

WATERLOO CATHOLIC DISTRICT SCHOOL BOARD

**SUMMARY OF ALLOCATION VS. EXPENDITURES
GOVERNANCE AND ADMINISTRATION**

	May 14, 2008		
	Allocation	Other Revenues	Expenditures
			Notes
Allocation for Trustee Honoraria	83,456		
Allocation for Trustee Expenses	45,000		
Allocation for Student Trustees (incl. Exp)	12,500		
Total Trustee/Governance Allocation	140,956		156,028 Other revenues when applied to this envelope allows for
Director and Supervisory Officers	926,764		1,574,781 compliance with Ministry directive.
Board Administration	4,756,492		4,336,909
Total for Administration and Governance	5,824,212	470,000	6,067,718

2008/2009 BUDGET TEMPLATE

029 BUSINESS SERVICES

	2007/2008 BUDGET	2008/2009 BUDGET	Type Your Description Here
School Banking Training	5,000	-	Not Needed
Department Training	7,000	14,100	Department PD (List with Shesh)
CA, CMA, other Accounting Memberships	3,500	4,200	Incr. # of staff with Prof. Des.
Mileage Reimbursement - Elem Teachers	25,000	25,000	Elementary Itinerant Teachers
Mileage Reimbursement - Sec Teachers	500	250	Secondary Itinerant Teachers
Principal Mileage	9,000	15,000	Reflects increase in usage
Mileage for B&F Staff	4,000	4,000	Department Mileage
Phone for Managers	1,000	1,800	Phone - Shesh, Jeff
B&F Office needs	11,000	4,000	OFFICE SUPPLIES
Annual Audit Fees	125,000	65,000	AUDIT FEES
Payroll	120,000	123,600	Provision for payroll services
Legal Fees	10,000	-	No anticipation of need
Continued Development of NAVISION	0	20,000	NAV Development
Liability/Property and Vehicle Insurance	415,966	-	Delete per revised COA. Report in School Operations
Professional Associations Memberships	2,000	2,100	Increase in # of staff
Interest Expense	50,000	50,000	Interest Expense - Bank
Phone	57,500	57,500	Central office phone needs
Office Supplies	126,000	126,000	Central office supplies
Postage	45,000	45,000	Central Office postage needs
Furniture & Equipment	100,000	100,000	Central budget for all F&E needs
Parking	40,000	55,000	Central office parking needs
SOCAN	0	5,000	Charges for copyright etc.
Non-Instruction Photo-copying	30,000	30,000	Central office photo copying needs
Coffee	2,000	2,000	Miscellaneous coffee requirements
Total	1,189,466	749,550	

6,375,795	6,210,103	These exp are covered by grants
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Provision for Capital Debt