student Representation on the Board

Approval Date: September 2, 2008.

Effective Date: September 2, 2008.

Revised:

Policy Statement:

It is the policy of the Waterloo Catholic District School Board that the interests of pupils be represented on the Board through the position of student trustee.

Accordingly:

1. The Board shall have two student trustees to represent the interests of their peers
2. A student trustee shall have the following qualifications:
 - a) be a Catholic in Union with the See of Rome
 - b) Be a resident student of the Board
 - c) Be enrolled full-time (ie: at least 3 credits per semester) in one of the Board's Catholic Secondary Schools and be in the senior division at the time of his/her term
3. The Chair of the Board shall appoint a trustee to act as a mentor for each student trustee
4. Student trustees may be disqualified from office for the following reasons:
 - a) as per trustee disqualifications criteria outlined in legislation
 - b) the student trustees ceases to be enrolled as a full time student in one of the Board's Catholic Secondary schools
 - c) the student trustee commits a serious breach of his/her school's code of conduct
 - d) the student trustee's conduct is deemed to be incompatible with the roles and responsibilities of the position
5. Upon completion of the student trustee's term, the Board will suitably recognize them including but not limited to a notation in the student's Ontario Student Record and a letter of service signed by the Chair of the Board.

Number: II 012

Subject: Student Trustee Role Description

Approval Date: September 2, 2008.

Effective Date: September 2, 2008.

Revised: October 26, 2010

Policy Statement:

The position of Student Trustee of the Waterloo Catholic District School Board has three distinct roles; as members of the Board of Trustees, as school and student representatives and as leaders within the system.

Accordingly:

Board of Trustees Role and Responsibilities

1. Attend all regularly scheduled public Board meetings and committees on which the student trustee may be assigned. If a conflict prevents attendance at the meeting, notice must be sent to the appropriate superintendent prior to the start of the meeting. Transportation to and from Board meetings may be via family member, public taxi or the student's vehicle (if of legal age).
2. Represent their own views and those of students within the board on any matter before the Board of Trustees including but not limited to government legislation and policies or operational practices enacted by the Ministry of Education, the Board or individual schools.
3. Represent the Board's students at public/official functions and on Board committees as assigned.
4. Report regularly to the Board of Trustees on their activities with the Council of Student Representatives and Ontario Student Trustee's Association.

School and Student Representative Role and Responsibilities

5. Serve as co-chairs of the "Council of Student Representatives" which holds a minimum of six (6) meetings per year.
6. Provide leadership within the Council of Student Representatives for its responsibility to promote the distinctiveness of a Catholic education within the Waterloo Catholic District School Board and the Region of Waterloo.
7. Participate as a member of his/her home school student council as an ex-officio member. The degree of participation beyond attendance at regular Student Activity Council meetings is at the discretion of the student trustee.
8. Report regularly to the Council of Student Representatives on the activities of the Board of Trustees and the Ontario Student Trustee's Association.

Leadership Role and Responsibilities

9. Monitor the activities of the Catholic Council of the Ontario Student Trustee's Association.
10. Participate in student leadership development activities associated with their school, board and association roles. All participation is subject to the board's administrative education excursion supervision policy where appropriate supervision must be available. If the excursion is outside of Board jurisdiction and is not a component of a Board of Trustee activity where trustees are present to supervise, supervision is to be provided by the student trustee parents. All excursions are subject to the availability of funds.

Board-CEO Linkage: III 001
Subject: Global Governance-Management Connection

Approval Date: April 28, 2008

Effective Date: April 28, 2008

Revised:

Policy Statement:

The board's sole official connection to the operational organization, its achievements and conduct will be through a Chief Executive Officer and Chief Education Officer, titled Director of Education. The Director of Education will also be the secretary of the Board.

Unity of Control: Only officially passed motions of the board are binding on the CEO.

Accountability of the CEO: The CEO is the board's only link to operational achievement and conduct, so that all authority and accountability of staff, as far as the board is concerned, is considered the authority and accountability of the CEO.

Delegation to the CEO: The board will instruct the CEO through written policies which prescribe the organizational Ends to be achieved, and describe organizational situations and actions to be avoided, allowing the CEO to use any reasonable interpretation of these policies.

Monitoring CEO Performance: Systematic and thorough monitoring of CEO job performance will be solely against expected CEO job outputs: organizational accomplishment of board policies on Ends and organizational operation within the boundaries established in board policies on Executive Limitations.

CEO Compensation and Benefits: The Board shall negotiate a contract with the CEO that will stipulate compensation and benefits for the CEO based on fair market value for services within the context of fiscal responsibility to the organization.

