

Board of Trustees' Special Board Meeting

REVISED

A special public meeting of the Board of Trustees was held on Monday, November 14, 2011 at the Waterloo Region Catholic Education Centre.

Trustees Present:

Joyce Anderson; Wayne Buchholtz; Manuel da Silva (Chair); Fr. Robert Héту; Janek Jagiellowicz; Anthony Piscitelli; Wendy Price; Peter Reitmeier

Student Trustees Present:

Colin Whaley

Administrative Officials Present:

Rick Boisvert; Gerry Clifford; Shesh Maharaj

Special Resources For The Meeting:

Dave Bennett; Lindsay Ford; Laura Isaac; John Shewchuk

Regrets:

Roger Lawler; Maria Ivankovic; Greg Reitzel; Fr. Fred Scinto; Paul Tratnyek; Marcus Cardoso

Recorder:

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

1. *Call to Order:*

The Chair of the Board called the meeting to order at 6:00 p.m.

1.1 Opening Prayer & Memorials

The opening prayer was led by J. Jagiellowicz, Board Pastoral Team. Intentions were offered for Monsignor Haller's 40th anniversary, M. da Silva's 40th year as a Canadian, and keep R. Lawler and his family in your prayers.

1.2 Approval of Agenda

Defer Item 10.2.4 175th Anniversary Proposal to November 21st meeting.

2011-170 -- It was *moved* by **W. Buchholtz** and *seconded* by **W. Price**:

THAT the agenda for November 14, 2011 as amended be now approved. -- Carried by consensus.

1.3 Declaration of Pecuniary Interest

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education (e.g. operational matters from the Ministry of Education that the board is required to do; update on the system)

3. Consent Agenda: Board of Trustees (Minutes of meetings)

3.1 Approval of Minutes of Regular and Special Meetings

4. Delegations

5. Ownership Linkage (Communication with the External Environment related to Board's Annual Agenda: ownership communication)

6. Actions From Board Committees/Task Forces

6.1 Audit Committee Report 2010-11 Financial Statements

A. Piscitelli advised trustees it was a clean audit. L. Isaac reported on minor changes to the Notes to Consolidated Financial statements section.

2011-171 -- It was *moved* by **A. Piscitelli** and *seconded* by **Fr. R. Héту:**

THAT the Board of Trustees approved the 2010-11 Financial Statements as presented with clarification. -- Carried by consensus

6.2 Request to Use Continuing Education Reserve Fund

S. Maharaj presented highlights of the 2010-11 Financial Year End. He spoke about the changes in enrolment and staffing as compared to June 2010. He also reviewed the pressure areas of the budget where Accumulated Surplus/Reserves were used to balance.

2011-172 -- It was *moved* by **P. Reitmeier** and *seconded* by **J. Jagiellowicz:**

THAT the Board of Trustees approve the use of \$45,049 from the Continuing Education Accumulated Surplus to subsidize the 2011 year end deficit within Continuing Education. -- Carried by consensus

7. Board Education (at the request of the Board)

8. Policy Discussion (Based on Annual Plan of Board work)

9. Assurance of Successful Board Performance

10. Assurance of Successful Director of Education Performance

10.1 Monitoring Reports & Vote on Compliance

10.2 Advice from the CEO

10.2.1 Southeast Galt Accommodation Review

D. Bennett and L. Ford advised there are five schools involved in the review. Several of these schools are operating well above capacity while others are below.

2011-173 -- It was *moved* by **W. Buchholtz** and *seconded* by **W. Price:**

THAT the Board of Trustees authorized Senior Administration to initiate the Southeast Galt Accommodation Review following part B: Closure Review Process of the board's Pupil Accommodation review Process Policy APF008. -- Carried by consensus

10.2.2 Southeast Galt Partnership Update

D. Bennett presented a report on the Southeast Galt Joint Venture Project for information.

10.2.3 Consultation on bell times

S. Maharaj advised the review of Bell times was prepared by Benoit Bourgault, Student Transportation Services of Waterloo Region that shows a substantial savings could be achieved by changing bell times thereby utilizing the buses as much as possible. We have been asked to engage in joint consultation with the public board.

Trustees discussed the importance of the consultation process with the parents for their feedback.

10.2.4 175th Anniversary Proposal – deferred to November 21/11

10.2.5 Early Learning Update

R. Boisvert provided an update. The extended day program, which is a continuation of the day program, has been added to three sites with PA days, Christmas and March break also covered. The Board is responsible for the operation of before and after school programs on-site on a cost recovery basis for students in the Early Learning Program. Amendments to the legislation allow boards to include students in grades 1 and 2 to meet viability requirements.

11. Potential Agenda Items

12. Announcements

12.1 The following reports are posted on the Board web page: www.wcdsb.ca

- a) Minutes of SEAC Meetings
- b) Minutes of Parent Involvement Committee Meetings

12.2 Upcoming Meetings/Events (all scheduled for the Catholic education Centre unless otherwise indicated):

12.3 Pending Items:

- 12.3.1 Msgr. Gleason – surplus to our needs
- 12.3.2 Definition of Equity – Guiding Principles (AP)
- 12.3.3 Follow-up to Treatment of Staff Survey
- 12.3.4 Community Involvement in Local Schools (Facilities Process)
- 12.3.5 Supporting the use of data
- 12.3.6 Bright Link Technology (Patrick Eby)
- 12.3.7 Process for identifying EAs needs to serve students
- 12.3.8 Use of reserves
- 12.3.9 Board Policy IV 003 “Treatment of Students”

12.4 Pending Items for OCSTA Consideration

- 12.4.1 Special Education Funding
- 12.4.2 Funding for Supervised Alternative Learning
- 12.4.3 Long Term Financing to keep up with School Maintenance

13. Items for the Next Meeting Agenda

M. da Silva advised that AGM OCSTA Resolutions will be in the agenda for next Monday. Trustees were asked to submit their resolutions to W. Buchholtz.

14. Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

15. Motion to Adjourn

2011-174-- It was *moved* by **W. Price** and *seconded* by **Fr. R. Héту:**
THAT the meeting be now adjourned.

The meeting was adjourned by consensus at 7:45 p.m.

Chair of the Board

Secretary