Committee of the Whole Meeting

Date: May 22, 2012
Time: 6:00 p.m.
* Committee of the Whole In Camera, if necessary, will precede or follow the Board Meeting, as appropriate.
Location: John Sweeney Catholic Elementary School, 185 Activa Avenue, Kitchener

<table>
<thead>
<tr>
<th>Attendees:</th>
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<tbody>
<tr>
<td><strong>Board of Trustees:</strong> Joyce Anderson, Wayne Buchholtz, Manuel da Silva (Chair), Fr. Robert Hétu, Janek Jagiellowicz, Anthony Piscitelli, Wendy Price, Peter Reitmeier, Greg Reitzel.</td>
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<td><strong>Student Representatives:</strong> Marcus Cardoso, Colin Whaley</td>
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<td><strong>Senior Administration:</strong> Rick Boisvert, Gerry Clifford, Derek Haime, Susan Hunt, Maria Ivankovic, Shesh Maharaj, Paul Tratnyek.</td>
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<td><strong>Special Resource:</strong> Fr. Fred Scinto, CR; John Shewchuk</td>
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<td><strong>Recording Secretary:</strong> Barb Pilsner</td>
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<thead>
<tr>
<th>ITEM</th>
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<th>Agenda Section</th>
<th>Method &amp; Outcome</th>
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<td><strong>1. Call to Order</strong></td>
<td>Board Chair</td>
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<td>Approval</td>
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<tr>
<td>1.1 Opening Prayer &amp; Memorials</td>
<td>Board Pastoral Team Board of Trustees</td>
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<td>1.2 Approval of Agenda</td>
<td>Individual Trustees</td>
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<td>1.3 Declaration of Pecuniary Interest</td>
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<td>1.3.1 From the current meeting</td>
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<td><strong>2. Consent Agenda: Director of Education</strong></td>
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<td>(eg: operational matters from the Ministry of Education that the Board is required to do; update on the system)</td>
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<td>2.1 Catholic Secondary School Graduations Dates 2012</td>
<td>Rick Boisvert</td>
<td>pp.1-2</td>
<td>information</td>
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<td>ITEM</td>
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<td>3. Consent Agenda: Board (Minutes of meetings)</td>
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<td>Approval</td>
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<td>4. Delegations/Presentations</td>
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<td>4.1 John Sweeney Supporting Students</td>
<td>Nancy Sabo</td>
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<td>Information</td>
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<td>5. Ownership Linkage (Communication with the External Environment related to Board’s Annual Agenda; ownership communication)</td>
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<td>6. Reports from Board Committees/Task Forces</td>
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<td>7. Board Education (at the request of the Board)</td>
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<td>8. Policy Discussion (Based on Annual Plan of Board Work)</td>
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<td>10. Assurance of Successful Director of Education Performance</td>
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<td>10.1 Monitoring Reports &amp; Vote on Compliance</td>
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<td>10.2 Advice from the CEO</td>
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<td>11. Potential Agenda Items</td>
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<td>12. Announcements</td>
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12.1 The following reports are posted on the Board web page: www.wcdsb.ca
   a) Minutes of SEAC Meetings
   b) Minutes of Parent Involvement Committee Meetings

12.2 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

13. Items for the Next Meeting Agenda
   Trustees

14. Adjournment
   Confirm decisions made tonight
   Closing Prayer
   Director of Education

15. Motion to Adjourn
   Board of Trustees
   Motion
   Approval

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**CLOSING PRAYER**

O Risen Lord, you have entrusted us with the responsibility to help form a new generation of disciples and apostles through the gift of our Catholic schools.

As disciples of Christ, may we educate and nurture hope in all learners to realize their full potential to transform God’s world.

May our Catholic schools truly be at the heart of the community, fostering success for each by providing a place for all.

May we and all whom we lead be discerning believers formed in the Catholic faith community; effective communicators; reflective and creative thinkers; self-directed, responsible, life-long learners; collaborative contributors; caring family members; and responsible citizens.

Grant us the wisdom of your Spirit so that we might always be faithful to our responsibilities. We make this prayer through Christ our Lord.

