

Ministry of Education
School Business Support Branch
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October 9, 2009

Ms. Marion Thomson Howell
Chair
Waterloo Catholic DSB
35 Weber St. West, Unit A
P.O. Box 91116
Kitchener, ON N2G 4G2

Mr. Roger Lawler
Director of Education
Waterloo Catholic DSB
35 Weber St. West, Unit A
P.O. Box 91116
Kitchener, ON N2G 4G2

Dear Ms. Thomson Howell and Mr. Lawler,

I am writing to thank you and your staff for the support and assistance provided to the Review Team during the course of the Operational Review and subsequent follow-up review of your board. The willingness of your staff to give of their time and expertise was very much appreciated.

As you know, the purpose of the follow-up review is to clarify what action has occurred within the school board relative to the opportunities for improvement contained in the Operational Review report. The process was designed by the School Business Support Branch and the Operational Review teams and has been shared with the Operational Review Advisory Committee and the Trustee Reference Group.

I'm pleased to enclose your follow-up report which details the progress your school board has made in implementing the recommendations contained in the final report. The scope of the follow-up review also includes high-level consideration of whether your school board demonstrates adoption of the leading practices that were added to the second edition of the Operational Review Guide, released to the sector in September 2008. These were not part of the original review process.

As part of our ongoing process to communicate the status of the Operational Reviews and the follow-up reviews, this report will be posted on our School Business Support Branch website.

The Ministry appreciates your board's continued support and participation in the Operational Review initiative. We believe that it will serve as a foundation to identifying "leading practices" in the sector and will facilitate continual

improvement of the effectiveness and efficiency in the business functions of school boards.

If you have any questions or observations regarding the process, please do not hesitate to contact Bill Coleman at (416) 212-3180 or myself.

Sincerely,

A handwritten signature in blue ink that reads "Cheri Hayward". The signature is fluid and cursive, with the first name "Cheri" and the last name "Hayward" clearly distinguishable.

Cheri Hayward
Director
School Business Support Branch

cc: Shesh Maharaj- Superintendent of Business and Treasurer
Maurice Chang-PricewaterhouseCoopers