

Board of Trustees' Meeting

A public meeting of the Board of Trustees was held on Monday, March 26, 2012 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Joyce Anderson; Wayne Buchholtz; Manuel da Silva (Chair); Janek Jagiellowicz; Anthony Piscitelli; *Wendy Price; Peter Reitmeier; Greg Reitzel

*attended electronically

Student Trustees Present:

Marcus Cardoso; Colin Whaley

Administrative Officials Present:

Rick Boisvert; Gerry Clifford; Shesh Maharaj

Special Resources For The Meeting:

Regrets:

Fr. Robert Héту; Derek Haime; Susan Hunt; Maria Ivankovic; Paul Tratnyek; Fr. Fred Scinto; John Shewchuk

Recorder:

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:07 p.m.

1.1 Opening Prayer & Memorials

The opening prayer was led by J. Jagiellowicz, Board Pastoral Team. Intentions were offered for Reverend Monsignor Vincent Kerr and for all who suffer from cancer.

1.2 Approval of Agenda

Move Item 2.1 2012-13 School Year Calendar from consent agenda to Item 7.1, add Item 7.2 Resolutions for OCSTA AGM, Item 6.4 Trustee Budget 2012-13, and Item 9.7 Is There a Need to Review Policy III 002 Unity and Control

2012-58 -- It was *moved* by **W. Buchholtz** and *seconded* by **J. Anderson**:

THAT the agenda for March 26, 2012 as amended be now approved. --- Carried by consensus.

1.3 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education (e.g. day-to-day operational matters from the Ministry of Education that the board is required to do)

2.1 2012-2013 School Year Calendar moved to item 7.1

3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of Special Board meeting of February 21, 2012

3.1.2 Minutes of Board meeting of February 27, 2012

3.1.3 Items for Action from previous In-camera Meeting of March 26, 2012

- 3.1.4 Staff Report of March 20, 2012
- 3.1.5 Linkages Meeting of
- 3.1.6 Governance Committee meeting of
- 3.1.7 Elementary/Secondary Pathways Task Force of
- 3.1.8 SEAC Minutes – posted on board web page
- 3.1.9 CPIC Minutes – posted on board web page
- 3.1.10 Recommendation from March 19th, 2012 Committee of the Whole that the Board is compliant re: Section III 002

2012-59 -- It was *moved* by **P. Reitmeier** and *seconded* by **J. Anderson**:

*THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---
Carried by consensus*

4 Delegations

4.1 St. Louis Valedictorians

Paul Cox introduced Veronica and Pat Neary, chosen by their class to be the valedictorians at graduation, to tell how St. Louis made a difference in their lives.

Pat said when he and Veronica went back to get their grade 12 at St. Louis it was overwhelming at first and then became one of their most enjoyable experiences. He spoke of how they left school at 16 taking jobs in the textile and shoe industry and then opened a business. While taking courses at St. Louis Pat worked full time and Veronica worked part time. Veronica praised their teachers for their support, and understanding, working with us to keep us on track. They both have their grade 12 now and realize that education is what you need to get ahead in life.

M. da Silva thanked them for their presentation.

4.2 Bright Link Technology Update

Sandra Quehl advised the goal was to provide interactive technology in every class/teaching area. The budget was approved and a request for proposal sent out to acquire and install the BrightLink projectors. The project included BrightLink installation, PA and telephone system upgrade. As of now we have seven schools left to install the projectors and are at various stages with the PA and telephone system upgrades.

Patrick Eby advised that he provides the curriculum support for teachers. As projectors are installed teachers are provided with basic training and then trained in RM Easiteach software. Training is expected to be completed in every school by the end of May. He also does lunch and learns, weekly newsletters, PD day and after school sessions.

Through a CODE project the principal at each school chose three teachers who worked creating interactive lessons by grade and subject with RM Easiteach. The resources are available online and a database will be created with over 200 lessons developed by teachers.

5 Ownership Linkage (Communication with the External Environment)

6 Actions From Board Committees/Task Forces

6.1 Student Trustee Report

C. Whaley advised P. Tratnyek approved the board wide event planned for Friday of Catholic Education Week. The event celebrates the 175th anniversary of Catholic education and has both a live music and dance component. M. Cardoso advised an update on the event will be provided at a future meeting. The student led Celebrating Catholic Education committee plans to go to all parishes during Catholic Education Week to discuss the impact this school board has had on students. He advised they are continuing discussions with the principal to have a student representative on the council from St. Don Bosco.

