CO-OP DASHBOARD
Students may also use Hour Republic to track their co-op hours. Follow the same login instructions, and select Co-op in the top right-hand menu bar.

**Forgot your Username or Password?**

If you forget your Username, click Log In > “Forgot Your Username? Recover it here”.

If you forget your Password, you can reset your password by visiting the Log In page and click “Forgot your password?” - then enter in your username and the email address that you used to sign up.

**Looking For Volunteer Opportunities?**

<table>
<thead>
<tr>
<th>Volunteer Action Centre</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Go to <a href="http://www.volunteerwr.ca">www.volunteerwr.ca</a></td>
</tr>
<tr>
<td>2. To find suitable volunteer positions: Click on the ‘YOUTH’ button.</td>
</tr>
<tr>
<td>3. Now select the ‘Search by Interests’ button.</td>
</tr>
<tr>
<td>4. Choose one or more ‘Area of Interest’. Type in your School Name, your Name and E-mail Address. Click on ‘SEARCH’.</td>
</tr>
<tr>
<td>5. Review the search results. For more information click on the ‘Position’ if a position interests you. In the Position Description, scroll down to ‘How to Apply’. To volunteer for this position, contact the organization by e-mail or phone.</td>
</tr>
<tr>
<td>6. To return to the original list of opportunities scroll to the top and select Return to listing.</td>
</tr>
</tbody>
</table>

**Track your hours ONLINE using**

**Hour Republic**

For a list of activities that are eligible visit your Guidance Office for Volunteer postings

**Render service with enthusiasm, as to the Lord and not to men and women, knowing that whatever good we do, we will receive the same again from the Lord...** (Eph 6:7-8)

October 2019
How do students sign up for an account?

Step 1: Navigate to D2L (https://wcwdsb.elearningontario.ca)
Step 2: Login using your normal login and password. Your classroom teacher can reset your password if needed.

Step 3: In the Pathways icon in the NavBar select Hour Republic.
Step 4: Fill in the registration form.
Step 5: Your name, email address, student ID (OEN), and school board will be filled in for you.
Step 6: Select your school from the drop-down list.
Step 7: Select Year Started High School (this is how Hour Republic calculates a student’s grade)
Step 8: Enter your Birth Date and Gender
Step 9: Enter Postal Code
   TIP: Use your school’s postal code if you want to look for volunteer opportunities close to your school, rather than your home.
Step 10: The final step is to review and check the box to accept the User Agreement, and then click Register. Now you can access Hour Republic every time you select the icon within D2L.

TIPS:
- If you don’t know your Parent/Guardian’s information, please use your Guidance Counsellor’s school contact information (see your school website for info).
- You can print your hours for an employer/parent to sign if they do not have an Email address.
- You can change/update your account information later under Settings once your account is activated.
- Take the hyphens (-) out of the Phone # for it to work (e.g. 5557774444)

It should only take a few minutes to activate your account and then you can login and begin using Hour Republic to track your volunteer hours.