

## Board of Trustees' Board Meeting

A public meeting of the Board of Trustees was held on Tuesday, October 26, 2010 at the Waterloo Region Catholic Education Centre.

### **Trustees Present:**

Wayne Buchholtz; \*Manuel da Silva; Louise Ervin; Fr. Robert Hétu; Greg Reitzel; Marion Thomson Howell (Chair)  
\*arrived at 6:09 p.m.

### **Student Trustees Present:**

Anne Marie Hayman

### **Administrative Officials Present:**

Rick Boisvert; Shesh Maharaj; Bruce Rodrigues

### **Special Resources For The Meeting:**

### **Regrets:**

Denise Blum; Gerry Clifford; Joseph Gowing; Maria Ivankovic; Roger Lawler; Claire Matlock; Judy Nairn; Paul Tratnyek

### **Recorder:**

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

### *1. Call to Order:*

The Chair of the Board called the meeting to order at 6:01 p.m.

#### **1.1 -- Opening Prayer & Memorials**

The opening prayer was led by Fr. R. Hétu, Pastoral Care team. Intentions were offered for all newly elected trustees; prayers for a parishioner in St. Francis parish and for the family of Sheldon Grobe who passed away.

#### **1.2 Approval of Agenda**

Move Item 3.1.4 Board Operational By-law to Item 8.9

**2010-148** -- It was *moved* by **G. Reitzel** and *seconded* by **W. Buchholtz**:

*THAT the agenda for October 26, 2010 as amended be now approved. -- Carried by consensus.*

#### **1.3 Declaration of Pecuniary Interest**

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education (e.g. operational matters from the Ministry of Education that the board is required to do; update on the system)

3. Consent Agenda: Board of Trustees (Minutes of meetings)

#### **3.1 Approval of Minutes of Regular and Special Meetings**

3.1.1 Minutes of Meeting of September 27, 2010

3.1.2 Items for Action from Previous Meeting

- 3.1.3 Staff Report of October 26, 2010
- 3.1.4 Board Operational By-law – removed from consent agenda to Item 8.9

**2010-149** -- It was *moved* by **L. Ervin** and *seconded* by **Fr. R. Héту:**  
*THAT the Consent Agenda Board of Trustees and the recommendations contained therein be now approved. ---*  
**Carried by consensus**

#### 4. Delegations

#### 5. Ownership Linkage (Communication with the External Environment related to Board's Annual Agenda: ownership communication)

#### 6. Reports From Board Committees/Task Forces

##### **6.1 Governance Committee Minutes of October 6, 2010**

The minutes of the Governance committee meeting were presented for information.

##### **6.2 New Trustee Orientation Plan**

##### **6.3 Audit Committee**

##### **6.4 Awards Committee**

##### **6.5 Pastoral Care Team**

##### **6.6 Huron Natural Park**

##### **6.7 Student Trustee Report**

A. M. Hayman reported the student trustees continued surveying the students at the secondary schools and the same top four priorities were identified but also the importance of keeping the other priorities. The student trustees are currently looking for venues for the variety show. They have planned the film festival for May 3<sup>rd</sup>.

##### **6.8 Trustee Budget Update**

#### 7. Board Education (at the request of the Board)

#### 8. Policy Discussion (Based on Annual Plan of Board work)

##### **8.1 Board work on Ends Statement**

M. Thomson Howell advised the draft Ends statement the task force was assigned to create will be presented at the Committee of the Whole in November for discussion.

##### **8.3 Board Policy II 012 Student Trustee Role Description**

Trustees were advised Items 8.3 to 8.7 are editorial changes to Section II and IV policies that the Governance committee revised. Trustees were in agreement to approve 8.3 to 8.7 in one motion.

##### **2010-150** -- It was *moved* by **W. Buchholtz** and *seconded* by **M. da Silva:**

*THAT the Board of Trustees approve the revisions to Policies II 012, IV 001, IV 002, IV 013, and IV 010 changing Item #1 to read: Allow material changes to facilities, boundary changes, or the closure of existing facilities to occur without established procedures that includes the board appointing one trustee as a non-voting member of the Accommodation Review Committees. ---* **Carried by consensus**

##### **8.8 Draft Board Policy II 015 Ownership Linkage**

Trustees discussed the draft policy and were in agreement to change the wording of Item #1 to read:

**The Annual Report Card:** to be prepared and distributed to the Catholic ratepayers annually in January. The annual

report card will reflect legislative requirements and demonstrate the progress being made in achieving Board Ends and plans for future work

This policy will come forward in the Consent Agenda for November.