Amen

Rev. Charlie Fedy, CR and the Board of Trustees, 2010
Our Catholic Secondary Schools have sought feedback around the timing of graduation to ensure as many students and families as possible can attend the graduation ceremony. Because of time restraints at the end of the year in securing final marks, ensuring accuracy and sufficient input into assigning awards that include financial bursaries and providing consistency across the system with a graduation time, all five high schools are working with a fall graduation date. The dates and rationale for selecting them are provided below.

**St. Mary’s – October 4, 2012**

Their date is always set at least a year ahead because they book the Centre in the Square. They have traditionally held it on the Thursday before Thanksgiving with the exception being election years. The Thursday prior to Thanksgiving is intended to accommodate students who are returning home from post-secondary studies out of the region.

**St. David’s – October 4, 2012**

Students attending post-secondary schools or who are employed out of town are most likely to be already coming home for the Thanksgiving long weekend. Their hope would be that a majority of post-secondary sites would not have midterms or other evaluations around this weekend.

When looking at the entire school calendar of activities, events and critical reporting dates, the date best fits the needs of the school community from a facility, resource and staff wellness perspective. They have one trustee speak to the graduates and parents and continue to value that role.

**Monsignor Doyle – October 4, 2012**

Doyle’s first choice was June 28th but it was determined for this year they needed to stay with the fall date. The school’s volunteer graduation committee decided on October 4th as it allows out of town students to come back for the Thanksgiving weekend and attend the graduation on the Thursday night leading into the long weekend. They did not feel it was appropriate to have the graduation on the Friday of a long weekend.
Resurrection – October 9, 2012

Resurrection uses Centre in the Square for graduation and has traditionally held graduation on the Tuesday after Thanksgiving weekend.

St. Benedict – October 26, 2012

The school has traditionally held graduation on this weekend and is continuing the practice.

Prepared/Reviewed By:   Paul Tratnyek/Rick Boisvert
                         Superintendent/Acting Director of Education

*Bylaw 5.2 “where the Board of Trustees receives from the Director of Education a monitoring report that flows from a responsibility delegated to the Director under Board Policy – except where approval is required by the Board of Trustees on a matter delegated by policy to the Board – the minutes of the Meeting at which the Report is received shall expressly provide that the Board has received and approved of the Report as an action consistent with the authority delegated to the Director, subject in all instances to what otherwise actually occurred.”
A public meeting of the Committee of the Whole was held on Monday, April 23, 2012 at the Waterloo Region Catholic Education Centre.

**Trustees Present:**
Wayne Buchholtz; Manuel da Silva (Chair); Fr. Robert Hétu; Janek Jagiellowicz; Anthony Piscitelli; Wendy Price; Peter Reitmeier; Greg Reitzel

**Student Trustees Present:**
Colin Whaley

**Administrative Officials Present:**
Rick Boisvert; Gerry Clifford; Derek Haime; Susan Hunt; Maria Ivankovic; Shesh Maharaj; Paul Tratnyek;

**Special Resources For The Meeting:**
Dave Bennett

**Regrets:**
Joyce Anderson; Fr. Fred Scinto; John Shewchuk; Marcus Cardoso

**Recorder:**
Barb Pilsner, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee “shall vote on all questions on which the Trustee is entitled to vote” and abstentions are not permitted.

1. **Call to Order:**
The Chair of the Board called the meeting to order at 6:06 p.m.

1.1 **Opening Prayer & Memorials**
The opening prayer was led by M. da Silva, Board Pastoral Team. Intentions were offered for all priests who are being transferred and M. da Silva’s wife’s sister and nephew.

1.2 **Approval of Agenda**
Move Item 2.1 Roundabout – Saginaw and Parkway from Consent Agenda to Item 10.2.3

2012-76 -- It was moved by **W. Price** and seconded by **W. Buchholtz:**
THAT the agenda for April 23, 2012 as amended be now approved. --- **Carried by consensus.**

1.3 **Declaration of Pecuniary Interest**
1.3.1 From the current meeting – A. Piscitelli declared a pecuniary interest with Item 10.2.3 due to his employment with the Region of Waterloo
1.3.2 From a previous public or in-camera meeting – NIL

2. **Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)**

2.1 **Roundabout – Saginaw and Parkway – moved to item 10.2.3**

3. **Consent Agenda: Board of Trustees (Minutes of meetings)**

3.1 **Approval of Minutes of Regular and Special Meetings**
3.1.1 Minutes of Special Board meeting of March 19, 2012
3.1.2 Minutes of Board meeting of 2012-77 -- It was moved by W. Buchholtz and seconded by Fr. R. Hétu:
THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus

