Catholic Parent Involvement Committee Minutes

Date: Wednesday, October 1st, 2014
Time: 5:30pm
Location: Catholic Education Centre- St. Aloysius Room
Next Meeting: Wednesday December 3, 2014

Attendees: Committee Members: Chris Spere (Chair and St. Mary Elementary), Anthony Piscitelli (Trustee), Frank Johnson(Trustee), Melina Pearson (Diocesan Rep.), Kimberly Snage(Resurrection-Elementary), Dorothy McCabe (member at large), Bill Conway(Vice-Chair and Monsignor Doyle-Elementary), Vacant(St. David Elementary), Jorge Cortes(Kitchener-Secondary), David Perlaky(St. Benedict Elementary), Teresa Palmer(Waterloo-Secondary), Katherine Flitton(member at large), Jody Fritz (Cambridge -Secondary), Paul Smith (Elementary Principal Rep.), Simone Beaucage (Secondary Principal Rep.)

Administrative Official: Derek Haime

Regrets: Teresa Palmer, Paul Smith, Anthony Piscitelli, Katherine Flitton

Guests: Manuel Da Silva, Peter Reitmeier, Tracy Jasmins, Amanda Warne

1. Welcome, Introduction of Guests and Opening Prayer: The meeting began at 5:30pm. Bill, Melina

2. Approval of Agenda: amended – 8.1 moved to after #3- Christine, Melina

3. Declared Pecuniary Interest: none

4. Approval of the Minutes: amended (2 typos corrected): Christine, Jorge
5. **Council Chair and Vice-Chair Election:** All voting members reviewed and appointed applicants to vacant positions by vote. Chris Spere self-nominated for Chair and his nomination was seconded by Jorge Cortes-acclaimed. Bill Conway self-nominated as Vice-chair and was seconded by Christine-acclaimed. The successful applicants were: Bill Conway - Monsignor Doyle - Elementary, David Perlaky - St. Benedict Elementary, Kimberly Snage - Resurrection-Elementary, Dorothy McCabe - Member at large, Jody Fritz - Cambridge Secondary, Jorge Cortes-Kitchener-Secondary, Chris Spere - St. Mary-Elementary. Derek expressed gratitude to departing members.

6. **OAPCE:** Katherine - deferred until the next meeting

7. **Trustee Update:** Frank, Peter and Manuel: It was announced to the CPIC that the Board has appointed Michael Schmitt as Interim Director of Education. Manuel Da Silva was appointed as Chair as Wayne Buchholtz resigned as Chair but remains as a trustee until the end of October. It was also announced that our new student trustees, Karen Hakim and Maria Paz Rodriguez, took their Oath of Office at the last Board Meeting. The new board will be sworn in on the first Monday of December. The major initiatives of the Board for the upcoming year were reviewed.

8. **Discussion Items**

8.1 - **Guest Presentation (10 min): Tracy Jasmins, Waterloo Region Crime Prevention Council:** Tracy provided an update re: the upcoming 30 Days of THINK contest (an effort to demonstrate how to use social media for good, to be respectful and responsible digital citizens, and to learn to use some fun apps in an educational context; and to share the parent resources page (on WRCPC website).

**Guest Presentation (5min): Amanda Warne: WCDSB Mental Health Lead:** Amanda updated the CPIC on WCDSB mental health initiatives and the five goals. Amanda offered her support to the CPIC to help engage parents especially around the well-being piece associated with mental health.

8.2 - **Review of Purpose and Goals, PRO Grants:** Chair: The purposes of the CPIC were reviewed. Goals for this year were discussed. Potential projects for the 2014-2015 CPIC were discussed: to re-emphasize the handbook, maintain support for Parents Reaching Out Grants and promote and support the Building Parent Engagement and Building Healthy Relationships resources from the Council of Directors of Education. These and any other potential initiatives will be reviewed at the next meeting.

8.3 - **Budget Update:** Chair: A review of the 2013-2014 actuals and the 2014-2015 budget was conducted. The actuals and budget were received and were approved. Bill, Jorge.
8.4 - 2014-2015 Meeting Dates and Times: Chair: October 2, December 3, Feb 4, April 1, June 3

8.5 - School Council Chairs Update: Chair: Denise Porter sent out an email regarding the fall meeting. CPIC has offered support and Chris will represent the CPIC at this meeting.

8.6 - CPIC Attendance, Vacancy, By-laws: Chair: The St. David elementary position will be reposted as it is still vacant. The bylaws will be reviewed at the next meeting.

9. Closing Prayer: Melina

10. Adjournment: The Meeting ended at 7:30pm. Jorge, Bill

Discussion Items for next meeting: Jeff Admans- 1 hour mandatory CPIC procurement training, CPIC Initiatives for 2014-2015, By-laws.

Next Meeting: Wednesday December 3, 2014 @ 5:30pm