



Special Board of Trustees' Meeting

A special public meeting of the Board of Trustees was held on Monday, April 2, 2012 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Joyce Anderson; Wayne Buchholtz; *Manuel da Silva (Chair); Janek Jagiellowicz; Anthony Piscitelli; Wendy Price; Peter Reitmeier; Greg Reitzel

*arrived at 5:07 p.m.

Student Trustees Present:

Administrative Officials Present:

Shesh Maharaj

Special Resources For The Meeting:

Jason Connolly

Regrets:

Fr. Robert Héту; Rick Boisvert; Gerry Clifford; Derek Haime; Susan Hunt; Maria Ivankovic; Paul Tratnyek; Fr. Fred Scinto; John Shewchuk; Marcus Cardoso; Colin Whaley

Recorder:

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Vice-chair of the Board called the meeting to order at 5:03 p.m.

1.1 Opening Prayer & Memorials

The opening prayer was led by A. Piscitelli.

1.2 Approval of Agenda

2012-68 -- It was *moved* by **G. Reitzel** and *seconded* by **W. Price**:

THAT the agenda for April 2, 2012 be now approved. --- Carried by consensus.

1.3 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of Board meeting

4 Delegations

5 Ownership Linkage (Communication with the External Environment)

6 Actions From Board Committees/Task Forces

6.1 Director's Profile

M. da Silva arrived at 5:07 p.m. and took the Chair.

He presented the draft profile and advertisement for the position of Director of Education. Trustees discussed and recommended several changes to the wording of the advertisement.

2012-69 -- It was *moved* by **A. Piscitelli** and *seconded* by **P. Reitmeier**:

THAT the Board of Trustees ask the Chair to finalize the job advertisement and take steps to advertise locally and nationally. --- **Carried by consensus**

M. da Silva will edit the job advertisement, send it to the trustees, and then to J. Connolly to advertise.

Trustees discussed changes made by John Shewchuk to the director's profile. They recommended several changes. M. da Silva will revise, send it to the trustees to respond and then to J. Connolly.

2012-70 -- It was *moved* by **A. Piscitelli** and *seconded* by **J. Anderson**:

THAT the Board of Trustees approve the job description and empower the Chair to make the changes and additions discussed at this meeting. --- **Carried by consensus.**

7 Board Education (at the request of the Board)

8. Policy Discussion

9. Assurance of Successful Board Performance

10. Assurance of Successful Director of Education Performance

10.1 Monitoring Reports & Vote on Compliance

10.2 Advice from the CEO

11. Potential Agenda Items

12. Announcements

12.1 The following reports are posted on the Board web page: www.wcdsb.ca

- a) Minutes of SEAC Meetings
- b) Minutes of Parent Involvement Committee Meetings

12.2 Upcoming Meetings/Events (all scheduled for the Catholic education Centre unless otherwise indicated):

13. Items for the Next Meeting Agenda

14. Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

15. Motion to Adjourn

2012-71 -- It was *moved* by **W. Price** and *seconded* by **J. Jagiellowicz**:

THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 5:51 p.m.

Chair of the Board

Secretary