



Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held on Monday, May 30, 2011 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Joyce Anderson; Wayne Buchholtz; Manuel da Silva (Chair); Fr. Robert Héту; **Janek Jagiellowicz; Anthony Piscitelli; Wendy Price; *Peter Reitmeier; ***Greg Reitzel

*arrived at 6:09 p.m.

**arrived at 6:18 p.m.

***left at 9:29 p.m.

Student Trustees Present:

Anne Marie Hayman; *Claire Matlock

*left at 6:30 p.m.

Administrative Officials Present:

Roger Lawler; Gerry Clifford; Maria Ivankovic; Shesh Maharaj; Bruce Rodrigues; Paul Tratnyek

Special Resources For The Meeting:

Fr. Fred Scinto

Regrets:

Rick Boisvert; John Shewchuk

Recorder:

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:03 p.m.

1.1 Opening Prayer & Memorials

The opening prayer was led by Monsignor Gleason/St. John's principal and staff. Intentions were offered for Bishop Tonnos on his 50th anniversary as a priest; the staff and students at Mother Teresa high school in Ottawa for the death of one of their students; Mary Teresa Walsh, Mike Devoy's aunt who passed away; a teacher at St. Mary's whose grandmother passed away, and for Manuel da Silva's uncle who passed away. Keep these families in your prayers.

P. Reitmeier arrived at 6:09 p.m.

1.2 Approval of Agenda

Add Item 6.5 Report from Pastoral Care Team

2011-95 -- It was *moved* by **W. Buchholtz** and *seconded* by **Fr. R. Héту**:

THAT the agenda for May 30, 2011 as amended be now approved. -- Carried by consensus.

1.3 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education (e.g. operational matters from the Ministry of Education that the board is required to do; update on the system)

3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

- 3.1.1 Minutes of Meeting of April 26th, 2011 – removed to Item 8.2
- 3.1.2 Items for Action from Previous Meeting of
- 3.1.3 Minutes of Meeting of Joint Board Meetings of April 11th, 2011 and May 16th, 2011
- 3.1.4 Staff Report of May 30, 2011
- 3.1.5 Motion to join Coalition for Children & Youth Mental Health
- 3.1.6 Board Policy IV 009 Asset Protection – removed to Item 8.3

2011-96-- It was *moved* by **J. Anderson** and *seconded* by **W. Price**:

THAT the amended Consent Agenda Board of Trustees and the recommendations contained therein be now approved. -- Carried by consensus

4. Delegations

4.1 Resurrection Family of Schools: Monsignor Gleason/St. John

G. Clifford introduced Gloria Lasovich, principal of Monsignor Gleason/St. John to speak about faith, curriculum partnerships, community and two school communities coming together as one. G. Lasovich introduced Lisa Weber, Caroline Campbell, Denis Beaulieu, and Cynthia Erlich.

J. Jagiellowicz arrived at 6:18 pm.

G. Lasovich said we carry the theme "We Are One". It is all one community and students are blended in the classrooms. C. Campbell spoke about the Liturgy Leadership team, a group of students in grades 5 to 8, who bring faith to the students and parents through school liturgies and opportunities to gather at church.

A grant from the Ministry provided professional development for teachers to build relationships, work on Teacher Learning Critical Pathways and to purchase resources.

C. Matlock left the meeting at 6:30 p.m.

A group of students called Guardian angels work with younger students helping them to make good choices. Through programs like the Virtual YMCA, Skills Builder, after school homework club, students get help with homework, extra activity time and nutritious snacks.

Cynthia Erlich is a volunteer. She exposed the students to the arts and they performed a musical production at the Registry Theatre. Through the 'Have a Heart for Haiti' campaign and 'Beatlemania' night, \$6,000 was raised for charity.

Denis Beaulieu reported both school councils met and the decision was made to act as one school council as of May 2010. The council is working on a closing celebration for Monsignor Gleason in June.

M. da Silva thanked our guests for their presentation, sharing the positives and really being the heart of the community.

