A meeting of the Committee of the Whole was held on Monday, November 23, 2009 at the Waterloo Region Catholic Education Centre.

**Trustees Present:**
Wayne Buchholtz; Manuel da Silva; *Louise Ervin; ***Joseph Gowing; Fr. Robert Hétu; Judy Nairn; **Greg Reitzel; Marion Thomson Howell (Chair)
*left the meeting at 8:00 pm.
** left the meeting at 9:24 pm.
***left the meeting at 9:26 pm.

**Student Trustees Present:**
Nicole Bigelow; Thomas Slabon

**Administrative Officials Present:**
Roger Lawler; Gerry Clifford; Heather Cullen; Manny Figueiredo; Shesh Maharaj; Bruce Rodrigues; Paul Tratnyek

**Special Resources For The Meeting:**

**Regrets:**
Denise Blum; Rick Boisvert

**Recording Secretary:**
Barb Pilsner, Executive Administrative Assistant

**NOTE ON VOTING:** Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee “shall vote on all questions on which the Trustee is entitled to vote” and abstentions are not permitted.

1. **Call to Order:**

The Chair of the Board called the meeting to order at 5:59 p.m.

1.1 -- **Opening Prayer & Memorials**

The opening prayer was led by the N. Bigelow, Pastoral Care Team. Intentions were offered for: Jim Hunt, former transportation officer, who passed away and prayers for each of us around the table.

1.2 -- **Approval of Agenda**

2009-142 -- It was moved by M. da Silva and seconded by G. Reitzel:
THAT the agenda for November 23, 2009 be now approved. -- **Carried by consensus.**

1.3 -- **Declaration of Pecuniary Interest**

1.3.1 From the current meeting – NIL
1.3.2 From a previous public or in-camera meeting – NIL

2. **Consent Agenda: Director of Education**
3. **Consent Agenda: Board of Trustees**

3.1 **Approval of Minutes of Regular and Special Meetings**
   3.1.1 Minutes of meeting of October 19, 2009
   3.1.2 Items for Action from Previous Meeting
   3.1.3 Minutes of Task Force on …

   **2009-143** -- It was moved by **J. Gowing** and seconded by **Fr. R. Hétu**:
   
   THAT the Consent Agenda: Board of Trustees and the recommendations contained therein be now approved. --
   
   Carried by consensus.

4. **Delegations/Presentations**

5. **Ownership Linkage**

6. **Reports From Board Committees/Task Forces**

   6.1 Governance Committee

   6.2 Audit Committee

   6.3 **Vision of Inclusion Committee**
   
   Gerry Clifford welcomed Bernie Kowalczyk, retired Superintendent of Education and Jenn George, Student Services coordinator to speak to the trustees regarding the history of inclusive education in our Board. Our board has been known for inclusion for many years providing services for children with special needs. Trustees were advised that special education was not officially mandated by the Ministry until 1982. Until Bill 82 our students went to the public board for their secondary education and therefore could not experience a Catholic education.

   George Flynn, past Director of Education was clear in his direction to provide an integrated program that was also equitable and inclusive regardless of gender or race. The focus was mainly on children who were developmentally handicapped. The program was presented to the trustees who were very supportive and then a committee was formed who helped develop the plan that would break up the congregated classes and get students into regular classes, age appropriate and in their home school. Key critical factors were leadership, availability of resources and always support for classroom teachers with a goal to make students as independent as possible. The whole concept of teamwork and collaboration was important to the success.

   6.4 Consultation Committee

   6.5 Awards Committee

   6.6 Pastoral Care Team

   6.7 Trustee Budget

   6.8 Parent Involvement Committee

   6.9 Student Trustees

   6.10 **OCSTA AGM Resolutions**
   
   M. da Silva will prepare draft resolutions for the Board meeting in December.

7. **Board Education**

   7.1 **Participation of Students Trustees in Monitoring**
   
   Trustees discussed student participation in monitoring policy. Student trustees will complete the monitoring worksheets presenting their views as a student.
7.2 **Provincial Interest Regulation**
Trustees received the Provincial Interest Regulation Consultation Paper, completed in the summer of 2009, for information and discussed if there are any concerns where action or follow up is needed.

7.3 **Discernment on Board Leadership Needs**
Annual election of the Chair and Vice-chair will take place in December. B. Rodrigues provided discussion questions for trustees on the Role of the Chair and advised their responses will be given to those chosen for the roles.

Trustees responses to the question:
I believe that the Chair of the Waterloo Catholic District School Board for 2010 should be a person who…
- Communicates well and who works to include all trustees as important parts of the board
- Values the previous work and implemented changes of the board and is prepared to further develop these changes in order for the board to be as successful as possible
- Is open to and accepting of new and conflicting opinions. Is able to facilitate meetings with the goal of creating consensus foremost in their mind and to ensure that our policy governance model is maintained and embedded within the culture of the system
- Listens to all views and encourages all to speak and be heard at the board table
- Listens to what is said at the board table and who represents those views without bias to the public. He/she should also have time for the work the position demands
- Can listen and balance viewpoints that will draw everyone to a conclusion that can be supported by all
- Is able to draw out the voices, skills, gifts of the individual members for the benefit of their board as a whole
- Is open to new ideas, a good listener and is there to help with any and all issues that arise. They should be understanding but hold true to firm, fair and friendly.
- Effectively communicates to all (trustees, staff, public) the values and value of the Catholic school system.
- Has vision and is committed for the next five years to the betterment and long term promotion of Catholic education in the province of Ontario.

8. **Policy Discussion (Based on Annual Plan of Board Work)**

8.1 **Board Policy II 014, Trustee Expenses – draft – bolded areas (#2, 3, 18) are brought forward for further discussion by the board.**

Trustees further discussed the travel and approval of expenses sections of policy II 014. This will be brought forward to the Board meeting in November.

9. **Assurance of Successful Director of Education Performance**

10. **Board Self-Assessment Against Board Means Policies**

10.1 – **Monitoring Reports & Votes on Compliance**

10.1.1 **Board Policy IV 006 Compensation – defer discussion to December 14**

10.1.2 **Board Policy IV 008 Financial Condition – draft**

2009-144 -- It was moved by M. da Silva and seconded by J. Nairn: *THAT the Board of Trustees agree to extend the meeting by 30 minutes.* -- Carried by consensus.

The meeting was extended at 8:53 p.m.

Trustees discussed Provisions 3 – 12 of the monitoring report on Board Policy IV 008.

2009-145 It was moved by M. da Silva and seconded by Fr. R. Hétu: *THAT the Board of Trustees agree to extend the meeting by 10 minutes.* -- Carried by consensus.
The meeting was extended at 9:21 p.m.

Trustees discussed provisions 1 and 2 of the monitoring report.

10.2 Advice from the CEO

11. Potential Agenda Items

12. Announcements

12.1 – The following reports are posted on the Board web page: www.wcdsb.ca
   a) Minutes of SEAC Meetings
   b) Minutes of Parent Involvement Committee Meeting

12.2 – Upcoming Meetings/Events: (all scheduled for the Catholic Education Centre unless otherwise indicated)

13. Items For Next Meeting Agenda

14. Adjournment – confirm decisions made tonight

   The recording secretary reviewed the decisions made tonight.

15. Motion to Adjourn

   2009-146-- It was moved by M. da Silva and seconded by Fr. R. Hétu:

   THAT the meeting be now adjourned.

   The meeting was adjourned by consensus at 9:28 p.m.

   Chair of the Board

   Secretary