

Regular Public Board Meeting

A regular public meeting of the Board of Trustees was held on Monday, June 22, 2009 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Denise Blum*; Wayne Buchholtz; Manuel da Silva; Louise Ervin; Joseph Gowing; Fr. Robert Héту; Judy Nairn; Greg Reitzel; Marion Thomson Howell (Chair)

*left meeting at 9:01 p.m.

Student Trustees Present:

Alex Chmura; Thomas Slabon

Administrative Officials Present:

Roger Lawler; Gerry Clifford; Rick Boisvert; Heather Cullen; Bryan Mahn; Shesh Maharaj; Bruce Rodrigues; Glenn Sheculski; John Shewchuk

Special Resources For The Meeting:

Dave Bennett, Lindsay Reinhardt

Guest:

Nicole Bigelow

Regrets:

Recorder:

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. *Call to Order:*

The Chair of the Board called the meeting to order at 6:22 p.m.

1.1 -- Opening Prayer & Memorials

The opening prayer was led by the Pastoral Care Team. Intentions were offered for: three high school students from Sudbury killed on the weekend, accidental death of Isabel Warren student at Bishop MacDonell Catholic Secondary School in Guelph, and the staff and students in St. Joe's in Mississauga.

1.2 -- Approval of Agenda

Trustees in agreement to add "as amended" to item 3.1.4; remove item 4.1 Alyscia McMullin, (St. David CSS) Recipient of the Gold Medal for Skills Canada competition in interview held at the national competition in Prince Edward Island; add item 5.2 Letter Regarding School Authorities; add item 7.2 Acknowledgement; remove item 2.2 Quarterly Financial Update from Consent Agenda to item 9.1.4

2009-86-- It was *moved* by **W. Buchholtz** and *seconded* by **M. da Silva**:

THAT the agenda for June 22, 2009 as amended be now approved. -- Carried by consensus.

1.3 -- Declaration of Pecuniary Interest

1.3.1 From the current meeting:

J. Nairn declared a direct pecuniary interest with Motion A;

W. Buchholtz, L. Ervin, and M. Thomson Howell declared an indirect pecuniary interest with Motion B

1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education

2.1 Board Report on Ontario Secondary School Literacy Test

2.2 Quarterly Financial Update – moved to 9.1.4

2009-87 -- It was *moved* by **J. Gowing** and *seconded* by **G. Reitzel**:

THAT the Consent Agenda: Director of Education and the recommendations contained therein be approved ---

Carried by consensus.

3. Consent Agenda: Board of Trustees

3.1 Approval of Minutes of Regular and Special Meetings

3.1.1 Minutes of Meeting of May 25, 2009

3.1.2 Items for Action from Previous Meeting June 22, 2009 – removed

3.1.3 Minutes of Governance Meeting of June 8, 2009

3.1.4 Minutes of Vision of Inclusion Meeting of May 11, 2009

3.1.5 Staff Report for period May/June 2009 as amended

3.1.6 Trustee Budget Update

3.1.7 Pastoral Care Team Meeting Minutes for June 17, 2009

2009-88 -- It was *moved* by **M. da Silva** and *seconded* by **D. Blum**:

THAT the Consent Agenda Board of Trustees, amended by removing item 3.1.2, and the recommendations contained therein be now approved. --- Carried by consensus

4. Delegations/Presentations

4.1 Alyscia McMullin, (St. David CSS) Recipient of the Gold Medal for Skills Canada competition in interview held at the national competition in Prince Edward Island - removed from the agenda

5. Ownership Linkage

5.1 Letter regarding School Authorities.

Trustees were advised the Ministry dissolved school authorities and placed them under a neighbouring board. The school authorities were not consulted or advised of the changes prior to the decision being made. Trustees in agreement to support the OCSTA position and directed the Chair to send a letter to the Ministry.

2009-89 -- It was *moved* by **L. Ervin** and *seconded* by **W. Buchholtz**:

THAT the Board of Trustees send a letter to Ministry of Education supporting the OCSTA position on the amalgamation of the isolate boards with district school boards --- Carried by consensus

6. Reports From Board Committees/Task Forces

6.1 West Kitchener Accommodation Review

Trustees had questions around the Ministry approved funding for St. John's elementary and were advised the Ministry is providing funding for the consolidation of St. John's and Monsignor Gleason.

In order to provide clarification to questions asked, the Chair asked J. Nairn to act as Chair. J. Nairn took the Chair at 6:49 p.m.

Concerns of safety issues around student use of Cherry Park were addressed. Trustees were advised the police are confident that the park is completely safe to use during school hours.

M. Thomson Howell took the Chair at 6:57 p.m.

Recommendation #2:

2009-90 -- It was *moved* by **Fr. Robert Héту** and *seconded* by **D. Blum**:

THAT, effective September 2010 the boundaries for St. Paul and St. Mark be modified in accordance with Option 1a.