5. Ownership Linkage (Communication with the External Environment related to Board's Annual Agenda: ownership communication)

6. Reports From Board Committees/Task Forces

6.1 Audit Committee Meeting

6.2 Student Trustee Report (Film Festival)

A.M. Hayman reported on the film festival. Documentaries based on social justice were judged by J. Tutt, J. Zagaja and Fr. C. O'Mahony. First place went to students from Monsignor Doyle C.S.S. and second place to students from St. David C.S.S. The Variety show with a wide variety of performances was well attended. Overall \$600 was raised

for Toonies for Tuition. The new and current executive members of the Council of Student Presidents held their last meeting of the school year.

6.3 a) Trustee Budget Update of

6.4 Governance Committee Meeting of May 9, 2011

A. Piscitelli reported on the policies reviewed and advised further information is required on II 014 and IV 005. Due to a change by the government a minor revision was made to the title in provision 5 of IV 009 Asset protection. S. Maharaj advised Guidelines should be changed to Directives.

6.5 Pastoral Care Team Meeting

Fr. R. Héту advised there will be a social in June for trustees, senior administration and their spouses. M. da Silva to host and dates will be chosen and communicated to everyone.

6.6 Trustee Newsletter Meeting of May 9, 2011

J. Anderson advised of the Committee's recommendation for the final newsletter in June. The draft will be circulated to trustees for feedback and then placed on the consent agenda in June.

6.7 SEAC

6.8 Report from Recent Institute for Catholic Education Symposium

Trustees heard reports from those who attended the ICE symposium. They enjoyed the conference and highlighted:

- Vignettes of the heroes in Catholic education over the years
- Challenges of Catholic education today
- Excellence of the guest speaker – Bishop Durocher
- Being present at the symposium was a real gift - being part of the legacy
- Importance of knowing our history
- Opportunity for discussion with other boards in the province

7. Board Education (at the request of the Board)

7.1 Trustee Training and Professional Development

Trustees discussed their needs for training and professional development. They identified assistance on monitoring policy and Bill 177.

8. Policy Discussion (Based on Annual Plan of Board work)

8.1 Chart for Dialogue on Policy Issues

Trustees provided feedback on the revised chart. They agreed to send it back to Governance to discuss if there is a need to revise policy.

8.2 Minutes of Meeting of April 26, 2011 - pulled from consent agenda

Remove the following statement from Item 6.6 – J. Anderson advised the minutes are for information.

2011-97-- It was *moved* by **W. Buchholtz** and *seconded* by **W. Price**:

THAT the Board of Trustees approve the April 26, 2011 minutes as amended. -- Carried by consensus

8.3 Board Policy IV 009 Asset Protection - pulled from consent agenda

Trustees discussed the change made by Governance to Policy IV 009 as a result of the government changing the title. Trustees would like to have revisions bolded for ease in identifying changes.

2011-98-- It was *moved* by **A. Piscitelli** and *seconded* by **G. Reitzel**:

THAT the Board of Trustees approve Board Policy IV 009 Asset Protection as amended changing the wording Guidelines to Directives in provision 5. -- Carried by consensus.

9. Assurance of Successful Board Performance

9.1 Board Policy III 001 Global Management Connection

Trustees discussed the policy for compliance.

2011-99-- It was *moved* by **W. Buchholtz** and *seconded* by **Fr. R. Héту**:

THAT the Board of Trustees find Board Policy III 001 Global Management Connection in compliance. -- **Carried by consensus**

9.2 Board Policy II 011 Student Representative on the Board

Trustees discussed the policy for compliance.

2011-100-- It was moved by **G. Reitzel** and seconded by **P. Reitmeier**:

THAT the Board of Trustees find Board Policy II 011 Student Representative on the Board in compliance. -- **Carried by consensus**

9.3 Board Policy II 012 Student Trustee Role Description

Trustees discussed the policy for compliance. Director will bring back clarification on title "Council of Student Presidents" to the June 27th Board meeting.