6.2 CPIC Update

P. Reitmeier advised there is no update at this time.

6.3 Trustee Budget Quarterly Update

M. da Silva presented the quarterly update on the budget.

6.4 2012-13 Trustee Budget

M. da Silva highlighted the proposed changes to the 2012-13 trustees' budget.

2012-60 -- It was *moved* by **W. Buchholtz** and *seconded* by **P. Reitmeier**:
THAT the Board of Trustees approved the adoption of the 2012-13 trustees' budget. --- Carried by consensus

7 Board Education (at the request of the Board)

7.1 School Year Calendar 2012-13

G. Clifford advised no modifications are needed for the 2012-13 school year calendar. Representatives from several groups were asked to provide input and consultation with the WRDSB took place in the development of the 2012-13 calendar.

2012-61 -- It was *moved* by **G. Reitzel** and *seconded* by **J. Jagiellowicz**:
THAT the Board of Trustees approved the School Year Calendar 2012-13 as presented. --- Carried by consensus

7.2 Resolutions for OCSTA AGM

Trustees discussed each of the resolutions for the 2012 OCSTA AGM.

Trustees recommended that discussion on the Drummond Report and a resolution be added to the Committee of the Whole agenda April 23/12.

8. Policy Discussion

9. Assurance of Successful Board Performance

9.1 Board Policy II 008 Role of the Chair

M. da Silva asked if there were any concerns.

2011-62 -- It was *moved* by **P. Reitmeier** and *seconded* by **G. Reitzel**:
THAT the Board of Trustees found Board Policy II 008 Role of the Chair in compliance. --- Carried by consensus

9.2 Is There a Need to Review the Policy?

Trustees in agreement to refer Policy II 008 Role of the Chair to Governance committee for discussion on communicating information.

9.3 Board Policy II 013 Cost of Governance

Trustees discussed the policy for compliance.

2011-63 -- It was *moved* by **W. Buchholtz** and *seconded* by **J. Jagiellowicz**:
THAT the Board of Trustees found Board Policy II 013 Cost of Governance in compliance. --- Carried by consensus

9.4 Is There a Need to Review the Policy?

Trustees discussed the timeline in setting the amount of the honorariums. No need for further review.

9.5 Board Policy II 014 Trustee Expenses

Trustees discussed the policy for compliance.

2011-64 -- It was *moved* by **J. Jagiellowicz** and *seconded* by **J. Anderson**:
THAT the Board of Trustees found Board Policy II 014 Trustee Expenses in compliance. --- Carried by consensus

9.6 Is There a Need to Review the Policy?

No need to review further.

9.7 Is There a need to Review Policy III 002 Unity of Control

No need to review further.

10. Assurance of Successful Director of Education Performance

10.1 Monitoring Reports & Vote on Compliance

10.2 Advice from the CEO

11. Potential Agenda Items

11.1 Trustee Inquiry Report from the CEO

11.2 Shared Concerns

No concerns.

12. Announcements

12.1 The following reports are posted on the Board web page: www.wcdsb.ca

- a) Minutes of SEAC Meetings
- b) Minutes of Parent Involvement Committee Meetings

12.2 Upcoming Meetings/Events (all scheduled for the Catholic education Centre unless otherwise indicated):

- 12.2.1 April 2, 6 p.m. Audit Committee
- 12.2.2 April 10, 6 p.m. Linkages
- 12.2.3 April 11, 7 p.m. SEAC
- 12.3.4 April 12, 6 p.m. Elementary/Secondary Pathways
- 12.3.5 April 16, 5 p.m. Pastoral Care Team
- 12.3.6 April 23, 6 p.m. Committee of the Whole
- 12.3.7 April 25-28 OCSTA AGM, Kingston
- 12.3.8 April 30, 6 pm. Regular Board Meeting

12.3 Pending Items:

- 12.3.1 Msgr. Gleason – surplus to our needs
- 12.3.2 Definition of Equity – Guiding Principles (AP)
- 12.3.3 Use of reserves
- 12.3.4 Board Policy IV 003 “Treatment of Students”
- 12.3.5 Trustee Telephone Log
- 12.3.6 Bill 177

12.4 Pending Items for OCSTA Consideration

- 12.4.1 Audit Committee – third external member

13. Items for the Next Meeting Agenda

- 13.1 Discussion on the Drummond report
- 13.2 Student Trustee Update on Board-wide event during Catholic Education week.

14. Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

15. Motion to Adjourn

2012-65-- It was *moved* by **G. Reitzel** and *seconded* by **J. Jagiellowicz**:

THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 8:04 p.m.

Chair of the Board

Secretary