--- Carried by consensus

Recommendation #3:

2009-91 -- It was *moved* by **G. Reitzel** and *seconded* by **J. Gowing**:

THAT, the Board consider a grandparenting provision to allow students of St. Mark's and St. Paul's entering grade 7 and grade 8 in September 2010 to finish their elementary schooling at their existing school however no transportation would be provided. --- **Carried by consensus**

2009-92 -- It was *moved* by **J. Nairn** and *seconded* by **J. Gowing**:

THAT Recommendations #1, and #4 through #7 be tabled until September 8 to come back and report if there is a 3rd option. --- **No consensus**

In Favour: J. Nairn, J. Gowing, W. Buchholtz, D. Blum

Opposed: Fr. R. Hetu, G. Reitzel, M. Thomson Howell, L. Ervin, M. da Silva

MOTION DEFEATED: Vote: 5 to 4

Recommendation #1:

2009-93 -- It was *moved* by **L. Ervin** and *seconded* by **Fr. R. Hetu**:

THAT, Option 1a be approved by the Board of Trustees as the preferred option for the West Kitchener Accommodation Review. --- **No consensus**

In Favour: Fr. R. Hetu, G. Reitzel, L. Ervin, M. da Silva, M. Thomson Howell

Opposed: J. Nairn, J. Gowing, W. Buchholtz, D. Blum

MOTION CARRIED: Vote: 5 – 4

Recommendation #4:

2009-94 -- It was *moved* by **Fr. R. Héту** and *seconded* by **L. Ervin**:

THAT, effective September 2011 the boundary for St. John be modified in accordance with Option 1a. --- **Carried by consensus**

Recommendation #5:

2009-95 -- It was *moved* by **M. da Silva** and *seconded* by **G. Reitzel**:

THAT, new students entering the school system for the first time in September 2009 and September 2010 be allowed to enroll at their new school subject to the normal provision of out of boundary permission. No transportation would be provided. --- **Carried by consensus**

Recommendation #6:

2009-96 -- It was *moved* by **M. da Silva** and *seconded* by **G. Reitzel**:

THAT, a plan to address building conditions at St. John be prepared by board administration and presented to the Board of Trustees by May 2010. --- **Carried by consensus**

6.2 Awards Committee Terms of Reference

2009-97 -- It was *moved* by **M. da Silva** and *seconded* by **W. Buchholtz**:

THAT the Board of Trustees approve the Terms of Reference for the Awards of Excellence Committee as amended by adding the words "maintain a list of nominations" as a bullet under item 2 --- **Carried by consensus**

The meeting recessed at 7:40 p.m.

The meeting resumed at 7:47 p.m.

7. Board Education

7.1 Report Student Trustees

Alex provided a summary of student events during 2008-2009. Highlights included: choosing War Child Canada as a charitable beneficiary; examination of uniform policy, funding raised by St. Mary's Secondary school in support of Lutherwood, St. David Secondary school's contribution to the food bank, and Relay for Life events hosted by Monsignor Doyle and Resurrection Secondary schools. Thomas outlined the aims to improve visibility for 2009-2010. Potential opportunities include an introduction of the student trustees at the beginning of the school year, write-up in school newsletters, frequently visiting each secondary school, hosting monthly after-school meetings, and with the support of Information Technology establishing and publicizing a regularly updated website.

The student trustees will be presenting reports monthly starting in the fall.

7.2 Acknowledgment

The Chair reported the student trustees have always been remarkable. Greg Reitzel acknowledged Alex' meaningful input during the board meetings and wished him well in his future endeavours.

Manuel da Silva acknowledged Thomas' contributions to the board meetings reporting he was very articulate in his thoughts and questions and welcomed him back for another term.

8. Policy Discussion

9. Assurance of Successful Director of Education Performance

9.1 – Monitoring Reports & Votes on Compliance

9.1.1 Board Policy IV 007 Financial Planning/Budgeting

2009-98 -- It was moved by **J. Gowing** and seconded by **J. Nairn**:

THAT the Board of Trustees determines the monitoring report on Board Policy IV 007 Financial Planning/Budgeting is not in compliance and directs staff to provide a compliant report by September 2009. --- Carried by consensus

9.1.2 2009-2010 School Year Budget Motions

Budget Motion 'A'

2009-99 -- It was moved by **M. da Silva** and seconded by **J. Gowing**:

THAT the Board of Trustees approve the Employee Assistance Program portion of the 2009-2010 school year budget in the amount of \$125,000.00. --- Carried by consensus

Budget Motion 'B'

2009-100 -- It was moved by **Fr. R. Héту** and seconded by **D. Blum**:

THAT the Board of Trustees approve the Learning Services planning area portion of the 2009-2010 school year budget in the amount of \$179,516,967.00

2009-101 -- It was moved by **J. Nairn** and seconded by **J. Gowing**:

THAT the main budget motion 'B' be amended by adding the wording "using \$451,920.00 from operating reserves and placing the surplus from Continuing Education into their current reserve to address the long term needs of continuing education".

