

## Catholic Parent Involvement Committee Meeting Minutes

A meeting of the Catholic Parent Involvement Committee was held on the 26th day of September 2012, at the Catholic Education Centre.

Present: **Committee Members:** George Cortes, Jeannette Cowen, Katherine Flitton, Frank Johnson, Fr. D. Lobsinger, Peter Reitmeier, Paul Smith, Chris Spere, Deb Crawford, Christine Dixon, Bill Conway, Simone Beaucage

**Administrative Officials:**

Derek Haime

**Guests:** Larry Clifford, Manuel DaSilva, Gerry Clifford, Scott Keys, Patrick Eby

Regrets: Paul Smith, Angela Raposo, Teresa Palmer, Father Dan Lobsinger, Syl Painchaud

Next Meeting: Wednesday, October 24, 2012

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1. Welcome and Opening Prayer: Derek Haime

2. Approval of Agenda:

- Motion: Christine Dixon
- Second: Jeanette Cowen

Carried

3. Declared Pecuniary Interest

4. Approval of the Minutes

- Motion: Deb Crawford
- Second: Bill Conway



Carried

5. Trustee Update: Trustees Reitmeier and Johnson provided an update which included a report on summer activities, trustee visits to schools and linkages to the wider community. Manuel DaSilva added that the Chair or another representative from CPIC would be invited to an upcoming Board Meeting.

6. Discussion Items

5.1 Welcome and Introductions

Committee members had an opportunity to do introductions.

The Committee welcomed Larry Clifford, WCDSB Director; Frank Johnson, WCDSB Trustee and Simone Beaucage, WCDSB Secondary Administrator.

5.2 E-Learning

Patrick Eby, WCDSB 21<sup>st</sup> Century Learning Consultant, presented on E-learning. Patrick provided excellent information which included: the courses are taught using a learning management system developed by Desire2Learn; course are specifically written by Catholic Teachers, characteristics of students; how it attaches to e-learning Ontario; and an explanation of fees and the consortium to which WCDSB belongs.

5.3 On-line Payment for Student Activities

Scott Keys, WCDSB Auditor, gave an overview of the details and issues involved with offering on-line payment for student activities. After this presentation a motion was proposed and was seconded: "The CPIC recommends to the Board of Trustees to investigate the feasibility of a cashless system in WCDSB schools."

**Motion:**            **George Cortes**


**Second:**          **Bill Conway**

Carried

5.4 Review of Purpose and Goals: Ministry CPIC Handbook

The final copy of "*Making a Difference – A Practical Handbook for Parent Involvement Committee Members*" was presented.  
Committee members will be sent an electronic copy of the handbook.

5.5 Board Improvement Plan for Student Achievement (BIPSA)



Derek Haime, Superintendent of Learning, gave an overview of the process for development of the Board Improvement Plan for Student Achievement (B.I.P.S.A.) for 2012-2013.

This is a draft document that will remain in a draft form throughout the school year. A Board Improvement Team will be meeting monthly to discuss any changes to the B.I.P.S.A. that are needed.

Each school site will use the B.I.P.S.A. to develop a School Improvement Plan for Student Achievement(S.I.P.S.A.) that will be in place by the middle of November.

#### 5.6 2011-2012 Budget Update

Derek reported the C.P.I.C. budget for 2012-2013. The budget overview for 2011-2012 will be sent out with these minutes.

#### 5.7 Parents Reaching Out Grants 2012-2013

Derek reviewed the PRO Grants received by the WCDSB.

#### 5.8 Positive Parenting Committee


Derek presented an invitation from the Positive Parenting Committee which will be sent out with these minutes..

#### 5.9 Meeting Dates 2011-2012

Angela has requested the meetings not be on Wednesdays. The Committee decided once again to have six meetings throughout the school year taking place on the last Wednesday of the month with the following exceptions :change March 27(20) and Oct. 31(24)). Derek contacted Angela to ask for her resignation as she has indicated she will not be able to attend. Once her resignation has been tendered, information will go out seeking a replacement for the St. Benedict Family of Schools (elementary rep.).

The meeting dates for the 2012-2013 school year will be:

- September 26, 2012
- October 24, 2012
- November 28, 2012
- January 30, 2013
- March 20, 2013
- May 29, 2013



5.10 School Council Chair Update

Chris has been in contact with a representative of the systems Catholic School Council Chairs (Denise) to establish what help or information they require from C.P.I.C.  
C.P.I.C. will support this group and direction will be discussed at a later meeting.

**Action Items: Goal and Budget Review( Oct), OAPCE Presentation(Oct), BIPSA Review(Oct), Length of Terms(Oct), Faith Formation (Jonathan Wright-Nov.)**

Next Meeting – **October 24, 2012**

7. Adjournment

**Motion: Deb Crawford**  
**Second: Jeanette Cowan**

**Carried**