4 Delegations

4.1 Community Involvement in Local Schools
Debbie Dover from Facility Services advised the facilities at our schools are available seven days a week for bookings. Neighbourhood associations, municipalities, youth and adult sport groups are a few of the many who book the facilities. Applications are available online http://www.wcdsb.ca/cuos/index.html

4.2 Community Awareness and Response to Emergencies (C.A.R.E.)
Roger Mayo advised C.A.R.E. partnered with ACT Foundation and the Physical Education departments in our secondary schools to provide training to students. To date 1392 grade nine students in our Board have completed the CPR/AED course and presented a framed certificate to the Chair of the Board. Ideally they would like to begin training at the grade seven and eight level.

4.3 St. Benedict Supporting Students (Special Education, Student Success, High Skills Major)
Dan Witt, principal of St. Benedict C.S.S., focused on technology in their facility and their programs around special education and student success. There is a thriving arts program and a full schedule of co-curricular sports. The LINK crew is a senior mentor program for grade 11 and 12 students providing support for grade 9 students. There are alternative and specialized programs such as home build, student success centre designed to engage students. Trustees were given a tour of some of the technology classrooms.

5 Ownership Linkage (Communication with the External Environment)

6 Actions From Board Committees/Task Forces

6.1 Pastoral Care Team
Fr. R. Hétu provided a summary of the discussion from the trustee and senior administration retreat in January. He felt it would be beneficial to continue discussions on the summary and decide on the next steps. Discussion on the summary and planning another retreat be added to the Committee of the Whole agenda for September.

7 Board Education (at the request of the Board)

7.1 Drummond Report
Trustees reviewed and discussed the recommendations in the Elementary and Secondary Education Chapter of the Drummond Report

7.2 School Board Amalgamation and 7.3 Consolidation of Under Utilized Schools
D. Bennett prepared a summary of the capacity of our elementary schools. Currently we have one accommodation review underway involving five elementary schools.

8. Policy Discussion

9. Assurance of Successful Board Performance

10. Assurance of Successful Director of Education Performance

10.1 Monitoring Reports & Vote on Compliance

10.2 Advice from the CEO
10.2.1 Our Lady of Fatima Addition Update
S. Maharaj advised the update in the package is to provide more information for the delegations who presented in March.

10.2.2 Enrolment Methodology
D. Bennett provided a handout on the enrolment projection process and where the data comes from.
2012-78 -- It was moved by A. Piscitelli and seconded by W. Buchholtz: THAT the Board of Trustees extend the meeting by 15 minutes. --- Carried by consensus

The meeting was extended at 8:55 p.m.

10.2.3 Roundabout
Trustees discussed the roundabout at Franklin and Saginaw as the Region is definitely proceeding with the roundabout. WCDSB staff had met with Regional staff on April 12/12 to reiterate the Board’s opposition to a traffic roundabout at that location. M. da Silva will draft a letter to the Region that the Board of Trustees disagrees with the Region’s decision.

11. Potential Agenda Items

12. Announcements

12.1 The following reports are posted on the Board web page: www.wcdsb.ca
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12.2 Upcoming Meetings/Events (all scheduled for the Catholic education Centre unless otherwise indicated):

13. Items for the Next Meeting Agenda
A. Piscitelli requested a notice of motion be placed on the April 30, 2012 agenda. Wording of the motion will be sent by email to the trustees.


The Recording Secretary confirmed the meeting decisions.

15. Motion to Adjourn

2012-79-- It was moved by J. Jagiellowicz and seconded by W. Price: THAT the meeting be now adjourned.
The meeting was adjourned by consensus at 9:11 p.m.
Policy Statement:

In addition to all of the policy direction that applies to the public, with respect to interactions with students, the CEO shall not cause or allow conditions, procedures, actions, or decisions that are unsafe, or unhealthy.

Further, without limiting the scope of the foregoing, the CEO shall not:

1. Use methods of collection, reviewing, transmitting, or storing information that allows improper access to the material gathered.

2. Allow barriers to exist that prevent any student achieving his/her unique and full potential within the context of the Catholic faith.