Special Committee of the Whole Meeting

A special Committee of the Whole meeting was held on Monday, September 14, 2009 at the Waterloo Region Catholic Education Centre.

Trustees Present:
Wayne Buchholtz; Denise Blum; *Manuel da Silva; Louise Ervin; Fr. Robert Hétu; Judy Nairn; Greg Reitzel; Marion Thomson Howell (Chair)
*Arrived 6:04 p.m.

Student Trustees Present:
Nicole Bigelow; Thomas Slabon

Administrative Officials Present:
Roger Lawler; Gerry Clifford; Heather Cullen; Manny Figueiredo; Shesh Maharaj; Bruce Rodrigues; Paul Tratnyek

Special Resources For The Meeting:

Regrets:
Rick Boisvert; Joseph Gowing; Bryan Mahn

Recording Secretary:
Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee “shall vote on all questions on which the Trustee is entitled to vote” and abstentions are not permitted.

1. Call to Order:

The Chair of the Board called the meeting to order at 6:00 p.m.

1.1 -- Opening Prayer & Memorials
The opening prayer was led by D. Blum. Intentions were offered for: L. Ervin’s cousin.

1.2 -- Approval of Agenda
Trustees agreed by consensus to add Items 7.1 Trustee Budget Lines and 7.2 Committee meeting calendar.

2009-113 -- It was moved by G. Reitzel and seconded by W. Buchholtz:
THAT the agenda for September 14, 2009 as amended be now approved. -- Carried by consensus.

1.3 -- Declaration of Pecuniary Interest
1.3.1 From the current meeting – NIL
1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education

3. Consent Agenda: Board of Trustees

3.1 Approval of Minutes of Regular and Special Meetings
3.1.1 Minutes of Meeting of June 10, 2009
3.1.2 Minutes of Meeting of June 15, 2009
3.1.3 Items for Action from Previous Meeting
3.1.4 Minutes of Task Force on…

2009-114—It was moved by W. Buchholtz and seconded by L. Ervin:
THAT the Consent Agenda: Board of Trustees and the recommendations contained therein be now approved. --
Carried by consensus.

4. Delegations/Presentations

5. Ownership Linkage

6. Reports From Board Committees/Task Forces

7. Board Education

7.1 Trustee Budget Lines
Trustees were advised of adjustments to the expenditure lines in the budget. The Chair will provide the trustees with
an updated expense form providing a column to record the budget number beside the expense.

7.2 Committee meeting calendar
The Chair assigned trustees to the committees according to preference, a balance for experience and to allow
committees to meet concurrently with no conflict for staff or trustee. Each committee will select their Chair and
trustees in agreement the meetings will begin at 6:00 p.m.

8. Policy Discussion

8.1 – Terms of Reference for Committees

8.1.1 Governance
Trustees identified sections of the current terms of reference which are now complete. Terms of Reference for
2009-2010 to be updated to reflect these changes and add the additional areas the committee would like to
focus on.

8.1.2 Audit
The Audit committee is a new committee. The terms will be staggered beginning with one, two and three year
appointments determined by lot. The Chairperson will be elected from the community members for a one year
term. Selection will be by all members of the committee.

8.1.3 Director Performance
Trustees discussed changes to the terms of reference as this is not an ongoing committee.

8.1.4 Vision of Inclusion
Trustees in agreement to complete the work of the past committee. The terms of reference for 2009-2010 will
be updated with additional areas the committee would like to focus on.

8.1.5 Consultation
This is a new committee developed to review our consultation processes.

8.1.6 Awards of Excellence
This committee is time limited developed to acknowledge the significant achievements of students and staff
each year.

8.1.7 Pastoral Care
Trustees in agreement to continue the work of the Pastoral Care Team.
9. **Assurance of Successful Director of Education Performance**

9.1 – **Monitoring Reports & Votes on Compliance**

NIL

9.2 – **Challenges to Monitoring**

NIL

9.3 – **Advice from the CEO**

NIL

9.4 – **New Operational Worries**

NIL

9.5 – **Next Monitoring Assignment**

NIL

10. **Board Self-Assessment Against Board Means Policies (according to the monitoring schedule)**

11. **Announcements**

11.1 – **Reports Posted on Web Site**

The following reports are posted on the Board web page: [www.wcdsb.ca](http://www.wcdsb.ca)

a) Minutes of SEAC Meetings

b) Minutes of Parent Involvement Committee Meeting

11.2 – **Upcoming Meetings/Events:** (all scheduled for the Catholic Education Centre unless otherwise indicated)

12. **Items For Next Meeting Agenda**

13. **Adjournment – confirm decisions made tonight**

The Recording Secretary of the Board reviewed the meeting decisions.

14. **Motion to Adjourn**

2009-115 -- It was moved by L. Ervin and seconded by M. da Silva:

*THAT the meeting be now adjourned.*

The meeting was adjourned by consensus at 7:47 p.m.

Chair of the Board  
Secretary