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Letter to Catholic Parent(s)/Guardian(s) of an Elementary Student
without Roman Catholic Baptism or Reception into the Church

ON SCHOOL LETTERHEAD

(Insert Date)

(Insert Contact Information)

Dear Parent/Guardian:

Welcome to the Waterloo Catholic District School Board! Your wish to provide (Insert Name of Child(ren)) with a Catholic education within the Board is respected. It is understood that this wish includes a desire to have your [child/children] instructed and immersed in the richness of the Catholic faith. As a further expression of this intention, you are encouraged to discuss the status of your child's baptism with your parish priest. This is a wonderful opportunity to confirm your commitment to our faith and to further provide for your [child/children] faith journey throughout the educational system.

I am sure that you appreciate that, without Catholic Baptism or Reception into the Church, children cannot receive the other Sacraments of the Church, including the Sacraments of Reconciliation, First Holy Communion and Confirmation. Sacramental preparation activities are enjoyed by our students as part of their educational experience. Your [child/children] may more fully appreciate the experience of Sacramental preparatory activities and events when they have received a Roman Catholic Baptism. This will allow them to more fully participate in the enriching experiences that Catholic education offers.

It is our firm belief that Waterloo Catholic District School Board offers a quality Catholic education, educating and nurturing hope in all learners to realize their full potential to transform God's world.

Sincerely,

(Insert Principal's Name)

Your local parish is: (Insert Parish Details)

Your Parish Priest is: (Insert Parish Priest's Name)

cc: Student(s) OSR