### **8.9 Board Operational By-law**

The Board Operational by-law was removed from the Consent Agenda for discussion and clarification of Article 4.6.

Trustees in agreement to change the title for Article 4.6 to read: Result of the Consensus Decision-making Process. The statement remains the same. The Board Operational By-law will go in the Consent Agenda for November.

## 9. Assurance of Successful Board Performance

### **9.1 Board Policy II 003 Board Job Description**

Trustees did not identify any concerns.

**2010-151** – *It was moved by M. da Silva and seconded by G. Reitzel:*

**THAT** the Board of Trustees accept Board Policy II 003 Board Job Description as being in compliance. --- **Carried by consensus**

## 10. Assurance of Successful Director of Education Performance

### **10.1 Monitoring Reports & Vote on Compliance**

#### **10.1.1 Board Policy IV 009 Asset Protection**

Trustees did not identify any concerns.

**2010-152** -- *It was moved by L. Ervin and seconded by Fr. R. Héту:*

**THAT** the Board of Trustees approve the monitoring report on Asset Protection Policy IV 009 as being compliant. --- **Carried by consensus**

### **10.2 Advice from the CEO**

#### **10.2.1 EQAO Results**

B. Rodrigues presented the EQAO results and trustees discussed the grade 3 reading and grade 6 math results. Trustees were advised we have engaged the program *Empower* which continues to be effective at giving us positive results. We have accessed a grant to offer tutoring for students after school and are in the process of installing interactive technology. At the secondary level our board is currently outperforming the province in students graduating.

## 11. Potential Agenda Items

## 12. Announcements

### **12.1 The following reports are posted on the Board web page: [www.wcdsb.ca](http://www.wcdsb.ca)**

- a) Minutes of SEAC Meetings
- b) Minutes of Parent Involvement Committee Meetings

### **12.2 Upcoming Meetings/Events (all scheduled for the Catholic education Centre unless otherwise indicated):**

- 12.2.1 Oct 27 – 6:00 pm. Parent Involvement Committee
- 12.2.2 Oct 29 – 7:00 pm. St. Benedict CSS Graduation
- 12.2.3 Nov 8 – 6:00 p.m. Audit Committee
- 12.2.4 Nov 9 – 6:00 pm. New Board Orientation
- 12.2.5 Nov 11 – 7:00 pm. St. Louis Graduation @ Resurrection CSS
- 12.2.6 Nov 14 – 2:00 pm. Blessing and Opening Pope John Paul II CES
- 12.2.7 Nov 15 – 6:00 pm. Special Board Meeting – Financial Statements
- 12.2.8 Nov 16 – 6:00 pm. New Board Orientation

- 12.2.9 Nov 18 – 7:00 pm. St. Louis Graduation @ Cambridge City Hall
- 12.3.0 Nov 23 – 6:00 pm. New Board Orientation
- 12.3.1 Nov 24 – 6:00 pm. Parent Involvement Committee
- 12.3.2 Nov 29 – 6:00 pm. Regular Board Meeting

**12.3 Pending Items:**

- 12.3.1 Msgr. Gleason – surplus to our needs
- 12.3.2 Broad Policy IV 004 inclusion of IV 002 components
- 12.3.3 Board Policy II 007 provision #5
- 12.3.4 International Education

**13. Items for the Next Meeting Agenda**

- Board Policy IV 006 Employees Compensation
- Board Policy IV 008 Financial Conditions and Activities
- Board Policy II 004 Advocacy and Advertising

**13. Adjournment – Confirm decisions made tonight. Closing Prayer**

The Recording Secretary confirmed the meeting decisions.

**14. Motion to Adjourn**

**2010-153** -- It was *moved* by **M. da Silva** and *seconded* by **L. Ervin**:

*THAT the meeting be now adjourned.*

The meeting was adjourned by consensus at 7:22 p.m.

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Chair of the Board

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Secretary