

Board of Trustees' Special Board Meeting

A special meeting of the Board of Trustees was held on Monday, November 9, 2009 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Denise Blum; Wayne Buchholtz; *Manuel da Silva; Louise Ervin; Fr. Robert Héту; Judy Nairn; Greg Reitzel; Marion Thomson Howell (Chair)

*arrived at 6:10 p.m.

Student Trustees Present:

Nicole Bigelow

Administrative Officials Present:

Roger Lawler; Rick Boisvert; Gerry Clifford; Heather Cullen; Manny Figueiredo; Shesh Maharaj; Bruce Rodrigues; Paul Tratnyek

Special Resources For The Meeting:

Regrets:

Joseph Gowing; Thomas Slabon

Recording Secretary:

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. *Call to Order:*

The Chair of the Board called the meeting to order at 5:58 p.m.

1.1 -- Opening Prayer & Memorials

The opening prayer was led by Pastoral Care Team. Intentions were offered for: families suffering through this flu season; our troops overseas as well as those who have returned from a tour of duty and those who have not; and for those around this table who may be in need of support.

1.2 -- Approval of Agenda

2009-136 -- It was *moved* by **W. Buchholtz** and *seconded* by **G. Reitzel** THAT the agenda for November 9, 2009 be now approved. -- **Carried by consensus.**

1.3 -- Declaration of Pecuniary Interest

- 1.3.1 From the current meeting – NIL
- 1.3.2 From a previous public or in-camera meeting – NIL

2. *Consent Agenda: Director of Education*

3. *Consent Agenda: Board of Trustees*

3.1 Approval of Minutes of Regular and Special Meetings

- 3.1.1 Minutes of Meeting of
- 3.1.2 Items for Action from Previous Meeting

4. *Delegations/Presentations*

5. *Ownership Linkage*

6. *Reports From Board Committees/Task Forces*

6.1 Governance Committee

6.2 Audit Committee meeting of November 2nd, 2009 including the 2008-09 Financial Statements

The chair introduced Tim Sothern, chair of the Audit committee, and Tom Mennill, from KPMG, to present the 2008-09 financial statements. The Audit committee is comprised of community members, trustees and senior administration. The Audit committee received and reviewed the audited financial statements from KPMG.

T. Sothern gave the trustees a concise overview of the financial statements and advised one major change will be the capitalization of tangible capital assets. This year a disclosure is required in terms of what the board has in capital assets. Trustees were advised the outstanding items identified by KPMG have been finalized.

2009-137 -- It was *moved* by **J. Nairn** and *seconded* by **G. Reitzel**:

THAT the Board of Trustees approve the 2008/09 Audited Financial Statements. -- Carried by consensus.

6.3 Vision of Inclusion

6.4 Consultation

6.5 Awards

6.6 Pastoral Care

7. *Board Education*

8. *Policy Discussion (based on Annual Plan of Board work)*

9. *Assurance of Successful Board Performance*

10. Assurance of Successful Director of Education Performance

10.1 Monitoring Reports and Votes on Compliance

NIL

10.2 Advice from the CEO

NIL

11. *Potential Agenda Items*

12. Announcements

12.1 The following reports are posted on the Board web page: www.wcdsb.ca

- a) Minutes of SEAC Meetings
- b) Minutes of Parent Involvement Committee Meetings

12.2 Upcoming Meetings/Events (all scheduled for the Catholic Education Centre unless otherwise indicated):

12.3 Pending Items:

13. Items for the Next Meeting Agenda

14. Adjournment – confirm decisions made tonight

The Recording Secretary of the Board reviewed the meeting decisions.

15. Motion to Adjourn

2009-138 -- It was *moved* by **M. da Silva** and *seconded* by **D. Blum**:
THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 6:27 p.m.

Chair of the Board

Secretary