

## Parent Involvement Committee Meeting

Date: September 16, 2009  
Time: 6:00 p.m.  
Location: Catholic Education Centre  
Next Meeting: October 21, 2009

**Attendees:**

**Committee Members:**

Denise Blum; Marian Sheppard; Daisy Fedyna; Catherine Newell Kelly; Christine Regier; Joseph Ingram; Lynn Woodbeck; Peter Reitmeier

**Other Attendees:**

Marion Thomson Howell

**Administrative Officials:**

Manny Figueiredo; Roger Lawler

**Regrets:**

Barbara Daly; Dave Obermeyer; Fr. C. Fedy; Timothy Flannery

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### 1. Welcome and Opening Prayer

Manny Figueiredo did the opening prayer and Catherine welcomed everyone and introductions were made.

### 2. Approval of Agenda

Motion by: Peter Reitmeier  
Seconded by: Joseph Ingram

### 3. Declared Pecuniary Interest

- none

### 4. Approval of the Minutes

- Meeting of May 28, 2009

Motioned by: Denise Blum  
Seconded by: Peter Reitmer

### 5. Business Arising

Translation Support Materials: Daisy Fedyna shared with the committee the research that was completed and the costs associated.

Committee approved the \$1000 that was committed in May to be used for the Translation Support Materials.

## **6. Discussion Items**

### **6.1 PIC Recommendations Report – highlights, actions, resources**

Catherine re-introduced the report for discussion purposes.

Report will be shared with the Board of Trustees by the trustees on the PIC

Committee agreed that this will act as a filter for this years work.

### **6.2 PIC Goals for 2009-10 (including budget status)**

Budget Status: \$9161.60

Many ideas were discussed regarding PIC members meeting and supporting school councils:

- going to each school council meeting,
- providing school councils with support with PRO grants,
- Providing support for school council constitutions and by-laws,
- Providing support for school councils with Ministry Reporting
- Creating a communication distribution list of school council chairs in order to share PIC information

Three themes emerged from the discussion: relationships, communication, sharing of best practices.

PIC Ministry mandates were shared with the Committee in order to provide clarity and focus for the work of the PIC.

Committee agreed that the first step would be for Catherine to contact and meet with the informal School Council Chairs group and report back to the PIC in order to bring some clarity of their needs and how they align to the PIC mandates and PIC Recommendations Report.

### **6.3 PIC Membership – some terms ending; planning for elections**

Discussion about the PIC membership

- Majority must be parents
- One elementary parent from each family of schools and one secondary parent from each Region
- 3 year terms

PIC members were asked if they would be eligible to continue and if they were, would they do so.

PIC will need to recruit new members for the following positions for the December elections:

- Elementary parents (3) from St. David (1), Resurrection (1) and St. Mary's (1) Family of Schools
- Secondary parents from the Regions of Cambridge (1 - St. Benedict or Monsignor Doyle) and Waterloo (1 - St. David)
- A Secondary Principal (1)

There also needs to be three (3) trustees on the PIC; Denise Blum will continue and Manuel da Silva and Louise Ervin will be contacted to ensure their eligibilities and intent. Marion Thomson Howell will attend when ever her schedule permits.

PIC needs to confirm that Fr. C. Fedy will continue as the Deanery representative.

PIC elections will be posted on the Board website.

### **6.4 Communication with School Councils**

Item was addressed in 6.2 (Catherine will make contact with the informal School Council Chairs group)

## **6.5 Effective Meeting Workshop for School Councils**

Committee decided not to proceed until meeting with school council chairs and Catherine occurred to ensure it is meeting their needs and the Ministry PIC mandates.

Committee agreed for Manny to proceed with May's commitment of Engaging Parents Workshop facilitated by the Catholic Principal Council of Ontario (CPCO) by having him bring back to the group the details of the workshop for the October meeting.

The commitment was for 10 schools to attend (Principal, School Council Chair, Teacher) and a budget of \$3650.00 was allotted for the event.

## **Adjournment**

**Motion:** Densie Blum

**Seconded:** Peter Reitmeier