2011-101-- It was moved by **Fr. R. Héту** and seconded by **W. Price**:

THAT the Board of Trustees find Board Policy II 012 Student Trustee Role Description in compliance. -- **Carried by consensus**

10. Assurance of Successful Director of Education Performance

10.1 Monitoring Reports & Vote on Compliance

10.1.1 Board Policy IV 001, General Executive Limitation

2011-102-- It was moved by **P. Reitmeier** and seconded by **J. Jagiellowicz**:

THAT the Board of Trustees accept the full report on Board Policy IV 001 as in compliance. -- **Carried by consensus**

10.1.2 Board Policy IV 003, Treatment of Students

R. Lawler reviewed the results of *Tell Them From Me* survey. Principals have access to their own school data to share with their staff and school councils. Students rated their schools higher than the Canadian norm as being safe for them. Trustees discussed the operational definition.

It was moved by **P. Reitmeier** and seconded by **J. Jagiellowicz**:

THAT the Board of Trustees accept the full report on Board Policy IV 003 as in compliance.-- **no vote**

2011-103-- It was moved by **Fr. R. Héту** and seconded by **G. Reitzel**:

That the Board of Trustees send Board Policy IV 003 back to the CEO for a more detailed operational definition to be brought back to the June 27th meeting. -- **Carried by consensus.**

2011-104-- It was moved by **W. Buchholtz** and seconded by **G. Reitzel**:

THAT the Board of Trustees agree to extend the meeting by 30 minutes. -- **Carried by consensus**

The meeting was extended at 8:58 pm.

10.1.3 Board Policy IV 004, Treatment of Staff

R. Lawler advised each school/department will have access to their results. Overall there was an improvement since 2009.

G. Reitzel left the meeting at 9:29 p.m.

2011-105-- It was moved by **W. Buchholtz** and seconded by **P. Reitmeier**:

THAT the meeting be extended by 20 minutes. -- **No consensus**

In Favour: W. Buchholtz, J. Anderson, J. Jagiellowicz, A. Piscitelli, W. Price, P. Reitmeier, M. da Silva

Opposed: Fr. R. Héту

Motion Carried – vote of 7 to 1

The meeting was extended at 9:32 p.m.

Trustees continued to discuss their concerns and the monitoring report.

2011-106-- It was moved by **P. Reitmeier** and seconded by **W. Price**:

THAT the meeting be extended by 5 minutes --No consensus

In Favour: W. Buchholtz, J. Anderson, J. Jagiellowicz, W. Price, P. Reitmeier, M. da Silva

Opposed: A. Piscitelli, Fr. R. Héту

Motion Carried: vote of 6 to 2

The meeting was extended at 9:51 p.m.

2011-107-- It was *moved* by **J. Jagiellowicz** and *seconded* by **Fr. R. Héту**:

THAT the Board of Trustees accept the full report on Board Policy IV 004 as in compliance. ---Carried by consensus

Trustees in agreement to add the survey to the pending items for November.

10.2 Advice from the CEO

11. Potential Agenda Items

12. Announcements

12.1 The following reports are posted on the Board web page: www.wcdsb.ca

- a) Minutes of SEAC Meetings
- b) Minutes of Parent Involvement Committee Meetings

12.2 Upcoming Meetings/Events (all scheduled for the Catholic education Centre unless otherwise indicated):

- 12.2.1 June 1 – 7:00 pm. SEAC
- 12.2.2 June 2-4 – CCSTA AGM, Regina
- 12.2.3 June 6 – 5:00 p.m. Pastoral Care Team
- 12.2.4 June 8 – 6:00 p.m. Special Board Meeting – Budget
- 12.2.5 June 13 – 6:00 p.m. Audit Committee
- 12.2.6 June 20 – 6:00 p.m. Committee of the Whole
- 12.2.7 June 22 – 6:00 p.m. Parent Involvement Committee
- 12.2.8 June 27 – 6:00 pm. Regular Board Meeting
- 12.2.9 Aug 29 – Board Golf Tournament
- 12.2.10 Sept 6 – 6:00 pm. Regular Board meeting

12.3 Pending Items:

- 12.3.1 Msgr. Gleason – surplus to our needs
- 12.3.2 Living Wage (AP)
- 12.3.3 Definition of Equity – Guiding Principles (AP)
- 12.3.4 Risk Management – discussion

13. Items for the Next Meeting Agenda

14. Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

15. Motion to Adjourn

2011-108-- It was *moved* by **Fr. R. Héту** and *seconded* by **A. Piscitelli**:

THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 9:56 p.m.

Chair of the Board

Secretary