M. Thomson Howell, W. Buchholtz and L. Ervin still declare an indirect pecuniary interest with amended budget motion 'B'.

Amended Budget Motion 'B'

2009-102 -- It was moved by **Fr. R. Héту** and seconded by **D. Blum**:

THAT the Board of Trustees approve the Learning Services planning area portion of the 2009-2010 school year budget in the amount of \$179,516,967.00 using \$451,920.00 from operating reserves and placing the surplus from Continuing Education into their current reserve to address the long term needs of continuing education. --- Carried by consensus

Budget Motion 'C'

2009-103 -- It was moved by **G. Reitzel** and seconded by **W. Buchholtz**:

That the Board of Trustees approve the transportation, board administration, capital and school operations portions of the 2009-2010 school year budget in the amount of \$48,907,985.00. --- Carried by consensus

Budget Motion 'D'

2009-104 -- It was moved by **L. Ervin** and seconded by **J. Nairn**:

That the Board of Trustees instruct the CEO to file with the Ministry of Education a balanced budget in the amount of \$228,424,952.00 of which \$213,537,496.00 is operational and \$14,887,456.00 is capital. ---Carried by consensus

9.1.3 Scheduling of Monitoring Report on Ends

There currently has not been a scheduling of the Ends. The trustees provided direction to the Director to schedule this for January 2010.

9.1.4 Quarterly Financial Update

The Board of Trustees received the monitoring report. The Director advised the report is for information and monitored at the end of the cycle.

2009-105 -- It was *moved* by **M. da Silva** and *seconded* by **G. Reitzel**:
THAT the Board of Trustees move to an in-camera meeting.

The meeting moved to in-camera at 9:01 p.m.

9.2 – Challenges to Monitoring

NIL

9.3 – Advice from the CEO

NIL

9.4 – New Operational Worries

NIL

9.5 – Next Monitoring Assignment

10. *Board Self-Assessment Against Board Means Policies*

11. *Announcements*

11.1 – Reports Posted on Web Site

The following reports are posted on the Board web page: www.wcdsb.ca

- a) Minutes of SEAC Meetings
- b) Minutes of Parent Involvement Committee Meetings

11.2 – Upcoming Meetings/Events: (all scheduled for the Catholic Education Centre unless otherwise indicated):

11.3 – Pending Items:

- 11.3.1 Board Leadership
- 11.3.2 Board Policy IV 008 – definition of “current budget”
- 11.3.3 Board Policy IV 004 – provision #6
- 11.3.4 Review of clerical support to the Board
- 11.3.5 Board Policy II 006, Celebration of Excellence
- 11.3.6 Procurement Policies related to Social Justice issues
- 11.3.7 SEAC and statement on inclusion
- 11.3.8 Declining Enrolment Report
- 11.3.9 Audit Committee Mandate
- 11.3.10 Board Policy IV 009, “Asset Protection”
- 11.3.11 Board Policy IV 004, provision #4
- 11.3.12 Discussion on ethics and policy making (Bruce)
- 11.3.13 Board Policy IV 009 # 1, 2, 7
- 11.3.14 Discussion on Governance Legislation
- 11.3.15 Continuing Education
- 11.3.16 Conflict of Interest (shaping motions to include, note exclude voices)
- 11.3.17 Declining Enrolment Report
- 11.3.18 Trustee Expenses In-service
- 11.3.19 Annual Planning Calendar for 2009-2010
- 11.3.20 Committee Annual Reports

12. Items For Next Meeting Agenda

- 12.1 Board Policy II 002 Governing Style
- 12.2 Board Policy III 006 CEO Compensation & Benefits
- 12.3 Board Policy IV 002 Treatment of the Public
- 12.4 Board Policy II 009 Board Committee Principles
- 12.5 Board Policy II 010 Board Committee Structure

13. Adjournment – confirm decisions made tonight

The Recording Secretary confirmed the meeting decisions.

14. Motion to Adjourn

The meeting resumed at 10:20 p.m.

2009-106 -- It was *moved* by **W. Buchholtz** and *seconded* by **J. Gowing**:

THAT the Board of Trustees approve item 3.1.2 removed from the Consent Agenda: Board of Trustees --- Carried by consensus

2009-107 -- It was *moved* by **J. Gowing** and *seconded* by **M. da Silva**:

THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 10:29 p.m.

Chair of the Board

Secretary