

## Committee of the Whole Board Meeting

A public meeting of the Committee of the Whole was held on Monday, March 21, 2011 at the Waterloo Region Catholic Education Centre.

### **Trustees Present:**

Wayne Buchholtz; Manuel da Silva (Chair); Janek Jagiellowicz; Anthony Piscitelli; \*Wendy Price; \*\*Peter Reitmeier;

\*attended electronically

\*\*arrived at 6:27 p.m.

### **Student Trustees Present:**

Anne Marie Hayman; Claire Matlock

### **Administrative Officials Present:**

Roger Lawler; Rick Boisvert; Gerry Clifford; Maria Ivankovic; Shesh Maharaj; Bruce Rodrigues; Paul Tratnyek

### **Special Resources For The Meeting:**

### **Regrets:**

Joyce Anderson; Fr. Robert Héту; Greg Reitzel

### **Recorder:**

Barb Pilsner, Executive Administrative Assistant

NOTE ON VOTING: Under Board by-law 5.7 all Board decisions made by consensus are deemed the equivalent of a unanimous vote. A consensus decision is therefore deemed to be a vote of 9-0. Under Board by-law 5.11 every Trustee "shall vote on all questions on which the Trustee is entitled to vote" and abstentions are not permitted.

## 1. *Call to Order:*

The Chair of the Board called the meeting to order at 6:08 p.m.

### **1.1 Opening Prayer & Memorials**

The opening prayer was led by J. Jagiellowicz of the Pastoral Care team. Intentions were offered for all the victims in Japan, and to keep M. da Silva's friend in your prayers.

### **1.2 Approval of Agenda**

Defer item 8.2 until March 28<sup>th</sup> meeting

**2011-40** -- It was *moved* by **W. Buchholtz** and *seconded* by **J. Jagiellowicz**:

*THAT the agenda for March 21, 2011 as amended be now approved. -- Carried by consensus.*

### **1.3 Declaration of Pecuniary Interest**

1.3.1 From the current meeting – NIL

1.3.2 From a previous public or in-camera meeting – NIL

2. Consent Agenda: Director of Education (e.g. operational matters from the Ministry of Education that the board is required to do; update on the system)

3. Consent Agenda: Board of Trustees (Minutes of meetings)

### **3.1 Approval of Minutes of Regular and Special Meetings**

3.1.1 Minutes of Meeting of February 22, 2011

### 3.1.2 Minutes of In-camera meeting of

**2011-41** -- It was *moved* by **J. Jagiellowicz** and *seconded* by **W. Buchholtz**:

*THAT the Consent Agenda: Board of Trustees and the recommendations contained therein be now approved. -- Carried by consensus.*

## 4. Delegations

### **4.1 Hespeler Boundary Review Delegations**

D. Bennett reviewed the highlights of the report attached to the agenda.

### **4.2 Information on Out of Boundary Students**

M. Ivankovic presented a report recommending a modification of Recommendation #7 in the February 28/11 report to allow only out of boundary students entering grade 8, but not their siblings, to remain at Our Lady of Fatima. Parents would need to provide transportation.

### **4.3 Answers to Questions from trustees re: Boundary Review**

D. Bennett provided additional information to the questions trustees asked at the previous board meeting.

## 5. Ownership Linkage (Communication with the External Environment related to Board's Annual Agenda: ownership communication)

## 6. Reports From Board Committees/Task Forces

## 7. Board Education (at the request of the Board)

### **7.1 Special Education within Waterloo Catholic**

B. Rodrigues provided information on what special education is and how it fits into the system. He directed trustees to click on the special education link on the home page of the website located just beneath Quality, Inclusive, Faith-based, Education at the top. The link opens to provide further information and additional links to the Special Education Services, Resources for Parents, key Ministry of Education websites and Special Education Teams.

### **7.2 Expenses Directive and 7.3 Supply Chain Directive**

S. Maharaj and J. Admans, Manager of Purchasing, provided a handout giving an overview of the Ministry of Finance directive on procurement and expenses. The deadlines and timelines for implementation were outlined and the need for revisions to several policies and AP memorandums. Revisions and timelines will go through the Governance Committee and recommendations will be brought back to the trustees in June for approval.

## 8. Policy Discussion (Based on Annual Plan of Board work)

### **8.1 2011-2012 Trustee Budget Submission**

Trustees reviewed the lines in the 2011-2012 budget as information only for decision on March 28<sup>th</sup>.

### **8.2 Monitoring: - deferred to March 28/11**

#### **a) Trustee Inquiries**

#### **b) Monitoring Reports – Q & A**

## 9. Assurance of Successful Board Performance

### **9.1 Board Policy II 008 Chairperson's Role**

Trustees recommended that Section 6.2 of the By-laws be sent to Governance to align with this policy.

The Board of Trustees recommended Board Policy II 008 Chairperson's Role be placed in the March 28<sup>th</sup> Consent Agenda for approval as being in compliance

### **9.2 Board Policy II 013 Cost of Governance**

The Board of Trustees recommend Board Policy II 013 Cost of Governance be placed in the March 28<sup>th</sup> Consent Agenda for approval as being in compliance

**9.3 Board Policy II 014 Trustee Expenses**

The Board of Trustees recommended Board Policy II 014 Trustee Expenses be placed in the March 28<sup>th</sup> Consent Agenda for approval as being in compliance

**9.4 Board Policy III 005 Monitoring CEO Performance**

The Board of Trustees recommended Board Policy III 005 Monitoring CEO Performance be placed in the March 28<sup>th</sup> Consent Agenda for approval as being in compliance

10. Assurance of Successful Director of Education Performance

**10.1 Monitoring Reports & Vote on Compliance**

**10.2 Advice from the CEO**

11. Potential Agenda Items

12. Announcements

**12.1 The following reports are posted on the Board web page: [www.wcdsb.ca](http://www.wcdsb.ca)**

- a) Minutes of SEAC Meetings
- b) Minutes of Parent Involvement Committee Meetings

**12.2 Upcoming Meetings/Events (all scheduled for the Catholic education Centre unless otherwise indicated):**

13. Items for the Next Meeting Agenda

14. Adjournment – Confirm decisions made tonight. Closing Prayer

The Recording Secretary confirmed the meeting decisions.

15. Motion to Adjourn

**2011-42** -- It was *moved* by **A. Piscitelli** and *seconded* by **W. Price**:  
*THAT the meeting be now adjourned.*

The meeting was adjourned by consensus at 7:31 p.m.

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Chair of the Board

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Secretary