Date: May 28, 2012
To: Board of Trustees
From: Director of Education
Subject: Trustee Honorariums

Type of Report: Decision-Making
 Monitoring
 Incidental Information

Type of Information: Information for Decision Making
 Monitoring Information
 Information Only

Origin:

Ontario Regulation 357/06 "Honoraria for Board Members" required Trustees to set honoraria for the 2010 – 2014 term of office by October 15, 2010. The amount that Trustees set as their honorarium at that time cannot go up during the term but it can go down. This report is being submitted for Trustee consideration of an honorarium reduction.

Policy Statement:

Board Policy II 013 "Cost of Governance" Policy Provision 3:

3. The Board will pay an honorarium to its trustees in accordance with the provisions in legislation. For the period December 1, 2010 to November 30, 2012, the honorarium will be \$10,093 per year composed of a base amount of \$5,900 and an enrolment amount of \$4,193.

- a. In addition to the honorarium payable to a trustee, the Chair of the Board will receive an additional honorarium of \$5,000 per year**
- b. In addition to the honorarium payable to a trustee, the Vice-Chair of the Board will receive an additional honorarium of \$2,500 per year.**

Background/Comments:

The current funding for Governance falls short of expenses by \$18,000 for the upcoming year. One of the major components of the Governance budget is Trustee honorariums. Part of the honorarium is a function of enrolment. As enrolment decreases, so does the enrolment portion of the honorarium.

Despite our enrolment decreases, Trustees are not obliged to take the reduction. The next official time that the honorarium is set is 2014.

The chart below summarizes the components of the honorarium using updated enrolment (for 2012-2013).

| Amount | 2006-2010 | 2010-2012 | 2012-2014 | Comments |
|-----------------------------------|-----------|------------|------------|--|
| Base | 5,900.00 | 5,900.00 | 5,900.00 | Can be increased by CPI only after 2012. |
| Vice Chair | 2,500.00 | 2,500.00 | 2,500.00 | No Change |
| Chair | 5,000.00 | 5,000.00 | 5,000.00 | No Change |
| Base Enrolment Amount | 4,387.00 | 4,193.00 | 3,881.11 | \$1.75 per ADE divided by 9 Trustees |
| Attendance | - | 50.00 | 50.00 | \$50 per meeting of a Committee of the Board - can be increased only after 2012. |
| Chair Enrolment Amount | - | 1,050.00 | 998.00 | \$.05 per ADE - can be increased only after 2012. |
| Vice Chair Enrolment Amount | - | 525.00 | 499.00 | \$.025 per ADE - can be increased only after 2012. |
| Distance Amount | DNQ | DNQ | DNQ | Qualification based on O. Reg. 412/00 related to size of geographic area and dispersal factor |
| Cost of Keeping Current Structure | - | 104,337.00 | 100,530.00 | This includes the Base Amount, Chair/Vice Chair allowances and Base Enrolment Amount (all plus benefits) |
| GSN Funding for Honorariums | - | 82,788.00 | 81,881.00 | Projected funding for 2013 |
| Student Honorariums | - | 2,500.00 | 2,500.00 | Not covered by O. Reg. 357/06. Covered by O. Reg. 7/07. Funded at 50% by MOE. |

The greyed out areas are components that Trustees chose not to take. The orange areas are the components impacted by changes in enrolment. Using our projected enrolment, the honorarium could be reduced by \$311.89 per Trustee.

This report can be received as information and no changes made, or changes can be made by sending the report to the Governance Committee to have Policy II 013 updated. If the latter is chosen, the suggested wording is below:

The Board will pay an honorarium to its trustees in accordance with the provisions in legislation. For the period September 1, 2012 to November 30, 2014, the honorarium will be \$9,781 per year composed of a base amount of \$5,900 and an enrolment amount of \$3,881.

a. In addition to the honorarium payable to a trustee, the Chair of the Board will receive an additional honorarium of \$5,000 per year

b. In addition to the honorarium payable to a trustee, the Vice-Chair of the Board will receive an additional honorarium of \$2,500 per year.

Recommendation:

That the Board of Trustees either accepts the contents of this report as information, or agrees to update the honorarium amount by sending the issue to the Governance Committee to have Policy II 013 updated.

Prepared/Reviewed By: Rick Boisvert
Director of Education (Acting)

Shesh Maharaj
Superintendent of Corporate Services and Treasurer

*Bylaw 5.2 "where the Board of Trustees receives from the Director of Education a monitoring report that flows from a responsibility delegated to the Director under Board Policy – *except where approval is required by the Board of Trustees on a matter delegated by policy to the Board* - the minutes of the Meeting at which the Report is received shall expressly provide that the Board has received and approved of the Report as an action consistent with the authority delegated to the Director, subject in all instances to what otherwise actually occurred."